

Joint Logistic Support Group Standard Operating Procedure

703

HQ Support

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<u>References:</u>
<p>A MCM 0001-2008 - Military Concept for NATO's DJSE, 14 Mar 2008</p> <p>B SH/DFCG/04/08 - 204444 - Initial SHAPE guidance on DJSE Implementation</p> <p>C MC 526 - Logistics Support Concept for NRF Operations</p> <p>D MCM-0083-2005 - NATO Response Force (NRF) Minimum Military Requirements (MMR) for common funded deployable CIS and HQ CSS equipment</p> <p>E SOPs 600 serial - Forward Support Element</p>

<u>Content:</u>
<p>HQ Support 1</p> <p> AIM 2</p> <p> MISSION 2</p> <p> ORGANISATION 2</p>

<u>Amendment Record:</u>																					
<table> <thead> <tr> <th>Serial</th> <th>Amendment Number</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Version 0</td> <td>28 Nov 08</td> </tr> <tr> <td>02</td> <td>Version 1</td> <td>01 Jul 10</td> </tr> <tr> <td>03</td> <td>Version 2</td> <td>14 Jan 11</td> </tr> <tr> <td>04</td> <td>Version 3</td> <td>01 Dec 11</td> </tr> <tr> <td>05</td> <td></td> <td></td> </tr> <tr> <td>06</td> <td></td> <td></td> </tr> </tbody> </table>	Serial	Amendment Number	Date	01	Version 0	28 Nov 08	02	Version 1	01 Jul 10	03	Version 2	14 Jan 11	04	Version 3	01 Dec 11	05			06		
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<u>Related SOP:</u>										
<table> <tbody> <tr> <td>600</td> <td>JHQ FSE – General</td> </tr> <tr> <td>601</td> <td>Mounting</td> </tr> <tr> <td>602</td> <td>Deployment</td> </tr> <tr> <td>603</td> <td>CIS Detachment</td> </tr> <tr> <td>604</td> <td>FSE RLS</td> </tr> </tbody> </table>	600	JHQ FSE – General	601	Mounting	602	Deployment	603	CIS Detachment	604	FSE RLS
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604	FSE RLS									

AIM

1. The aim of this SOP is to outline the procedures and responsibilities for the provision of support to the JLSG HQ.

MISSION

2. According to the DJSE concept, a JHQ Forward Support Element (FSE) has to provide support to DJSE elements in peacetime location and also in theatre. JHQ FSE is the DJSE element responsible for ensuring and coordination of RLS to DJSE elements during all phases of the mission. Under DJSE are included two staff elements: JHQ Forward Element (FE) and JLSG HQ.
 - a. To receive the support from JHQ FSE, JLSG HQ has to be collocated with JHQ FE. In that case, all HQ support is covered by JHQ FSE SOPs (600 serial).
 - b. In case of the JLSG HQ and JHQ FE are not collocated, a tailored JLSG HQ Support Element, dedicated to JLSG HQ, has to be set in order to guarantee the JLSG HQ RLS. In some cases, the role of a JLSG HQ Support Element can be supported by the Support Element of a JLSG unit as, for example, a Theatre Logistic Base (TLB).
 - c. The support provided to the JLSG HQ falls under three principle categories¹:
 - (1) Real Life Support (RLS),
 - (2) Communications and Information Systems (CIS),
 - (3) Force Protection (FP).

ORGANISATION

3. The common organisation of a HQ Support Element is described in SOPs 600 Serial. The principles are as follow:
 - a. HQ Support Commander/Camp Commander
 - b. HQ Support Personnel/Administration & MWA
 - (1) Personnel and Administration
 - (2) Moral and Welfare activities (MWA)
 - (3) BUDFIN
 - (4) Medical Support
 - (5) Sanitation
 - c. HQ Support Life Support Operations & Force Protection
 - (1) Force Protection Measures
 - (2) CBRN Defense
 - (3) Internal Security
 - (4) Damage Control (DAMCON)

¹ According with ref. A.

- (5) Counter Terrorism
- (6) Post-Attack Reconnaissance (PAR) and assessment
- (7) Explosive Ordnance Reconnaissance and Disposal (EOR/EOD)
- (8) Fire Fighting
- (9) Decontamination
- d. HQ Support Logistics (Supply, Services & Transport)
 - (1) Supply and Services
 - (2) Transportation
 - (3) Accommodation
 - (4) Food Service
- e. HQ Support Engineering Branch
 - (1) Engineering
 - (2) Environmental Protection
- f. HQ Support Communications and Information Systems
 - (1) Functional Area Services
 - (2) Non-Classified Services (Telephone and Internet)
 - (3) Three (in total) scanner/copiers