



The Corporation of the Township of Seguin

Agenda for the Regular Meeting of Council

to be held on Monday, May 4th, 2020

in the Township of Seguin Council Chambers

- 01. Call to Order and Approval of Agenda. 4:30 P.M.**
- 02. Mayor's Opening Remarks.**
- 03. Disclosure of pecuniary interest and the general nature thereof.**
- 04. Adoption of Minutes:**
- a) Minutes of the Regular and Closed Session Meetings of Council held April 20th, 2020. ®
- 05. Accounts.**
- a) Accounts "A". ®
- 06. Delegations (Written):**
- a) KPMG.
 - Consolidated Financial Statements of The Corporation of the Township of Seguin for the Year Ended December 31, 2019 and the Audit Findings Report. ®
- 07. Staff Reports: Resolution to receive Reports. ®**
- Corporate Services:
- a) Chief Administrative Officer's Verbal Report.
 - b) Report No. TR-2020-008, 2020 PSAB Expenditures and Regulation 284/09 of the Municipal Act. ®
 - c) Report No. TR-2020-009, 2020 Operating & Capital Budgets. ®
- Community Services:
- d) Report No. CS-FC-2020-004, Humphrey Museum Roof Replacement. ®
- Development and Protective Services:
- e) Report No. DPS-PL-2020-036, Zoning By-law Amendment Application No. R-2019-0017-H (Hiebert). ®
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f) Report No. DPS-PL-2020-038, Official Plan Review Update.

08. Business:

- a) Waterfront Regeneration Trust – Support Great Lakes Waterfront Trail Funding Application. ®
- b) Dr. James Chirico, North Bay Parry Sound District health Unit - Response to Request for COVID-19 Statistics for West Parry Sound.
- c) McDougall & Parry Sound - Resolutions re Support for Public Health to be Funded Through Regular Provincial Taxation not Municipal Property Taxation. ®

09. Shore/Concession Road Allowances:

- a) Shore Road Allowance Application No. RAS-2019-0016-H (Equity Resources Limited). Report No. DPS-PL-2020-024. By-law No. 2020-030. ®
- b) Shore Road Allowance Application No. RAS-2018-0021-F & Deeming Application No. D-2018-0007-F (Stevenson & Simpson). Report No. DPS-PL-2020-029. By-law Nos. 2020-031 & 2020-032. ®

10. Council Reports.

11. Correspondence: Listed on the next page.

Resolution to receive the Correspondence as listed on the Agenda. ®

12. Confirming By-law No. 2020-044. ®

13. Adjournment. ®

Correspondence:

- a) AMCTO - Municipal Minute April 15, 2020.
- b) AMCTO - Municipal Minute April 22, 2020.
- c) AMO - WatchFile April 16, 2020.
- d) AMO - WatchFile April 23, 2020.
- e) AMO - COVID-19 Update Bill 189 Coronavirus Support and Protection Act, 2020 Receives Royal Assent.
- f) AMO - COVID-19 Update Staff Reassignment Flexibility Provided April 17, 2020.
- g) AMO - COVID-19 Update Action Plan for Long-Term Care Homes Released and Planning Update.
- h) AMO - Member Update for April 20, 2020.
- i) Attorney General - Amended to lift suspension on the Construction Act.
- j) Bell - Accelerating rural Internet rollout in response to COVID-19.
- k) CENGN Newsletter - Collaboration Against COVID-19.
- l) CN - Implemented its Multi-Phase Pandemic Plan on March 9, 2020.
- m) District of Parry Sound Social Services Administration Board (DSSAB) - Flyer Emergency Child Care Services.
- n) Indigenous Services Canada -Wasauksing Swing Bridge 2020 Schedule.
- o) Mapleton Township - Resolution re Farm Property Class Tax Rate Programme.
- p) Ministry of Municipal Affairs and Housing (MMAH) - Heads of Council, Clerks and CAO's COVID-19 Letter.
- q) Ministry of Municipal Affairs and Housing - Minister Steve Clark Letter re Flexibility to deploy certain of their staff to where they are needed most.
- r) Municipal Finance Officers Association of Ontario (MFOA) - Province Passes the Coronavirus (COVID-19) Support and Protection Act.
- s) Municipality of Killarney - Resolution re Request Province implement a further emergency order restricting travel into the boundaries of the Municipality of Killarney.
- t) Muskoka Watershed Council (MWC) - 2020 Spring Newsletter.
- u) North Bay Parry Sound District Health Unit (NBPSDHU) - News Release - COVID-19 Testing Ramping up in North Bay Parry Sound District.
- v) Ontario Good Roads Association (OGRA) - Weekly Detour April 8, 2020.
- w) OGRA - Weekly Detour April 15, 2020.
- x) OGRA - Weekly Detour April 22, 2020.

- y) OGRA - How Well Do You Know What Shape Your Municipal Assets Are In.
- z) Ontario Heritage Trust - April News 2020.
- aa) Parry Sound Area Chamber of Commerce (PSACC) - Voting Now Open for our Business Excellence Awards sponsored by Parry Sound.
- bb) PSACC - Voting Link Updated.
- cc) Safe Quiet Lakes - Update from the Chair.
- dd) The District Municipality of Muskoka - Resolution re Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services during the COVID-19 Pandemic.
- ee) Town of Gravenhurst - Resolution re Support Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services during the COVID-19 Pandemic.
- ff) Town of Oakville - re Letter to Prime Minister Trudeau and Premier Ford in support of the food service industry for consideration.
- gg) Township of Armour - Letter to Honorable Doug Ford, Premier of Ontario re Travel Restrictions to Small Communities.
- hh) Township of Armour - Letter to Honorable Christine Elliot, Minister of Health re Post-Secondary Education Students in Health Care Placements.
- ii) Township of Carling - West Parry Sound COVID-19 Stats.
- jj) The Township of North Dumfries - Resolution re Support for Tourism Orientated Destination Signage Fee Increases.
- kk) The Township of North Dumfries - Resolution re Support for Suspend Time of Use Electricity Billing.
- ll) The Township of North Stormont - Resolution re Provincially Significant Wetlands Designation.
- mm) Town of Parry Sound – Resolution re Support PSAMAC Funding Applications to FedNor & NOHFC.
- nn) West Parry Sound Health Centre Foundation - Official Receipt for donation from Seguin for COVID-19.

Adoption of Minutes



The Corporation of the Township of Seguin

Draft Minutes of a Regular Meeting of Council

held on Monday, April 20th, 2020 at 4:15 p.m.
in the Township of Seguin Council Chambers

The following Members were present:

- Mayor Ann MacDiarmid
- Councillor Art Coles (teleconference)
- Councillor Ted Collins (teleconference)
- Councillor Terry Fellner (teleconference)
- Councillor Gail Finson (teleconference)
- Councillor Daryle Moffatt (teleconference)
- Councillor Rod Osborne (teleconference)

Approval of Agenda.

After the meeting was called to order Mayor MacDiarmid asked for approval of the agenda. Council approved the agenda with the following additions/changes. Addition to 06. Delegations of item b) Maria Wood, CanACRE - Bell Mobility Tower 399 Stanley House Road. Addition to 08. Business of item d) COVID-19 Update requested by Councillor Osborne. Addition to 08. Business of item e) Discussion: Nigel Bellchamber - Meeting Protocol Consultation requested by Mayor MacDiarmid. Addition to 08. Business of item f) Town of Parry Sound & Municipality of McDougall - Resolutions re: North Bay Parry Sound District Health Unit COVID Statistics for West Parry Sound. Addition to 08. Business of item g) Discussion and draft resolution re: Township of Seguin trails requested by Councillor Fellner.

Disclosure of Pecuniary Interest.

Mayor MacDiarmid requested that any disclosures of conflict of interest/pecuniary interest be declared for the record. Councillor Fellner declared a possible conflict of interest/pecuniary interest related to Council Meeting Agenda item 05. b) Accounts "B", payment to Wayne Hall Construction as the Party is his employer. Councillor Fellner did not participate in the consideration of this matter.

The Chief Administrative Officer provided an update on initiatives undertaken by the Municipality related to the COVID-19 outbreak.

The following resolutions were considered.

Resolution No. 2020-113

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

"**THAT** the Council of The Corporation of the Township of Seguin does hereby adopt the Minutes of the Regular and Closed Session Meetings of Council held April 6th, 2020 as circulated."

CARRIED

Resolution No. 2020-114

Moved by: Councillor Art Coles

Seconded by: Councillor Rod Osborne

“THAT the Council of The Corporation of the Township of Seguin does hereby approve the accounts in the amount of \$3,301,296.35.”.

Direct Deposits EFT:	March 18 th , 2020	\$1,707,214.32
Pre-Authorized Payments:	March 18 th , 2020	\$1,615.13
Direct Deposits EFT:	March 23 rd , 2020	\$83,422.25
Direct Deposits EFT:	March 25 th , 2020	\$1,140,549.39
Pre-Authorized Payments:	March 25 th , 2020	\$58,232.79
Direct Deposits EFT:	March 27 th , 2020	\$50,916.68
Direct Deposits EFT:	April 2 nd , 2020	\$152,264.31
Pre-Authorized Payments:	April 2 nd , 2020	\$72,019.13
Cheque Run:	April 2 nd , 2020	\$35,062.35
	TOTAL	<u>\$3,301,296.35</u>

CARRIED

Councillor Fellner declared a possible pecuniary interest related to the next matter and did not participate in the consideration of the matter.

Resolution No. 2020-115

Moved by: Councillor Rod Osborne

Seconded by: Councillor Ted Collins

“THAT the Council of The Corporation of the Township of Seguin does hereby approve the accounts in the amount of \$1,483.13.”.

Direct Deposits EFT:	April 2 nd , 2020	\$1,483.13
	TOTAL	<u>\$1,483.13</u>

CARRIED

Council considered a written delegation from Chris Marsh on behalf of himself, Alison Marsh, John & Judy McIntosh, Shauna & Kerry O'Neill and Grace & Robert Ting regarding a proposal by Bell Mobility for a Bell monopine telecommunications tower to be located at 399 Stanley House Road in Seguin.

Council also considered a written delegation from Maria Wood, Planner of Planning and Permitting CanACRE, the Agent for the proponent of a proposal by Bell Mobility for a Bell monopine telecommunications tower to be located at 399 Stanley House Road in Seguin.

Resolution No. 2020-116

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“THAT the Council of The Corporation of the Township of Seguin does hereby receive the Staff Reports as presented on the Agenda for the April 20th, 2020 meeting of Council.

Development and Protective Services:

- Report No. DPS-PL-2020-033, Bell Mobility – Network Improvement Proposal 29.9-metre monopine tower and radio equipment shelter at 399 Stanley House Road, Township of Seguin.
- Report No. DPS-FD-2020-002, West Parry Sound Mutual Assistance

Agreement Extension.

- Report No. DPS-BD-2020-003, Update on Building Permit Activity – 1st Quarter Report.

Public Works:

- Report No. PW-RD-2020-001, LED Conversion all Seguin Township Street Lights.
- Report No. PW-RD-2020-004, Line Painting Extension.”.

CARRIED

Resolution No. 2020-117

Moved by: Councillor Gail Finnon

Seconded by: Councillor Ted Collins

“**WHEREAS**, Bell Mobility proposes to erect a 29.9 metre high monopine telecommunications tower and supporting structures at 399 Stanley House Road (Part of Lot 24, Concession 4, Geographic Township of Humphrey, now Township of Seguin);

AND WHEREAS, proponents of telecommunications towers and supporting structures require the approval of Innovation, Science and Economic Development Canada (ISED) on behalf of the Government of Canada and as part of the approval, ISED requires such proponents to consult with local land use authorities prior to the erection of antennae systems: as provided in CPC-2-0-03 and the proposed tower and supporting structures is considered an antennae system;

AND WHEREAS, The Corporation of the Township of Seguin is a local land use authority;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Township of Seguin does hereby acknowledge:

- a) the Township is satisfied with Bell’s consultation process; and
- b) the proposed design and location is acceptable to the Township; and
- c) the Township has been consulted and concurs with the tower location.”.

DEFERRED

Pending further information from Bell

Council directed staff to advise the proponent of the proposed Bell Mobility telecommunications tower at 399 Stanley House Road that Council has requested the proponent provide Council with the modeling data Bell has which demonstrates the proposed location is the best location before Council will pass a resolution concurring with the proposal.

Resolution No. 2020-118

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

“**THAT** By-law No. 2020-039, Being a By-law to authorize the execution of a Mutual Assistance Agreement between The Corporations of the Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound, Township of Seguin, Township of The Archipelago and Municipality of Whitestone, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2020-119

Moved by: Councillor Art Coles

Seconded by: Councillor Rod Osborne

“THAT as per the recommendation of Staff Report No. PW-RD-2020-001, the Council of The Corporation of the Township of Seguin does hereby accept the quotation from Black and McDonald for the LED conversion of all Township of Seguin streetlights and does hereby award the project to Black and McDonald at a cost of \$61,737.70 plus taxes for the supply, delivery and installation of the equipment to complete the conversion project.”.

CARRIED

Resolution No. 2020-120

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“THAT as per the recommendation of Staff Report No. PW-RD-2020-004, the Council of The Corporation of the Township of Seguin does hereby accept the quotation from Provincial Markings for line painting on Township of Seguin roads and Council does hereby award the works to Provincial Markings at a cost of \$30,718 plus taxes and adjustment for the consumer price index.”.

CARRIED

Resolution No. 2020-121

Moved by: Councillor Ted Collins

Seconded by: Councillor Rod Osborne

“THAT the Council of The Corporation of the Township of Seguin does hereby direct staff to remove the Septic System Permits & Septic System Inspections Surveys (green card) from the Building Department Customer Service Survey process and discontinue distribution of the Septic System Permits & Septic System Inspections Surveys.”.

CARRIED

Resolution No. 2020-122

Moved by: Councillor Terry Fellner

Seconded by: Councillor Ted Collins

“THAT the Council of The Corporation of the Township of Seguin does hereby accept the resignation of Todd Hrycyna from the Township of Seguin Committee of Adjustment and thank Mr. Hrycyna for his service on the Committee.”.

CARRIED

Council directed staff to prepare a letter and certificate for Mr. Hrycyna thanking him for his service on the Committee of Adjustment.

Councillor Moffatt provide an update on the Integrated Community Energy & Climate Action Plans (ICECAP) program.

Resolution No. 2020-123

Moved by: Councillor Gail Finnsen

Seconded by: Councillor Terry Fellner

“THAT the Council of The Corporation of the Township of Seguin does hereby approve engaging the services of Nigel Bellchamber to provide consultation on meeting protocol. Costs for the services not to exceed

\$1,500.”.

CARRIED

Resolution No. 2020-124

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“**WHEREAS** in order to fight the COVID-19 virus in your community it is important to understand the status of confirmed cases in the community; and

WHEREAS the catchment area for the West Parry Sound Health Centre is only a portion of the area served by the North Bay Parry Sound District Health Unit.

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Township of Seguin does hereby request the North Bay Parry Sound District Health Unit publish statistics that provide the number of confirmed cases and other appropriate information related to COVID-19 for West Parry Sound.

AND FURTHER THAT this resolution be sent to municipalities in the West Parry Sound Area, the West Parry Sound Health Centre, the Honourable Christine Elliott, Minister of Health, and MPP Norm Miller.”.

CARRIED

Resolution No. 2020-125

Moved by: Councillor Terry Fellner

Seconded by: Councillor Rod Osborne

“**THAT** the Council of The Corporation of the Township of Seguin does hereby authorize and direct staff to open Township of Seguin recreational trails subject to the following conditions:

1. Trails are for walking only.
2. Staff are to block trail entrances to prohibit motorized vehicles from accessing the trails.
3. Staff are to prohibit public use of the benches.
4. Staff are to post signs advising the trails are open for walking only and are closed to motorized vehicle access.
5. Appropriate signage be installed regarding pedestrian access only and parking be permitted in existing areas.”.

CARRIED

Resolution No. 2020-126

Moved by: Councillor Gail Finnon

Seconded by: Councillor Daryle Moffatt

“**THAT** By-law No. 2020-036, Being a By-law to amend By-law No. 2019-113, Being a By-law to provide for a 2020 Interim Tax Levy, to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent per month, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2020-127

Moved by: Councillor Ted Collins

Seconded by: Councillor Terry Fellner

“**THAT** By-law No. 2020-035, Being a By-law to write off taxes on properties in the Township of Seguin, is hereby deemed to have been read a first,

second and third time and passed by Council.”.

CARRIED

Resolution No. 2020-128

Moved by: Councillor Ted Collins

Seconded by: Councillor Terry Fellner

“**THAT** the Council of The Corporation of the Township of Seguin does hereby receive the Correspondence as presented on the Agenda and the Addendum for the April 20th, 2020 Meeting of Council.”.

CARRIED

Resolution No. 2020-129

Moved by: Councillor Rod Osborne

Seconded by: Councillor Art Coles

“**THAT** the Council of The Corporation of the Township of Seguin does hereby proceed to a closed meeting at 7:09 p.m. in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees:
 - Human Resource Matters.
- Labour relations or employee negotiations:
 - Human Resource Matters.”.

CARRIED

Resolution No. 2020-130

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

“**THAT** the Council of The Corporation of the Township of Seguin does hereby rise from closed session and declare the regular meeting reconvened at 7:32 p.m.”.

CARRIED

Resolution No. 2020-131

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“**THAT** By-law No. 2020-037, Being a By-law to Confirm the Proceedings of Meetings of Council, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2020-132

Moved by: Councillor Ted Collins

Seconded by: Councillor Gail Finnon

“**THAT** the Council of The Corporation of the Township of Seguin does hereby adjourn this Regular Meeting of Council at 7:34 p.m. to meet again on Monday, May 4th, 2020 or at the call of the Mayor.”.

CARRIED

*Ann MacDiarmid,
Mayor*

*Craig Jeffery,
Clerk*

Accounts

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Council Expenses									
511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 04/06/20	COPY COUNT APRIL 2020	04/13/20	\$12.37	\$12.37	G-116-0111-2155	Miscellaneous Expenses	\$0.00	(\$2,237.46)
					\$12.37				
Total Council Expenses					\$12.37				
Treasury and CAO									
328 2020-699-S	ONTARIO MUNICIPAL ADMIN ASSOC, 14 CALEDONIA TERRACE, GODERICH, ON, N7A 2M8 04/02/20	2020 OMAA DUES	04/13/20	\$401.96	\$401.96	G-121-0121-3114	Subscriptions &	\$0.00	(\$8,665.19)
					\$401.96				
511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 04/06/20	COPY COUNT APRIL 2020	04/13/20	\$1.13	\$1.13	G-121-0121-2611	Office Supplies	\$0.00	(\$2,707.00)
					\$1.13				
1087 4/3/20	MADEJ, CHRIS, 04/06/20	MILEAGE	04/13/20	\$27.69	\$27.69	G-121-0121-3111	Mileage	\$0.00	(\$259.25)
					\$27.69				
1504 53074975	STAPLES ADVANTAGE, C/O T04446C, PO BOX 4446 STN A, TORONTO, ON, M5W 4A2 04/08/20	COPY PAPER	04/13/20	\$231.97	\$231.97	G-121-0121-2611	Office Supplies	\$0.00	(\$2,707.00)
					\$231.97				
1564 4/8/20	MULLER, TRACEY, 04/08/20	MILEAGE & LAMINATING POUCHES	04/13/20	\$7.65	\$7.65	G-121-0121-3111	Mileage	\$0.00	(\$259.25)
					\$7.65				
1568 0972409	IMPERIAL COFFEE & SERVICES INC, 43 ONTARIO STREET, ORILLIA, ON, L3V 0T7 04/06/20	SUGAR, COFFEE & TEA	04/13/20	\$115.72	\$115.72	G-121-0121-2148	Water/Food Supplies	\$0.00	(\$1,074.06)
					\$115.72				
Total Treasury and CAO					\$786.12				
Clerks Department									
511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 04/06/20	COPY COUNT APRIL 2020	04/13/20	\$44.83	\$44.83	G-122-0121-2611	Office Supplies	\$0.00	(\$731.83)
					\$44.83				
Total Clerks Department					\$44.83				

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TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Fire Department									
236	HURONIA ALARM & FIRE SAFETY, 233 MIDLAND AVENUE, MIDLAND, ON, L4R 3K1								
1071494	04/06/20	INSEPCION	04/13/20	\$201.49	\$201.49	G-211-F121-3412	Building Maintenance	\$0.00	(\$201.49)
1071496	04/06/20	INSEPCION	04/13/20	\$251.35	\$251.35	G-211-F122-3412	Building Maintenance	\$0.00	(\$251.35)
1071490	04/06/20	INSEPCION	04/13/20	\$241.18	\$241.18	G-211-F123-3412	Building Maintenance	\$0.00	(\$241.18)
1071491	04/06/20	INSEPCION	04/13/20	\$180.12	\$180.12	G-211-F124-3412	Building Maintenance	\$0.00	(\$660.43)
1071492	04/06/20	INSEPCION	04/13/20	\$330.72	\$330.72	G-211-F125-3412	Building Maintenance	\$0.00	(\$330.72)
					\$1,204.86				
511	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5								
85253441	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$51.98	\$51.98	G-211-0121-2611	Office Supplies	\$0.00	(\$599.56)
					\$51.98				
1989	ALDWORTH, GREG,								
4/8/20	04/08/20	AZ EXPENSES	04/13/20	\$281.15	\$281.15	G-211-0221-3816	Training	\$0.00	(\$4,826.00)
					\$281.15				
2030	SWART, KEVIN,								
8/15/19	04/02/20	MEDICAL	04/13/20	\$100.00	\$100.00	G-211-0221-2155	Miscellaneous Expenses	\$0.00	(\$1,945.71)
					\$100.00				
					\$1,637.99				
Total Fire Department									
\$1,637.99									
Building Inspection									
511	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5								
85253441	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$91.49	\$91.49	G-231-0121-2611	Office Supplies	\$0.00	(\$735.82)
					\$91.49				
					\$91.49				
Total Building Inspection									
\$91.49									
Bylaw Enforcement									
424	SMALLWOOD, EARL,								
FEB 2020	04/06/20	FEB 2020	04/13/20	\$20.00	\$20.00	G-272-0121-2155	Miscellaneous Expenses	\$0.00	(\$699.43)
JAN 2020	04/06/20	JAN 2020	04/13/20	\$20.00	\$20.00	G-272-0121-2155	Miscellaneous Expenses	\$0.00	(\$699.43)
MARCH 2020	04/06/20	MARCH 2020 BYLAW	04/13/20	\$20.00	\$20.00	G-272-0121-2155	Miscellaneous Expenses	\$0.00	(\$699.43)
FEB 2020	04/06/20	FEB 2020	04/13/20	\$142.24	\$142.24	G-272-0121-2158	By-Law Contract	\$0.00	(\$8,826.28)
FEB 2020	04/06/20	FEB 2020	04/13/20	\$397.41	\$397.41	G-272-0121-2158	By-Law Contract	\$0.00	(\$8,826.28)
JAN 2020	04/06/20	JAN 2020	04/13/20	\$550.26	\$550.26	G-272-0121-2158	By-Law Contract	\$0.00	(\$8,826.28)
JAN 2020	04/06/20	JAN 2020	04/13/20	\$182.88	\$182.88	G-272-0121-2158	By-Law Contract	\$0.00	(\$8,826.28)
MARCH 2020	04/06/20	MARCH 2020 BYLAW	04/13/20	\$519.69	\$519.69	G-272-0121-2158	By-Law Contract	\$0.00	(\$8,826.28)
MARCH 2020	04/06/20	MARCH 2020 BYLAW	04/13/20	\$142.24	\$142.24	G-272-0121-2158	By-Law Contract	\$0.00	(\$8,826.28)
FEB 2020	04/06/20	FEB 2020	04/13/20	\$165.36	\$165.36	G-272-0121-3112	Bylaw Mileage	\$0.00	(\$3,652.65)
JAN 2020	04/06/20	JAN 2020	04/13/20	\$318.00	\$318.00	G-272-0121-3112	Bylaw Mileage	\$0.00	(\$3,652.65)
MARCH 2020	04/06/20	MARCH 2020 BYLAW	04/13/20	\$106.00	\$106.00	G-272-0121-3112	Bylaw Mileage	\$0.00	(\$3,652.65)
					\$2,584.08				
Total Bylaw Enforcement									
\$2,584.08									

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Invoice Number	Vendor Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Roads									
45 144257	BAY CITY SANITATION MNTC SUPPLY, 189 BROCK ST, BARRIE, ON, L4N 2M3 04/06/20	BLDG SUPPLIES	04/13/20	\$60.51	\$60.51	G-321-0382-2145	Cleaning Supplies	\$0.00	(\$60.51)
					\$60.51				
92 91515091	CANADIAN NATIONAL RAILWAYS, PO BOX 6089, SUCC CENTRE VILLE, MONTREAL, QC, H3C 3H1 04/02/20	MAINTENANCE MAR 2020	04/13/20	\$1,776.00	\$1,776.00	G-321-0361-3414	Railway Maintenance	\$0.00	(\$8,880.00)
					\$1,776.00				
212 32221	HAWKRIGG INC, LAWSON CR, RR #1, ROSSEAU, ON, P0C 1J0 04/06/20	DRIVE BELT & IDLER TENSIONER ASSEMBLY	04/13/20	\$342.50	\$342.50	G-321-VR51-2211	Planned Repairs	\$0.00	(\$827.21)
					\$342.50				
511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 04/06/20	COPY COUNT APRIL 2020	04/13/20	\$10.17	\$10.17	G-321-0381-2611	Office Supplies	\$0.00	(\$564.54)
					\$10.17				
661 05501451S 0555863P	CURRIE TRUCK CENTRE, 2 CURRIE DR, BOX 20150, BARRIE, ON, L4M 6E9 04/08/20	STEERING UJOINT SEIZED	04/13/20	\$378.76	\$378.76	G-321-VR48-2211	Planned Repairs	\$0.00	(\$9,501.50)
	04/02/20	HOOD LATCH	04/13/20	\$43.27	\$43.27	G-321-VR56-2211	Planned Repairs	\$0.00	(\$4,412.20)
					\$422.03				
778 4/6/20	MURRAY BISSONETTE ENT INC., PO BOX 280, ROSSEAU, ON, P0C 1C0 04/08/20	GRAVEL	04/13/20	\$5,059.68	\$5,059.68	G-321-0341-2111	Sand & Gravel	\$0.00	(\$56,909.53)
					\$5,059.68				
906 P42373	TRACKS & WHEELS EQUIPMENT, PO BOX 2592, STN A 400, HWY 69 NORTH, SUDBURY, ON, P3A 4S9 04/08/20	SEAL KIT	04/13/20	\$364.24	\$364.24	G-321-VR37-2211	Planned Repairs	\$0.00	(\$1,673.96)
					\$364.24				
1370 19597	ABC OVERHEAD GARAGE DOORS, 114 LINDGREN ROAD WEST, UNIT 1, HUNTSVILLE, ON, P1H 1Y2 04/06/20	NEW AIR SWITCHES	04/13/20	\$347.98	\$347.98	G-321-0382-3412	Building Maintenance	\$0.00	(\$3,543.74)
					\$347.98				
1809 4/7/20	SIMON, CINDY, 04/08/20	CELL PHONE	04/13/20	\$9.01	\$9.01	G-321-0381-3217	Cellular Phone	\$0.00	(\$1,675.59)
					\$9.01				
2274 0000248729 0000248696	FREIGHTLINER NORTH BAY, 930098 ONTARIO LTD., 40 COMMERCE CRESCENT, NORTH BAY, ON, P1A 0B4 04/08/20	VIRTUAL TECH	04/13/20	\$1,228.61	\$1,228.61	G-321-0381-3411	Miscellaneous Equipment	\$0.00	(\$2,524.88)
	04/08/20	FULL SAFETY	04/13/20	\$7,291.76	\$7,291.76	G-321-VR55-2211	Planned Repairs	\$0.00	(\$11,614.75)
					\$8,520.37				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
2870	TIREMASTER, 8235 HIGHWAY 12, ORILLIA, ON, L3V 6H2									
P68163		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR31-2215	Tires	\$0.00	(\$244.23)
P68164		04/08/20	TRUCK ROTATION	04/13/20	\$291.04	\$291.04	G-321-VR36-2215	Tires	\$0.00	(\$291.04)
P68162		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR43-2215	New Tires	\$0.00	(\$244.23)
P68161		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR46-2215	New Tires	\$0.00	(\$244.23)
P68160		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR48-2215	New Tires	\$0.00	(\$244.23)
P68148		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR50-2215	New Tires	\$0.00	(\$244.23)
P68147		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR54-2215	New Tires	\$0.00	(\$244.23)
P68146		04/08/20	TRUCK ROTATION	04/13/20	\$244.23	\$244.23	G-321-VR56-2215	New Tires	\$0.00	(\$244.23)

\$2,000.65

Total Roads

\$18,913.14

V-Quip Waste System

5	ADAMS BROS. CONSTRUCTION LTD. , BOX 324, PARRY SOUND, ON, P2A2X4									
129581		04/02/20	MAR 24/20 AIRPORT	04/13/20	\$173.00	\$173.00	G-411-0121-3327	HSW Trucking - Clean	\$0.00	(\$7,815.22)
129609		04/02/20	MAR 27/20 AIRPORT & BON ECHO	04/13/20	\$691.97	\$691.97	G-411-0121-3327	HSW Trucking - Clean	\$0.00	(\$7,815.22)
129645		04/06/20	MAR 30/20 AIRPORT	04/13/20	\$345.99	\$345.99	G-411-0121-3327	HSW Trucking - Clean	\$0.00	(\$7,815.22)

\$1,210.96

1622	MID-ONTARIO TRUCK CENTRE, 2400 KIRBY ROAD, MAPLE, ON, L6A 4R6									
031989W		04/06/20	TRAILER REPAIR	04/13/20	\$1,906.46	\$1,906.46	G-411-VW10-2211	Planned Repairs	\$0.00	(\$9,959.95)
032050W		04/08/20	TRAILER REPAIR	04/13/20	\$768.82	\$768.82	G-411-VW10-2211	Planned Repairs	\$0.00	(\$9,959.95)
032049W		04/08/20	EXHAUST REPAIRS	04/13/20	\$1,187.16	\$1,187.16	G-411-VW11-2211	Planned Repairs	\$0.00	(\$11,989.14)

\$3,862.44

1630	WASTE CONNECTIONS OF CANADA, PO BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7									
7113-0000296786		04/02/20	MARCH 2020 RECYCLING	04/13/20	\$1,738.89	\$1,738.89	G-411-0121-3717	MCS - Recycling	\$0.00	(\$20,450.14)
7113-0000296786		04/02/20	MARCH 2020 RECYCLING	04/13/20	\$152.64	\$152.64	G-411-0121-3717	MCS - Recycling	\$0.00	(\$20,450.14)
7113-0000296786		04/02/20	MARCH 2020 RECYCLING	04/13/20	\$1,877.10	\$1,877.10	G-411-0121-3717	MCS - Recycling	\$0.00	(\$20,450.14)
7113-0000296786		04/02/20	MARCH 2020 RECYCLING	04/13/20	\$2,567.07	\$2,567.07	G-411-0121-3717	MCS - Recycling	\$0.00	(\$20,450.14)
7113-0000296786		04/02/20	MARCH 2020 RECYCLING	04/13/20	\$1,600.36	\$1,600.36	G-411-0121-3717	MCS - Recycling	\$0.00	(\$20,450.14)

\$7,936.06

2182	BRACEBRIDGE HYDRAULIC LTD, 10 MONICA LANE, BRACEBRIDGE, ON, P1L 1P8									
24920		04/08/20	SUPPLY SEALS	04/13/20	\$222.57	\$222.57	G-411-0121-3718	Transtor Maintenance &	\$0.00	(\$2,175.59)

\$222.57

2870	TIREMASTER, 8235 HIGHWAY 12, ORILLIA, ON, L3V 6H2									
P68145		04/08/20	TRUCK ROTATION	04/13/20	\$478.78	\$478.78	G-411-VW11-2215	New Tires	\$0.00	(\$5,859.19)

