

NATO REF. 37/2007/ICTM		
Labour Category	SOW Ref	Requirement
		ICT Services Procurement, Subject Matter Expert

Summary of Requirement :

NATO HQ is undergoing a strategic plan to revitalise the use, management and support of Information and Communications Technology (ICT). In order to manage the outcomes of this Revitalisation Plan a series of programmes have been established. The Network Realignment and Robustness (NR2) Programme is another of these programmes and its outcomes are to realign the main Local Area Networks (LANs) for the HQ up to date to the level of the common applications and communication tools for every user and then to provide a greater redundancy than today thereby increasing robustness. The main responsibility of the subject post is provide consultancy and support to the procurement activities within the agreed structures of the NR2 Programme and will report directly to the NR2 Programme Manager. This individual will provide subject matter expertise in the production of the technical statements of work, evaluation criteria and input to the procurement process.

Knowledge and experience :

- Recent and relevant experience of measuring supplier performance;
- Analysis and management of benefit delivery of high value category management projects using performance development techniques, ensuring Value for Money (VFM);
- Capable of developing good practice framework standards;
- Recent and relevant experience category management and sourcing;
- Understanding and Analysing the ICT Supply Market and the Environment in which the ICT suppliers operate;
- Experience of scoping and initiating major procurement programmes;
- Experience of applying technology road mapping techniques;
- An expert knowledge of ICT suppliers and their position in the market place;
- Able to Identify improvements in production techniques to improve supplier performance and increase benefit;
- Experience of applying advanced procurement tools and techniques as well as some/all of the following underpinning knowledge/skills;
- Supply Chain Analysis and Portfolio Analysis;
- Principles of categorisation e.g. Direct, Indirect, Vendor, Strategic, Master Categories and Sub-categories;
- Principles of General and Key Supplier Management;
- Knowledge of Commercial Issues impacting on relationship with suppliers;
- Cost Modeling and Cost Price Analysis;
- Standard Industrial Classification;
- Support Options Matrix and Contractor Logistic Support Models;
- Market Analysis (Comprehensive knowledge of market conditions e.g. few or many suppliers, technological changes etc);
- Supplier Selection/Preferencing and performance Management processes;
- Public Accountability and Intellectual Propriety Rights;
- SWOT and PEST Analysis Technique;
- 5 Forces Analysis Technique;
- Category Analysis Tools;
- Leverage Analysis;
- Whole Life Costing;

- Inventory Control;
- Linear Price Performance;
- Balance scorecard;
- Cost Benefit Analysis;
- Value Engineering;
- Through Life Category Management Process;
- Use of Excel.

Qualifications

- College or university degree in information management/technology or related subject or equivalent work experience.

Additional information

NATO Secret Security Clearance required.

Estimated Term

Initial period of 40 days.

Estimated Start Time

April 2007