



RFQ-CO-12534-GITC

**PROVIDE ISAF GEOSPATIAL IMAGERY AND
TARGETING CAPABILITY FOR JFC BRUNSSUM**

BOOK II – PART III

STATEMENT OF WORK

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1. INTRODUCTION

1.1. CONTRACTOR TASKS

- 1.1.1. The Contractor shall deliver all hardware specified in the Schedule of Supplies and Services (SSS) and Annex A to this Statement of Work (SOW).
- 1.1.2. Because of time constraints related to JFC Brunssum availability and synchronisation with other projects, an urgent delivery of the equipment is required.
- 1.1.3. Some equipment is brand specific, detailed in the SSS and Annex A to this SOW.
- 1.1.4. Logistics. The Contractor shall produce a document that shall detail the actions required to activate the warranty with local warranty contact numbers and e-mail addresses.
- 1.1.5. The Contractor shall perform all other tasks specified in this Contract.

2. SYSTEM TECHNICAL REQUIREMENTS

2.1. TECHNICAL REQUIREMENTS

- 2.1.1. All hardware shall be standard commercial-off-the-shelf (COTS) equipment without specific TEMPEST requirements. Additional equipment requirements are specified in Annex A to this Statement of Work.
- 2.1.2. Power is supplied at 220/230v 50 Hz at JFC Brunssum.

3. INTEGRATED LOGISTIC SUPPORT (ILS) AND DOCUMENTATION

3.1. WARRANTY AND MAINTENANCE

- 3.1.1. Introduction. For the purpose of this contract, the term “integrated logistics support” shall be taken to refer to those arrangements that shall be established to provide maintenance and support to the delivered equipment.
- 3.1.2. Warranty. To ensure proper support in case of failure the Contractor shall provide a three years on-site next business day warranty intervention. This support shall include cost of parts, travel and per diem and shall not attract extra cost to the Purchaser. For this purpose the Contractor shall provide detailed handling instructions, including help-desk or other point of contact information, who can be contacted in case of a warranty claim.

- 3.1.3. The Contractor shall be aware that, due to NATO security constraints, all failed hard disks/ drives and memory can only be repaired or replaced on-site and cannot be removed and/ or returned to the Contractor for repair/ exchange. Failed hard disks/ drives and memory will be destroyed on-site by the Purchaser. Failed hard disks/ drives and memory shall therefore be replaced by the Contractor, at no extra cost to the Purchaser.
- 3.1.4. The Contractor shall further be responsible for the provision of any alternatives or superseding items should the original part be no longer available ensuring form, fit and functional requirements.

3.2. TRANSPORTATION

- 3.2.1. All materials covered under the Contract, including items being returned after warranty repair, shall be shipped at the expense of the Contractor Delivered Duty Paid (DDP) to the final destination address as shown in the SSS in accordance with current INCOTERMS published by the International Chamber of Commerce. The Contractor is responsible for any insurance cover for shipments initiated by him.
- 3.2.2. The Purchaser will not accept responsibility and/or ownership of the equipment before Acceptance is complete.
- 3.2.3. The NC3A Point of Contact (POC) for all shipment instruction and shipment request is:
 Mr. Peter Skibsted (NC3A)
 Tel: +32 (0)2 707 8383
 Fax: +32 (0)2 707 8770
 E-mail: peter.skibsted@nc3a.nato.int

3.3. PRESERVATION AND PACKAGING

- 3.3.1. The Contractor shall, for the purpose of transportation, package, crate or otherwise prepare the various deliverables in accordance with the best commercial practices for the types of deliverables involved, giving due consideration to shipping and other hazards associated with the transportation of consignments overseas.
- 3.3.2. The Contractor shall establish the packing lists in such a way to permit easy identification. These packing lists shall accompany the shipment. Each individual container/box from a consignment shall have a packing list in a weatherproof envelope attached to the outside of each container/box detailing its contents. A second copy of the list is required inside each container/box.
- 3.3.3. The packing list shall include the following information as a minimum:

Serial	Requirement
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1	The NC3A contract number
2	Item description
3	Item part number and serial number
4	CLIN number as per the SSS
5	Name and address of the Contractor, the Purchaser and Consignor
6	Detailed weight and dimensions per box/pallet/container
7	Box number and number of boxes in the consignment

3.3.4. Additionally each package or container/boxes in which supplies are transported shall, in addition to the normal mercantile marking, show on a separate label the name of this project, contract number and delivery address.

3.4. DELIVERY

3.4.1. Delivery will be to NC3A, The Hague, Netherlands, and JFC Brunssum, Netherlands, as shown in the Schedule of Supplies and Services (SSS).

3.4.2. The delivery address at JFC Brunssum is:

Northern Region CIS Logistic Depot
 Rimbürgerweg 30
 6445 PA Brunssum
 The Netherlands
 Tel: +31 (0)45 526 3102
 Fax: +31 (0)45 526 3036

3.4.3. The delivery address at NC3A The Hague is:

NC3A, The Hague
 Oude Waalsdorperweg 61
 2501 CD The Hague
 The Netherlands
 Tel: +31 (0)70 374 3000
 Fax: +31 (0)70 374 3239

3.5. CUSTOMS FORMS 302

3.5.1. The Contractor shall be responsible for the timely request of Custom Forms 302, required for duty free import/export of supplies between certain countries. Following receipt of the request by the Purchaser, normally a maximum of three working days are required for the issue of the form. These forms shall be originals and must be delivered by mail/express courier. If an express courier has to be used to ensure that the form is available on time before shipment, all associated costs shall be reimbursed by the Contractor.

3.5.2. The written request for a 302 form shall contain the following information:

Serial	Requirement
1	Purchasers Contract Number

2	Contract Line Item Number (CLIN), designation and quantities
3	Destination
4	Number and gross weight
5	Consignor’s and Consignee’s name and address.
6	Method of shipment, i.e. road, air, sea, etc
7	Name and address of the freight forwarder

3.5.3. The Contractor is to ensure that forwarding agents are informed of the availability of Form 302 and how this form is utilised to avoid the payment of Customs Duties. Form 302 must be added to the shipment documents to be provided to the carrier.

3.6. NOTICE OF SHIPMENT

3.6.1. One week before each shipment of supplies the Contractor is to provide the Purchaser with a notice of shipment. This notice may be provided electronically and shall include the following information:

Serial	Requirement
1	The NC3A contract number
2	Item description
3	Item part number
4	CLIN number as per the Schedule of Supplies and Services
5	Name and address of the Contractor, the Purchaser and Consignor
6	Approximate weight and dimensions per box/pallet/container
7	Number of packages/containers
8	Shipment date
9	Mode of shipment
10	Number of the Form 302 (if used)

3.7. INVENTORY

3.7.1. The Contractor shall provide 1 (one) week prior to any shipment a Master Data Sheet (MDS) in the format provided at SOW Annex B to the NC3A Logistics POC designated in para 3.2.3 above. The MDS shall list all deliverable items and their descriptions.

3.8. TECHNICAL DOCUMENTATION

3.8.1. Each hardware deliverable shall be accompanied with its COTS documentation. This documentation shall be identified in the inventory.

3.8.2. All documentation shall be in the English language.