\$478.78

Total V-Quip Waste System

\$13,710.81

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Waste Disposal									
1630	WASTE CONNECTIONS OF CANADA, PO BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7								
7113-0000296786	04/02/20	MARCH 2020 RECYCLING	04/13/20	\$776.61	\$776.61	G-412-L121-3717	MCS - Recycling	\$0.00	(\$2,002.66)
7113-0000296786	04/02/20	MARCH 2020 RECYCLING	04/13/20	\$1,537.91	\$1,537.91	G-412-L122-3717	MCS - Recycling	\$0.00	(\$1,537.91)
					\$2,314.52				
2405	PRAGMATECH LTD, 8080 LAWSON ROAD, MILTON, ON, L9T 5C4								
PW7687	04/06/20	MONITORING	04/13/20	\$223.88	\$223.88	G-412-L122-3712	Misc Contractor Services	\$0.00	(\$895.52)
					\$223.88				
Total Waste Disposal					\$2,538.40				
Cemetery									
511	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5								
85253441	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$0.11	\$0.11	G-586-0121-2611	Office Supplies	\$0.00	(\$3.01)
					\$0.11				
Total Cemetery					\$0.11				
Recreational Facilities									
5	ADAMS BROS. CONSTRUCTION LTD. , BOX 324, PARRY SOUND, ON, P2A2X4								
129636	04/08/20	TOILET RENTAL	04/13/20	\$205.00	\$205.00	G-711-R129-3412	Building Maintenance	\$0.00	(\$205.00)
					\$205.00				
45	BAY CITY SANITATION MNTC SUPPLY, 189 BROCK ST, BARRIE, ON, L4N 2M3								
144321	04/08/20	BLDG SUPPLIES	04/13/20	\$526.54	\$526.54	G-711-R126-2145	Cleaning Supplies	\$0.00	(\$526.54)
					\$526.54				
496	WOLSELEY CANADA INC., BOX 5330, BURLINGTON, ON, L7R 4Z2								
9231288	04/08/20	SOLENOID KIT	04/13/20	\$271.51	\$271.51	G-711-0713-3317	Public Water System	\$0.00	(\$2,414.17)
9233924	04/08/20	SOLENOID VALVE KIT	04/13/20	\$271.51	\$271.51	G-711-0713-3317	Public Water System	\$0.00	(\$2,414.17)
					\$543.02				
500	WEST PARRY SOUND HEALTH CENTRE FOUNDATION, 6 ALBERT STREET, PARRY SOUND, ON, P2A 3A4								
COVID 19	04/08/20	COVID 19 DONATION	04/13/20	\$50,000.00	\$50,000.00	G-711-0721-6111	Operating Grant/Donation	\$0.00	(\$89,250.00)
					\$50,000.00				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$0.07	\$0.07	G-711-0711-2611	Office Supplies	\$0.00	(\$416.95)
						\$0.07				
1564 4/8/20	MULLER, TRACEY,	04/08/20	MILEAGE & LAMINATING POUCHES	04/13/20	\$48.83	\$48.83	G-711-0711-2611	Office Supplies	\$0.00	(\$416.95)
						\$48.83				
2240 403197207	NOVEXCO, 75 TIVERTON COURT, SUITE 102, MARKHAM, ON, L3R 4M8	04/08/20	LAMINATING POUCHES	04/13/20	\$59.32	\$59.32	G-711-0711-2611	Office Supplies	\$0.00	(\$416.95)
						\$59.32				
Total Recreational Facilities						\$51,382.78				

Planning

511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$87.50	\$87.50	G-812-0121-2611	Office Supplies	\$0.00	(\$2,160.75)
						\$87.50				
651 4/3/20	HRYCYNA, TODD,	04/08/20	JAN, FEB & MAR COA MEETING	04/13/20	\$180.00	\$180.00	G-812-0812-1197	Honorariums	\$0.00	(\$360.00)
						\$180.00				
Total Planning						\$267.50				

Taxes Receivable

3271 REFUND	VARDY, ANITA,	04/08/20	REFUND EFT OVERPYMT	04/13/20	\$823.12	\$823.12	G-A15-1143-9279	Special Owing	\$0.00	(\$1,818.71)
						\$823.12				
Total Taxes Receivable						\$823.12				

Capital Projects

511 85253441	XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$0.02	\$0.02	G-CAP-PARK-2815	Rose Point Trail	\$0.00	(\$219.78)
						\$0.02				
555 24512	STEENHOF BUILDING SERVICES GROUP, 126 MISSISSAGA ST E, ORILLIA, ON, L3V 1V7	04/08/20	SEGUIN BRIDGE #27	04/13/20	\$2,770.42	\$2,770.42	G-CAP-ROAD-2182	Bridges	\$0.00	(\$2,770.42)
						\$2,770.42				
Total Capital Projects						\$2,770.44				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Accounts Payable									
511		XEROX CANADA INC., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5							
85253441	04/06/20	COPY COUNT APRIL 2020	04/13/20	\$0.05	\$0.05	G-L13-1302-9586	Held for Foley Rec Comm	\$0.00	(\$5,801.65)

Total Accounts Payable

\$0.05

\$0.05

Subtotal:

\$95,563.23

HST Recoverable:

\$4,412.09

Total Bills To Pay:

\$99,975.32

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Preauthorized Payments
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Treasury and CAO									
302	TD VISA, P.O. BOX 611, AGINCOURT, ON, M1S 5J7								
3/18/20	03/24/20	CLEANING SUPPLIES	03/24/20	\$30.41	\$30.41	G-121-0121-2145	Cleaning Supplies	\$0.00	(\$387.94)
3/27/20	03/31/20	HAND SANITIZER	03/31/20	\$101.46	\$101.46	G-121-0121-2145	Cleaning Supplies	\$0.00	(\$387.94)
3/24/20	03/24/20	FREIGHT	03/24/20	\$4.08	\$4.08	G-121-0121-3212	Freight	\$0.00	(\$42.83)
3/31/20	03/31/20	FREIGHT	03/31/20	\$4.08	\$4.08	G-121-0121-3212	Freight	\$0.00	(\$42.83)
					\$140.03				
626	PITNEY BOWES, PO BOX 278, ORANGEVILLE, ON, L9W 2Z7								
3201395712	04/06/20	LEASE	04/06/20	\$1,315.76	\$1,315.76	G-121-0456-3411	Miscellaneous Equipment	\$0.00	(\$1,315.76)
3201395712	04/06/20	LEASE	04/06/20	\$696.41	\$696.41	G-121-0456-3514	Postage Machine	\$0.00	(\$696.41)
					\$2,012.17				
Total Treasury and CAO					\$2,152.20				
Fire Department									
302	TD VISA, P.O. BOX 611, AGINCOURT, ON, M1S 5J7								
4/2/20	04/06/20	FIRE CODE SUBSCRIPTION	04/06/20	\$2,191.60	\$2,191.60	G-211-0221-3815	Prevention	\$0.00	(\$2,723.28)
					\$2,191.60				
743	PETRO CANADA, PO BOX 8500, DON MILLS, ON, M3C 3B2								
4/5/20	04/06/20	FUEL	04/06/20	\$78.80	\$78.80	G-211-FV15-2212	Fuel	\$0.00	(\$125.10)
					\$78.80				
Total Fire Department					\$2,270.40				
Building Inspection									
302	TD VISA, P.O. BOX 611, AGINCOURT, ON, M1S 5J7								
3/21/20	03/24/20	LAMINATING POUCHES	03/24/20	\$77.67	\$77.67	G-231-0121-2611	Office Supplies	\$0.00	(\$735.82)
3/18/2020	03/24/20	250 PRESENTATION FOLDERS	03/24/20	\$403.78	\$403.78	G-231-0121-3215	Printing	\$0.00	(\$403.78)
					\$481.45				
Total Building Inspection					\$481.45				
Roads									
302	TD VISA, P.O. BOX 611, AGINCOURT, ON, M1S 5J7								
3.16.20	03/24/20	EVENTBRITE	03/24/20	(\$961.32)	(\$961.32)	G-321-0381-3113	Course & Seminar Fees	\$0.00	(\$4,722.55)
3/16/20	03/24/20	LLC WEBINAR	03/24/20	\$158.09	\$158.09	G-321-0381-3113	Course & Seminar Fees	\$0.00	(\$4,722.55)
3/24/20	03/24/20	FREIGHT	03/24/20	\$11.57	\$11.57	G-321-0381-3212	Freight	\$0.00	(\$208.24)
3/31/20	03/31/20	FREIGHT	03/31/20	\$9.45	\$9.45	G-321-0381-3212	Freight	\$0.00	(\$208.24)
					(\$782.21)				
Total Roads					(\$782.21)				

C. G. Howard
Michelle Farrow

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Preauthorized Payments
(Council Approval Report)

Invoice Number	Vendor Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Accounts Payable									
302	TD VISA, P.O. BOX 611, AGINCOURT, ON, M1S 5J7								
3/24/20	03/24/20 CINDY SIMON		03/24/20	\$11.93	\$11.93	G-L13-1301-9508	Employee Paid Benefits	\$0.00	\$195.54
					\$11.93				
Total Accounts Payable					\$11.93				
Subtotal:					\$4,133.77				
HST Recoverable:					\$346.07				
Total Bills To Pay:					\$4,479.84				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Treasury and CAO										
	2314		TURNPENNEY MILNE LLP, 501 - 2 BERKELEY ST, TORONTO, ON, M5A 4J5							
	1884	04/14/20	LEGAL COVID 19	04/20/20	\$1,297.44	\$1,297.44	G-121-0121-3312	Legal	\$0.00	(\$1,705.96)
						\$1,297.44				
	2674		PRINTERSPLUS, 1181 BELANGER AVE, OTTAWA, ON, K1H 1B7							
	INV054074	04/16/20	HP TONER	04/20/20	\$71.09	\$71.09	G-121-0121-2611	Office Supplies	\$0.00	(\$2,778.09)
						\$71.09				
Total Treasury and CAO						\$1,368.53				
Fire Department										
	8		AJ STONE COMPANY LTD, 62 BRADWICK DR, VAUGHAN, ON, L4K 1K8							
	0000152521	04/16/20	LEATHER	04/20/20	\$74.76	\$74.76	G-211-0221-2512	Protective Clothing	\$0.00	(\$6,558.11)
						\$74.76				
Total Fire Department						\$74.76				
Roads										
	258		KROPF INDUSTRIAL, 1 QUEBEC DRIVE, SEGUIN, ON, P2A 0B2							
	50709	04/16/20	SERVICE	04/20/20	\$1,470.57	\$1,470.57	G-321-VR36-2211	Planned Repairs	\$0.00	(\$13,936.65)
	50731	04/16/20	SERVICE	04/20/20	\$1,809.83	\$1,809.83	G-321-VR47-2211	Planned Repairs	\$0.00	(\$3,103.29)
	50728	04/16/20	SERVICE, PLOW & EXHAUST REPAIRS	04/20/20	\$3,214.59	\$3,214.59	G-321-VR53-2211	Planned Repairs	\$0.00	(\$12,246.24)
	50708	04/16/20	SERVICE & BRAKE JOB	04/20/20	\$4,922.49	\$4,922.49	G-321-VR54-2211	Planned Repairs	\$0.00	(\$24,067.20)
	50732	04/16/20	SERVICE	04/20/20	\$790.04	\$790.04	G-321-VR56-2211	Planned Repairs	\$0.00	(\$5,202.24)
						\$12,207.52				
	352		PARRY SOUND FUELS, 114 BOWES STREET, PARRY SOUND, ON, P2A2L7							
	695809	04/16/20	CARDLOCK	04/20/20	\$61.87	\$61.87	G-321-VR51-2212	Fuel	\$0.00	(\$1,695.58)
						\$61.87				
	494		WEEKS CONSTRUCTION INC., P.O. BOX 397, PARRY SOUND, ON, P2A 2X4							
	71271	04/14/20	GRAVEL	04/20/20	\$4,859.67	\$4,859.67	G-321-0341-2111	Sand & Gravel	\$0.00	(\$62,963.58)
	71299	04/14/20	GRAVEL	04/20/20	\$1,194.38	\$1,194.38	G-321-0341-2111	Sand & Gravel	\$0.00	(\$62,963.58)
						\$6,054.05				
	661		CURRIE TRUCK CENTRE, 2 CURRIE DR, BOX 20150, BARRIE, ON, L4M 6E9							
	05501460S	04/14/20	SERVICE	04/20/20	\$1,078.06	\$1,078.06	G-321-VR31-2211	Planned Repairs	\$0.00	(\$7,262.40)
	05501429S	04/16/20	SERVICE & REPAIRS	04/20/20	\$6,890.95	\$6,890.95	G-321-VR38-2211	Planned Repairs	\$0.00	(\$7,299.27)
						\$7,969.01				
	906		TRACKS & WHEELS EQUIPMENT, PO BOX 2592, STN A 400, HWY 69 NORTH, SUDBURY, ON, P3A 4S9							
	P42490	04/14/20	FILTERS, LATCHES & GASKETS	04/20/20	\$835.94	\$835.94	G-321-VR47-2211	Planned Repairs	\$0.00	(\$3,103.29)
	P42501	04/16/20	GLASS	04/20/20	\$335.81	\$335.81	G-321-VR58-2211	Planned Repairs	\$0.00	(\$518.98)
						\$1,171.75				

Clive Hodson
Michelle Travers

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1777 2455	EA SHIPMAN ELECTRIC LTD, 234 HWY 518, SEGUIN, ON, P2A 0B2	04/14/20	REPAIR LIGHTS MULLEN, MAPLE, CEDAR ST BROOKS RD	04/20/20	\$626.87	\$626.87	G-321-0397-3613	Street Light	\$0.00	(\$3,202.64)
						\$626.87				
3273 0025	NIGHTHAWK ASSIST, 2 LEEDS ROAD, SEGUIN, ON, P2A 0B2	04/14/20	R & R TIRES	04/20/20	\$244.23	\$244.23	G-321-VR55-2215	New Tires	\$0.00	(\$244.23)
						\$244.23				
Total Roads						\$28,335.30				
<u>V-Quip Waste System</u>										
5 129795	ADAMS BROS. CONSTRUCTION LTD., BOX 324, PARRY SOUND, ON, P2A2X4	04/14/20	APR 8, 2020 AIRPORT	04/20/20	\$345.99	\$345.99	G-411-0121-3327	HSW Trucking - Clean	\$0.00	(\$8,161.21)
						\$345.99				
Total V-Quip Waste System						\$345.99				
<u>Non-Financial Assets</u>										
352	PARRY SOUND FUELS, 114 BOWES STREET, PARRY SOUND, ON, P2A2L7									
695375		04/09/20	DYED DIESEL FOLEY	04/20/20	\$696.05	\$696.05	G-A12-1121-9011	Dyed Diesel Stock	\$0.00	(\$5,895.76)
695376		04/09/20	DYED DIESEL HUMPHREY	04/20/20	\$892.96	\$892.96	G-A12-1121-9011	Dyed Diesel Stock	\$0.00	(\$5,895.76)
695622		04/16/20	DYED DIESEL ORRVILLE	04/20/20	\$1,058.91	\$1,058.91	G-A12-1121-9011	Dyed Diesel Stock	\$0.00	(\$5,895.76)
695377		04/09/20	LS DIESEL HUMPHREY	04/20/20	\$1,062.70	\$1,062.70	G-A12-1121-9013	LS Diesel Stock	\$0.00	(\$14,229.93)
695623		04/16/20	LS DIESEL ORRVILLE	04/20/20	\$919.28	\$919.28	G-A12-1121-9013	LS Diesel Stock	\$0.00	(\$14,229.93)
						\$4,629.90				
Total Non-Financial Assets						\$4,629.90				
<u>Capital Projects</u>										
948 18039	ACTIVE LOCK & SAFE, PO BOX 420, BRACEBRIDGE, ON, P1L 1T7	04/14/20	REKEY SHOPS	04/20/20	\$996.23	\$996.23	G-CAP-ROAD-2809	Facility Renovations	\$0.00	(\$5,027.28)
						\$996.23				
1355	PLUMBIT, 19 GREENWOOD CRES, PARRY SOUND, ON, P2A 2W8									
5612		04/14/20	INSTALL FAUCET & EYEWASH ORRVILLE PW	04/20/20	\$763.88	\$763.88	G-CAP-ROAD-2809	Facility Renovations	\$0.00	(\$5,027.28)
5613		04/14/20	INSTALL UV SYSTEM HUMPHREY PW	04/20/20	\$1,526.40	\$1,526.40	G-CAP-ROAD-2809	Facility Renovations	\$0.00	(\$5,027.28)
						\$2,290.28				
Total Capital Projects						\$3,286.51				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run – Direct Deposit
(Council Approval Report)

Subtotal:	\$38,040.99
HST Recoverable:	\$4,201.78
Total Bills To Pay:	\$42,242.77

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Recreation Receipts										
	3270		WHEELER, PATRICIA,							
	7/4/20	04/08/20	REFUND CANCELLED HALL RENTAL	04/08/20	\$500.00	\$500.00	G-071-0712-0764	Rosseau Hall Rental	\$0.00	(\$1,300.00)
	7/4/20	04/08/20	REFUND CANCELLED HALL RENTAL	04/08/20	\$75.00	\$75.00	G-071-0712-0769	Rosseau Waterfront	\$0.00	\$0.00
						\$575.00				
Total Recreation Receipts						\$575.00				
Treasury and CAO										
	188		GEORGIAN BAY PROPANE, 55 GREAT NORTH ROAD, PARRY SOUND, ON, P2A2N9							
	19381	04/08/20	849 PROPANE	04/08/20	\$342.86	\$342.86	G-121-S121-2133	Furnace Oil	\$0.00	(\$2,914.13)
						\$342.86				
	239		IRON MOUNTAIN, PO BOX 3527, STN A, TORONTO, ON, M5W 3G4							
	CNKN820	04/14/20	SHREDDING	04/14/20	\$53.70	\$53.70	G-121-0121-2155	Miscellaneous Expenses	\$0.00	(\$159.80)
						\$53.70				
Total Treasury and CAO						\$396.56				
Fire Department										
	188		GEORGIAN BAY PROPANE, 55 GREAT NORTH ROAD, PARRY SOUND, ON, P2A2N9							
	15691	04/16/20	768 PROPANE	04/16/20	\$300.91	\$300.91	G-211-F121-2221	Propane	\$0.00	(\$1,274.93)
						\$300.91				
	664		CANADIAN TIRE, 30 PINE DR, PARRY SOUND, ON, P2A 3B8							
	10117	04/02/20	SCRUBS	04/02/20	\$18.49	\$18.49	G-211-0221-2155	Miscellaneous Expenses	\$0.00	(\$1,945.71)
						\$18.49				
Total Fire Department						\$319.40				
Roads										
	188		GEORGIAN BAY PROPANE, 55 GREAT NORTH ROAD, PARRY SOUND, ON, P2A2N9							
	585920	04/16/20	PROPANE REFILLS	04/16/20	\$187.22	\$187.22	G-321-0353-2221	Propane	\$0.00	(\$609.94)
	585996	04/16/20	PROPANE TANKS	04/16/20	\$422.72	\$422.72	G-321-0353-2221	Propane	\$0.00	(\$609.94)
						\$609.94				
	349		PARRY SOUND AUTO PARTS, 74 PARRY SOUND DRIVE, PARRY SOUND, ON, P2A 0B8							
	1-2755436	04/08/20	GLOVES	04/08/20	\$84.87	\$84.87	G-321-0381-2155	Miscellaneous Expenses	\$0.00	(\$1,033.88)
	1-2755565	04/08/20	CLEVIS HOOKS	04/08/20	\$108.20	\$108.20	G-321-0381-2155	Miscellaneous Expenses	\$0.00	(\$1,033.88)
	1-2755834	04/14/20	ABSORBENT	04/14/20	\$74.55	\$74.55	G-321-0381-2155	Miscellaneous Expenses	\$0.00	(\$1,033.88)

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1-2755849	04/14/20	SUPPLIES	04/14/20	\$51.90	\$51.90	G-321-0381-2155	Miscellaneous Expenses	\$0.00	(\$1,033.88)
1-2756279	04/16/20	IMPACT SOCKETS	04/16/20	\$8.80	\$8.80	G-321-0381-2155	Miscellaneous Expenses	\$0.00	(\$1,033.88)
1-2755137	04/06/20	FILTER	04/06/20	\$198.05	\$198.05	G-321-0382-2155	Miscellaneous Expenses	\$0.00	(\$4,508.16)
1-2755088	04/06/20	RUST PROOFING	04/06/20	\$142.00	\$142.00	G-321-0382-2214	Oil & Grease	\$0.00	(\$2,613.57)
1-2756073	04/14/20	RUST PROOFING	04/14/20	\$844.56	\$844.56	G-321-0382-2214	Oil & Grease	\$0.00	(\$2,613.57)
1-2755484	04/08/20	HOSE	04/08/20	\$242.85	\$242.85	G-321-0384-2155	Miscellaneous Expenses	\$0.00	(\$242.85)
1-2755659	04/08/20	BATTERIES	04/08/20	\$586.36	\$586.36	G-321-VR48-2211	Planned Repairs	\$0.00	(\$9,501.50)
1-2754994	04/02/20	FILTERS	04/02/20	\$110.53	\$110.53	G-321-VR49-2211	Planned Repairs	\$0.00	(\$2,312.97)
1-2755771	04/14/20	FITTINGS	04/14/20	\$204.52	\$204.52	G-321-VR50-2211	Planned Repairs	\$0.00	(\$11,296.48)
1-2755845	04/14/20	TIES	04/14/20	\$17.69	\$17.69	G-321-VR50-2211	Planned Repairs	\$0.00	(\$11,296.48)
1-2755881	04/14/20	HYD FITTINGS	04/14/20	\$265.74	\$265.74	G-321-VR50-2211	Planned Repairs	\$0.00	(\$11,296.48)
1-2755941	04/14/20	SWIVEL	04/14/20	\$19.86	\$19.86	G-321-VR50-2211	Planned Repairs	\$0.00	(\$11,296.48)
					\$2,960.48				
889	TRIEMSTRA BROTHERS TREE SERVICE, 7 BROWNS LAKE RD, SEGUIN, ON, P2A 2W8								
578	04/14/20	TREE REMOVAL NIPissing RD	04/14/20	\$814.08	\$814.08	G-321-0322-3521	Equipment Non-Owned	\$0.00	(\$2,238.72)
579	04/14/20	TREE REMOVAL MCCAULEY RD	04/14/20	\$407.04	\$407.04	G-321-0322-3521	Equipment Non-Owned	\$0.00	(\$2,238.72)
580	04/14/20	TREE REMOVAL BEECHWOOD DR	04/14/20	\$254.40	\$254.40	G-321-0322-3521	Equipment Non-Owned	\$0.00	(\$2,238.72)
					\$1,475.52				
1651	ADVANCED DRAINAGE SYSTEMS, PO BOX 57828, STN A, TORONTO, ON, M5W 5M5								
377899	04/02/20	CULVERTS	04/02/20	\$21,490.62	\$21,490.62	G-321-0311-2114	Culverts	\$0.00	(\$21,490.62)
					\$21,490.62				
2215	BRENT QUARRIES, RR #3, PORT CARLING, ON, P0B 1J0								
20469	04/08/20	GRAVEL	04/08/20	\$5,954.71	\$5,954.71	G-321-0341-2111	Sand & Gravel	\$0.00	(\$62,963.58)
20471	04/08/20	GRAVEL	04/08/20	\$15,714.58	\$15,714.58	G-321-0341-2111	Sand & Gravel	\$0.00	(\$62,963.58)
					\$21,669.29				
Total Roads					\$48,205.85				
<u>V-Quip Waste System</u>									
285	MUNICIPALITY OF MCDOUGALL, 5 BARAGER BLVD, MCDOUGALL, ON, P2A 2W9								
22324	04/06/20	MARCH 2020	04/06/20	\$20,316.40	\$20,316.40	G-411-0121-3328	HSW Tipping Fees -	\$0.00	(\$50,196.15)
					\$20,316.40				
Total V-Quip Waste System					\$20,316.40				
<u>Recreational Facilities</u>									
188	GEORGIAN BAY PROPANE, 55 GREAT NORTH ROAD, PARRY SOUND, ON, P2A2N9								
19380	04/08/20	868 PROPANE	04/08/20	\$344.67	\$344.67	G-711-R127-2221	Propane	\$0.00	(\$10,875.87)
					\$344.67				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
193	GEORGIAN RENTALS, 3-5 QUEEN STREET, PARRY SOUND, ON, P2A 2W1									
43044		04/08/20	HEATER RENTAL	04/08/20	\$114.00	\$114.00	G-711-R123-3412	Building Maintenance	\$0.00	(\$1,267.47)
8724		04/08/20	ANCHORS	04/08/20	\$35.42	\$35.42	G-711-R123-3412	Building Maintenance	\$0.00	(\$1,267.47)
						\$149.42				
198	GRAY'S PAINT & FLOORING, 32 GIBSON STREET, PARRY SOUND, ON, P2A1W9									
178887		04/08/20	PAINT	04/08/20	\$153.01	\$153.01	G-711-0712-2155	Miscellaneous Expenses	\$0.00	(\$457.24)
178636		04/08/20	PAINT	04/08/20	\$57.95	\$57.95	G-711-R126-3412	Building Maintenance	\$0.00	(\$2,314.49)
178655		04/08/20	PAINT	04/08/20	\$52.46	\$52.46	G-711-R126-3412	Building Maintenance	\$0.00	(\$2,314.49)
178860		04/08/20	PAINT	04/08/20	\$85.30	\$85.30	G-711-R126-3412	Building Maintenance	\$0.00	(\$2,314.49)
178838		04/08/20	PAINT	04/08/20	\$316.40	\$316.40	G-711-R127-3412	Building Maintenance	\$0.00	(\$6,528.91)
						\$665.12				
349	PARRY SOUND AUTO PARTS, 74 PARRY SOUND DRIVE, PARRY SOUND, ON, P2A 0B8									
1-2754814		04/08/20	TRAILER LOCK	04/08/20	\$40.30	\$40.30	G-711-0712-2155	Miscellaneous Expenses	\$0.00	(\$457.24)
						\$40.30				
664	CANADIAN TIRE, 30 PINE DR, PARRY SOUND, ON, P2A 3B8									
10108		04/08/20	SUPPLIES	04/08/20	\$3.98	\$3.98	G-711-R127-3411	Miscellaneous Equipment	\$0.00	(\$701.32)
7438		04/08/20	SUPPLIES	04/08/20	\$99.99	\$99.99	G-711-R127-3411	Miscellaneous Equipment	\$0.00	(\$701.32)
						\$103.97				
Total Recreational Facilities						\$1,303.48				
Capital Projects										
785	TENAQUIP LIMITED MONTREAL, 20701 CH STE MARIE, STE ANNE DE BELLEVUE, QC, H9X 5X5									
13017138-00		04/06/20	STACKER STEEL WINCH	04/06/20	\$933.24	\$933.24	G-CAP-ADMN-3314	Computer Support &	\$0.00	(\$21,927.01)
						\$933.24				
1651	ADVANCED DRAINAGE SYSTEMS, PO BOX 57828, STN A, TORONTO, ON, M5W 5M5									
378035		04/02/20	CULVERTS	04/02/20	\$17,487.54	\$17,487.54	G-CAP-ROAD-2156	Surface Treatment	\$0.00	(\$17,672.97)
						\$17,487.54				
2943	WOOD BULL, LLP, 65 QUEEN STREET WEST, SUITE 1400, TORONTO, ON, M5H 2M5									
8954		04/08/20	LEGAL	04/08/20	\$86.50	\$86.50	G-CAP-PLAN-3312	Legal	\$0.00	(\$14,389.53)
8955		04/08/20	LEGAL	04/08/20	\$259.49	\$259.49	G-CAP-PLAN-3312	Legal	\$0.00	(\$14,389.53)
8961		04/08/20	PORTAGE LAKE	04/08/20	\$10,551.63	\$10,551.63	G-CAP-PLAN-3312	Legal	\$0.00	(\$14,389.53)
						\$10,897.62				
Total Capital Projects						\$29,318.40				

TOWNSHIP OF SEGUIN
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Accounts Payable										
	1873		MINISTER OF FINANCE,							
	133103201059002	04/08/20	DOG SLED	04/08/20	\$1,032.64	\$1,032.64	G-L13-1302-9596	Seguin Mush Rush	\$0.00	(\$4,133.58)
						\$1,032.64				
	3270		WHEELER, PATRICIA,							
	7/4/20	04/08/20	REFUND CANCELLED HALL RENTAL	04/08/20	\$25.00	\$25.00	G-L13-1143-9063	Due to Socan	\$0.00	\$747.60
	7/4/20	04/08/20	REFUND CANCELLED HALL RENTAL	04/08/20	\$200.00	\$200.00	G-L13-1303-R120	Hall Deposits	\$0.00	(\$1,950.00)
						\$225.00				
Total Accounts Payable						\$1,257.64				
Subtotal:						\$101,692.73				
HST Recoverable:						\$8,885.62				
Total Bills To Pay:						\$110,578.35				

Delegations



The Corporation of the Township of Seguin

Audit Findings Presentation

Year ended December 31, 2019





Financial Statement Review Independent Auditor's Report

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Township of Seguin

Opinion

We have audited the accompanying consolidated financial statements of
The Corporation of the Township of Seguin (the Entity), which comprise:

- the consolidated statement of financial position as at December 31, 2019
- the consolidated statement of operations for the year then ended
- the consolidated statement of statement of changes in net assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and the notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "consolidated financial statements")

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Entity as at December 31, 2019, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibility under those standards are further described in the "Auditors' Responsibilities for the Audit of the Financial Statements" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, internal omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



Financial Statement Review Independent Auditor's Report (continued)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity's to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada

May 4, 2020

KPMG has presented an unqualified audit opinion for 2019 fiscal year

- Audit posting threshold – \$24,000

Financial statements are in draft pending Council's approval



Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of The Corporation of the Township of Seguin (the "Township") are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Section Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by Management.

The Council meets with Management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Township. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Township's consolidated financial statements.

- The preparation of audited financial statements involves Council, management and your auditors
- The Statement of Management Responsibilities outlines the role of each party

Systems documentation and control review

For each significant class of transaction, we have obtained an understanding of the information system, including those related business processes, relevant to financial reporting. This understanding includes the role of information technology as well as manual systems by which transactions are initialized, authorized, recorded, processed and corrected as necessary. Our understanding also includes the controls, both manual and automated, implemented by the entity relevant to the financial reporting process. These significant classes of transactions include:

- Revenues
- Disbursements
- Payroll
- Capital

Our understanding of the systems and controls implemented around each class of transaction is used in the development of our audit procedures.

Substantive Testing

- Sampling
 - In areas with a high number of transactions, we test a statistical sample of those transactions.
 - Samples are chosen based on a risk assessment process, and there is a focus on higher dollar value transactions.
 - Examples: Payables, Receivables, Capital asset additions
- Analytical review
 - In areas with a very high number of low dollar-value transactions, we test using analytical procedures.
 - An analytical procedure involves developing an expectation based on known factors, and comparing this expectation to what is reported
 - Examples: User fee revenue, Payroll expenses, Amortization of capital assets
- Management estimates
 - Where estimates are made by management, we test the assumptions used to develop those estimates
 - Examples: Landfill liability, Allowances for bad debts, Amortization rates

Control Testing

As an additional value to our audit process, we test selected controls that are at higher risk of management override. These controls include the areas of payroll processing, employee and council expense reimbursements and the tendering and procurement processes.

During the performance of our audit, we did not identify any audit misstatements or control deficiencies.



Audit Overview

Matters for Communication

Audit is complete, pending:

- Council approval of financial statements
- Receipt of signed representation letter

No significant difficulties encountered during the course of our audit procedures:

- No changes to initial audit plan
- No disagreements or difficulties with management

No unadjusted audit differences above our posting threshold



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The information contained herein is of a general nature and is not intended to address the circumstances of any particular individual or entity. Although we endeavor to provide accurate and timely information, there can be no guarantee that such information is accurate as of the date it is received or that it will continue to be accurate in the future. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation.

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Consolidated Financial Statements of

**THE CORPORATION OF THE
TOWNSHIP OF SEGUIN**

And Independent Auditors' Report thereon

Year ended December 31, 2019

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Consolidated Financial Statements Index

Year ended December 31, 2019

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Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of The Corporation of the Township of Seguin (the "Township") are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Section Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by Management.

The Council meets with Management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Township. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Township's consolidated financial statements.

Chris Madej
Chief Administrative Officer

Michele C. Fraser
Chief Financial Officer and Treasurer



KPMG LLP
Claridge Executive Centre
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Canada
Telephone (705) 675-8500
Fax (705) 675-7586

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Township of Seguin

Opinion

We have audited the accompanying consolidated financial statements of
The Corporation of the Township of Seguin (the Entity), which comprise:

- the consolidated statement of financial position as at December 31, 2019
- the consolidated statement of operations for the year then ended
- the consolidated statement of statement of changes in net assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and the notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “consolidated financial statements”)

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Entity as at December 31, 2019, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibility under those standards are further described in the “***Auditors’ Responsibilities for the Audit of the Financial Statements***” section of our auditors’ report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibility of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, internal omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity's to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Consolidated Statement of Financial Position

December 31, 2019, with comparative information for 2018

	2019	2018
Financial assets:		
Cash	\$ 7,049,203	\$ 6,391,880
Taxes receivable	615,902	512,872
Accounts receivable	314,913	83,186
Goods and services tax rebate	228,271	147,501
	<u>8,208,289</u>	<u>7,135,439</u>
Financial liabilities:		
Accounts payable and accrued liabilities	883,425	984,042
Other current liabilities	143,962	156,229
Deferred revenue - Obligatory Reserve Funds (note 3)	499,788	226,475
Deferred revenue	356,980	248,912
Solid Waste Landfill closure and post-closure liabilities (note 7)	107,954	107,954
	<u>1,992,109</u>	<u>1,723,612</u>
Net financial assets	6,216,180	5,411,827
Non-financial assets:		
Tangible capital assets (note 9)	42,059,579	42,603,355
Inventories of supplies	21,118	23,057
Prepaid expenses	296,524	235,499
	<u>42,377,221</u>	<u>42,861,911</u>
Subsequent event (note 10)		
Accumulated surplus (note 8)	\$ 48,593,401	\$ 48,273,738

The accompanying notes are an integral part of this consolidated financial statement.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Consolidated Statement of Operations

Year ended December 31, 2019, with comparative information for 2018

	Budget		
	2019	2019	2018
Revenues:			
Property taxation	\$ 12,044,216	\$ 12,049,040	\$ 11,822,203
Taxation from other governments	27,757	27,757	27,800
User charges	894,980	976,202	1,050,521
Government transfers:			
Provincial	3,029,702	3,015,539	2,240,998
Federal	-	-	1,600
Park and lot levies earned	130,000	201,007	153,092
Federal Gas Tax earned	522,268	411,646	254,043
Excess building permit fees earned	-	-	-
Investment income	93,348	185,737	110,128
Donations	5,700	28,212	1,693
Penalties and interest	175,000	184,900	182,055
Gain (loss) on sale of capital assets	71,000	(122,530)	(28,198)
Fines (POA)	60,000	24,259	50,992
Sale of land	33,000	38,193	48,695
Total revenue	17,086,971	17,019,962	15,915,622
Expenses:			
General government	2,204,138	1,904,733	1,851,390
Protection to persons and property	2,965,714	2,823,788	2,842,102
Transportation services	4,654,831	4,779,443	4,690,595
Environmental services	1,069,620	1,216,893	1,131,929
Health services	1,226,510	1,214,198	1,185,167
Social and family services	2,055,889	2,055,889	2,015,497
Recreational and cultural services	2,133,993	2,078,770	1,983,933
Planning and development	667,973	626,585	535,466
Total expenses	16,978,668	16,700,299	16,236,079
Annual deficit	108,303	319,663	(320,457)
Accumulated surplus, beginning of the year	48,273,738	48,273,738	48,594,195
Accumulated surplus, end of year (note 8)	\$ 48,382,041	\$ 48,593,401	\$ 48,273,738

The accompanying notes are an integral part of this consolidated financial statement.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Consolidated Statement of Change in Net Financial Assets

Year ended December 31, 2019, with comparative information for 2018

	Budget 2019	2019	2018
Annual deficit	\$ 108,303	\$ 319,663	\$ (320,457)
Acquisition of tangible capital assets	(2,764,267)	(1,789,055)	(1,498,407)
Amortization of tangible capital assets	2,128,200	2,144,301	2,134,637
Gain (loss) of sale of tangible capital assets	-	122,530	28,198
Proceeds on sale of tangible capital assets	71,000	66,000	34,904
	(456,764)	863,439	378,875
Acquisition of prepaid expenses	(120,000)	(296,524)	(235,499)
Use of prepaid expenses	235,499	235,499	119,174
Acquisition of inventories	(23,000)	(21,118)	(23,057)
Consumption of inventories	23,057	23,057	23,734
Change in net financial assets	(341,208)	804,353	263,227
Net financial assets, beginning of year	5,411,827	5,411,827	5,148,600
Net financial assets, end of year	\$ 5,070,619	\$ 6,216,180	\$ 5,411,827

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Consolidated Statement of Cash Flows

Year ended December 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used in):		
Operating activities:		
Annual deficit	\$ 319,663	\$ (320,457)
Items not involving cash:		
Amortization of tangible capital assets	2,144,301	2,134,637
Gain (loss) on sale of tangible capital assets	122,530	28,198
Change in landfill liability	-	966
	2,586,494	1,843,344
Change in non-cash assets and liabilities:		
Taxes receivable	(103,030)	21,554
Accounts receivable	(231,727)	63,962
Goods and services tax rebate	(80,770)	50,849
Accounts payable and accrued liabilities	(100,617)	(45,621)
Other current liabilities	(12,267)	(8,079)
Deferred revenue - obligatory reserve funds	273,313	140,086
Deferred revenue	108,068	145,311
Inventories of supplies	1,939	677
Prepaid expenses	(61,025)	(116,325)
Net change in cash from operating activities	2,380,378	2,095,758
Capital activities:		
Proceeds on sale of tangible capital assets	66,000	34,904
Cash used to acquire tangible capital assets	(1,789,055)	(1,498,407)
Net change in cash from capital activities	(1,723,055)	(1,463,503)
Net change in cash	657,323	632,255
Cash and cash equivalents, beginning of year	6,391,880	5,759,625
Cash and cash equivalents, end of year	\$ 7,049,203	\$ 6,391,880

The accompanying notes are an integral part of this consolidated financial statement.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

1. Significant accounting policies:

The consolidated financial statements of the Corporation of the Township of Seguin (the "Township") are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board and the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Township are as follows:

(a) Reporting entity:

(i) General:

These consolidated financial statements reflect the assets, liabilities, revenues and expenditures and fund balances of the reporting entity and include the activities of all committees of Council and the following boards and municipal enterprises which are under the control of Council:

Seguin Public Library Board

All interfund assets, liabilities, revenues and expenditures have been eliminated.

(ii) Non-consolidated entities:

The following joint local boards are not consolidated:

District of Parry Sound Social Services Administration Board

Muskoka Parry Sound Health Unit

Belvedere Heights Home for the Aged

Parry Sound Area Municipal Airport Commission

911 Emergency Services

(iii) Accounting for school board transactions:

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards are not reflected in the municipal fund balances of these consolidated financial statements.

(iv) Trust funds:

Trust funds and their related operations administered by the Municipality are not consolidated, but are reported separately. These funds amounted to \$177,056 (2018 - \$172,506).

(b) Basis of accounting:

(i) Accrual basis of accounting:

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

1. Significant accounting policies (continued):

(b) Basis of accounting (continued):

(ii) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, design, construction, development, improvement or betterment of the tangible capital asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Buildings	40
Furniture, fixtures, equipment and books	5 - 20
Vehicles and machinery	10 - 25
Land improvements	25 - 40
Bridges and culverts	30 - 45
Linear assets, excluding bridges and culverts	40 - 50

Landfill sites are amortized using the units of production method based upon capacity used during the year.

Amortization in the year of acquisition and in the year of disposal is charged at 50% of the annual amortization. Assets under construction are not amortized until the asset is available for productive use.

(iii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iv) Natural resources:

Natural resources that have not been purchased are not recognized as assets in the financial statements.

(v) Works of art and cultural and historic assets:

Works of arts and cultural and historic assets are not recorded as assets in the financial statements.

(vi) Pensions and employee benefits:

The Township accounts for its participation in the Ontario Municipal Employee Retirement System ("OMERS") a multi-employer public sector pension fund, as a defined contribution plan. Vacation entitlements are accrued for as entitlements are earned.

(vii) Solid waste management liabilities:

Solid waste management liabilities are accounted for on the accrual basis as a charge to environmental services expenditures (note 7).

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

1. Significant accounting policies (continued):

(b) Basis of accounting (continued):

(viii) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Significant items subject to such estimates and assumptions include valuation allowances for accounts receivable, loans receivable and solid waste landfill closure and post-closure liabilities. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

2. Operations of school boards:

During the year, requisitions were made by the School Boards requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are summarized below:

	2019	2018
Property taxes	\$ 5,927,532	\$ 6,080,442
Payments in lieu of taxation	4,122	6,135
Amounts levied by Township	\$ 5,931,654	\$ 6,086,577
Amounts requisitioned plus supplementary taxes	\$ 5,931,654	\$ 6,086,577

3. Deferred revenue - obligatory reserve funds:

The continuity of transactions within the obligatory reserve funds are as described below:

	December 31, 2018	Contributions received	Interest earned	Amounts taken to revenue	December 31, 2019
Parks and recreation reserves	\$ 145,232	110,492	5,091	(33,421)	227,394
Building permits	56,265	78,762	—	—	135,027
Federal gas tax reserves	24,978	519,909	4,126	(411,646)	137,367
	\$ 226,475	709,163	9,217	(445,067)	499,788

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

4. Pension agreements:

The Township makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employee plan, on behalf of all permanent, full-time members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay.

The contribution required on account of current service for 2019 of \$319,099 (2018 - \$315,319) is included in the current fund expenditures.

5. Contributions to unconsolidated joint boards:

The following contributions were made by the Township to these joint boards:

	2019	2018
District of Parry Sound Social Services Administration Board	\$ 1,518,391	\$ 1,493,685
Muskoka Parry Sound Health Unit	121,734	123,860
Belvedere Heights Home for the Aged	537,498	521,812
Parry Sound Area Municipal Airport Commission	42,040	41,920
911 Emergency Services	3,627	3,520
	<u>\$ 2,223,290</u>	<u>\$ 2,184,797</u>

6. Public sector salary disclosure:

During 2019, six employees were paid a salary of \$100,000 or more by the Township, as defined in the Public Sector Salary Disclosure Act, 1996.

7. Solid waste management liabilities:

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post-closure care of solid waste landfill sites. This requirement is to be provided for over the estimated remaining life of the landfill sites based on usage.

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over a twenty year period using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

Estimated total expenditures represent the sum of the discounted future cash flows for closure and post-closure care activities discounted at a rate of 5% (2018 - 5%) minus an inflation rate of 2.0% (10 year average CPI from 2009 to 2019). The estimated total landfill closure and post-closure care expenditures are calculated to be \$227,507 (2018 - \$134,356). The estimated liability for these expenditures is recognized as the landfill site's capacity is used. At December 31, 2019, an amount of \$107,954 (2018 - \$107,954) with respect to landfill closure and post-closure liabilities has been accrued. The Christie landfill site has a remaining capacity of 38.74% with a remaining life of approximately 27 years. The period for post-closure care is estimated to be 15 years.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

8. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2019	2018
Surplus:		
Invested in tangible capital assets	\$ 42,059,579	\$ 42,603,355
Other	100,000	100,000
Total surplus	42,159,579	42,703,355
Reserves set aside by Council:		
Working capital	1,522,907	1,521,907
Election	44,333	36,412
Severe weather	146,616	146,616
Official plan review	87,415	67,563
Salary grid movement	192,387	230,628
Firefighter compensation	142,152	142,152
Acquisition of capital assets:		
Seguin Museum	5,020	5,837
Cemetery	74,400	76,891
Other	651,741	532,874
Library	70,729	62,855
Total reserves	2,937,700	2,823,735
Reserve funds set aside for specific purpose by Council:		
Capital projects	2,606,799	2,168,450
Fire department	382,625	129,008
Equipment	504,837	447,868
Parks – recreation facilities	1,861	1,322
Total reserve funds	3,496,122	2,746,648
	\$ 48,593,401	\$ 48,273,738

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

9. Tangible capital assets:

Cost	Balance at December 31, 2018	Additions	Disposals	Balance at December 31, 2019
Land	\$ 650,493	121,843	-	772,336
Buildings	10,452,310	133,777	-	10,586,087
Furniture, fixtures and equipment	3,957,884	64,219	-	4,022,103
Land improvements	4,946,777	88,934	-	5,035,711
Vehicles and machinery	8,217,765	369,811	(533,294)	8,054,282
Linear assets	52,292,847	841,498	-	53,134,345
Assets under construction	242,673	168,973	-	411,646
Total	\$ 80,760,749	1,789,055	(533,294)	82,016,510

Accumulated Amortization	Balance at December 31, 2018	Disposals	Amortization	Balance at December 31, 2019
Land	\$ -	-	-	-
Buildings	3,869,847	-	235,543	4,105,390
Furniture, fixtures and equipment	2,699,129	-	261,508	2,960,637
Land improvements	1,466,876	-	131,980	1,598,856
Vehicles and machinery	3,650,014	(344,764)	419,906	3,725,156
Linear assets	26,471,528	-	1,095,364	27,566,892
Assets under construction	-	-	-	-
Total	\$ 38,157,394	(344,764)	2,144,301	39,956,931

	Net book value, December 31, 2018	Net book value, December 31, 2019
Land	\$ 650,493	772,336
Buildings	6,582,463	6,480,697
Furniture, fixtures and equipment	1,258,755	1,061,466
Land improvements	3,479,901	3,436,855
Vehicles and machinery	4,567,751	4,329,126
Linear assets	25,821,319	25,567,453
Assets under construction	242,673	411,646
Total	\$ 42,603,355	42,059,579

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

9. Tangible capital assets (continued):

Cost	Balance at December 31, 2017	Additions	Disposals	Balance at December 31, 2018
Land	\$ 650,493	-	-	650,493
Buildings	10,387,188	65,122	-	10,452,310
Furniture, fixtures and equipment	3,874,387	83,497	-	3,957,884
Land improvements	4,762,855	183,922	-	4,946,777
Vehicles and machinery	9,837,638	322,473	(1,942,346)	8,217,765
Linear assets	51,222,225	1,070,622	-	52,292,847
Assets under construction	469,902	242,673	(469,902)	242,673
Total	\$ 81,204,688	1,968,309	(2,412,248)	80,760,749

Accumulated Amortization	Balance at December 31, 2017	Disposals	Amortization	Balance at December 31, 2018
Land	\$ -	-	-	-
Buildings	3,635,134	-	234,713	3,869,847
Furniture, fixtures and equipment	2,429,185	-	269,944	2,699,129
Land improvements	1,337,865	-	129,011	1,466,876
Vehicles and machinery	5,104,531	(1,879,244)	424,727	3,650,014
Linear assets	25,395,286	-	1,076,242	26,471,528
Assets under construction	-	-	-	-
Total	\$ 37,902,001	(1,879,244)	2,134,637	38,157,394

	Net book value, December 31, 2017	Net book value, December 31, 2018
Land	\$ 650,493	650,493
Buildings	6,752,054	6,582,463
Furniture, fixtures and equipment	1,445,202	1,258,755
Land improvements	3,424,990	3,479,901
Vehicles and machinery	4,733,107	4,567,751
Linear assets	25,826,939	25,821,319
Assets under construction	469,902	242,673
Total	\$ 43,302,687	42,603,355

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

9. Tangible capital assets (continued):

a) Assets under construction:

Assets under construction having a value of \$411,646 (2018 - \$242,673) have not been amortized. Amortization of these assets will commence when the asset is put into service.

b) Contributed tangible capital assets:

Contributed capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year is \$Nil (2018 - \$Nil).

c) Write-down of tangible capital assets:

The write-down of tangible capital assets during the year was \$Nil (2018 - \$Nil).

10. Subsequent event:

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Township is not known at this time.

11. Segmented information:

The Township is a municipal government institution that provides a range of services to its citizens, including police, fire, and transportation, recreational and environmental. For management reporting purposes the Township's operations and activities are organized and reported by department. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Township services are provided by departments and their activities are reported in these funds. Certain departments that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

- (a) General Government: includes corporate services and governance of the Township. General Government is responsible for human resource management. Support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status is provided as well as frontline reception and customer service.
- (b) Protection to persons and property: includes policing, fire protection, protective inspection and control and emergency measures. The mandate of the police services contract is to ensure the safety of the lives and property of citizens; preserve peace and good order; prevent crimes from occurring; detect offenders; and enforce the law. Fire protection includes detection, extinguishing and suppression services; emergency medical first response; and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.
- (c) Transportation Services: This department provides the winter and summer maintenance, the repair and the construction of the municipal roads system including bridges and culverts.
- (d) Environmental Services: Includes the management and maintenance of the landfill site, transfer stations and waste collection system that serves the municipality.
- (e) Health Services: The Township provides ambulance services through the Town of Parry Sound and the West Parry Sound Health Centre.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Notes to Consolidated Financial Statements

Year ended December 31, 2019

11. Segmented information (continued):

- (f) Social and Family Services: The services are provided indirectly by the Township through the District Social Services Board and include family and children's services, as well as senior citizen services provided through Belvedere Heights Home for the Aged.
- (g) Recreation and cultural services: Provides recreation and leisure programs and facilities, including community halls, libraries, parks, recreation fields and arena. It also provides building maintenance services to all municipal facilities.
- (h) Planning and Development: Manages rural development for business interests, environmental concerns, heritage matters, local neighbourhoods and community development. It facilitates economic development by providing services for the approval of all land development plans, the application and enforcement of the zoning by-law and official plan, and the provision of geographic information services.

For each segment separately reported in the schedule below, the segment revenue and expenditures represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information. These municipal services are funded primarily by taxation such as property tax revenue. Taxation and payments-in-lieu of taxes are apportioned to these services based on the net surplus. Certain government transfers, transfer from other funds, and other revenue have been apportioned based on a percentage of budgeted expenses.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Schedule to Note 11 - Segmented Information

Year ended December 31, 2019, with comparative information for 2018

	General Government Services	Protection Services	Transportation Services	Environmental Services	Health Services	Social & Family Services	Recreation & Cultural Services	Planning and Development	Total 2019
Revenues:									
Property taxation	\$ 1,374,239	2,037,325	3,448,304	877,972	876,027	1,483,296	1,499,804	452,073	\$ 12,049,040
Taxation from other governments	27,757	-	-	-	-	-	-	-	27,757
User charges	41,642	554,249	2,776	76,868	19,887	-	176,697	104,083	976,202
Province of Ontario grants	949,914	342,519	718,606	252,357	143,375	242,763	292,018	73,988	3,015,539
Canada grants	-	-	-	-	-	-	-	-	-
Park and lot levies earned	-	-	-	-	-	-	201,007	-	201,007
Federal Gas Tax earned	-	-	411,646	-	-	-	-	-	411,646
Investment income	185,737	-	-	-	-	-	-	-	185,737
Donations and other	-	-	-	-	-	-	28,212	-	28,212
Penalties and interest on taxes	184,900	-	-	-	-	-	-	-	184,900
Gain (loss) on sale of equipment	-	-	(33,390)	(89,140)	-	-	-	-	(122,530)
Fines (POA)	-	24,259	-	-	-	-	-	-	24,259
Sale of land	38,193	-	-	-	-	-	-	-	38,193
	2,802,382	2,958,352	4,547,942	1,118,057	1,039,289	1,726,059	2,197,738	630,144	17,019,962
Expenditures:									
Salaries, wages and benefits	1,149,418	925,630	1,234,001	285,208	30,434	-	993,431	391,585	5,009,707
Materials, services, rents and financial items	693,584	1,674,170	2,162,445	802,361	1,033,135	-	642,488	214,500	7,222,683
Transfer to other governments and the public	-	3,627	40,000	-	121,734	2,055,889	81,858	20,500	2,323,608
Amortization of tangible capital assets	61,731	220,361	1,342,997	129,324	28,895	-	360,993	-	2,144,301
	1,904,733	2,823,788	4,779,443	1,216,893	1,214,198	2,055,889	2,078,770	626,585	16,700,299
Net revenues	\$ 897,649	134,564	(231,501)	(98,836)	(174,909)	(329,830)	118,968	3,559	\$ 319,663

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

Schedule to Note 11 - Segmented Information

Year ended December 31, 2019, with comparative information for 2018

	General Government Services	Protection Services	Transportation Services	Environmental Services	Health Services	Social & Family Services	Recreation & Cultural Services	Planning and Development	Total 2018
Revenues:									
Property taxation	\$ 1,348,080	2,069,459	3,415,428	824,207	862,972	1,467,572	1,444,589	389,896	\$ 11,822,203
Taxation from other governments	27,800	-	-	-	-	-	-	-	27,800
User charges	86,253	530,178	3,461	85,993	18,073	-	214,853	111,710	1,050,521
Province of Ontario grants	225,494	367,512	670,826	246,825	144,349	245,481	275,293	65,218	2,240,998
Canada grants	-	-	-	-	-	-	1,600	-	1,600
Park and lot levies earned	-	-	-	-	-	-	153,092	-	153,092
Federal Gas Tax earned	-	-	254,043	-	-	-	-	-	254,043
Investment income	109,039	-	-	-	-	-	1,089	-	110,128
Donations and other	-	-	-	-	-	-	1,693	-	1,693
Penalties and interest on taxes	182,055	-	-	-	-	-	-	-	182,055
Gain (loss) on sale of equipment	-	1,133	(29,331)	-	-	-	-	-	(28,198)
Fines (POA)	-	50,992	-	-	-	-	-	-	50,992
Sale of land	48,695	-	-	-	-	-	-	-	48,695
	<u>2,027,416</u>	<u>3,019,274</u>	<u>4,314,427</u>	<u>1,157,025</u>	<u>1,025,394</u>	<u>1,713,053</u>	<u>2,092,209</u>	<u>566,824</u>	<u>15,915,622</u>
Expenditures:									
Salaries, wages and benefits	1,140,475	895,401	1,273,077	290,822	31,850	-	910,074	363,478	4,905,177
Materials, services, rents and financial items	644,433	1,717,962	2,060,029	703,350	1,000,251	-	632,674	137,518	6,896,217
Transfer to other governments and the public	-	3,520	40,000	-	123,860	2,015,497	82,701	34,470	2,300,048
Amortization of tangible capital assets	66,482	225,219	1,317,489	137,757	29,206	-	358,484	-	2,134,637
	<u>1,851,390</u>	<u>2,842,102</u>	<u>4,690,595</u>	<u>1,131,929</u>	<u>1,185,167</u>	<u>2,015,497</u>	<u>1,983,933</u>	<u>535,466</u>	<u>16,236,079</u>
Net revenues	\$ 176,026	177,172	(376,168)	25,096	(159,773)	(302,444)	108,276	31,358	\$ (320,457)

Staff Reports



Seguin Township Report to Council

Prepared for: Mayor and Council

Department: Treasury

Agenda Date: May 4, 2020

Report No: TR-2020-008

Subject: 2020 PSAB Expenditures and Regulation 284/09 of the Municipal Act

Recommendation:

That Council adopts this report by way of resolution.

Background:

Since 2010, the Township presented its December 31, 2009, audited financial statements in accordance with the Public Sector Accounting policies (PSAB) of the Canadian Institute of Chartered Accountants. These statements differed from previous years statements in the following ways;

- Tangible Capital Assets (TCAs) purchased prior to 2009 were valued, amortized and recorded on the face of the Balance Sheet.
- Operating and Capital fund expenditures were combined on to one Statement of Operations, and expenditures on TCAs were removed from the Statement of Operations and capitalized on the Balance Sheet. Grants and Donations received for the purchase of TCAs were added to Operating Revenue.
- Amortization expense related to the Township's TCAs was recorded on the Statement of Operations.
- All Reserve and Reserve Fund transactions were folded in to the Statement of Operations; Reserves and Reserve Funds, outside of Obligatory Reserve Funds (such as the Park Fund, Building Permit Fees Fund and Gas Tax Fund) which are shown as Deferred Revenue on the Balance Sheet, are only disclosed in the Notes to the Audited Statements.
- The annual cost related to the ultimate closure of the Christie Landfill Site was recorded as an annual expense on the Statement of Operations, and the cumulative liability was disclosed on the face of the Balance Sheet.
- The annual Principal payments on the Township's long term debt was removed from the Statement of Operations, thereby not affecting the annual surplus.

The audited statements for 2010 and all following years will be presented in the same manner.

Regulation 284/09 of the Municipal Act allows municipalities to continue budgeting in the same manner as prior to the introduction of PSAB reporting, with one stipulation: a report such as this one must be passed by Resolution of Council prior to the adoption of the current year budget. In order to comply, staff have prepared an analysis of the excluded expenses for 2020. (Schedule A) Furthermore, staff have also prepared a similar analysis of the 2019 actual year end results. (Schedule B)

Financial Analysis/Discussion:

Regulation 284/09 also requires an analysis of the estimated impact of the exclusion of these expenses on the future tangible capital asset funding requirements of the municipality. In the opinion of the CFO, the exclusion of TCA amortization expense from the annual Budget will have very little impact on the Township's ability to fund future tangible capital asset requirements. This municipality annually reviews long term capital asset purchases, capital asset maintenance, and related financing; this annual review includes vehicles, equipment, linear infrastructure and buildings, and ensures that all planned such expenditures can be adequately financed through either the tax base or external grants. Furthermore, the internal documents used to perform this annual review, such as the Road Improvement Strategy, the Facilities Master Plan, and the Asset Management Plan, ensure that the capital assets of the municipality are being properly maintained and replaced, as appropriate. Essentially, including amortization in the annual budget would not change or enhance the annual short- or long-term budgeting process.

Respectfully submitted by:



Michele C. Fraser, CFO/Treasurer

Reviewed by:



Chris Madej, CAO

Attachments:

- Schedule A – Excluded PSAB Expenses for the year ending December 31, 2020 - Projected
- Schedule B – Adjustments for PSAB Expenses for the year ended December 31, 2019

**SEGUIN TOWNSHIP
EXCLUDED PSAB EXPENSES
for the year ending December 31, 2020 - Projected**

Anticipated Operating surplus for the year ending December 31, 2020 using traditional Budgeting		\$	-
PSAB adjustments			
Add: Capital fund - Grants and Donations	\$	174,691	
Capital fund - Contribution from Park Fund	\$	60,000	
Capital fund - Contribution from Gas Tax Fund	\$	401,000	
Reserves - Budgeted Interest Income	\$	42,400	
Reserves - Other budgeted Revenue	\$	248,861	
Net transfers to Reserves and Reserve Funds	<u>\$</u>	<u>2,025,733</u>	\$ 2,952,685
Less: Annual Amortization	\$	(2,045,024)	
Capital fund - expenditures	\$	(3,758,876)	
TCA expenditures in Capital fund	<u>\$</u>	<u>2,118,882</u>	<u>\$ (3,685,018)</u>
Anticipated net change in Accumulated Surplus for the year ending December 31, 2020		\$	(732,333)
Opening Accumulated Surplus, January 1, 2020			
Net Capital Assets	\$	41,984,967	
Township surplus	\$	100,000	
Reserves and Reserve Funds	<u>\$</u>	<u>6,363,093</u>	<u>\$ 48,448,060</u>
Anticipated Closing Accumulated Surplus, December 31, 2020		<u>\$</u>	<u>47,715,727</u>
Anticipated composition of Closing Accumulated Surplus for the year ending December 31, 2020			
Net Capital Assets	\$	42,058,825	
Township surplus	\$	100,000	
Reserves and Reserve Funds	<u>\$</u>	<u>5,556,902</u>	<u>\$ 47,715,727</u>

**SEGUIN TOWNSHIP
EXCLUDED PSAB EXPENSES
for the year ending December 31, 2019**

Operating surplus for the year ending December 31, 2019 using traditional Budgeting		\$	100,000
PSAB adjustments			
Add: Capital fund - Grants and Donations	\$	174,034	
Capital fund - Contribution from Park Fund	\$	33,421	
Capital fund - Contribution from Gas Tax Fund	\$	411,646	
Reserves - Interest Income	\$	82,749	
Reserves - Other Revenue	\$	183,202	
Net transfers to Reserves and Reserve Funds	<u>\$</u>	<u>2,959,349</u>	\$ 3,844,401
Less: Annual Amortization	\$	(2,127,433)	
Capital fund - expenditures	\$	(2,988,836)	
Capital fund - Loss on Sale of Assets	\$	(122,530)	
Capital fund - Proceeds on Sale of Assets	\$	(66,000)	
TCA expenditures in Capital fund	<u>\$</u>	<u>1,766,146</u>	<u>\$ (3,538,653)</u>
Net change in Accumulated Surplus for the year ending December 31, 2019		\$	305,748
Opening Accumulated Surplus, January 1, 2019			
Net Capital Assets	\$	42,534,784	
Township surplus	\$	100,000	
Reserves and Reserve Funds	<u>\$</u>	<u>5,507,528</u>	<u>\$ 48,142,312</u>
Closing Accumulated Surplus, December 31, 2019		<u>\$</u>	<u>48,448,060</u>
Composition of Closing Accumulated Surplus for the year ending December 31, 2019			
Net Capital Assets	\$	41,984,967	
Township surplus	\$	100,000	
Reserves and Reserve Funds	<u>\$</u>	<u>6,363,093</u>	<u>\$ 48,448,060</u>



Seguin Township Report to Council

Prepared for: Mayor and Council

Department: Treasury

Agenda Date: May 4, 2020

Report No: TR-2020-009

Subject: 2020 Operating and Capital Budgets

Recommendation:

That Council approves the 2020 Operating Budget of \$15,972,502 and the 2020 Capital Budget of \$3,758,876, and sets the 2020 municipal residential tax rate at .349456%.

Background:

On January 13, 2020, Council, the Finance Committee, and senior staff reviewed the preliminary 2020 Operating and Capital budgets. These preliminary budgets were the culmination of various meetings between Council, the Finance Committee and senior staff. Since then, the Township has received notification of all of the external levies, and staff has adjusted the overall budget accordingly. Staff are now recommending that Council approve the final 2020 Operating and Capital Budget. Including the Education tax rate, this Budget proposes an **increase** of approximately **.79%** for the average residential property tax bill.

Schedule A outlines the changes to the Operating Budget since the January 13, 2020, meeting. All external levies have been adjusted.

Schedule A also outlines the changes made to the Capital Budget since January 13, 2020. The 2019 year end project carryforwards have also been finalized at \$779,343. Some of the more significant projects being carried forward are:

- | | | | |
|---------------------------------------|---|----|---------|
| • Christie Cemetery land purchase | - | \$ | 25,345 |
| • Archive project | - | \$ | 30,000 |
| • Rose Point Trail project | - | \$ | 60,000 |
| • Replace Pumper Tanker | - | \$ | 360,000 |
| • Turtle Lake Road | - | \$ | 119,510 |
| • Airport Transfer Station completion | - | \$ | 25,000 |

The 2020 Budget Summary (Schedule B) summarizes the Operating Budget (in the Finance Committee format), and projects the operating budget for four more years.

The 2020 Budget Summary (Schedule B) summarizes the Operating Budget (in the Finance Committee format), and projects the operating budget for four more years. For future comparisons, also included is the Operating Fund Summary in the variance report format (Schedule C).

The 2020-2024 Capital Fund Budget, by project, is included in Schedule D for your information, and the 2020-2024 Reserve and Reserve Fund projected balances is included in Schedule E.

Overall, this Budget proposes a 2020 Municipal Tax Rate of **.349456%**, which is an effective increase of **2.5%**; with the provincial Education tax rate of **.153%**, the combined 2020 Residential tax rate will be **.502456%**, compared to 0.509317% in 2019. What does this mean for our ratepayers? In 2020, the total average residential property taxes will increase by .79% compared to 2019, an increase of \$19.761.25 on the average residential property tax bill. (See Schedule F)

Respectfully submitted by:



Michele C. Fraser, CFO/Treasurer

Reviewed by:



Chris Madej, CAO

Attachments:

- Schedule A - Changes to 2020 Operating and Capital Budgets, and 2020 External Allocations
- Schedule B - 2020 Operating Budget Summary and five Year Plan (FC format)
- Schedule C - 2020 Operating Fund Summary (variance report format)
- Schedule D - 2020-2024 Capital Budgets
- Schedule E - 2020-2024 Reserve and Reserve Funds
- Schedule F - 2020 Tax Rate Comparison per \$100,000 assessment and per average Residential Property

**TOWNSHIP OF SEGUIN
CHANGES TO OPERATING BUDGET SINCE JANUARY 13, 2020**

TOTAL BUDGET:

<i>Budgetted Surplus, 1/13/20 Preliminary Budgets</i>		\$	-
<i>Adjustments:</i>			
<i>Revenue</i>	Adjust Payments in lieu	\$	2,319.06
	Adjust Penalty and Interest on Taxes	\$	30,000.00
	Adjust CSPT Grant	\$	1,159.00
		\$	33,478.06
<i>Expenditures</i>	Comm Svcs Benthic monitoring	\$	6,000.00
	Comm Svcs Rosseau washroom	\$	12,330.00
	Comm Svcs ICECAP	\$	8,000.00
	Comm Svcs Custodian changes	\$	7,000.00
	WPSHC Donation	\$	50,000.00
	Insurance Adjust for increase	\$	21,497.59
		\$	104,827.59
<i>Levies</i>	Belvedere Adjust to actual	\$	(9,271.96)
	DSSAB Adjust to actual	\$	(23,821.82)
	Health Unit Adjust to actual	\$	3,652.32
	WPS Museum Adjust to actual	\$	320.00
	Chamber of Comn Adjust to actual	\$	1,330.00
	Ambulance Adjust to actual	\$	4,895.15
		\$	(22,896.31)
<i>Transfers to Reserves</i>	Adjust Transfer to Capital Reserve	\$	(115,409.34)
		\$	(115,409.34)
<i>2020 Budgetted Surplus per draft Bylaw</i>		\$	-

CHANGES TO CAPITAL BUDGET SINCE JANUARY 13, 2020

TOTAL BUDGET:

<i>Capital Expenditures, 1/13/20 Preliminary Budget</i>		\$	2,962,313
<i>Adjustments:</i>			
<i>Expenditures</i>	Increase cost of replacing VR48	\$	20,000.00
	Move VR48 to 2021	\$	(290,000.00)
	Move one of the FUSOs to 2020	\$	120,000.00
	Broadband projects changed to Reserve	\$	(50,000.00)
	Service Delivery Review	\$	50,000.00
	Building Assessment	\$	62,000.00
	Rosseau washroom	\$	27,240.00
	Streetlighting	\$	77,980.00
		\$	17,220.00
<i>2020 Capital Budget in Principal, 3/3/20</i>		\$	2,979,533.00
<i>2019 Carryforwards Finalized</i>		\$	779,343.00
<i>2020 Capital Budget per draft Bylaw</i>		\$	3,758,876.00

**TOWNSHIP OF SEGUIN
2020 LEVIES AND EXTERNAL ALLOCATIONS**

	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>% increase</u>	<u>Allocation method/Determined by:</u>	<u>2019 Actual YTD</u>
Legislated:					
DSSAB	\$ 1,518,391.00	\$ 1,524,937.00 *	0.43%	Current Value assessment	\$ 1,518,391.00
Belvedere	\$ 537,498.00	\$ 538,976.00 *	0.27%	Weighted Current value assessment	\$ 537,498.00
Ambulance	\$ 1,003,984.25	\$ 1,038,998.93 *	3.49%	Weighted Current value assessment	\$ 1,003,984.25
Health Unit	\$ 121,734.00	\$ 127,821.00 *	5.00%	Population	\$ 121,734.00
Police	\$ 1,304,788.00	\$ 1,299,257.00 *	-0.42%	New OPP Billing model	\$ 1,301,812.99
MPAC	\$ 275,535.21	\$ 274,784.69 *	-0.27%	Percentage of Provincial assessment	\$ 275,535.20
Agreements:					
911	\$ 3,699.55	\$ 3,699.55	0.00%	50% Household 50% population	\$ 3,627.01
Park to Park	\$ 16,500.00	\$ 20,000.00	21.21%	Council	\$ 13,500.00
Rose Point Trail	\$ 7,910.00	\$ 8,068.20	2.00%	Agreement	\$ 7,363.20
Industrial Park	\$ 14,123.43	\$ 14,405.90	2.00%	Same for all contributing municipalities	\$ 14,277.38
Township Boards/Commissions:					
Seguin Library	\$ 171,245.07	\$ 174,670.00	2.00%	Board budget/Council	\$ 171,245.07
Airport	\$ 42,160.00	\$ 42,160.00	0.00%	80 Seguin/20 Parry Sound - assessment	\$ 42,040.00
Discretionary:					
CBDC	\$ 4,000.00	\$ 4,000.00	0.00%	Council	\$ 4,000.00
WPS Museum	\$ 16,000.00	\$ 16,640.00	4.00%	Council/Request	\$ 16,000.00
Chamber	\$ 4,000.00	\$ 5,330.00	33.25%	Council	\$ 4,000.00
Ciino/Economic Development	\$ 12,500.00	\$ 12,500.00	0.00%	Council	\$ 12,500.00
Donations/Stockey Centre	\$ 45,000.00	\$ 103,000.00 **	128.89%	Application/Council	\$ 44,995.12
	<u>\$ 5,099,068.51</u>	<u>\$ 5,209,248.27</u>			<u>\$ 5,092,503.22</u>

* - levy received

** - Includes \$50,000 donation to WPSHC Foundation

Schedule C to Report TR-2020-009

TOWNSHIP OF SEGUIN
2020 BUDGET - OPERATING FUND SUMMARY

		2020 Draft Budget
Revenue		
Taxation	Final Tax Levy	\$ (12,362,283.91)
	Supplementaries	\$ (100,000.00)
	Tax Writeoffs	\$ 50,000.00
	Payments in Lieu	\$ (98,355.39)
Grants	OMPF	\$ (1,981,900.00)
	POA	\$ (50,000.00)
	Recycling	\$ (80,000.00)
	Small Water Grant	\$ (12,000.00)
	Other Grants	\$ (7,560.00)
User Fees	Administration	\$ (22,450.00)
	Building and Bylaw	\$ (379,100.00)
	Fire	\$ (115,050.00)
	911	\$ (1,250.00)
	Roads	\$ (2,700.00)
	Waste Management	\$ (80,000.00)
	Cemetery	\$ (16,650.00)
	Parks and Recreation	\$ (207,500.00)
	Planning	\$ (95,000.00)
Investment Income	Interest	\$ (80,000.00)
Penalty & Interest on Taxes		\$ (150,000.00)
		<u>\$ (15,791,799.30)</u>
Expenditures		
	Committees	\$ 13,250.00
	Council	\$ 205,978.64
	Administration/Treasury	\$ 1,252,959.69
	Clerk's Department	\$ 366,500.00
	Fire	\$ 736,194.55
	Building	\$ 553,575.00
	Bylaw Enforcement	\$ 94,750.00
	Police Services	\$ 1,299,257.00
	Septic Inspection	\$ 60,935.00
	Roads	\$ 2,556,400.00
	Waste Management	\$ 1,009,595.00
	Health Services	\$ 1,180,469.93
	Cemetery	\$ 48,371.00
	DSSAB	\$ 1,524,937.00
	Belvedere Heights	\$ 538,976.00
	Parks and Recreation	\$ 1,504,278.20
	Libraries	\$ 174,670.00
	Museums	\$ 32,973.00
	Planning	\$ 534,275.00
	Economic Development, incl Airport	\$ 78,395.90
		<u>\$ 13,766,740.90</u>
Long Term Debt and Contingency		
	Contingency	\$ 100,000.00
		<u>\$ 100,000.00</u>
Reserve Transfers		
	Transfer to Reserves - Capital	\$ 2,028,761.40
	Transfer from Reserves - Grid Movement	\$ (30,703.00)
	Transfer to Reserves - Operating	\$ 27,000.00
		<u>\$ 2,025,058.40</u>
Opening Surplus		
		<u>\$ (100,000.00)</u>
		<u>\$ 0.00</u>

TOWNSHIP OF SEGUIN 2020-2024 PRELIMINARY CAPITAL BUDGET

Schedule D to Report TR-2020-009

Department	Location	Description		Approved					
				2019	2020	2021	2022	2023	2024
Cemetery		Tree removal - Foley	CR	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	Christie	Land Purchase	CR	\$ 29,400	\$ 25,345	\$ -	\$ -	\$ -	\$ -
TOTAL				\$ 39,400	\$ 25,345	\$ -	\$ -	\$ -	\$ -
Building		Replace Vehicle	BR	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Corporate Services		IT Hardware & Software Upgrades	GIS	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Corporate Services		IT - asyst	GIS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Corporate Services		Building Toughbooks	BR	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Corporate Services		Service Delivery Review	CAP	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Corporate Services		Asset Mgmt Plan	DN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services		Archive records scanning	GIS	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Corporate Services		GIS requirements	GIS	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 10,000
Corporate Services		Direct IT	GIS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services		Broadband projects	CAP	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services		Pool initiative	CAP	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services		Library IT	GIS	\$ 9,130	\$ 9,313	\$ 9,499	\$ 9,689	\$ 9,883	\$ 10,081
Corporate Services		Other tech upgrades	GIS	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
Corporate Services		Black Road Property	CAP	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services	Municipal Office	Building Upgrades/Furniture	CAP	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL				\$ 261,130	\$ 146,313	\$ 71,499	\$ 61,689	\$ 56,883	\$ 72,081
Community Service		Lake Stewardship/Clean Yards education	CAP	\$ 5,000	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Community Service		Vehicle - Water Quality	CAP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Service		Building Assessment	CAP	\$ -	\$ 62,000	\$ -	\$ -	\$ -	\$ -
Community Service		Water Quality	CAP	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Community Service		Accessibility & Energy issues	CAP	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Community Service		Web site	CAP	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Community Service		Branding/Signage	CAP	\$ 8,000	\$ 11,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
				\$ 43,000	\$ 108,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Facilities	Arena	Capital Improvements	CAP	\$ 190,000	\$ 110,000	\$ 85,000	\$ 180,000	\$ 75,000	\$ 75,000
Facilities	Arena Floor Replacement	Capital Improvements	CAP	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -
Facilities	Arena Floor Replacement	Capital Improvements	GR	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Facilities		Replace VA08 2012 Pickup	ER	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Facilities		Replace vans	ER	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -
Facilities		Replace Olympia	ER	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Facilities		Mowers/small equipment/forklift	CAP	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Facilities	Museum	General Repairs	MR	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Facilities	Rose Pt Trail	General Upgrades	PR	\$ 8,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Facilities	Rose Pt Trail	General Upgrades	CAP	\$ 60,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -

TOWNSHIP OF SEGUIN 2020-2024 PRELIMINARY CAPITAL BUDGET

Schedule D to Report TR-2020-009

Department	Location	Description		Approved						
				2019	2020	2021	2022	2023	2024	
Facilities	Ballfields	Upgrades	PR	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Facilities	Various Beaches/Docks	General Upgrades/Boat launches	PR	\$ 10,000	\$ 25,000	\$ 15,000	\$ 15,000	\$ 10,000	\$ 15,000	
Facilities		Park/Playground Equipment	CAP	\$ 2,000	\$ 1,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	
Facilities	Rosseau Waterfront and Lighthouse		CAP	\$ 20,000	\$ 70,000	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,500	
Facilities	Foley	Ag Hall	CAP	\$ 5,000	\$ 5,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 5,000	
Facilities	Orrville C.C.	Facility Improvements	CAP	\$ 6,000	\$ 8,000	\$ 8,000	\$ 35,000	\$ 20,000	\$ 20,000	
Facilities	Ruth Dare Health Clinic	Facility Improvements	CAP	\$ 10,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Facilities	Humphrey Trails & Barn	Facility Improvements	PR	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 5,000	\$ 5,000	
Facilities	Rosseau Memorial Hall	Facility Improvements	PR	\$ 5,000	\$ 17,500	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Facilities	Rosseau Memorial Hall	Facility Improvements	CAP	\$ -	\$ 27,240	\$ -	\$ 530,000	\$ -	\$ -	
Facilities	Rosseau Memorial Hall	Facility Improvements	GR	\$ -	\$ -	\$ -	\$ 265,000	\$ -	\$ -	
Facilities	Foley Matheson	Facility Improvements	CAP	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	
Facilities	Various	Main Street Revitalization	GR	\$ 32,163	\$ 12,370	\$ -	\$ -	\$ -	\$ -	
Facilities	Foley Matheson	Facility Improvements	PR	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	
TOTAL				\$ 371,163	\$ 426,610	\$ 211,500	\$ 1,081,500	\$ 1,739,000	\$ 159,000	
Fire		Replace FV11 2003 Tanker pumper	FR	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	
Fire		Replace FV36 1999 Pumper tanker	FR	\$ 375,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	
Fire		Replace Pumper 31	FR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000	
Fire		Hydraulic equipment	CAP	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Fire		Hose	CAP	\$ 15,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Fire		Hall upgrades	CAP	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
TOTAL				\$ 410,000	\$ 410,000	\$ 435,000	\$ 35,000	\$ 35,000	\$ 460,000	
Planning		Official Plan/ZBL Review	OP	\$ 35,000	\$ 71,852	\$ -	\$ -	\$ -	\$ -	
Planning		OMB Appeals/Legal Fees	LR	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
TOTAL				\$ 110,000	\$ 146,852	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
Public Works	Vehicle Replacement	Replace VR 47 2008 Case Backhoe	ER	\$ 81,408	\$ -	\$ -	\$ -	\$ 160,000	\$ -	
Public Works	Vehicle Replacement	Replace VR 46 2008 Sterling plow truck	ER	\$ 278,322	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Works	Vehicle Replacement	Sale of VR46	ER	\$ (25,000)	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Works	Vehicle Replacement	Replace VR 48 2010 Freightliner plow truck	ER	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ -	
Public Works	Vehicle Replacement	Replace VR 49 2010 Case Backhoe	ER	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -	
Public Works	Vehicle Replacement	Replace VR 51 pickup	ER	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	
Public Works	Vehicle Replacement	Replace FUSOs	ER	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	
Public Works	Vehicle Replacement	Replace VR 42 Grader	ER	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	
Public Works	Vehicle Replacement	Replace VR53 Grader	ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	
Public Works	Vehicle Replacement	Replace VR54 Freightliner	ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000	
Public Works	Capital Maintenance	Emergency Repairs/Small Equipment	ER	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
Public Works	Roads Strategy attached	Bi-Annual Bridge Inspection	CAP	\$ 7,300	\$ -	\$ 7,500	\$ -	\$ 7,700	\$ -	
Public Works	Various	Roads Needs Study	CAP	\$ 9,950	\$ -	\$ -	\$ -	\$ -	\$ -	

TOWNSHIP OF SEGUIN 2020-2024 PRELIMINARY CAPITAL BUDGET

Schedule D to Report TR-2020-009

Department	Location	Description	Approved						
			2019	2020	2021	2022	2023	2024	
Public Works	Roads Strategy attached	Line Painting	CAP	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000
Public Works	Roads Strategy attached	Road Reconstruction	CAP	\$ 661,771	\$ 624,510	\$ 620,000	\$ 480,000	\$ 450,000	\$ 480,000
Public Works	Roads Strategy attached	Gravel	CAP	\$ 315,000	\$ 300,790	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000
Public Works	Roads Strategy attached	Special projects/Crack Sealing	CAP	\$ 80,000	\$ 160,000	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000
Public Works	Roads Strategy attached	Major Culvert Replacements	CAP	\$ 60,000	\$ 69,370	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Public Works	Roads Strategy attached	Overlay	CAP	\$ 561,625	\$ 576,047	\$ 371,500	\$ 567,000	\$ 150,000	\$ 150,000
Public Works	Roads Strategy attached	Bridges	CAP	\$ 77,063	\$ 113,300	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Public Works	Roads Strategy attached	Ditching	CAP	\$ 155,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000
Public Works	Various	Resurfacing funded by Gas Tax	CAP	\$ (522,268)	\$ (401,000)	\$ (273,004)	\$ (273,004)	\$ (284,874)	\$ (284,874)
Public Works	Various	Resurfacing	GT	\$ 522,268	\$ 401,000	\$ 273,004	\$ 273,004	\$ 284,874	\$ 284,874
Public Works	Roads Strategy attached	Legal and Survey	CAP	\$ 29,194	\$ 17,878	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Public Works		Overlay funded by OCIF	CAP	\$ (154,241)	\$ (162,321)	\$ (162,321)	\$ (162,321)	\$ (162,321)	\$ (162,321)
Public Works	Various	Overlay	GR	\$ 154,241	\$ 162,321	\$ 162,321	\$ 162,321	\$ 162,321	\$ 162,321
Public Works		Sand sheds and bases	CAP	\$ 20,600	\$ 11,881	\$ -	\$ -	\$ -	\$ -
Public Works		Streetlighting	CAP	\$ -	\$ 77,980	\$ -	\$ -	\$ -	\$ -
Public Works	Roads Strategy attached	Guiderrails	CAP	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL				\$ 2,404,233	\$ 2,308,756	\$ 2,511,000	\$ 1,974,000	\$ 1,809,700	\$ 2,142,000
Waste	Vehicle Replacement	Replace VW11 2014 Mack Wetline Tractor	ER	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Waste	Vehicle Replacement	Replace Compaction trailer	ER	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Waste	Vehicle Replacement	Replace VW07 2009 Dozer	ER	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -
Waste		Waste Strategy	CAP	\$ 306,078	\$ -	\$ -	\$ -	\$ -	\$ -
Waste		Turtle Lake Land purchase	CAP	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ -
Waste		Airport Land purchase	CAP	\$ 120,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Waste		Capital maintenance	ER	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Waste		Base for Film Shed - Reuse center	CAP	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Waste		Sale of Equipment	CAP	\$ (46,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Waste	Christie Landfill Site	Expansion	CAP	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -
Waste	Christie Landfill Site	Ground Water Monitoring	CAP	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
TOTAL				\$ 447,578	\$ 187,000	\$ 156,000	\$ 186,000	\$ 36,000	\$ 36,000
TOTAL CAPITAL PROJECTS				\$ 4,086,504	\$ 3,758,876	\$ 3,544,999	\$ 3,463,189	\$ 3,801,583	\$ 2,994,081

TOWNSHIP OF SEGUIN 2020-2024 PRELIMINARY CAPITAL BUDGET

Schedule D to Report TR-2020-009

Department	Location	Description	Approved						
			2019	2020	2021	2022	2023	2024	
TOTALS BY FUNDING SOURCE									
CAPITAL RESERVE		CAP	\$ 2,343,572	\$ 2,170,675	\$ 1,625,675	\$ 2,318,675	\$ 2,235,005	\$ 1,242,305	
OFFICAL PLAN RESERVE		OP	\$ 35,000	\$ 71,852	\$ -	\$ -	\$ -	\$ -	
IT RESERVE		GIS	\$ 74,130	\$ 79,313	\$ 59,499	\$ 49,689	\$ 44,883	\$ 60,081	
EQUIPMENT RESERVE		ER	\$ 399,730	\$ 335,000	\$ 875,000	\$ 270,000	\$ 465,000	\$ 705,000	
GRANTS		GR	\$ 186,404	\$ 174,691	\$ 162,321	\$ 427,321	\$ 662,321	\$ 162,321	
DONATIONS		DN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BUILDING PERMIT RESERVE		BR	\$ -	\$ 5,000	\$ 35,000	\$ -	\$ -	\$ -	
GAS TAX RESERVE		GT	\$ 522,268	\$ 401,000	\$ 273,004	\$ 273,004	\$ 284,874	\$ 284,874	
FIRE RESERVE		FR	\$ 375,000	\$ 360,000	\$ 400,000	\$ -	\$ -	\$ 425,000	
PARKS RESERVE		PR	\$ 35,000	\$ 60,000	\$ 38,500	\$ 48,500	\$ 33,500	\$ 38,500	
CEMETERY RESERVE		CR	\$ 39,400	\$ 25,345	\$ -	\$ -	\$ -	\$ -	
MUSEUM RESERVE		MR	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
LEGAL RESERVE		LR	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
TOTAL CAPITAL PROJECTS			\$ 4,086,504	\$ 3,758,876	\$ 3,544,999	\$ 3,463,189	\$ 3,801,583	\$ 2,994,081	

TOWNSHIP OF SEGUIN 2020 - 2024 RESERVE/RESERVE FUND

Schedule E to Report TR-2020-009

		2019 Projected		2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
		2019 Budget	Actual					
CAPITAL RESERVE FUND								
Opening Balance		\$ 2,168,450	\$ 2,168,450	\$ 2,606,799	\$ 1,884,381	\$ 1,769,577	\$ 975,574	\$ 307,105
Revenue	Taxation	\$ 1,186,809	\$ 1,186,809	\$ 1,225,011	\$ 1,273,871	\$ 1,389,672	\$ 1,431,536	\$ 1,424,483
	Interest/Donation	\$ 30,000	\$ 76,012	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	SRA	\$ 70,000	\$ 103,594	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
	Transfer 2019 Mod Grar	\$ -	\$ 725,000	\$ 1,861	\$ -	\$ -	\$ -	\$ -
	Land Sales	\$ 33,000	\$ 38,193	\$ 102,000	\$ 102,000	\$ -	\$ -	\$ -
	ARA Revenue	\$ 25,000	\$ 63,992	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	Henvey	\$ -	\$ 15,616	\$ (15,616)	\$ -	\$ -	\$ -	\$ -
Expenditures	Capital Projects	\$ 2,343,572	\$ 1,770,866	\$ 2,170,675	\$ 1,625,675	\$ 2,318,675	\$ 2,235,005	\$ 1,242,305
	Carryforward projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROJECTED	Year end Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance		\$ 1,169,687	\$ 2,606,799	\$ 1,884,381	\$ 1,769,577	\$ 975,574	\$ 307,105	\$ 624,283
FIRE RESERVE FUND								
Opening Balance		\$ 129,008	\$ 129,008	\$ 382,625	\$ 160,075	\$ 47,525	\$ 199,975	\$ 352,425
Revenue	Taxation	\$ 251,500	\$ 251,500	\$ 136,250	\$ 286,250	\$ 151,250	\$ 151,250	\$ 151,250
	Donations/Interest	\$ 1,200	\$ 2,117	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Expenditures	Capital Projects	\$ 375,000	\$ -	\$ 360,000	\$ 400,000	\$ -	\$ -	\$ 425,000
	Carryforward projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance		\$ 6,708	\$ 382,625	\$ 160,075	\$ 47,525	\$ 199,975	\$ 352,425	\$ 79,875
EQUIPMENT RESERVE FUND								
Opening Balance		\$ 447,868	\$ 447,868	\$ 504,837	\$ 621,037	\$ 197,237	\$ 428,437	\$ 464,637
Revenue	Taxation	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 500,000	\$ 500,000	\$ 550,000
	Interest	\$ 1,200	\$ 2,263	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Expenditures	Capital Projects	\$ 399,730	\$ 395,295	\$ 335,000	\$ 875,000	\$ 270,000	\$ 465,000	\$ 705,000
Closing Balance		\$ 499,338	\$ 504,837	\$ 621,037	\$ 197,237	\$ 428,437	\$ 464,637	\$ 310,837
CEMETERY RESERVE								
Opening Balance		\$ 76,891	\$ 76,891	\$ 74,400	\$ 56,555	\$ 64,055	\$ 71,555	\$ 79,055
Revenue	Taxation	\$ 10,000	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Expenditures	Capital Projects	\$ 39,400	\$ 12,491	\$ 25,345	\$ -	\$ -	\$ -	\$ -
	Carryforward projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance		\$ 47,491	\$ 74,400	\$ 56,555	\$ 64,055	\$ 71,555	\$ 79,055	\$ 86,555
PARK FUND								
Opening Balance		\$ 145,233	\$ 145,233	\$ 227,395	\$ 221,395	\$ 236,895	\$ 242,395	\$ 262,895
Revenue	Parkland Levies/Sales	\$ 44,000	\$ 110,492	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000
	Interest	\$ 10,000	\$ 5,091	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Expenditures	Capital Projects	\$ 35,000	\$ 33,421	\$ 60,000	\$ 38,500	\$ 48,500	\$ 33,500	\$ 38,500
Closing Balance		\$ 164,233	\$ 227,395	\$ 221,395	\$ 236,895	\$ 242,395	\$ 262,895	\$ 278,395
SALARY GRID MOVEMENT								
Opening Balance		\$ 230,628	\$ 230,628	\$ 192,387	\$ 161,684	\$ 121,684	\$ 81,684	\$ 41,684
Revenue	Salary Gapping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	Transfer to Operating	\$ 38,241	\$ 38,241	\$ 30,703	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Closing Balance		\$ 192,387	\$ 192,387	\$ 161,684	\$ 121,684	\$ 81,684	\$ 41,684	\$ 1,684

TOWNSHIP OF SEGUIN 2020 - 2024 RESERVE/RESERVE FUND

Schedule E to Report TR-2020-009

	2019 Projected		2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
	2019 Budget	Actual					
IT RESERVE							
Opening Balance	\$ 145,648	\$ 145,648	\$ 180,969	\$ 136,656	\$ 112,157	\$ 97,468	\$ 87,585
Revenue	\$ 65,000	\$ 65,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Expenditures	\$ 74,130	\$ 29,679	\$ 79,313	\$ 59,499	\$ 49,689	\$ 44,883	\$ 60,081
Taxation							
Capital Projects							
Carryforward projects							
Closing Balance	\$ 136,518	\$ 180,969	\$ 136,656	\$ 112,157	\$ 97,468	\$ 87,585	\$ 62,504
LEGAL FEE RESERVE							
Opening Balance	\$ 368,710	\$ 368,710	\$ 367,813	\$ 367,813	\$ 367,813	\$ 367,813	\$ 367,813
Revenue	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Expenditures	\$ 75,000	\$ 75,898	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Taxation							
Legal Fees							
Closing Balance	\$ 368,710	\$ 367,813	\$ 367,813	\$ 367,813	\$ 367,813	\$ 367,813	\$ 367,813
SEVERE WEATHER RESERVE							
Opening Balance	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616
PROJECTED							
Year End Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roads							
Closing Balance	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616	\$ 146,616
NEW PLANNING/OP RESERVE							
Opening Balance	\$ 67,563	\$ 67,563	\$ 87,415	\$ 31,563	\$ 47,563	\$ 63,563	\$ 79,563
Revenue	\$ 13,000	\$ 38,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Expenditures	\$ 35,000	\$ 18,148	\$ 71,852	\$ -	\$ -	\$ -	\$ -
Taxation							
OP Review							
Carryforward projects							
Closing Balance	\$ 45,563	\$ 87,415	\$ 31,563	\$ 47,563	\$ 63,563	\$ 79,563	\$ 95,563
GAS TAX REVENUE							
Opening Balance	\$ 24,978	\$ 24,978	\$ 137,366	\$ (0)	\$ 2,500	\$ 5,000	\$ 7,500
Revenue	\$ 2,500	\$ 4,126	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Expenditures	\$ 522,268	\$ 519,909	\$ 261,134	\$ 273,004	\$ 273,004	\$ 284,874	\$ 284,874
Interest							
Grant							
Waste/Roads							
Closing Balance	\$ 27,477	\$ 137,366	\$ (0)	\$ 2,500	\$ 5,000	\$ 7,500	\$ 10,000
BUILDING PERMIT REVENUE							
Opening Balance	\$ 56,265	\$ 56,265	\$ 135,027	\$ 130,027	\$ 95,027	\$ 95,027	\$ 95,027
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ -	\$ 78,762	\$ -	\$ -	\$ -	\$ -	\$ -
Interest							
Revenue							
Capital			\$ 5,000	\$ 35,000	\$ -	\$ -	\$ -
Closing Balance	\$ 56,265	\$ 135,027	\$ 130,027	\$ 95,027	\$ 95,027	\$ 95,027	\$ 95,027
BROADBAND INITIATIVES							
Opening Balance	\$ -	\$ -	\$ 80,083	\$ 180,083	\$ 230,083	\$ 280,083	\$ 330,083
Revenue	\$ -	\$ 80,083	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxation							
Capital							
Closing Balance	\$ -	\$ 80,083	\$ 180,083	\$ 230,083	\$ 280,083	\$ 330,083	\$ 380,083
HENVEY COMMUNITY BENEFIT CONTRIBUTIONS							
Opening Balance	\$ -	\$ -	\$ -	\$ 65,616	\$ 115,616	\$ 165,616	\$ 215,616
Revenue	\$ -	\$ -	\$ 65,616	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue							
Capital							
Closing Balance	\$ -	\$ -	\$ 65,616	\$ 115,616	\$ 165,616	\$ 215,616	\$ 265,616

TOWNSHIP OF SEGUIN 2020 - 2024 RESERVE/RESERVE FUND

Schedule E to Report TR-2020-009

		2019 Projected		2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
		2019 Budget	Actual					
WORKING CAPITAL								
Opening Balance		\$ 1,521,907	\$ 1,521,907	\$ 1,522,907	\$ 1,523,907	\$ 1,524,907	\$ 1,525,907	\$ 1,526,907
Revenue	Taxation	\$ 749,000	\$ 749,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
	Modernization	\$ -	\$ (725,000)	\$ -	\$ -	\$ -	\$ -	\$ -
	To Election Reserve	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)
	To OP Reserve	\$ (13,000)	\$ (13,000)	\$ (16,000)	\$ (16,000)	\$ (16,000)	\$ (16,000)	\$ (16,000)
Closing Balance		\$ 2,247,907	\$ 1,522,907	\$ 1,523,907	\$ 1,524,907	\$ 1,525,907	\$ 1,526,907	\$ 1,527,907
Revenue	From Taxation	\$ 2,787,309	\$ 2,787,309	\$ 2,055,761	\$ 2,204,621	\$ 2,235,422	\$ 2,277,286	\$ 2,320,233
Expend	To Capital	\$ 3,899,100	\$ 2,747,443	\$ 3,583,185	\$ 3,381,678	\$ 3,034,868	\$ 3,138,262	\$ 2,830,760
	Total	\$ 5,108,901	\$ 6,646,639	\$ 5,687,407	\$ 5,079,254	\$ 4,746,712	\$ 4,364,510	\$ 4,332,757
Other Reserves	Museum	\$ 4,837	\$ 5,020	\$ 3,837	\$ 2,837	\$ 1,837	\$ 837	\$ (163)
	Rose Pt	\$ 18,515	\$ 22,875	\$ 18,515	\$ 18,515	\$ 18,515	\$ 18,515	\$ 18,515
	Election	\$ 46,412	\$ 44,333	\$ 56,412	\$ 66,412	\$ 36,412	\$ 46,412	\$ 56,412
	Firefighters Comp	\$ 142,152	\$ 142,152	\$ 142,152	\$ 142,152	\$ 142,152	\$ 142,152	\$ 142,152
	Christie	\$ 1,322	\$ 1,861	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 5,322,140	\$ 6,862,880	\$ 5,908,324	\$ 5,309,171	\$ 4,945,629	\$ 4,572,427	\$ 4,549,674
Percentage of expenditures		\$ 0	41.88%	36.99%	32.50%	29.69%	26.92%	26.27%

SEGUN TOWNSHIP
2020 TAX RATE COMPARISON - 2.5% Municipal tax rate increase

2019 taxes on \$100,000 assessment	Municipal	0.348317%	\$	348.32		
	Education	0.161000%	\$	161.00	\$	509.32
Average Phased-In Assessment Increase for all Seguin properties		2.162%				
2019 taxes on \$102,162 assessment	Municipal	0.349456%	\$	357.01		
	Education	0.153000%	\$	156.31	\$	513.32
Dollar Change in 2019			\$	8.69		
	Education		\$	(4.69)	\$	4.00
Percentage change				2.50%		
	Education			-2.91%		0.79%
Residential properties only:						
Average 2019 Residential Property Taxable Value			\$	493,873		
Average 2019 Residential Property Tax Bill	Municipal	0.348317%	\$	1,720.24		
	Education	0.161000%	\$	795.14	\$	2,515.38
Average 2019 Residential Property Taxable Value			\$	504,550		
Average 2020 Residential Property Tax Bill	Municipal	0.349456%	\$	1,763.18		
	Education	0.153000%	\$	771.96	\$	2,535.14
Dollar Change in 2020			\$	42.94		
	Education		\$	(23.18)	\$	19.76
Percentage change				2.50%		
	Education			-2.92%		0.79%



Seguin Township Report to Council

Prepared for: Mayor & Council

Department: Community Services

Agenda Date: May 4, 2020

Report No: CS-FC-2020-004

Subject: Humphrey Museum Roof Replacement

1. Recommendation

THAT Council does hereby approve the Humphrey Museum roof replacement proposal from Extreme Custom Carpentry in the amount of \$12,842.55 plus HST through the 2020 Capital Reserve fund.

2. Discussion

On October 29, 2019 a Museum committee member reported that the roof of the Humphrey Museum was leaking in two separate locations. Staff has been aware that the museum roof was in need of repair and/or replacement due to cracked and damaged cedar shakes on the west side of the building.

Staff had begun to request quotes from contractors in 2019 in order to add the expense to the capital budget. The most cost effective and timely route found was to replace the current cedar shakes with an IKO Cambridge "cedar-like" shingle. Staff proposed this option at the November 4, 2019 Council meeting in staff report CS-FC-2019-014 (schedule A). The cost of the product was approximately \$4000 and staff, at that time, was prepared to complete all the labour "in house".

However, the Museum Committee and Council agreed that because of the historic nature of the building, an authentic cedar shingle should be utilized to enhance the outside appearance of the museum. Cedar shingles are more difficult to install than asphalt shingles and should be done by a professional roofing company.

Due to the fast approaching winter season, it was decided that staff would tarp the roof for the winter season and re-evaluate the roof replacement proposals in the spring of 2020.

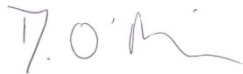
Two proposals were received:

Company	Material	Cost
Extreme Custom Carpentry	Cedar Shingles	\$12,842.55 plus HST
Rose Point Contracting	Cedar Shingles	\$29,667.00 plus HST

Conclusion

That Council approve staff's request and allocate \$12,842.55 plus HST from the 2020 Capital Reserve fund to replace the Humphrey Museum roof with cedar shingles.

Respectfully submitted by:



Dominique O'Brien Director of Community Services

Reviewed by:



Michele Fraser - CFO



Chris Madej - CAO



Seguin Township Report to Council

Prepared for: Mayor & Council

Department: Community Services

Agenda Date: November 4, 2019

Report No: CS-FC-2019-014

Subject: Seguin Museum Roof Replacement

1.0 Recommendation:

THAT Council approves an expenditure of up to \$5000.00 for the replacement of the Seguin Museum roof to be funded from the 2019 Contingency Fund.

2.0 Discussion:

On October 29, 2019 a Museum committee member reported that the roof of the Humphrey Museum was leaking in two separate locations. Staff has been aware that the museum roof was in need of repair and/or replacement due to cracked and damaged cedar shakes on the west side of the building. Staff had begun to request quotes from contractors in order to add the expense to the capital budget. However, now that leaks have been discovered, the timeliness of the repair is immediate.

The most cost effective route is to replace the current cedar shakes with a "cedar-like" shingle from IKO. Community Services staff are capable of performing the work "in-house" without delay which would avoid costly contractor expenses.

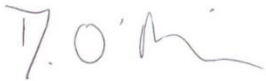
3.0 Financial Analysis:

The approximate cost to remove the existing cedar shakes, and install IKO Cambridge shingles is \$4000.00 but the condition of the underlying sheathing is unknown at this time. Staff requests up to \$5000.00 in the event that more damage is discovered.

4.0 Conclusion:

Staff is ready to move forward with the roof replacement immediately to avoid any damage to the building or to any of the contents of the building. Until Council approves the project, staff will remove and protect any artifacts that could be potentially damaged. Staff recommends that the costs for this project be allocated from the 2019 Contingency Fund.

Respectfully submitted by:



Dominique O'Brien – Director of Community Services

Reviewed by:



Michele Fraser - CFO

Reviewed by:



Chris Madej - CAO



Seguin Township Report to Council

Prepared for: Township Council

Department: Development and
Protective Services

Agenda Date: May 4, 2020

Report No: DPS-PL-2020-036

Date of Public Meeting:	February 3, 2020
Application No:	R-2019-0017-H
Owner(s):	Gary Hiebert
Agent:	John Jackson
Subject Lands:	HUMPHREY CON 2 PT LOT 34 PT SHORE RD ALLOW RP 42R3016 PART 1 RP 42R20613 PART 1
Civic Address	1868A Lake Joseph Road
Roll No.:	4903-010-005-03100

1.0 Recommendation

THAT Council refuse Zoning By-law Amendment Application R-2019-0017-H on the basis that the proposed development is not consistent with Section 1.6.6.4 of the 2014 Provincial Policy Statement; does not conform with the objectives of Sections A.2.2.2, B.1.4, C.3, C.3.1, C.3.1.3.6, C.3.1.3.11, C.3.1.3.12, and E.5.2 of the Seguin Official Plan; and does not represent good planning.

2.0 Background

A Statutory Public Meeting under Section 34 of the Planning Act was held on February 3, 2020. Staff Information Report DPS-PL-2020-011 is attached for background as Schedule B to this report. Additional correspondence received after the public meeting is attached in Schedule A of this report.

Based on technical comments received from the Ontario Ministry of Transportation (MTO), the Applicant has provided a revised site sketch depicting the following changes:

- Increase rear yard setback from 5.4 metres to 8 metres. This revision was made to address MTO concerns where the original proposed 5.4 metre rear yard setback may potentially interfere with future highway maintenance adjacent to the subject lands.

- The original cottage had a length of 10.6 metres, width of 6 metres, and footprint of 63.6 square metres. In order to accommodate the MTO 8 metre rear yard setback, the cottage dimensions have been reconfigured to have a width of 13.17 metres, length of 4.81 metres, and footprint of 63.05 square metres.
- The 9 metre shoreline setback to the proposed cottage and 15 metre shoreline setback to the proposed holding tank remain unchanged.

Figure 1 – Revised site sketch

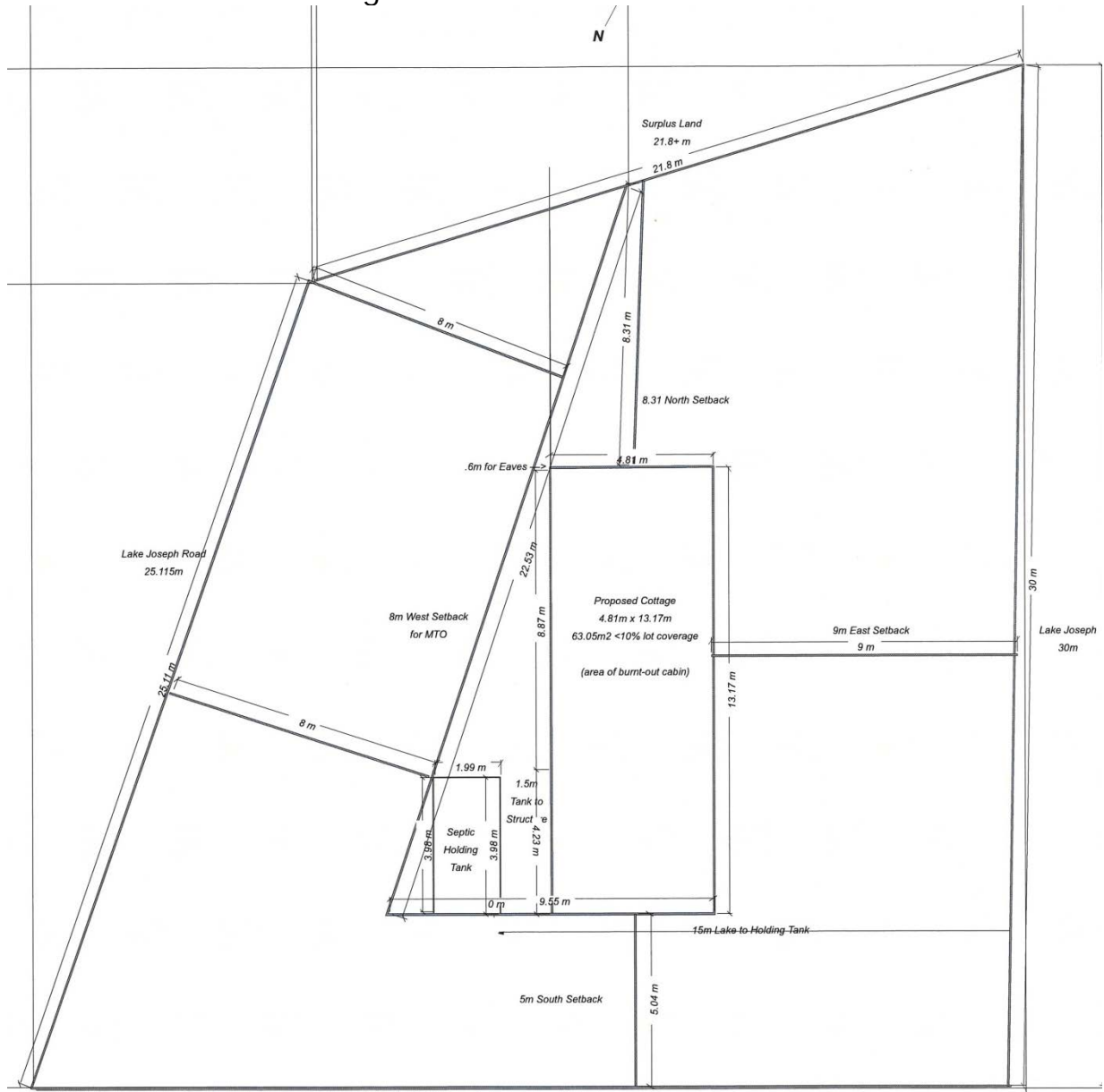
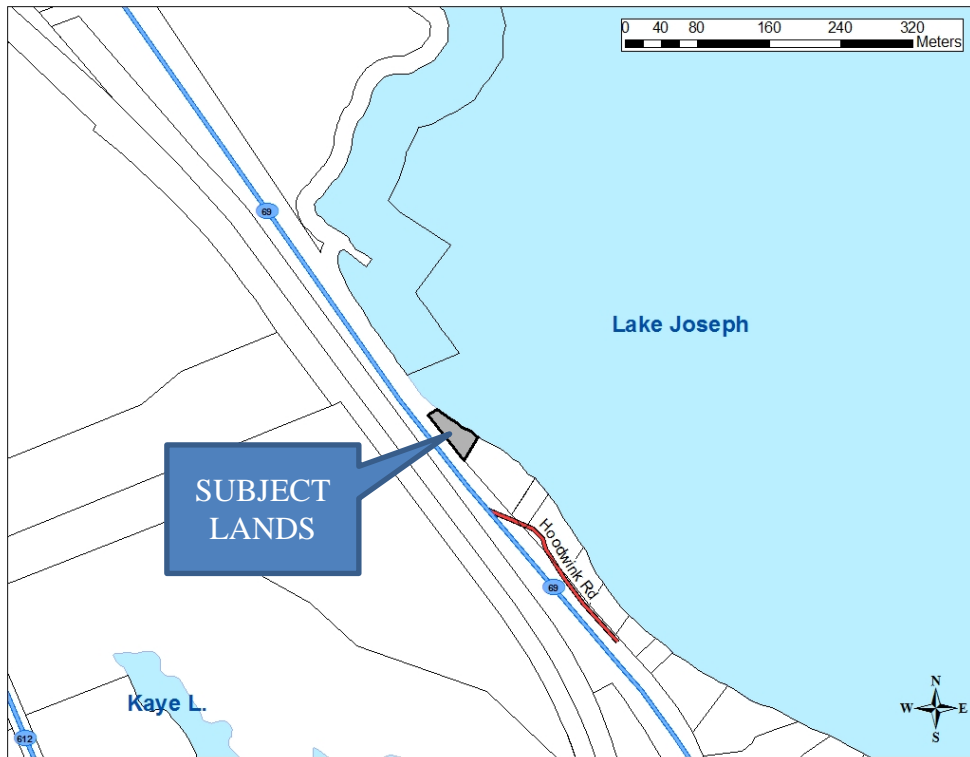


Figure 2 – Property Location



3.0 Shore Road Allowance and Restrictive Covenant Agreement

The Owners have purchased the original Shore Road Allowance (SRA) and the transaction was completed on February 24, 2017 (By-law 2016-067).

As part of the purchase of the SRA, the Owner has also entered into a Restrictive Covenant Agreement (RCA). The RCA is a contract between the Owner and Township that places a specific prohibition on title that Council considers appropriate to advance the objectives of the Official Plan. The RCA is used to prohibit development that is contrary to Township by-laws. The covenant is also used to provide another level of protection for areas of natural vegetation, steep slopes, shoreline, and other environmental attributes.

4.0 Analysis

4.1 Provincial Policy Statement (PPS) 2014

The Provincial Policy Statement 2014 (PPS) lists Provincial land use planning objectives to be implemented at the local level. These objectives are largely driven by local municipal and upper tier Official Plans. Section 1.1.1. states:

Healthy, liveable and safe communities are sustained by:

c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;

With respect to sewage servicing and infrastructure within municipalities, the PPS specifies that individual on-site sewage disposal may be used in absence of sewage and water infrastructure:

1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not provided, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts....

Staff Comment: The proposed Zoning By-law Amendment seeks to permit development of an undersized lot that, based on its area, cannot accommodate an onsite septic sewage disposal system. The method of disposal proposed is a septic holding tank that is located 15 metres from the shoreline of Lake Joseph, and does not comply with the applicable 20 metre setback for septic system components as required by Zoning By-law 2006-125. As the subject lands cannot be adequately serviced in a sustainable manner, the application therefore is not consistent with the PPS.

4.2 Seguin Official Plan

The following policies are considered as part of this zoning by-law amendment:

A.2 GOALS AND OBJECTIVES

The following sections describe the goals and objectives for the Township of Seguin and provide the broad policy framework for the development of the policies and guidelines within this Plan.

A.2.2 WATERFRONT AREAS

A.2.2.1 Goal

It is the goal of this Plan that all development on the Township's lakes and rivers must protect and preserve the quality of the water, protect the visual and aesthetic character of the lakes and rivers, protect the recreational,

social, and environmental experiences, protect public safety by prohibiting development in areas subject to flooding or erosion, and respect the unique character of each lake.

A.2.2.2 Objectives

a) To protect the unique character of the individual lakes and rivers, including Georgian Bay, and their watersheds in the Township from inappropriate development.

b) To limit the density and intensity of development on the lakes in the Township in order to protect the visual qualities of the lakes, to protect the natural shoreline character and to ensure that the biological and recreational capacity of the lake is appropriate.

Staff comment: The above policies intend to protect the natural character of shorelines and waterfront areas by ensuring that structural development is controlled with respect to size, scale and use. Policy A.2.2.2 b) explicitly indicates that shoreline character is to remain in a natural state, and that residential and accessory structure development shall not jeopardize or dominate the visual quality of waterfronts. The subject property is an undersized lot that, based on the overlapping front and rear yard setbacks, does not contain a building envelope. The proposed seasonal dwelling and septic holding tank located within the required rear and front yards does not conform with these policies. The intent of A.2.2.2 is further implemented through Section C.3.

C.3 LAKE SYSTEM

It is the intent of this Plan to:

- e) ensure that all development is appropriately setback from the shoreline and from fish habitat;*
- f) encourage the development of a "green" waterfront within the Township;*
- g) implement the 'Environment-First' objectives of this Plan; and,*
- h) ensure that the natural shoreline landscape dominates over human-made features.*

C.3.1 SHORELINE AREA

C.3.1.1 General Objectives

- e) *To protect the natural features of the Shoreline Area and the immediate shoreline including fish habitat.*
- f) *To ensure that existing development is appropriately serviced with water and sanitary services.*

Staff comment: These policies further the intent of Section A.2.2.2 in that the protection of “character” and “natural features” is the primary focus for all waterfront areas in Seguin Township. These policies were included in the Seguin OP to emphasize the defining elements of the shoreline character. Protection of character and natural features is achieved through the implementing zoning by-law, which regulates building size, lot coverage, and establishes minimum shoreline setbacks.

The proposed seasonal dwelling would be completely located within the required 20 metre front yard and partially within the required rear yard, along with the associated access driveway, parking areas, and septic holding tank. The proposed zoning by-law amendment therefore does not maintain the established community standards for acceptable structural massing relating to development within waterfront communities, as the proposed cottage and septic holding tank cannot be located on the lot in compliance with minimum zoning by-law provisions for primary permitted uses and servicing components. The proposed development does not conform with Sections A.2.2.2 or C.3.1.1 of the Official Plan.

The Seguin Official Plan also contains policies specific to protecting vegetation along shorelines in order to maintain the objectives of the Environment First philosophy and protection of the natural character of waterfront communities:

C.3.1.3.6 Preservation of Vegetation

*New development in the shoreline shall be sensitive to the preservation of tree cover and vegetation wherever possible so as to prevent erosion, siltation and possible **nutrient migration** and help maintain wildlife habitat. **Development shall be set back a minimum of 20 metres from the high water level.** (emphasis added) A greater setback may be required where necessary to address water quality, wetland, fish habitat or similar issues.*

Site alteration and disturbance of vegetation within the 20 metre setback shall be limited to minor alterations to accommodate access trails, docks, water pumping equipment or restoration work. (emphasis added) Performance standards respecting the

protection of the vegetative buffer and the amount and type of development permitted to encroach within the buffer shall be set out in the Implementing Zoning By-law and through Site Plan Control.

Staff comment: The proposed new seasonal dwelling would be located completely within the required 20 metre front yard setback, and have a shoreline setback of 9 metres. The proposed septic holding tank would be located 15 metres from the shoreline, where sewage system components also require a minimum setback of 20 metres. The Planning Report submitted with the application does not provide justification with respect to the appropriateness of the reduced shoreline setback to the septic holding tank, nor propose any mitigation measures for protection of lake water quality in the event of release of raw, untreated sewage from a tank malfunction or failure.

Photo 1 – Proposed cottage location



The above site image shows the remaining natural tree buffering remaining on the subject lands. As can be seen, a thin buffer of tree cover remains on the slope to the shoreline. Tree removal and site modification has previously been completed within the 20 metre

shoreline setback for access driveway and parking area. The stand of trees in the middle of the image (to left of car) would require removal in order to construct the proposed cottage. The development would therefore require removal of the majority of remaining tree cover on this undersized lot.

Photo 2 – Existing shoreline natural buffer



The above photo shows the existing +/-4 metre wide shoreline buffer along the slope down to the lake. The proposed cottage would be located directly behind this tree cover. Existing trees within the cottage envelope area will require removal. As a result of previous driveway and parking area installation and coupled with the proposed cottage development, the majority of the subject lands would be devoid of the required 90% shoreline natural buffer area. Further, the Agent for Applicant has not provided information relating to construction mitigation approaches to protect the existing shoreline tree cover from construction activities, or storm water and erosion protection of soils and slope stability.

Locating the proposed new seasonal dwelling, driveway, parking, and septic holding tank all within the required 20 metre front yard and necessity to further remove a shoreline buffer area that has been previously compromised cannot maintain the objectives of Section C.3.1.3.6 of the Official Plan.

Protection of the natural character of waterfront communities is also enshrined within building design policies of Section C.3.1.3.11. Defining the natural character of shoreline areas and balancing built form with the natural environment is spelled out in Section C.3.1.3.12:

C.3.1.3.11 Waterfront Building Design

b) The design of all buildings shall have regard to appropriate setbacks and the protection or provision of vegetative buffers along the lakefront. Buildings should be massed to recognize appropriate scale and provide an appropriate building height at the waterfront and be architecturally articulated to provide visual variety and interest...

C.3.1.3.12 Protecting the Character of Shoreline Areas

The character of the shorelines in Seguin Township includes exposed bedrock, coniferous and deciduous vegetation and a landscape where the natural environment predominates over human built buildings, structures or alterations to the landscape.

Buildings in the shoreline designation shall be sited to limit the removal of vegetation and to preserve significant landscape features in the Shoreline Areas such as peninsulas, islands, steep slopes, cliffs and narrow water bodies.

Development and redevelopment proposals shall be designed and sited so that buildings are incorporated into the existing landscape and buffered from the water body. Development that does not protect the character of shoreline areas shall not be permitted.

The following applies to development in the shoreline designation:

a) Natural features shall dominate the shoreline, with the Township generally requiring that up to 90 percent of the front 20 metres of a lot be maintained in a natural vegetative state.

Staff comment: The reduction of the required 20 metre front yard to 9 metres and introduction of a new seasonal dwelling wholly within the required front yard does not represent a form of development at

an appropriate lake setback, and would result in potential removal of remaining existing tree and other natural vegetative buffers. The proposed development compromises the intent of the Official Plan with respect to protecting the character of shoreline areas through the significantly reduced shoreline setback.

General development policies that apply to all Planning Act applications are listed in Section B of the Seguin Official Plan:

B.1 GENERAL POLICIES

B.1.1 It shall be a policy of the Township to ensure that all development occurs in accordance with the land use designations shown on the attached Schedules and with the policies of this Plan. No Zoning Bylaw shall be approved or modified and no public works shall be undertaken which do not conform with this Plan.

B.1.4 Prior to development occurring, and before any subdivision or a provisional consent is permitted, or any Amendment to a Zoning Bylaw is made, it shall be established to the satisfaction of the Township and all other bodies having jurisdiction, that:

b) Suitable arrangements have or can be made for water supply, sewage disposal, storm drainage and all other necessary public services;

Staff comment: The subject lands, due to small lot size, cannot accommodate a septic sewage disposal system that meets the required municipal shoreline setbacks or requisite Ontario Building Code requirements. The proposed Zoning By-law Amendment therefore does not conform with Section B.1 b) of the Official Plan.

The following policy explicitly states that new development or redevelopment shall require individual on-site sewage disposal systems, having a minimum shoreline setback of 20 metres:

E.5.2 SEWAGE TREATMENT SERVICING

Generally throughout the Township the minimum servicing requirement shall be individual on-site sewage services. Individual systems shall be approved by the appropriate agency pursuant to the Ontario Building Code Act or the Environmental Protection Act. It is a goal of this Plan that new individual on-site sewage services utilize the most current technologies available. In the Shoreline Areas and Settlement Areas all development and redevelopment shall use appropriate sewage systems and where recommended by a Site Evaluation Report, a tertiary

treatment systems that reduces or eliminates phosphorus and nitrate from reaching the shoreline shall be used.

All sewage treatment systems shall be set back a minimum of 20 metres from the shoreline. A greater setback may be imposed in order to address water quality issues.

Staff comment: The subject lands do not contain sufficient area to accommodate a septic sewage disposal system. The alternative proposed by the applicant is to construct a septic holding tank approximately 15 metres from the shoreline of Lake Joseph.

The Seguin Building Department and North Bay Mattawa Conservation Authority (NBMCA) were circulated the application and supporting Planning Justification Report submitted by the Agent for Applicant. In this report, the Agent provides comments with respect to the Ontario Building Code and installation of a holding tank only on the subject lands. In response, the Seguin Building Department and NBMCA offered the following comments:

Seguin Building Department Chief Building Official: *Holding tank installation is not permitted as per OBC Div. B 8.8.1.2; applicant to obtain comments from NBMCA, permit(s) from MTO will be required; obtain comments and/or permits from MTO, preliminary plans should be provided to NBMCA and MTO to aid in review, provide to Township for review to identify any other foreseeable issues.*

North Bay-Mattawa Conservation Authority (Robin Allen via e-mail): *I am not certain that the comments in the "Proposed Rezoning Report Aug 20 19" regarding compliance are entirely accurate. 8.8.1.2 of the Ontario Building Code outlines the acceptable installation requirements for Class 5 Sewage Systems and it appears that this proposal may not meet these. Once the "applicable law" comments are received and are favourable, I would be happy to review the proposal in its entirety and either issue or not issue a permit.*

Based on the above, it would appear that a new septic holding tank proposed to service a new dwelling unit on a vacant lot would not be permitted under the Ontario Building Code. On this basis, the lack of capability of accommodation of the proposed method of sewage disposal on the subject lands does not conform with Section E.5.2 of the Official Plan.

4.3 Zoning By-law 2006-125

The subject lands are zoned Shoreline Residential One (SR1) Zone. Permitted uses include cottages and dwellings, and accessory structures. The following setbacks apply to the primary permitted use (i.e. cottage or dwelling) as listed in Section 6.3, Table 6.2 and Table 6.3:

Minimum front yard (shoreline) setback	= 20 metres
Minimum side yard setback	= 5 metres
Minimum rear yard setback	= 10 metres
Maximum building height	= 10 metres
Shoreline buffer area (minimum)	= 90% of front yard
Maximum lot coverage	= 10%

Section **4.14 – Minimum opening elevation and shoreline setback** states the following:

c) All Shorelines

Notwithstanding any other provision of this By-law, no building or structure except a boathouse, dock, wharf, pergola, pavilion, inclinor, uncovered deck, or steam or sauna bath, gazebo, or pump house where permitted by this By-law, shall be erected closer than 20 metres from any shoreline, waterbody or controlled high water mark and any modification of the shoreline through filling, excavation or by other means is prohibited unless otherwise permitted by the Federal or Provincial agencies.

Staff comment: The subject lands, due to the limited land area, does not contain a building envelope due to “overlapping” setback requirements. The proposed new seasonal dwelling and driveway and parking areas would be located within the 20 metre front yard. The proposed rezoning cannot achieve the established community standard for waterfront building setbacks, or maintenance of the required 90% shoreline buffer area. The modified building width dimension at 13.17 metres, would constitute 44% of the shoreline width of the lot occupied by the proposed cottage, all within the required 20 metre shoreline setback and only 9 metres from the waters edge.

Section **4.17 Non-complying lots, buildings and structures** addresses development of undersized lots:

d) Existing Undersized Lots

*Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority or correction of title, **such a smaller lot may be used and a permitted building or structure may be erected and/or used on such a smaller lot provided that all other applicable provisions of this By-law are complied with and provided that a sewage disposal system can be installed on the lands.*** (emphasis added)

Staff comment: The subject lands have a lot area of 0.054 hectares, and lot frontage of 28 metres. The current minimum lot area requirement for a waterfront lot is 1 hectare of area, and 90 metres of frontage. The subject lands are grossly deficient in area and frontage. Section 4.17 does permit development of non-complying lots, provided that all other provisions of the zoning by-law are maintained. In this case, the lot does not contain a building envelope that would comply with the require front yard, and is limited in area to the extent that a septic sewage disposal system cannot be installed on the lands. Comments received from both the Chief Building Official and North Bay Mattawa Conservation Authority indicate that the proposed holding tank cannot be installed as per requirements of the Ontario Building Code.

The proposed development therefore cannot comply with Section 4.17 of the zoning by-law.

5.0 Conclusion

Staff are of the opinion that the proposed development is a significant departure from the accepted community standard for waterfront structural development. The proposed new seasonal dwelling and associated amenity areas would be built completely within the required 20 metre front yard (shoreline) setback. Further, based on the grossly deficient lot area, a septic sewage disposal system or holding tank alone is not capable of being installed on the subject lands. This Zoning By-law Amendment application is not consistent with the PPS, and significantly compromises the intent of the Seguin Official Plan and Zoning By-law 2006-125 with respect to controlling development within the waterfront residential community, protection of natural features and water quality, and does not represent good planning.

Respectfully submitted



Adam Kozlowski, MCIP, RPP
Senior Planner

Reviewed



J. Stephen Stone, MSc, BES, MCIP, RPP
Director of Planning and Development



Chris Madej, MA, MCIP, RPP
CAO

Attachments:

Schedule A: Correspondence

Schedule B: Public Meeting Staff Report DPS-PL-2020-011

AK/SS/CM/li

Date: 5 AUG 19
Name: Dan COLLINGS
Address: 1937 LAKE JOSEPH RD.
Telephone: 705-375-2802

To whom it may concern:

I am in full support of Gary & Rachael HIEBERT constructing a small cottage with septic holding tank on their lot located at 1868A Lake Joseph Road in the Township of Seguin.

I have reviewed the preliminary site plan and have no objections.

Signed: Dan Collings

Comments:

Date: 5 AUG 10
Name: DIANE COLLINGS
Address: 1937 LAKE JOSEPH RD.
Telephone: 705-774-1335

To whom it may concern:

I am in full support of Gary & Rachael HIEBERT constructing a small cottage with septic holding tank on their lot located at 1868A Lake Joseph Road in the Township of Seguin.

I have reviewed the preliminary site plan and have no objections.

Signed: Diane Collings

Comments:

February 27, 2020
RE: 1868A Lake Joseph Road, Seguin Township

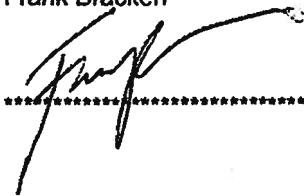
Frank Bracken
1868B Lake Joseph Road
Seguin Township

Attention: Township of Seguin

I am writing this letter in support of my neighbors building proposal. I have reviewed it and have no issues.

Sincerely;

Frank Bracken

A handwritten signature in black ink, appearing to read 'Frank Bracken', is written over a horizontal dotted line. The signature is stylized and extends above the line.

February 27, 2020
RE: 1868A Lake Joseph Road, Seguin Township

Susan Bracken
1868B Lake Joseph Road
Seguin Township

Attention: Township of Seguin

I am writing this letter in support of my neighbors building proposal. I have reviewed it and have no issues.

Sincerely;

Susan Bracken

A handwritten signature in black ink that reads "Susan Bracken". The signature is written in a cursive style with a long horizontal flourish at the end.



RANKIN LAKE PROPERTY OWNERS' ASSOCIATION, INC.
c/o Eklund, 795 Eglinton Ave. E. Apt. 510
Toronto ON M4G 4E4
Ph. 416-444-6379; Cell 416-200-0594

January 16, 2020

Township of Seguin
Attn.: Mr. Craig Jeffery, Township Clerk
R.R. #2, 5 Humphrey Drive
Seguin, ON P2A 2W8

Dear Sirs:

by E-mail and Mail

Re: Application File No. R-2019-0017-H
Humphrey Con 2 Pt Lot 34, Pt Shore Rd Allow., RP 42R20613, Part 1 and
RP 42R3016 Part 1, (0.064 ha [0.158 ac])
Lake Joseph Owner: Gary Hiebert

We have reviewed the above-noted Application and found it to be:

1. in non-compliance with the Seguin Official Plan ("OP") and Zoning By-law; and
2. part of the original 66-foot shore road allowance, which under Zoning By-Law Section 6.3/Table 6.2, is not intended to be occupied by Dwellings.

It is our recommendation that the application be denied, as it may set a precedent for similar cases.

Residential buildings fronting on Lake Joseph, where most lots are 1.0 ha (2.4 acres), new buildings on smaller lots should not be considered until 50 years from now, when the long-term effect on the Lake's water by the existing development can be reviewed and determined.

If this Application is appealed to the Local Planning Tribunal, we request being notified thereof and permission to participate.

Yours truly,

RANKIN LAKE PROPERTY OWNERS' ASSOCIATION, INC.

L. Thor Eklund, P. Eng. (Ret)
Member of Board of Directors

e-cc Nancy Cohen, Lake Joseph North Association
Kerry Mueller, President/Communications Director, Otter Lakes Ratepayers' Assoc.
RLPOA Directors

C:\Users\Thor Eklund\Documents\Thorsfiles\Rankin Lake\Letters\Lake Joe Hiebert, Jan 16, 2020.docx

opposition to by-law amendment

Subject: opposition to by-law amendment
From: "G. B." <lawrie.badger@gmail.com>
Date: Sat, 18 Jan 2020 08:18:52 -0500
To: akozlowski@seguin.ca

Hello Adam,

I have a cottage on the east side of Playfair Island.
The attached notice of amendment application was shared by a friend.

I would like to register my opposition to this amendment.
In the interest of the environment and the overall quality of Seguin Township, I feel this is not a precedent that should be set.

It is obvious when one moves from one township to another on the lakes - as soon as you leave our township, the crowding and reduced set backs are jarring. Seguin can pride itself on good and reasonable set backs and land use.
Let's be sure not to be tempted to stray from the current regulations.

Thank you for your time and consideration.

Lawrie Badger

NOTICE OF APPLICATION FOR CONSENT- Lake Jo waterfront.pdf

**45 Trails End
Seguin, Ontario**

February 26, 2020

Attention: The Township Of Seguin
5 Humphrey Drive
Seguin, Ontario
P2A 2W8

To whom it may concern:

Re: Hiebert Building Proposal

We have been asked to review the above building proposal on Lake Joseph Road, which we have no issues with. We are writing to confirm our support for this proposal.

Please don't hesitate to contact me at 416 860 8493 if you have any questions or require anything further.

Yours very truly,

A handwritten signature in black ink, appearing to read 'Amy K. Gaskin', with a stylized flourish at the end.

Amy K. Gaskin

March 2, 2020

Leonard D. Latchman
Muskoka Lakes

Attention: Township of Seguin

I am writing this letter in support of Gary & Rachael Hiebert's building proposal at 1868A Lake Joseph Road. I have reviewed it and have no issues with it.

Sincerely;

A handwritten signature in black ink, appearing to read 'L. Latchman', written in a cursive style.

Leonard D. Latchman



January 28, 2020

Clerk's Department
Township of Seguin
5 Humphrey Drive
Seguin, Ontario P2A 2W8
Via email to: cjeffery@seguin.ca

Dear Mayor MacDiarmid, Seguin Township Council:

RE: February 3rd, 2020 Public Meeting for Application File No. R-2019-0017-H Owners: Gary Hiebert

On behalf of the Lake Joseph North Associations Board of Directors, I am writing to express our concerns with this rezoning application. We strongly recommend that this application be denied.

We have reviewed the current application and the recent history of application for this property including the details of the application for a ZBA in 2017. At that time we submitted a letter recommending that this application be denied. We note that the building is moved slightly northward and a holding tank is proposed instead of a grey water pit. However, we feel that the application is substantially the same as the one that was denied in 2017 (R-2017-0013-H Zoning By-law Amendment (Hiebert)).

Specific concerns:

1. The property is much too small for a house of this size and the associated services would be too close to the water. We understand that the applicant has purchased the shoreline road allowance in order to increase the area of this property. This still does not bring it in line with the minimum set backs required under Seguin's Official Plan. The shoreline trees at this location buffer the sound and light from the highway and provide important erosion protection.

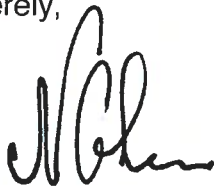
2. We understand that there are remnants of a previous building and holding tank on the property. These had not been in use for many years prior to the current ownership and we believe they do not give the owner grandfathered rights on the property.
3. Equally, the 2017 application refers to examples in the neighborhood of other non-compliant buildings built before the current ZBA. These do not give the owner any rights to build to rules that would not conform to the Official Plan and Bylaw currently in force. Required set back for the sewage treatment should be enforced. The shoreline trees at this location buffer the sound and light from the highway and provide erosion protection.

The proposed construction is, in our view, not in keeping with the principles and the intent of Seguin's Official Plan and Zoning By-Law and should not be approved.

We believe that variances to the Official Plan's core policies and principles of this magnitude should be considered at the time of the mandatory plan review. LJNA is very willing to participate in the next upcoming review. In the meantime, we urge Council to deny this ZBA request.

We would be happy to discuss further with the Township and the applicant. We request that our concerns be addressed and that we receive notice of any future filings and proceedings with as much notice as possible. I can be reached at info@ljna.org for notices relating to this matter.

Sincerely,



Nancy Cohen

President, Lake Joseph North Association

cc. via email to:

Mayor Anne McDiarmid

Terry Fellner, Councillor Ward 4

Rod Osborne, Councillor Ward 3

Frances Carmichael, Director LJNA

James Buchanan, Director LJNA



Otter Lake Ratepayers' Association

168 Bradshaw Road
Seguin ON, P2A 0B2

January 28, 2020

Township of Seguin
5 Humphrey Drive
Seguin On P2A 2W8

Attention: Clerk, Township of Seguin

Regarding:

Application File No. R-2019-0017-H

Owners: Gary Hiebert

Subject Lands: HUMPHREY CON 2 PT LOT 34 PT SHORE RD ALLOW RP 42R3016 PART 1 RP 42R20613 PART 1

Civic Address: 1868A Lake Joseph Road

Roll No. 4903-010-005-03100

The Otter Lake Ratepayers' Association (OLRA) is writing in opposition to this application to construct a new cottage and install a septic holding tank.

The numerous and significant exemptions that would be required to place these structures into this very undersized property of approx. 0.27 acres would not be minor variances. They would be major variances from the Seguin Official Plan and Zoning By-law 2006-125 and therefore should not be approved.

Of particular concern is the 15 meter setback of the septic tank from Lake Joseph being proposed where 20 meters is required. Should the septic tank overflow, the effluent would have a greater chance of polluting Lake Joseph. Lake water quality should not be jeopardized by such a set back reduction.

OLRA also notes that such an application to build has come before council in 2017 as R-2017-0013-H and was denied by Council then. The conclusion in the Oct. 2nd, 2017 staff report DPS-PL-2017-112 was:

5.0 Conclusion

... The proposed new seasonal dwelling and associated amenity areas would be built completely within the required 20 metre front yard (shoreline setback). Further, based on the grossly deficient lot area, a septic sewage disposal system is not capable of being installed on the subject lands. This Zoning By-law Amendment application is not consistent with the PPS, and significantly compromises the intent of the Seguin Official Plan and Zoning By-law 2006-125 with respect to controlling development within the waterfront residential community, protection of natural features and water quality, and does not represent good planning.

OLRA is concerned that very similar conditions apply to this 2019 application as did in 2017 and therefore respectfully recommends that Council deny the current application as well.

OLRA also requests to be informed of further filings and proceedings with this file with as much notice as possible.

Best regards,

Kerry Mueller

President / Communications Director
Otter Lake Ratepayers' Association (OLRA)
519-463-5454
kerryemueller@gmail.com
info@olra.ca
www.olra.ca
[OLRA Otter Lake on fb](#)
[@OLRAOtterLake](#)



RANKIN LAKE PROPERTY OWNERS' ASSOCIATION, INC.
c/o Eklund, 795 Eglinton Ave. E. Apt. 510
Toronto ON M4G 4E4
Ph. 416-444-6379; Cell 416-200-0594

January 16, 2020

Township of Seguin
Attn.: Mr. Craig Jeffery, Township Clerk
R.R. #2, 5 Humphrey Drive
Seguin, ON P2A 2W8

Dear Sirs:

by E-mail and Mail

Re: Application File No. R-2019-0017-H
Humphrey Con 2 Pt Lot 34, Pt Shore Rd Allow., RP 42R20613, Part 1 and
RP 42R3016 Part 1, (0.064 ha [0.158 ac])
Lake Joseph Owner: Gary Hiebert

We have reviewed the above-noted Application and found it to be:


- 1. in non-compliance with the Seguin Official Plan ("OP") and Zoning By-law; and
- 2. part of the original 66-foot shore road allowance, which under Zoning By-Law Section 6.3/Table 6.2, is not intended to be occupied by Dwellings.

It is our recommendation that the application be denied, as it may set a precedent for similar cases.

Residential buildings fronting on Lake Joseph, where most lots are 1.0 ha (2.4 acres), new buildings on smaller lots should not be considered until 50 years from now, when the long-term effect on the Lake's water by the existing development can be reviewed and determined.

If this Application is appealed to the Local Planning Tribunal, we request being notified thereof and permission to participate.

Yours truly,
RANKIN LAKE PROPERTY OWNERS' ASSOCIATION, INC.


L. Thor Eklund, P. Eng. (Ret)
Member of Board of Directors

e-cc **Nancy Cohen, Lake Joseph North Association**
Kerry Mueller, President/Communications Director, Otter Lakes Ratepayers' Assoc.
RLPOA Directors

March 29, 2020

Name: Phil Burakoff

Address: 42 Hayhoe Rd
Seguin Township

Attention: Township of Seguin

I am writing this letter in support of Gary & Rachael Hiebert's building proposal at 1868A Lake Joseph Road. I have reviewed it, and fully support their application.

Sincerely;

Phil Burakoff

3/30/2020

Gmail - (no subject)



Walter Hayhoe <wchayhoe@gmail.com>
42 Hayhoe Rd. Seguin, ON

(no subject)

1 message

Walter Hayhoe <wchayhoe@gmail.com>
To: Walter Hayhoe <wchayhoe@gmail.com>

Mon, Mar 30, 2020 at 2:54 PM

Attention: Township of Seguin

I am writing this letter in support of Gary & Rachael Hiebert's building proposal. I have reviewed the application and am in support of it.

Sincerely;

A handwritten signature in blue ink, appearing to be 'Walter Hayhoe', written over a horizontal line.

March 30, 2020

William Burakoff
42 Hayhoe Road
Seguin Township, Ontario
POC 1H0

willburakoff@gmail.com
647-640-9455

Attention: Township of Seguin
RE: Gary and Rachael Hiebert's Building Proposal

I am writing this letter to show and confirm my utmost support of Gary & Rachael Hiebert's building proposal located at the following address/lot:

*1868A Lake Joseph Road, Township of Seguin, HUMPHREY CON 2 PT LOT
34 PT SHORE RD ALLOW RP 42R3016 PART 1 RP 42R20613 PART 1.*

I have reviewed the application and am in full support of it.

Sincerely,

A handwritten signature in black ink, appearing to read 'W Burakoff', written in a cursive style.

William Burakoff

FEB 3 meeting with regard to Application fiule # R-2019-0017-H

Subject: FEB 3 meeting with regard to Application fiule # R-2019-0017-H
From: Steve Withers <steve@sidefx.com>
Date: Mon, 20 Jan 2020 09:42:35 -0500
To: akozlowski@seguin.ca
CC: Jeanne Withers <jeanne.withers@northmount.com>

Good morning Adam,

Thanks very much for the time on the phone the other day. I am in receipt of the notice with regard to this application. We will not be able to attend the meeting but wanted to voice our opinion against this application.

After review, It seems the application has some very aggressive requests on set backs and septic location. My wife and I own a place on Playfair island, and having been coming to the Lake Jo area of over twenty years. All cottagers and home owner want to enjoy the lake. We all need to respect the rules that are in place to protect the environment. Slight variation might be acceptable for time to time, depending on circumstances. It seems this request by the owner Gary Hiebert seems too aggressive for the lot he owned and we are against any construction or septic installation so close to the lake on this lot. It is very small and narrow lot, sometimes small pieces of land like this just can't be developed.

Thanks you for making our concerned on the record at the meeting. If you need anything further, please let me know. Could you please advise us the outcome of the meeting once it is public record.

Best regards

Steve Withers // Director of Sales
O: 416.504.9876 x 356 // M: 416.624.1851
123 Front Street West // Suite 1401
Toronto, ON Canada
www.SideFX.com

Ministry of Transportation

Provincial Highways Management
Northeastern Region
Corridor Management Section
447 McKeown Avenue
North Bay, ON P1B 9S9
Tel: (705) 789-0456
Fax: (705) 497-6926

Ministère des Transports

Gestion des routes provinciales
Région du Nord-Est
Section de gestion des
couloirs routiers
447, avenue McKeown
North Bay, ON P1B 9S9
Tél : (705) 789-0456
Télé : (705) 497-6926



January 31, 2020

Township of Seguin
5 Humphrey Drive
Seguin, ON
P2A 2W8

Via email only to:
akozlowski@seguin.ca
cjeffery@seguin.ca
garyheibert@cogeco.ca

Attention: Adam Kozlowski, Senior Planner

**RE: Notice of Public Meeting for Proposed Zoning By-law Amendment
Application R-2019-0017-H – Heibert
1868A Lake Joseph Road – Highway 7289**

This is in response to the subject Notice of Public Meeting for a proposed Zoning By-law amendment to permit the construction of a cottage and septic holding tank with exceptions to the maximum lot coverage, shoreline setbacks and rear yard setbacks. The application seeks relief from the municipality's required rear yard setback of 10 metres to a rear yard setback of only 5.4 metres from the rear property line. The rear property line is a shared boundary line between the applicant's property and the Ministry of Transportation's (MTO) highway property limit for Highway 7289 also known as Lake Joseph Road.

The MTO has plans for a highway rehabilitation project along this section of the highway including plans to reconstruct an existing retaining wall in the location of the applicant's property. MTO engineers have investigated the area and as a result of the space required to undertake the retaining wall reconstruction, the MTO objects to the proposed reduction in the rear yard setback down to 5.4 metres. The MTO's required setback for any buildings or structures from the MTO highway property limit is at least 8 metres including the building eaves or any overhangs. If the application is amended to require a rear yard setback of at least 8 metres from any portion of the building including the eaves or any building overhang and from the holding tank or any other structure, the MTO would have no objection to the proposed rezoning.

The MTO requests to be notified on any decision relating to the proposed by-law amendment.

Please contact the undersigned if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christine Tudhope".

Christine Tudhope
Corridor Management Planner

c Kelly Loxton, Corridor Management Officer, Huntsville Area



Seguin Township

Report to Council

Prepared for: Township Council **Department:** Development and Protective Services
Agenda Date: February 3, 2020 **Report No:** DPS-PL-2020-011

Application Complete: November 22, 2019
No. of Days to Public Meeting: 73 days
Application No: R-2019-0017-H
Owner(s): Gary Hiebert
Agent: John Jackson
Subject Lands: HUMPHREY CON 2 PT LOT 34 PT SHORE RD ALLOW RP 42R3016 PART 1 RP 42R20613 PART 1
Civic Address 1868A Lake Joseph Road
Roll No.: 4903-010-005-03100

1.0 Recommendation

THAT Council receives this report for information, hear public and agency comments, and reserve its decision on this application pending the outcome of the ongoing MTO engineering investigation and for staff to prepare a recommendation report.

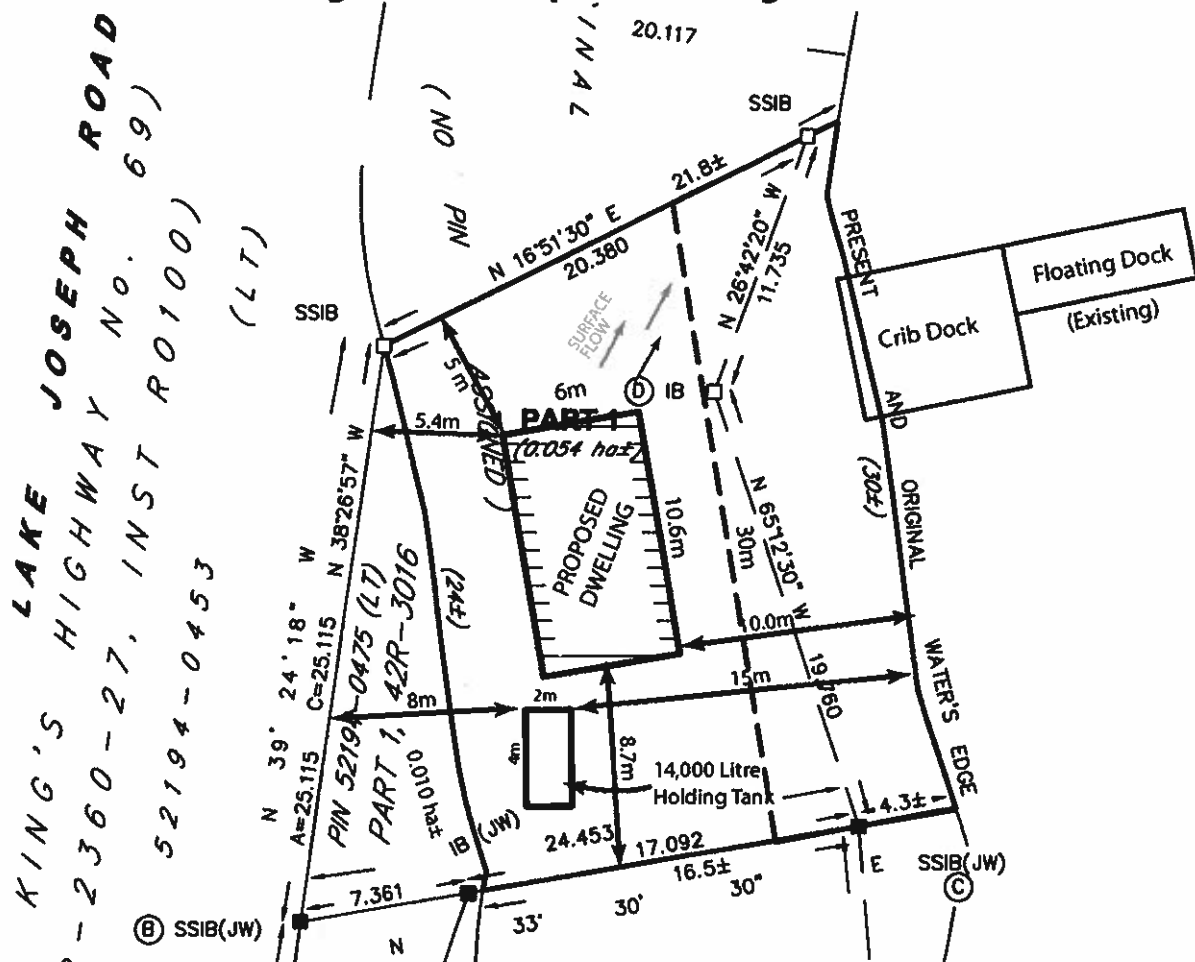
2.0 Development Proposal

THE PURPOSE AND EFFECT of the proposed zoning by-law amendment is to permit the construction of a cottage and installation of a septic holding tank with the following exemptions:

1. New cottage shoreline setback of 9.0 metres (20 metre setback required – Section 6.3/Table 6.2).
2. Installation of a sewage holding tank within 15 metres of the shoreline (20 metre setback required – Section 4.1.6).
3. New cottage rear yard setback of 5.4 metres (10 metre setback required- Section 6.3/Table 6.2).

4. New cottage lot coverage of 12% (maximum lot coverage = 10% — section 6.3/Table 6.3) ***Note: upon further review, the proposed cottage would result in lot coverage of 10%. The proposed cottage would comply with the maximum lot coverage requirements.**

Figure 1 – Proposed cottage site sketch



A Planning Justification Report prepared by John Jackson Planner Inc. was submitted with the application, and is attached in Schedule D of this report.

3.0 Property Description

- Official Plan Designation:** Shoreline Area
- Zoning:** Shoreline Residential One (SR1) Zone
- Access:** Hoodwink Road (private)
- Lot Area:** 0.064 hectares (0.158 acres)
- Frontage:** 30 metres
- Existing Development:** Dock

The land is surrounded by the following land uses:

North: CNIB

South: Shoreline Residential

East: Lake Joseph

West: Lake Joseph Road

Figure 2 - Subject Lands



3.1 Shoreline Alteration

On May 5th, 2016 By-law officers were called to investigate an alleged violation of the Fill By-law 2008-105 at the subject property. It was suspected that grading works were being carried out within the municipal Shore Road Allowance (SRA). At the time of shoreline alteration, the SRA had not been purchased (or applied to purchase). It was still owned by the Township.

A By-law officer attended the site to find that work had in fact been carried out in the SRA with a roadway being built from Lake Joseph Road to the subject property. A dock, approved by the Building Department, had also been installed. Top soil in the 20 metre shoreline area had been leveled in places and trees had been removed.

The property owners met with Township staff on May 6th, 2016. It was concluded that no more work was to be conducted on the property and that the Owners must apply to purchase the SRA in order to commence rehabilitation efforts. Subsequently, the Owner planted several trees along the south property boundary.

3.2 Shore Road Allowance and Restrictive Covenant Agreement

The Owners eventually purchased the original Shore Road Allowance (SRA) and the transaction was completed on February 24, 2017 (By-law 2016-067). As part of the purchase of the SRA, the Owner has also entered into a Restrictive Covenant Agreement (RCA). The RCA is a contract between the Owner and Township that places a specific prohibition on title that Council considers appropriate to advance the objectives of the Official Plan. The RCA is used to prohibit development that is contrary to Township by-laws. The covenant is also used to provide another level of protection for areas of natural vegetation, steep slopes, shoreline, and other environmental attributes. For the purpose of restricting development within the SRA, Clause 1 of the RCA states:

1. No part of the Lands shall be used for:

Buildings other than Boathouses or Docks

The erection of any building or structure, whether or not such building or structure requires a building permit, including any structure or buildings less than 10 square metres (108 square feet), unless such building or structure complies with the Township's Comprehensive Zoning By-law 2006-125 as it read and was in force on the date the Lands were conveyed by the Township to the owner. For further clarity, notwithstanding that the owner may apply under the provisions of the Planning Act, to vary or amend the provisions of By-law 2006-125 to permit a building or structure:

- that is not permitted as the provisions read on the date the Lands were conveyed; or
- that exceeds any regulated dimension which is stated as a maximum in such provisions as they read on the date the Lands were conveyed, or
- that reduces any regulated dimension which is stated as a minimum in such provisions as they read on the date the lands were conveyed such approval does not supercede the privity of this restrictive covenant and the Township's authority to enforce such restrictive covenant. For further clarity the foregoing restriction shall be read to include any buildings or structures entirely located above the ground within or suspended from trees or poles.

3.3 Zoning By-law Amendment Application R-2017-0013-H & LPAT Appeal of Council's refusal to approve the rezoning request.

In 2017, the Owner made application for a zoning by-law amendment to construct a 1.5 storey cottage on the subject lands, to be serviced with a composting toilet and grey water pit. This initial application was similar to the current proposed rezoning in that there were requested reductions to the shoreline setbacks for the cottage and grey water pit. Staff recommended refusal of the application on the basis that the development was not consistent with the Provincial Policy Statement (2014), and did not conform with the Seguin Official Plan. Council refused R-2017-0013-H on October 2, 2017.

The Owner appealed Council's decision of refusal of R-2017-0013-H on October 26, 2017. In response to the appeal, the Township's solicitor (Russell Christie LLP) notified the Owner in writing on January 17, 2018 that the Township would commence legal proceedings relating to the Restrictive Covenant (RC) registered on title of the property. The RC is a form of contract that is included in all purchases of original Shoreline Road Allowances to ensure that applicants maintain the lands in a natural state, and comply with municipal by-laws (including Zoning By-law 2006-125, and the shoreline by-laws) after transfer of ownership. (see Schedule D)

Based on impending legal action by the Township, the Owner subsequently withdrew the appeal to Council's refusal of Zoning by-law Amendment R-2017-0013-H, and the file was closed

4.0 Comments

CAO: Does not conform with Official Plan. Does not comply with Zoning By-law. Lands subject to a restrictive covenant registered on title.

Clerk: It does not appear this is a 'buildable' lot when the shore road allowance is not included in the 'buildable' area.

Building: Holding tank installation not permitted as per OBC Div. B 8.8.1.2; obtain comments from NBMCA, permit(s) from MTO will be required; obtain comments and/or permits from MTO, preliminary plans should be provided to NBMCA and MTO to aid in review, provide to Township for review to identify any other foreseeable issues.

Fire/By-law: No objection.

Public Works: No objection.

Treasury: No objection.

North Bay-Mattawa Conservation Authority (Robin Allen via e-mail):

In August 2019, Mr. Hiebert submitted an application and a proposal to install a Class 5 (holding tank) for the property in question. Prior to me considering this application and reviewing it for compliance with the Ontario Building Code, I need to receive a favourable comment from Seguin Building Department, which to date I have not. Additionally, a Land Use Permit from MTO would also be required.

I am not certain that the comments in the "Proposed Rezoning Report Aug 20 19" regarding compliance are entirely accurate. 8.8.1.2 of the Ontario Building Code outlines the acceptable installation requirements for Class 5 Sewage Systems and it appears that this proposal may not meet these. Once the "applicable law" comments are received and are favourable, I would be happy to review the proposal in its entirety and either issue or not issue a permit.

Ontario Ministry of Transportation (Christine Tudhope via e-mail):

After reviewing this matter with Engineering and Property sections, I am writing to advise that if, after due consideration of the application, the municipality proposes to deny the rezoning application due to the size of the proposed structure and lot size limitations, then the MTO has no comment to provide and the municipality should proceed without input from the MTO.

If however the municipality proposes to approve the rezoning, or some variation thereof, then the MTO requests that the decision to pass the by-law amendment be deferred for the following reasons.

- The existing retaining wall at the base of the slope of the highway in this location needs to be improved in the near future and we anticipate that property will be required for this work. At this time, we cannot anticipate the amount of land required because we are still investigating the matter.
- Until we complete our investigation we don't know how much of the retaining wall is encroaching on private lands and how much land will be required to undertake the improvement works.
- It could take anywhere from 2 – 6 months to determine the land we would require depending on the engineering work involved.
- Given your indication that if the MTO was to expropriate any of the lands, it would affect the lot coverage and setback numbers for the proposed cottage and holding tank and would require an amended application, can you confirm that you have concluded that the phrase in the by-law "*or where such a lot is created by a public authority*" cannot be interpreted to

include the resulting lot created as a result of a public authority expropriation?

We acknowledge the Township's advice that the existing lot cannot be developed in accordance with the requirements of the current Zoning By-law, but if the above interpretation could not be made to apply to the lot subsequent to the passing of a zoning amendment to legalize the lot size and setbacks, then that would certainly support the reasons for deferring the application.

Public Comments: were received from;

- **Lawrie Badger** (objection to application)
- **Steve Withers** (objection to application)
- **Rankin Lake Property Owners' Association** (objection to application). Full text attached in Schedule C of this report.

5.0 Land Use Planning Policy

5.1 Provincial Policy Statement (PPS) 2014

The Provincial Policy Statement 2014 (PPS) lists Provincial land use planning objectives to be implemented at the local level. These objectives are largely driven by local municipal and upper tier Official Plans. Section 1.1.1. states:

Healthy, liveable and safe communities are sustained by:

c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;

The subject lands in this application are located on what are considered "Rural Lands". The following policies apply with respect to permitted uses (i.e. cottage development):

1.1.5 Rural Lands in Municipalities

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety. 1.1.5.2 On rural lands located in municipalities, permitted uses are:

b) resource-based recreational uses (including recreational dwellings);

With respect to sewage servicing and infrastructure within municipalities, the PPS specifies that individual on-site sewage disposal may be used in absence of sewage and water infrastructure:

1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not provided, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts....

Definitions:

Individual on-site sewage services: means sewage systems, as defined in O. Reg. 332/12 under the *Building Code Act, 1992*, that are owned, operated and managed by the owner of the property upon which the system is located.

Individual on-site water services: means individual, autonomous water supply systems that are owned, operated and managed by the owner of the property upon which the system is located.

5.2 Seguin Official Plan

The following policies are considered as part of this Zoning By-law Amendment:

A.2 GOALS AND OBJECTIVES

The following sections describe the goals and objectives for the Township of Seguin and provide the broad policy framework for the development of the policies and guidelines within this Plan.

A.2.2 WATERFRONT AREAS

A.2.2.1 Goal

It is the goal of this Plan that all development on the Township's lakes and rivers must protect and preserve the quality of the water, protect the visual and aesthetic character of the lakes and rivers, protect the recreational, social, and environmental experiences, protect public safety by prohibiting development in areas subject to flooding or erosion, and respect the unique character of each lake.

A.2.2.2 Objectives

- a) To protect the unique character of the individual lakes and rivers, including Georgian Bay, and their watersheds in the Township from inappropriate development.*
- b) To limit the density and intensity of development on the lakes in the Township in order to protect the visual qualities of the lakes, to protect the natural shoreline character and to ensure that the biological and recreational capacity of the lake is appropriate.*

General development policies that apply to all Planning Act applications are listed in Section B of the Seguin Official Plan:

B.1 GENERAL POLICIES

B.1.1 It shall be a policy of the Township to ensure that all development occurs in accordance with the land use designations shown on the attached Schedules and with the policies of this Plan. No Zoning Bylaw shall be approved or modified and no public works shall be undertaken which do not conform with this Plan.

B.1.4 Prior to development occurring, and before any subdivision or a provisional consent is permitted, or any Amendment to a Zoning Bylaw is made, it shall be established to the satisfaction of the Township and all other bodies having jurisdiction, that:

- b) Suitable arrangements have or can be made for water supply, sewage disposal, storm drainage and all other necessary public services;*

Development within the Shoreline Area Designation and waterfront development is subject to the policies of Section C of the Official Plan:

C.3 LAKE SYSTEM

It is the intent of this Plan to:

- e) ensure that all development is appropriately setback from the shoreline and from fish habitat;*
- f) encourage the development of a "green" waterfront within the Township;*
- g) implement the 'Environment-First' objectives of this Plan; and,*
- h) ensure that the natural shoreline landscape dominates over human-made features.*

C.3.1 SHORELINE AREA

C.3.1.1 General Objectives

e) To protect the natural features of the Shoreline Area and the immediate shoreline including fish habitat.

f) To ensure that existing development is appropriately serviced with water and sanitary services.

The Seguin Official Plan also contains policies specific to protecting vegetation along shorelines in order to maintain the objectives of the Environment First philosophy and protection of the natural character of waterfront communities:

C.3.1.3.6 Preservation of Vegetation

New development in the shoreline shall be sensitive to the preservation of tree cover and vegetation wherever possible so as to prevent erosion, siltation and possible nutrient migration and help maintain wildlife habitat.

Development shall be set back a minimum of 20 metres from the high water level (emphasis added). A greater setback may be required where necessary to address water quality, wetland, fish habitat or similar issues.

Site alteration and disturbance of vegetation within the 20 metre setback shall be limited to minor alterations to accommodate access trails, docks, water pumping equipment or restoration work (emphasis added). Performance standards respecting the protection of the vegetative buffer and the amount and type of development permitted to encroach within the buffer shall be set out in the Implementing Zoning By-law and through Site Plan Control.

The following policy addresses undeveloped lands within the Shoreline Area Designation, and recognizes that not all lands are necessarily “developable”:

C.3.1.3.9 Undeveloped Land

The Shoreline Area designation includes lands that are still in a natural state and are primarily undeveloped. The inclusion of these lands in the Shoreline Area designation does not imply that all of these lands will ultimately be developed for those uses permitted by the Shoreline Area designation. It is a policy of this Plan to ensure that the future use of these lands is consistent

with the objectives and policies of the Shoreline Area designation, specifically Sections C.3, C.3.1.1, and C.3.1.2. Proposals for significant or major new developments that are not anticipated by this Plan in terms of use, form, scale or height, shall require an amendment to this Plan.

Protection of the natural character of waterfront communities is also enshrined within building design policies:

C.3.1.3.11 Waterfront Building Design

b) The design of all buildings shall have regard to appropriate setbacks and the protection or provision of vegetative buffers along the lakefront. Buildings should be massed to recognize appropriate scale and provide an appropriate building height at the waterfront and be architecturally articulated to provide visual variety and interest...

The following policies define the character of shoreline areas, and emphasizes the protection of this character against development activities:

C.3.1.3.12 Protecting the Character of Shoreline Areas

The character of the shorelines in Seguin Township includes exposed bedrock, coniferous and deciduous vegetation and a landscape where the natural environment predominates over human built buildings, structures or alterations to the landscape.

Buildings in the shoreline designation shall be sited to limit the removal of vegetation and to preserve significant landscape features in the Shoreline Areas such as peninsulas, islands, steep slopes, cliffs and narrow waterbodies.

Development and redevelopment proposals shall be designed and sited so that buildings are incorporated into the existing landscape and buffered from the waterbody. Development that does not protect the character of shoreline areas shall not be permitted.

The following applies to development in the shoreline designation:

a) Natural features shall dominate the shoreline, with the Township generally requiring that up to 90 percent of the front 20 metres of a lot be maintained in a natural vegetative state.

The following policy explicitly states that new development or redevelopment shall require individual on-site sewage disposal systems, having a minimum shoreline setback of 20 metres:

E.5.2 SEWAGE TREATMENT SERVICING

Generally throughout the Township the minimum servicing requirement shall be individual on-site sewage services. Individual systems shall be approved by the appropriate agency pursuant to the Ontario Building Code Act or the Environmental Protection Act. It is a goal of this Plan that new individual on-site sewage services utilize the most current technologies available. In the Shoreline Areas and Settlement Areas all development and redevelopment shall use appropriate sewage systems and where recommended by a Site Evaluation Report, a tertiary treatment systems that reduces or eliminates phosphorus and nitrate from reaching the shoreline shall be used.

All sewage treatment systems shall be set back a minimum of 20 metres from the shoreline. A greater setback may be imposed in order to address water quality issues.

5.3 Zoning By-law 2006-125

The subject lands are zoned Shoreline Residential One (SR1) Zone. Permitted uses include cottages and dwellings, and accessory structures. The following setbacks apply to the primary permitted use (i.e. cottage or dwelling) as listed in Section 6.3, Table 6.2 and Table 6.3:

Minimum front yard (shoreline) setback	= 20 metres
Minimum side yard setback	= 5 metres
Minimum rear yard setback	= 10 metres
Maximum building height	= 10 metres
Shoreline buffer area (minimum)	= 90% of front yard
Maximum lot coverage	= 10%

Section **4.14 – Minimum opening elevation and shoreline setback** states the following:

c) All Shorelines

Notwithstanding any other provision of this By-law, no building or structure except a boathouse, dock, wharf, pergola, pavilion, inclinor, uncovered deck, or steam or sauna bath, gazebo, or pump house where permitted by this By-law, shall be erected closer than 20 metres from any shoreline,

The following policy explicitly states that new development or redevelopment shall require individual on-site sewage disposal systems, having a minimum shoreline setback of 20 metres:

E.5.2 SEWAGE TREATMENT SERVICING

Generally throughout the Township the minimum servicing requirement shall be individual on-site sewage services. Individual systems shall be approved by the appropriate agency pursuant to the Ontario Building Code Act or the Environmental Protection Act. It is a goal of this Plan that new individual on-site sewage services utilize the most current technologies available. In the Shoreline Areas and Settlement Areas all development and redevelopment shall use appropriate sewage systems and where recommended by a Site Evaluation Report, a tertiary treatment systems that reduces or eliminates phosphorus and nitrate from reaching the shoreline shall be used.

All sewage treatment systems shall be set back a minimum of 20 metres from the shoreline. A greater setback may be imposed in order to address water quality issues.

5.3 Zoning By-law 2006-125

The subject lands are zoned Shoreline Residential One (SR1) Zone. Permitted uses include cottages and dwellings, and accessory structures. The following setbacks apply to the primary permitted use (i.e. cottage or dwelling) as listed in Section 6.3, Table 6.2 and Table 6.3:

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Minimum side yard setback	= 5 metres
Minimum rear yard setback	= 10 metres
Maximum building height	= 10 metres
Shoreline buffer area (minimum)	= 90% of front yard
Maximum lot coverage	= 10%

Section 4.14 – Minimum opening elevation and shoreline setback states the following:

c) All Shorelines

Notwithstanding any other provision of this By-law, no building or structure except a boathouse, dock, wharf, pergola, pavilion, inclinor, uncovered deck, or steam or sauna bath, gazebo, or pump house where permitted by

waterbody or controlled high water mark and any modification of the shoreline through filling, excavation or by other means is prohibited unless otherwise permitted by the Federal or Provincial agencies.

Section **4.17 Non-complying lots, buildings and structures** addresses development of undersized lots:

d) Existing Undersized Lots

*Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority or correction of title, **such a smaller lot may be used and a permitted building or structure may be erected and/or used on such a smaller lot provided that all other applicable provisions of this By-law are complied with and provided that a sewage disposal system can be installed on the lands.** (emphasis added)*

6.0 Conclusion

Staff recommend that a Public Meeting be held to hear any concerns from neighbours and agencies.

Based upon comments received from the Ontario Ministry of Transportation, engineering investigations associated with highway repairs are occurring abutting the subject lands, which may require expropriation of part of the property. If expropriation is required, the lot area of the subject lands will be reduced, and likely result in the need for an amended Zoning By-law Amendment application to address modified setback and/or lot coverage exemptions.


Staff recommend that Council receives this report for information, and reserve any decision pending outcome of the ongoing MTO engineering investigation and/or expropriation of lands are complete, and for staff to prepare a recommendation report.

Respectfully submitted




Adam Kozłowski, MCIP, RPP
Senior Planner

Reviewed



J. Stephen Stone, MSc, BES, MCIP, RPP
Director of Planning & Development



Chris Madej, MA, MCIP, RPP
Chief Administrative Officer

Attachments:

- Schedule A: Draft Proposed Zoning By-law Amendment
- Schedule B: Planning Justification Report, John Jackson Planner Inc.
- Schedule C: Correspondence
- Schedule D: Russell Christie LLP Letter January 17, 2018

AK/SS/CM/kd

**THE CORPORATION OF THE TOWNSHIP OF SEGUIN
BY-LAW NO. 2020-XXX**

"Being a By-law to amend Township of Seguin Zoning By-law No. 2006-125"
4903-010-005-03100, R-2019-0017-H, 1868A Lake Joseph Road

WHEREAS the Council of The Corporation of the Township of Seguin received and considered an application to amend the Township of Seguin Zoning By-law No. 2006-125 respecting lands described as Humphrey Con 2 Pt. Lot 34, Pt. Shore Rd Allow., RP 42R20613, Part 1 and RP 42R3016 Part 1 and,

WHEREAS Council has the authority pursuant to Section 34 of the Planning Act R.S.O. 1990, Chapter P.13 as amended, to pass amendments to the Zoning By-law; and,

WHEREAS Council has approved the application to amend the By-law and deems it appropriate to pass this By-law;

NOW THEREFORE the Council of The Corporation of the Township of Seguin hereby enacts as follows:

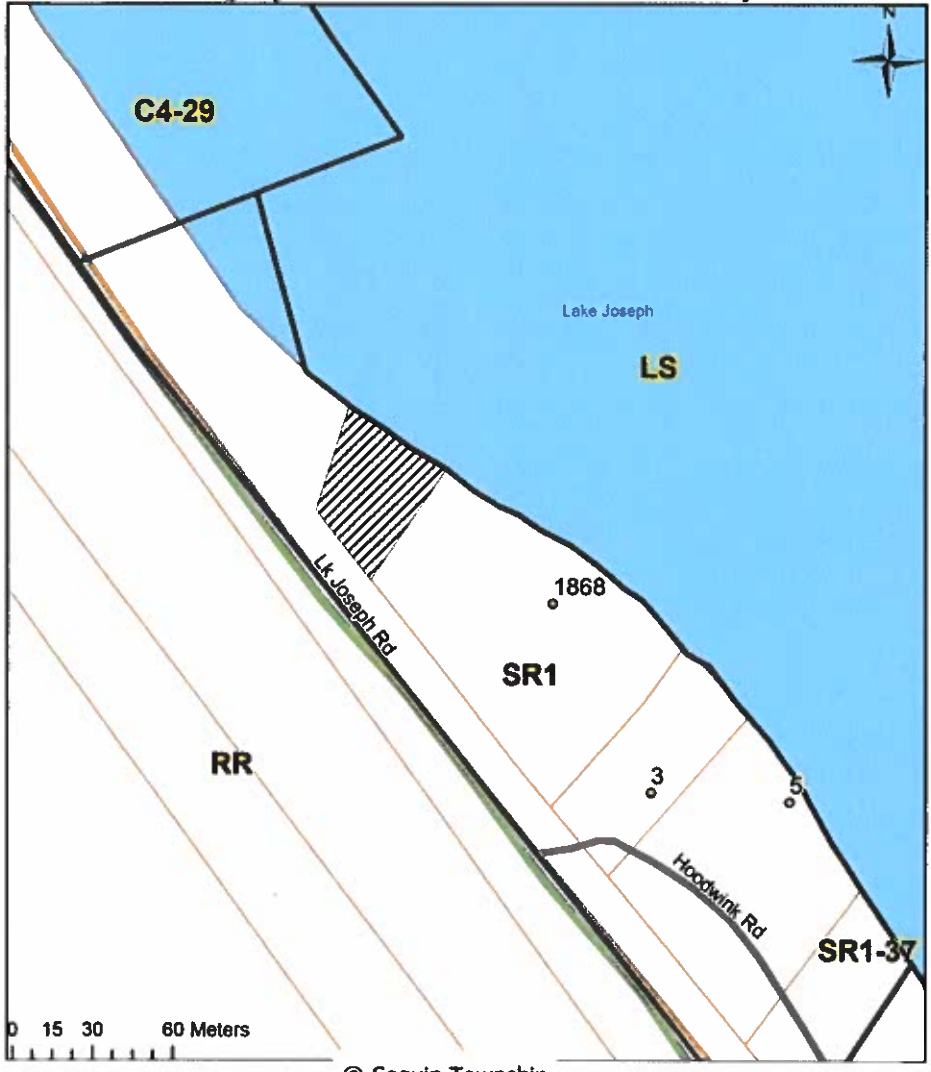
1. Map 28 to Schedule "A" to Zoning By-law No. 2006-125 is hereby amended by rezoning those lands described as Humphrey Con 2 Pt. Lot 34, Pt. Shore Rd Allow., RP 42R20613, Part 1 and RP 42R3016 Part 1, from the Shoreline Residential One (SR1) Zone to the Shoreline Residential One-Exception (SR1-Exception) Zone as shown on Schedule "A" attached hereto and forming part of this By-law.
2. Table 6.4 of Section 6.4, Residential Zones – Exceptions, is hereby amended by adding a new Exception "XXX" as set out on Schedule "B" attached hereto and forming part of this By-law.
3. This By-law shall take effect from the date of passage by Council and shall come into force in accordance with the provisions of the Planning Act R.S.O. 1990, Chapter P.13 as amended.

BY-LAW read a **FIRST, SECOND** and **THIRD** time and finally **PASSED** and **ENACTED** this __ day of _____, 2020.

Ann MacDiarmid
Mayor

Craig Jeffery
Clerk

The Corporation of the Township of Seguin
By-law No. 2020-XXX Schedule "A"
HUMPHREY CON 2 PT. LOT 34, PT. SHORE RD ALLOW.,
RP 42R20613, PART 1 AND RP 42R3016 Part 1
Zoning By-law 2006-125 Schedule A - Map 28



© Seguin Township

 Lands to be rezoned from the Shoreline Residential One (SR1) Zone to the Shoreline Residential One Exception (SR1-Exception) Zone



**THE CORPORATION OF THE TOWNSHIP OF SEGUIN
SCHEDULE "B"
TO BY-LAW NO. 2020-**

Amendment to Table 6.4 of Section 6.4 – Residential Zones – Exceptions:

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Exception Number	Additional Permitted Uses	Only Uses Permitted	Uses Prohibited	Special Zone Requirements	Other Special Provisions
SR1-XXX				<ul style="list-style-type: none"> • Minimum front yard setback for cottage = 9 metres • Minimum front yard setback for holding tank = 15 metres • Minimum rear yard setback for cottage = 5.4 metres 	<ul style="list-style-type: none"> • Development of the subject lands shall be subject to Site Plan Control, pursuant to Section 41 of the Planning Act.

Proposed Rezoning

1868A Lake Joseph Road

Part of Lot 34, Concession 2

Part of the Original Shore Road Allowance

Geographic Township of Humphrey

Township of Seguin

Roll: 4903-010-005-03100

Owner: Gary Hiebert

August 20, 2019



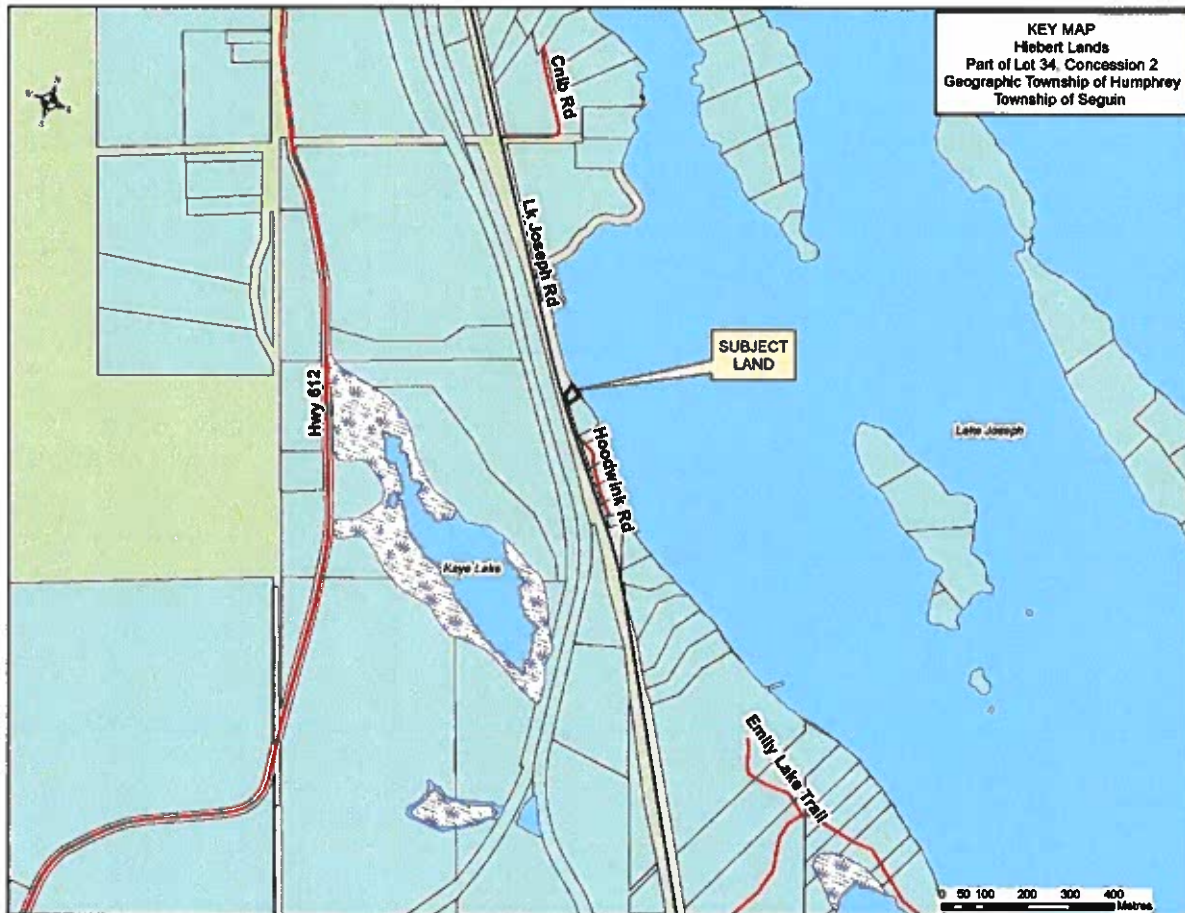
planner, inc.

**70 Isabella Street Unit #110, Parry Sound, Ontario P2A 1M6
Tel: (705) 746-5667 Fax: (705) 746-1439 E-mail: jjplan@Cogeco.net**

Background

Gary Hiebert has a property that is adjacent to Lake Joseph and accessed off the old Highway No. 69 south of the C.N.I.B. Camp.

The location of the property is shown on the Key Map below.



The property is 0.064 hectares (approximately 7000 square feet).

The subject land has both challenges and potential in terms of its development.

Historically, it is understood that the parcel served as a stopover for a steamship/railway terminal.

The property is serviced with a dock, driveway and hydro. There was a historical cabin and holding tank (see sketch) on the land.

The current owner uses the property for recreational purposes. This includes docking, parking and storage. There is a small floating vessel on the dock used for stay over by the current owner. (See photo.)



The owner would like to apply to the Township of Seguin to place a small cabin on the property serviced by a holding tank and lake water. Because of the size of the lot, the owner will need to obtain relief from the front yard requirements of the Township's zoning by-law.

Previous Zoning Application

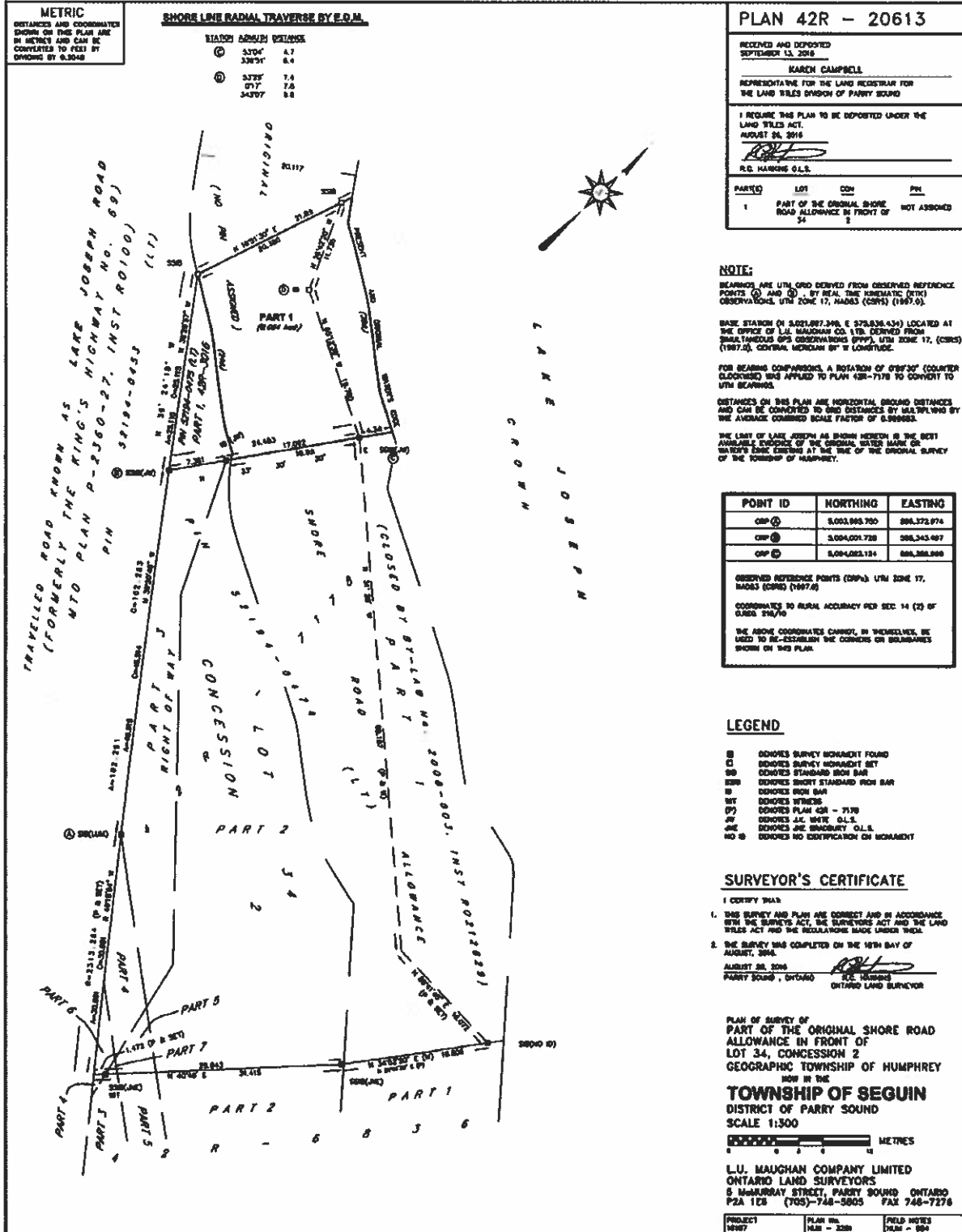
In 2017, there was a failed rezoning attempt (file R-2017-0013-H). However, with additional information and through the lens of a professional planner, it is hoped that the owner is able to satisfy the concerns expressed in the previous application.

The owner attempted to appeal the rezoning refusal but was persuaded that this would have been inadvisable without servicing and planning advice.

Property Description

The property is immediately north of the Hoodwink Road entrance off Lake Joseph Road (formerly Highway 69). The civic address is 1868A Lake Joseph Road. The access is along a right-of-way through the neighbouring property to the south.

The property consists of two parts. The original parcel being Part 1 of Plan 42R-3016 (100m²) and the shore road allowance that was acquired in 2017 – Part 1 of Plan 42R-20613 (540m²). The total area of the lot is 640m² with approximately 30m of frontage on Lake Joseph.



METRIC
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SHORE LINE RADIAL TRAVERSE BY E.D.M.

STATION	BEARING	DISTANCE
①	S30°4'	4.7
	S38°51'	6.4
②	S37°7'	7.4
	S7°7'	7.8
	S43°57'	8.8

PLAN 42R - 20613

RECEIVED AND DEPOSITED
SEPTEMBER 13, 2016

KAREN CAMPBELL
REGISTRAR FOR THE LAND REGISTRY FOR
THE LAND FILES DIVISION OF PARRY SOUND

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE
LAND FILES ACT,
AUGUST 24, 2016

R.G. HARRIS O.L.S.

PART	LOT	CON	PN
1	PART OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF 24		NOT ASSIGNED

NOTE:
BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS ① AND ②, BY REAL TIME KINEMATIC (RTK) OBSERVATIONS, UTM ZONE 17, MAGD63 (CSRS) (1987.0).

BASE STATION (N 502187.340, E 575434.434) LOCATED AT THE OFFICE OF L.J. MAUGHAN CO. LTD. DERIVED FROM SHIMADZU GPS OBSERVATIONS (PPPL, UTM ZONE 17, (CSRS) (1987.0), COORDINATE SYSTEM BY 3 CONTINUES.

FOR BEARING COMPARISONS, A ROTATION OF 0°07'30" (COUNTER CLOCKWISE) WAS APPLIED TO PLAN 42R-7178 TO CONVERT TO UTM BEARINGS.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE CORRECTION SCALE FACTOR OF 0.999983.

THE LIMIT OF LAKE JOSEPH AS SHOWN HEREON IS THE BEST AVAILABLE EVIDENCE OF THE ORIGINAL WATER MARK OR WATER'S EDGE EXISTING AT THE TIME OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF HUMPHREY.

POINT ID	NORTHING	EASTING
OSP ①	5,003,965.750	888,372.974
OSP ②	5,004,001.738	888,343.497
OSP ③	5,004,082.124	888,388.890

OBSERVED REFERENCE POINTS (OSP): UTM ZONE 17, MAGD63 (CSRS) (1987.0)

COORDINATES TO 6-DIGIT ACCURACY PER SEC. 14 (2) OF OREG. 214/10

THE ABOVE COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

- LEGEND**
- SB MONUMENT SURVEY MONUMENT FOUND
 - SI MONUMENT SURVEY MONUMENT SET
 - SB MONUMENT STANDARD IRON BAR
 - SB MONUMENT SHORT STANDARD IRON BAR
 - SB MONUMENT IRON BAR
 - WT MONUMENT WITNESS
 - PT MONUMENT PLAN 42R - 7178
 - JP MONUMENT J.L. WHITE O.L.S.
 - ME MONUMENT M.E. HARRIS O.L.S.
 - NO MONUMENT NO IDENTIFICATION ON MONUMENT

SURVEYOR'S CERTIFICATE

I CERTIFY THAT

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND THE LAND FILES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 15TH DAY OF AUGUST, 2016.

AUGUST 28, 2016
PARRY SOUND, ONTARIO
L.J. MAUGHAN
ONTARIO LAND SURVEYOR

PLAN OF SURVEY OF
PART OF THE ORIGINAL SHORE ROAD
ALLOWANCE IN FRONT OF
LOT 34, CONCESSION 2
GEOGRAPHIC TOWNSHIP OF HUMPHREY
NOW IN THE
TOWNSHIP OF SEGUIN
DISTRICT OF PARRY SOUND
SCALE 1:300

L.J. MAUGHAN COMPANY LIMITED
ONTARIO LAND SURVEYORS
5 MAURRAY STREET, PARRY SOUND, ONTARIO
P2A 1E8 (705)-748-3065 FAX 748-7276

PROJECT	PLAN NO.	FIELD NOTES
16187	PLAN - 238	PLAN - 884

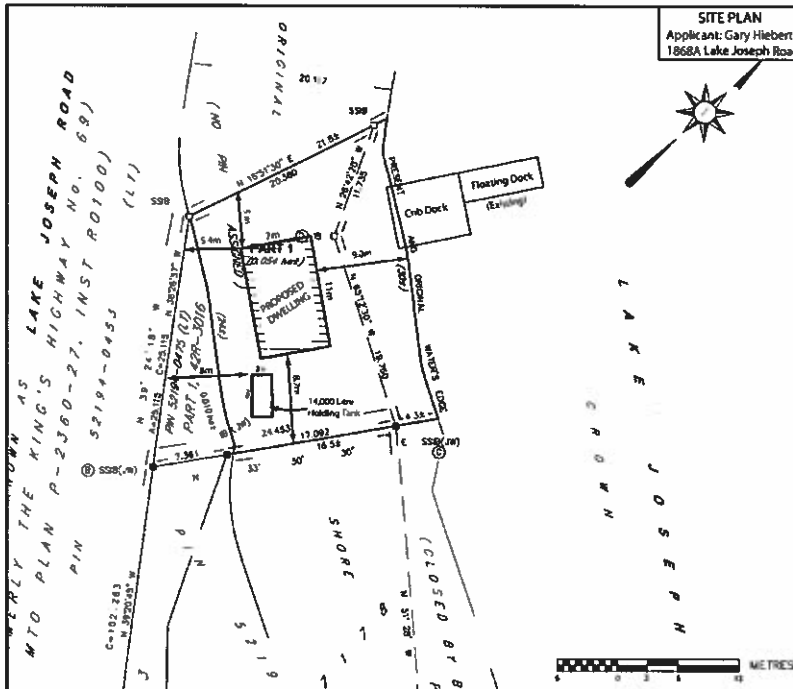
The access is by way of a driveway that swings north across the neighbouring property (Parts 3, 4 and 6 of 42R-3016 + a level parking area.

Although the property is small, it is heavily forested (see air photo).



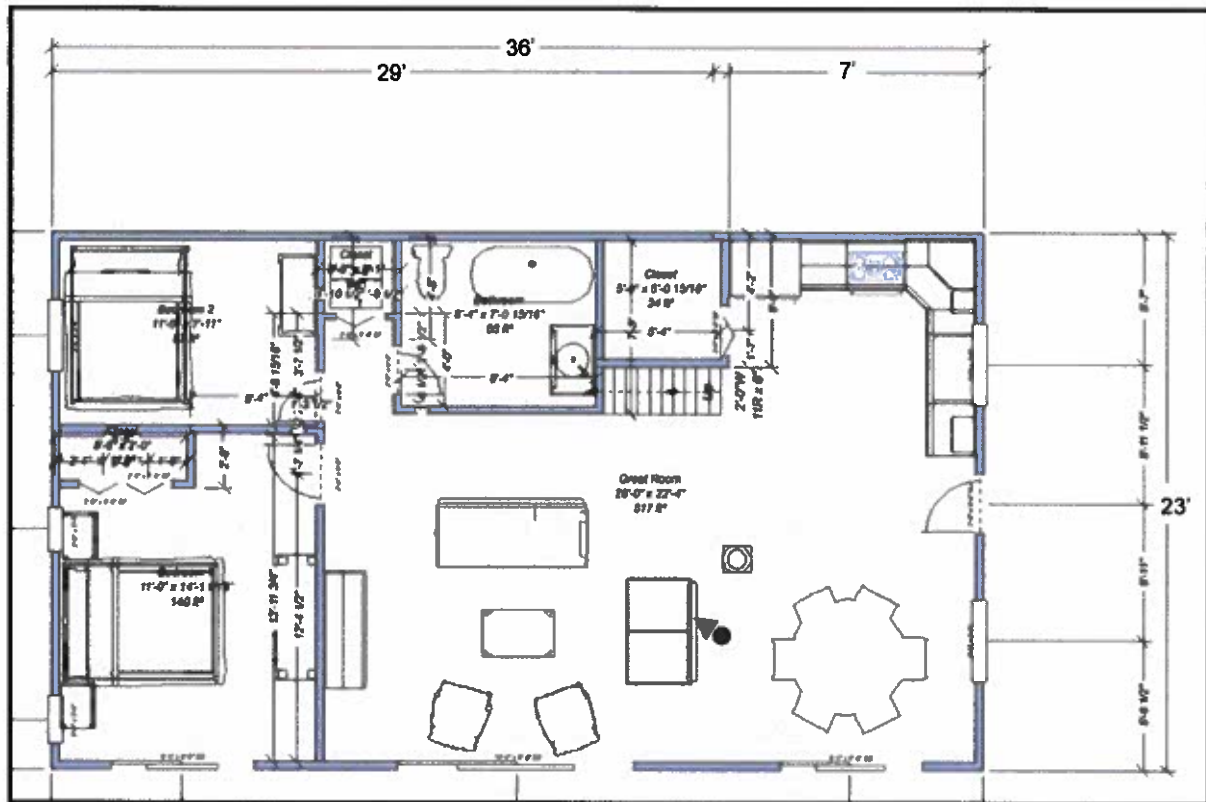
Proposed Cottage

The owner is hoping to construct a small, one and one half storey cottage on the property. The cottage would be a 77m² building (7 x 11). The cottage would have a total of 115 square metres on 1 1/2 storeys. A site plan showing the footprint is shown below.



The constraints related to the size of the property will require relief from the front yard. The proposed front yard that will be required is ± 9 metre.

The property is serviced with hydro. There will be water taken from the lake with a small, three piece bath at the lower level of the cottage. The floor plan is set out below.



Septic Services

The small size of the property will constrain waste water services. The owner originally proposed a composting toilet but there seems to be a general opposition to such systems where options are available.

The property has historically been serviced with a holding tank that is described as a Class 5 system under the Building Code.

Class 5 systems are not encouraged except in certain circumstances. It is believed that the subject property will qualify for a holding tank because of its history. An application has been made to the local wastewater approval authority (North Bay Mattawa Conservation Authority (NBMCA) that will support a Class 5 system on the property).

For environmental purposes, it is believed that a holding tank, when properly maintained and serviced, the most risk-free environmental impact. The application and related information to this approach with the NBMCA is attached.

Zoning By-law

The Hiebert property is an existing lot of record. It is recognized as being undersized in contrast to new lot standards. Section 4.17 of Zoning By-law No. 2006-125 provides as follow

"4.17 NON-COMPLYING LOTS, BUILDINGS AND STRUCTURES

a) Buildings on Undersized Lots

Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback, front yard and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, replaced, repaired and/or renovated provided that:

- i) the enlargement, replacement, reconstruction or renovation and/ or repair does not reduce the front yard, and/ or side yard, and/ or rear yard or increase the amount of floor area or volume or height in a required yard;**
- ii) the building or structure is being used for a purpose permitted within the Zone in which it is located; and,**
- iii) all other applicable Provisions of this By-law are complied with. Non-Complying Lots"**

The Township is not recognizing the former cabin. However, if it did, there would be some ability to reconstruct this structure.

"4.17 d) Existing Undersized Lots

Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority or correction of title, such a smaller lot may be used and a permitted building or structure may be erected and/or used on such a smaller lot provided that all other applicable provisions of this By-law are complied with and provided that a sewage disposal system can be installed on the lands."

The proposed cabin for the property will comply with the required yards excepting the front yard.

Shoreline Residential 1 (SR1)

		(Proposed)
Minimum Front Yard	20m	9m
Minimum Side Yard	5m	
Minimum Rear Yard	10m	5.4m
Maximum Height	10m	7m
Maximum Lot Coverage	10%	12%

The proposed rezoning will involve obtaining relief from the 20 metre front yard, 10 metre rear yard and maximum lot coverage.

The project will be contingent upon the wastewater authority agreeing to a holding tank (Class 5) for septic waste. This application has been made to North Bay Mattawa Conservation Authority.

Policy Framework

Provincial Policy Statement (PPS)

In its earlier staff report, concerns were expressed that the small size of the lot prevented the placement of an on-site sewage disposal system. It is anticipated that, subject to the NBMCA approval, that a Class 5 sewage system, will be available for the property (see site plan).

The arrangement for a holding tank with the necessary contract arrangement has been confirmed by the owner (see letter attached).

The only other provincial interest is the Ministry of Transportation that advises that it will require an 8.0 metre clearance from the former Highway allowance.

Official Plan

The overwhelming concern over the application from the official plan perspective relates to conflict with the aesthetic character protection measures of the plan.

The following comments are part of the original planning report.

"[to protect the natural shoreline] []...residential development shall not jeopardize or dominate the visual quality of waterfronts."

"shoreline area policies are to protect "character" and "natural" features [] for waterfront areas..."

"The proposed seasonal dwelling would be completely located within the required 20 metre front yard ..." The proposed zoning by-law amendment therefore does not maintain the established community standards for acceptable structural massing relating to development within waterfront communities..."

"The proposed [] dwelling would be located completely within the required 20 metre front yard setback and have a shoreline setback of 9 metres. The proposed [septic] would be located 15 metres from the shoreline where [20 metres] is required ..."

There are a number of properties along this part of Lake Joseph where dwellings are located entirely within the required front yard. Two examples are attached to this report.

While the above policies are important and central themes to the policy regime, the lots along this section of Lake Joseph adjacent to former Highway No. 69 are typically well treed with lesser front yards than the 20 metre standard. Further, the subject lot is sufficiently vegetated to preserve the aesthetics of this part of the shoreline. In addition, the small footprint of the proposed cottage will only occupy 12% of the lot.



Septic Policy

The staff report indicates:

"The subject lands, due to small size, cannot accommodate a septic sewage disposal system that meets the required municipal shoreline setbacks or requisite Ontario Building Code requirements."

"The subject lands do not contain sufficient area to accommodate a septic sewage disposal system."

The proposal of several years ago included a composting toilet and greywater pit. The current application is based upon a holding tank in accordance with the requirements of the Building Code. The site plan for the project shows the holding tank 15 metres from the shoreline. This clearance will meet the OBC requirements. However, Seguin has an increased clearance for sewage systems of 20 metres. This application, therefore, will include a requirement for relief of the zoning by-law for the 15 metre setback for the holding tank.

Holding Tank Rules

As indicated above, holding tanks (Class 5 systems) are discouraged for servicing development with very few exceptions. Obviously, such servicing arrangements are limiting and have constant servicing needs. The owner is aware of such constraints and has been working with the local approval authority and a licensed septic installer.

There is an existing holding tank on the property that serviced the former cabin. There are a limited number of holding tanks in existence throughout Seguin. Typically, they are found on smaller, urban sized lots where traditional septics are not possible. These are found on some lots in the Village of Rosseau for example.

Holding tank provisions are set out in the Building Code.

"Section 8.8. Class 5 Sewage Systems

8.8.1. Application

8.8.1.1. Prohibited Installation

(1) Except as provided in Article 8.8.1.2., a Class 5 sewage system shall not be installed.

8.8.1.2. Acceptable Installation

(1) A Class 5 sewage system may be installed in the following circumstances:

- (a) where the proposed use of the sewage system is for a temporary operation, excluding seasonal recreational use, not exceeding 12 months in duration,**
- (b) to remedy an unsafe sewage system where the remediation of the unsafe condition by the installation of a Class 4 sewage system is impracticable,**
- (c) to upgrade a sewage system serving an existing building, where upgrading through the use of a Class 4 sewage system is not possible due to lot size, site slope or clearance limitations, or**

(d) as an interim measure for a lot or parcel of land until municipal sewers are available, provided that the municipality undertakes to ensure the continued operation of an approved *hauled sewage system* until the municipal sewers are available."

It is believed that the current proposal is a blend of paragraphs (b) and (d). The current holding tank on the property is believed to be approximately 6000 litres.

"(2) Where a Class 5 sewage system is installed, a written agreement for the disposal of sanitary sewage from the sewage system shall be entered into with a *hauled sewage system operator*."

A copy of a letter from a licensed hauler is attached.

"8.8.2. General Requirements

8.8.2.1. Construction Requirements

- (1) All Class 5 sewage systems shall be equipped with a device that shall produce an audible and visual warning alarm so located to warn that the sewage system is nearing capacity.**
- (2) The device required in Sentence (1) shall be designed to provide suitable advance warning to the *building* occupants considering,
 - (a) the total daily design sanitary sewage flow,**
 - (b) the location of the Class 5 sewage system, and**
 - (c) the response time of the *hauled sewage system* contractor****

8.8.2.2. Sizing of Holding Tanks

- (1) All *holding tanks* used in residential dwellings shall have a minimum 7 day holding capacity based on the total daily design sanitary sewage flow."**

The flows of the proposal will generate 1600 litres per day so that a 7 day capacity will require a 14,000 litre tank. This tank size is shown on the site plan.

[Report Writers Note: I have an experience with the use of a holding tank on a small Georgian Bay Island where the sewage system consisted of a 10,000 litre holding tank that serviced a three bedroom cottage and was pumped once or twice per year for the entire season and existed for 40 years.]

The minimum clearances for holding tanks in the Building Code are identical to conventional septic systems. (15 metres from the lake.)

The conclusion of the planning department on the previous application was made without the benefit of full information and it is hoped that this conclusion may be revisited based upon new and additional information.

"Conclusion

Staff are of the opinion that the proposed development is a significant departure from the exceeds the accepted community standard for waterfront structural development. The proposed new seasonal dwelling and associated amenity areas would be built completely within the required 20 metre front yard (shoreline setback). Further, based on the grossly deficient lot area, a septic sewage disposal system is not capable of being installed on the subject lands. This Zoning By-law Amendment application is not consistent with the PPS, and significantly compromises the intent of the Seguin Official Plan and Zoning By-law 2006-125 with respect to controlling development within the waterfront residential community, protection of natural features and water quality, and does not represent good planning."

With the greatest respect, the conclusion does not consider the following elements.

- there are a number of properties that have cottages built within the required front yard along this shoreline of Lake Joseph (see previous sketch)
- a holding tank arrangement will be available for this property based upon Building Code provisions
- the modest size of the project will continue to observe the general principles of the Seguin Township Official Plan

The Shore Road Allowance Application

The owner applied for an acquired the 66 foot shore road allowance.

The condition of the road allowance included the securing of a restrictive covenant to add enforcement controls for things to be regulated within the sixty-six foot road allowance (copy attached).

The language of covenant includes provisions that will recognize that amendments to zoning may occur. An adjustment may be necessary to the covenant as well as part of this application.

Neighbours Submissions

There were two neighbours that made submissions in the previous applications. It appears that one of the neighbours is west of Lake Joseph Road and not on the water and a second letter from the neighbour was requesting more details.

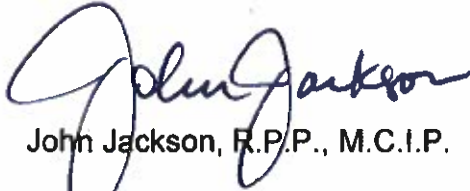
Mr. Hiebert has contacted most of his neighbours along this part of the lake and all are in support of the application.

Conclusions

1. 1868A Lake Joseph Road is a small parcel "wedged" between the former provincial highway and Lake Joseph.
2. The lot has good access off Lake Joseph Road through a shared driveway with the neighbour to the south.
3. There was a historical cabin on the property with a holding tank for septic services.
4. The lands have a hydro service and both a fixed and floating dock that was permitted by the municipality.
5. The owner uses the property recreationally and has a house-boat type vessel at the dock.
6. The Township sold the shore road allowance to the owner in 2017 effectively quadrupling the size of the property.
7. The lands are heavily forested that will effectively screen a small dwelling from the lake.
8. The small cottage proposed on the parcel will occupy 12% of the area of the lot. This lot coverage will not generate any obtrusive massing on the shoreline and, therefore, not conflict with these important principles of the Township's official plan.
9. The location of the cottage will be on the footprint of the former cabin so that there are minimal disturbances on the property.
10. With the installation of a Class 5 holding tank there will be no Provincial Policy Statement issues.
11. There are a number of dwellings along this part of Lake Joseph shoreline that have similar encroachments within the front yard.
12. With the acceptance of the Class 5 sewage system, much of the previous staff concerns are resolved.
13. The small size of the dwelling, the maintenance of three existing vegetation and the minimal amount of disturbances will allow the application to be in conformity with the natural heritage protection policies of the Seguin official plan.
14. The subject lands are a lot of record. Lots of record are available for development subject to complying with yard requirements and the placement of a sewage disposal system. With the relief requested in this application and the approval of the Class 5 system, there will be compliance with the zoning by-law.

15. The proposal will shift the current activity on the parcel somewhat away from the dock area thereby improving the general aesthetics of this property. To this extent, the application will improve the existing situation.

Respectfully submitted.

A handwritten signature in black ink, appearing to read "John Jackson". The signature is fluid and cursive, with the first name "John" being larger and more prominent than the last name "Jackson".

John Jackson, R.P.P., M.C.I.P.

JJ:dh

adam@sequin.local.net

From: Tudhope, Christine (MTO) <Christine.Tudhope@ontario.ca>
Sent: Monday, January 20, 2020 4:14 PM
To: Adam Kozlowski
Cc: 'Steve Stone'
Subject: RE: FW: Notice of Complete Appli. R-2019-0017-H, Gary Hiebert, 1868A Lake Joseph Rd, Roll #4903-010-005-03100

Hello Adam

After reviewing this matter with Engineering and Property sections, I am writing to advise that if, after due consideration of the application, the municipality proposes to deny the rezoning application due to the size of the proposed structure and lot size limitations, then the MTO has no comment to provide and the municipality should proceed without input from the MTO.

If however the municipality proposes to approve the rezoning, or some variation thereof, then the MTO requests that the decision to pass the by-law amendment be deferred for the following reasons.

The existing retaining wall at the base of the slope of the highway in this location needs to be improved in the near future and we anticipate that property will be required for this work. At this time, we cannot anticipate the amount of land required because we are still investigating the matter.

Until we complete our investigation we don't know how much of the retaining wall is encroaching on private lands and how much land will be required to undertake the improvement works.

It could take anywhere from 2 – 6 months to determine the land we would require depending on the engineering work involved.

Given your indication that if the MTO was to expropriate any of the lands, it would affect the lot coverage and setback numbers for the proposed cottage and holding tank and would require an amended application, can you confirm that you have concluded that the phrase in the by-law "*where such a lot is created by a public authority*" cannot be interpreted to include the resulting lot created as a result of a public authority expropriation?

We acknowledge the township's advice that the existing lot cannot be developed in accordance with the requirements of the current zoning by-law, but if the above interpretation could not be made to apply to the lot subsequent to the passing of a zoning amendment to legalize the lot size and setbacks, then that would certainly support the reasons for deferring the application.

Please let me know if you wish to discuss. We still need to convey this information to Mr. Hiebert but if you have any immediate thoughts on the matter before we contact him, please advise asap.

Regards,

Christine Tudhope
Corridor Management Planner

Ministry of Transportation
Provincial Highways Management

adam@seguin.local.net

From: Robin Allen <robina@nbmcaps.ca>
Sent: Tuesday, January 21, 2020 10:11 AM
To: 'Adam Kozlowski'
Subject: RE: Heibert Rezoning

Good Morning Adam,

In August 2019, Mr. Hiebert submitted an application and a proposal to install a Class 5 (holding tank) for the property in question. Prior to me considering this application and reviewing it for compliance with the Ontario Building Code, I need to receive a favourable comment from Seguin Building Department, which to date I have not. Additionally, a Land Use Permit from MTO would also be required.

I am not certain that the comments in the "Proposed Rezoning Report Aug 20 19" regarding compliance are entirely accurate. 8.8.1.2 of the Ontario Building Code outlines the acceptable installation requirements for Class 5 Sewage Systems and it appears that this proposal may not meet these. Once the "applicable law" comments are received and are favourable, I would be happy to review the proposal in its entirety and either issue or not issue a permit.

Please let me know if you have any other questions.

Kind Regards,

Robin Allen
I/CBO-SS, Area Supervisor
North Bay-Mattawa Conservation Authority
69 Bowes Street
Parry Sound, ON P2A 2L5
Tel: (705) 746-7566 ext 201
Fax: (705) 746-7553

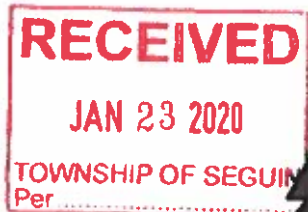
NBMCA is now on facebook and twitter!

www.nbmca.ca
www.actforcleanwater.ca
www.chippewaecopath.ca
www.restoreyourshore.ca
www.mattawarivercanoerace.ca

 Consider the environment. Please don't print this e-mail unless you really need to.

The information contained in this electronic message from North Bay-Mattawa Conservation Authority is directed in confidence solely to the person(s) named above and may not be otherwise distributed, copied or disclosed including attachments. The message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act and by the Personal Information Protection and Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.

From: Adam Kozlowski [<mailto:akozlowski@seguin.ca>]
Sent: January 17, 2020 11:38 AM



RANKIN LAKE PROPERTY OWNERS' ASSOCIATION, INC.
c/o Eklund, 795 Eglinton Ave. E. Apt. 510
Toronto ON M4G 4E4
Ph. 416-444-6379; Cell 416-200-0594

January 16, 2020

Township of Seguin
Attn.: Mr. Craig Jeffery, Township Clerk
R.R. #2, 5 Humphrey Drive
Seguin, ON P2A 2W8

Dear Sirs:

by E-mail and Mail

Re: Application File No. R-2019-0017-H
Humphrey Con 2 Pt Lot 34, Pt Shore Rd Allow., RP 42R20613, Part 1 and
RP 42R3016 Part 1, (0.064 ha [0.158 ac])
Lake Joseph Owner: Gary Hiebert

We have reviewed the above-noted Application and found it to be:


- 1. In non-compliance with the Seguin Official Plan ("OP") and Zoning By-law; and
- 2. part of the original 66-foot shore road allowance, which under Zoning By-Law Section 6.3/Table 6.2, is not intended to be occupied by Dwellings.

It is our recommendation that the application be denied, as it may set a precedent for similar cases.

Residential buildings fronting on Lake Joseph, where most lots are 1.0 ha (2.4 acres), new buildings on smaller lots should not be considered until 50 years from now, when the long-term effect on the Lake's water by the existing development can be reviewed and determined.

If this Application is appealed to the Local Planning Tribunal, we request being notified thereof and permission to participate.

Yours truly,
RANKIN LAKE PROPERTY OWNERS' ASSOCIATION, INC.


L. Thor Eklund, P. Eng. (Ret)
Member of Board of Directors

e-cc Nancy Cohen, Lake Joseph North Association
Kerry Mueller, President/Communications Director, Otter Lakes Ratepayers' Assoc.
RLPOA Directors

Subject: FEB 3 meeting with regard to Application file # R-2019-0017-H
From: Steve Withers <steve@sidefx.com>
Date: Mon, 20 Jan 2020 09:42:35 -0500
To: akozlowski@seguin.ca
CC: Jeanne Withers <jeanne.withers@northmount.com>

Good morning Adam,

Thanks very much for the time on the phone the other day. I am in receipt of the notice with regard to this application. We will not be able to attend the meeting but wanted to voice our opinion against this application.

After review, It seems the application has some very aggressive requests on set backs and septic location. My wife and I own a place on Playfair island, and having been coming to the Lake Jo area of over twenty years. All cottagers and home owner want to enjoy the lake. We all need to respect the rules that are in place to protect the environment. Slight variation might be acceptable for time to time, depending on circumstances. It seems this request by the owner Gary Hiebert seems too aggressive for the lot he owned and we are against any construction or septic installation so close to the lake on this lot. It is very small and narrow lot, sometimes small pieces of land like this just can't be developed.

Thanks you for making our concerned on the record at the meeting. If you need anything further, please let me know. Could you please advise us the outcome of the meeting once it is public record.

Best regards

Steve Withers // Director of Sales
O: 416.504.9876 x 356 // M: 416.624.1851
123 Front Street West // Suite 1401
Toronto, ON Canada
www.SideFX.com

pposition to by-law amendment

Subject: opposition to by-law amendment
From: "G. B." <lawrie.badger@gmail.com>
Date: Sat, 18 Jan 2020 08:18:52 -0500
To: akozlowski@seguin.ca

Hello Adam,

I have a cottage on the east side of Playfair Island.
The attached notice of amendment application was shared by a friend.

I would like to register my opposition to this amendment.
In the interest of the environment and the overall quality of Seguin Township, I feel this is not a precedent that should be set.

It is obvious when one moves from one township to another on the lakes - as soon as you leave our township, the crowding and reduced set backs are jarring. Seguin can pride itself on good and reasonable set backs and land use.
Let's be sure not to be tempted to stray from the current regulations.

Thank you for your time and consideration.

Lawrie Badger

NOTICE OF APPLICATION FOR CONSENT- Lake Jo waterfront.pdf **Content-Type:** application/pdf
Content-Encoding: base64

Russell, Christie, LLP

Barristers & Solicitors

Douglas S. Christie, B.A., LL.B.
Michael M. Miller, B.Sc. in Comm., LL.B.
William S. Koughan, LL.B..
Edward B. Veldboom, MSc. Pl. LL.B.

Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.
James R. Morse, B.A., LL.B.
W.D. (Rusty) Russell, Q.C., Retired

Please reply to:
Edward B. Veldboom (Ext. 237)
Email: eveldboom@russellchristie.com

January 17, 2018

Gary Hiebert
1373 Christina Ct.
Burlington, ON L7P 2V8

via regular mail and
email to: garyhiebert@cogeco.ca

Dear Mr. Hiebert,

**Re: Property Roll No. 49-03-010-005-03100-00000 - UA - 1868 Lake Joseph Road
Township of Seguin**

We act for the Township of Seguin and have been directed to write to you with respect to the restrictive covenant registered on title to the unopened shore road allowance that you purchased from the Township. We have attached a copy of the Restrictive Covenant (Instrument GB99499 registered on February 4th, 2017).

The Township has advised us that you have sought a zoning by-law amendment, the purpose of which is to permit the construction of a dwelling on your property (which includes the shore road allowance you purchased from the Township). The proposed dwelling would be constructed partially upon the unopened road allowance. As we understand, you have appealed the Township's refusal of the requested zoning by-law amendment to the Ontario Municipal Board. The matter is scheduled to be heard in March.

The proposed dwelling is prohibited by the Restrictive Covenant. Please be advised that the Township will not be releasing the Restrictive Covenant from the lands it sold to you. We wish to caution you that any decision of the Ontario Municipal Board will have no effect upon the operation of the "private contract" between you and the Township (the Restrictive Covenant). The Restrictive Covenant clearly indicates the fact that a change to the applicable zoning does not change the intent, operation or effect of the contract.

Although you remain entitled to pursue the Ontario Municipal Board proceeding at your discretion, in our opinion, such a proceeding would appear to represent a waste of valuable

resources for all parties involved. In any event, your continued pursuit of the zoning by-law amendment is being treated as your explicit indication that you intend to proceed with construction of a dwelling and your intention to violate the Restrictive Covenant.

Please be advised that the Township will be commencing a proceeding in the Superior Court of Justice to enforce its Restrictive Covenant and to obtain an injunction prohibiting the construction of a dwelling for the remainder of the 50 year period stated therein. The Township will also be seeking an award of costs against you.

As noted above, it is the Township's position that your pursuit of the zoning by-law amendment is an express indication of your intention to violate the Restrictive Covenant. Should you choose to terminate pursuit of the approval of the zoning by-law amendment, there would be no need for the court proceedings and the Township would incur no unnecessary costs.

If you wish to discuss the matter please contact the undersigned.

Sincerely,



Edward B. Veldboom
(electronically signed)



Seguin Township Report to Council

Prepared for: Township Council **Department:** Development and Protective Services
Agenda Date: May 4, 2020 **Report No:** DPS-PL-2020-038

SUBJECT: **Official Plan Review Update**

1.0 Recommendations:

That Council receive this report for information and direct staff accordingly.

2.0 Background:

In the first quarter of 2020, Council went through the Official Plan Review (OPR) consultant selection process and retained Skelton Brumwell & Associates. Since their retention in March, the consultant has participated in a meeting with Council to clarify its public engagement program and has undertaken a modest amount of research on the issues facing Seguin.

3.0 Analysis:

On March 17, 2020, the Premier of the Province of Ontario enacts the Declaration of Emergency to protect the public. With this declaration, significantly measures to help contain the spread of COVID-19 were implemented. Specifically, the order to maintain physical distancing has resulted in the cancellation or postponement of large public gatherings. This has impacted how matters such as Statutory Public Meetings under the Planning Act can be undertaken. Given that there is significant public interest in the refreshing of Seguin's Official Plan, it is being suggested at present that the OPR be postponed until such time as the Province modifies public gathering restrictions. This may be still some time off in the future.

In the meantime, the Planning Department could initiate a couple of very specific amendments to the Official Plan that may address Council's concerns over the ineffectiveness of some policies to protect the social capacity and environment quality of Seguin's lakes.

For example, an amendment could be initiated that addresses Recreational Carrying Capacity on small lakes less than 40 hectares in surface area.

Another amendment could add further guidance to siting of shoreline structures such as boathouses being located in Environmental Protection Areas or Zones that contain Fish One Habitat.

These two amendments could be processed by the Planning Department and adopted/implemented by Council if deemed appropriate. These amendments would not need the approval of the Minister of Municipal Affairs and Housing as he has delegated this authority to Council. These amendments just need to be documented and processed in accordance with the requirements of the Planning Act and filed with the Ministry.

4.0 Conclusion:

Council should receive the OPR Update Report and direct staff accordingly.

Firstly, if Council concurs with the analysis as detailed above, staff will advise Skelton Brumwell that the OPR is postponed and that they are not to conduct any more billable activity on the file until such time as the Province modifies public gathering restrictions to all the needed public meetings to be effectively conducted.

Secondly, staff could initiate individual amendments to the Official Plan to address or introduce very specific guidance on existing policies for the purposes of adding further clarification on selected topics of interest to Council. Staff will present Council with another report listing those policies that could be given further consideration by Council as an interim measure.

Respectfully submitted by:



J. Stephen Stone, MSc, BES, MCIP, RPP
Director of Planning and Development

Reviewed by:



Chris Madej, MA, MCIP, RPP
CAO

SS/CM/li

Attachments:

Schedule A: Email from Skelton Brumwell & Associations

lirvine@seguin.local.net

From: Michael Wynia <mwynia@skeltonbrumwell.ca>
Sent: Monday, March 16, 2020 12:18 PM
To: sstone@seguin.ca; Marissa Handley; lirvine@seguin.ca; 'Kara Duggan'; 'Chris Mahon'; 'Adam Kozlowski'; 'Chris Madej'
Cc: Craig Jeffery; Scott Brumwell; Charles Burgess; Kristen Sullivan; Leah Quin; Anne Guiot
Subject: Re: OP Meeting with Skelton Brumwell

Hello Steve,

We anticipate that the municipality is currently in the process of developing its plans to respond to the ongoing COVID 19 pandemic.

We have also been considering the implications for our municipal clients, particularly in relation to the matter of public meetings.

The official plan review process requires a substantial amount of initial preparation including policy analysis and development and the preparation of materials for public review. These steps must occur prior to any significant public involvement.

For a variety of reasons, there is reason to be optimistic that the current issues associated with COVID 19 will be resolved as the summer progresses. We are therefore suggesting to our municipal clients, that, where feasible, in-person public consultation be scheduled for the mid-summer to late summer period, pending re-evaluation as matters progress. For many of our clients this corresponds with the ideal timing for consultation exercises as this is when seasonal residents are most likely to be able to participate.

We have also advocated the benefits of consultation through on-line platforms such as dedicated web sites and discussion forums. These are particularly helpful in early consultation stages. We are also considering live feed virtual meetings for the purposes of facilitating public information and consultation. These techniques, combined with teleconferences with staff, interest groups, committees and agencies allows for a robust consultation and engagement process that respects the needs for social distancing.

In discussion with our municipal clients we are therefore suggesting that ongoing municipal planning projects can continue with relatively modest adjustments to schedules associated primarily with the mandatory public meeting process and the timing of that work, which occurs primarily toward the end of the process. All of the preparation work, initial draft policy development etc. can occur very efficiently through our on-line staff engagement and information exchanges processes, regular teleconferencing etc.

We look forward to the opportunity to discuss how our innovative and practical approach to the ongoing municipal review can accommodate appropriate practices relative to managing the implications of the challenges posed by COVID 19.

Regards,

Michael Wynia MCIP, RPP | Partner, Senior Ecologist and Planner
Skelton, Brumwell & Associates Inc.

Business

Craig Jeffery

From: Peter Koppisch <pkoppisch@seguin.ca>
Sent: Monday, April 20, 2020 12:18 PM
To: Craig Jeffery; Steve Stone
Subject: [Fwd: Great Lakes Waterfront Trail - Letter of Support Follow-Up]
Attachments: WRT Letter of Support Template - GLWT Signage.pdf; Attached Message Part.htm; 25th Anniversary.png; Attached Message Part.htm

Craig, is this not something Council needs to sign? How would this be presented to Council?

----- Original Message -----

Subject: Great Lakes Waterfront Trail - Letter of Support Follow-Up

Date: Mon, 20 Apr 2020 11:50:07 -0400

From: David Meyer <projects@wrtrust.com>

To: Peter Koppisch <pkoppisch@seguin.ca>

CC: Steve Stone <sstone@seguin.ca>

Good morning Peter,

I hope this message finds you and yours very well.

I wanted to quickly follow up on an action item from our Mobile workshop: the requested letter of support for the WRT's grant application to the Province for funding to develop a wayfinding signage plan, fabricate and deliver the inaugural run of sign faceplates to our partners and complete the implementation of this expansion route. I know things are a challenge right now with a lot of uncertainty, however I needed to follow up to help ensure that when the restrictions ease, everything is in place for the final phase of the project. While we have already secured some of the necessary funding for this effort we believe that presenting a unified voice to the Province will be even more compelling and that the future Trail connecting Simcoe, Muskoka and Parry Sound to the other 140 communities and 3000km of the existing Great Lakes Waterfront Trail will provide an even more attractive tourism amenity for Ontarians wanting to get outdoors that's sure to be a product of this uncertain season.

I've attached the letter template below for your reference and to serve as a resource in crafting the letter. If this letter could be completed on Township letterhead and emailed back to my attention it would be greatly appreciated. Please let me know if you think this will be possible or if there are any issues I could help address.

As an aside, I believe you will be interested to note that on the recommendation of our community partners along this route, we are now nearing a point where we will begin reaching out to nearby First Nations communities along the route to begin discussions that will hopefully see connections to these communities as well!

As ever, thanks very much for your time and assistance.

Best regards and be well.

Dave

Marlaine Koehler
Executive Director, Waterfront Regeneration Trust
4195 Dundas Street West, Ste 227
Toronto, ON M8X 4Y1

via email: mk@wrtrust.com

Dear Ms. Koehler;

We are writing this letter to express our support for the Waterfront Regeneration Trust's (WRT) funding application to complete the implementation of the Great Lakes Waterfront Trail expansion between Collingwood and Sudbury as a signature regional cycle tourism product. This includes the development and coordinated implementation of a wayfinding plan.

Our community has participated in a year long process to identify and map a feasible and attractive route for the Trail. This work built on a previous feasibility study conducted in 2014. We are pleased to note that in both processes, the initiative has received region-wide support from the communities.

Our community has agreed to provide labour and mounting hardware to install Great Lakes Waterfront Trail wayfinding signage on roads and trails we maintain. These elements constitute the bulk of the cost share in order to implement signage on the route. We recognize the value of having the Trust perform a region-wide signage audit with georeferenced that will facilitate our staff installing the signs.

We recognize that the WRT has over twenty-five years of experience in trails development that has resulted in 3600 km of signed, mapped routes along the Great Lakes and through the Greenbelt, and a united partnership of 150+ communities and First Nations. We encourage and welcome the Province to support the Trust's application on behalf of the 17 local and regional municipalities representing 33 communities on this Great Lakes Waterfront Trail expansion in order to implement the final stage of the route.

Showcasing our scenic roads, trails and waterfronts as part of the Great Lakes Waterfront Trail will help our communities and local businesses realize the economic benefits associated with cycle tourism in addition to enjoying other recreational and environmental advantages associated with the Trail including encouraging a healthier, more active lifestyle.

We look forward to working with you and the partnership.

Sincerely,



Resolution No. 2019-265

The Corporation of the Township of Seguin

Moved by *Jim Finson*

Seconded by *Pat Cole* Date July 15th, 2019

THAT the Council of The Corporation of the Township of Seguin does hereby advise the Waterfront Regeneration Trust that the Township of Seguin wishes to participate in the extension of the Great Lakes Waterfront Trail through the Township of Seguin.

AND THAT Council does hereby direct Township staff to work with the Waterfront Regeneration Trust to map and implement the Great Lakes Waterfront Trail Route through the Township of Seguin.

AND FURTHER THAT Council does hereby advise the Waterfront Regeneration Trust that the Township of Seguin will supply hardware and labour for the installation of the required Great Lakes Waterfront Trail signage on roads which are under the Township's jurisdiction.

AND FURTHER THAT Council does hereby advise the Waterfront Regeneration Trust that Council supports the implementation of way finding signage along the Great Lakes Waterfront Trail Route through the Township of Seguin by the Ministry of Transportation Ontario on roads under Ministry jurisdiction.

AND FURTHER THAT Council does hereby advise the Waterfront Regeneration Trust that the Township of Seguin will participate in the Great Lakes Waterfront Trail Partnership Program with an annual contribution of \$500 to the Waterfront Regeneration Trust.

DIVISION LIST Yea Nay Absent

Coles	___	___	___	CARRIED	<u><i>edim</i></u>
Collins	___	___	___	DEFEATED	___
Fellner	___	___	___		
Finson	___	___	___		
Moffatt	___	___	___		
Osborne	___	___	___		
MacDiarmid	___	___	___		

April 24, 2020

SENT ELECTRONICALLY

Her Worship Ann MacDiarmid and Council
Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8
annmacdiarmid@seguin.ca

Dear Mayor and Council:

RE: Request for COVID-19 Statistics for West Parry Sound Area

Thank you for your correspondence and informing me of your resolution.

I do not agree that in order to fight the COVID-19 virus in your community it is important to understand the status of confirmed cases in that community.

If there is a COVID-19 outbreak in a Long-Term Care Home or Retirement Home, for example, the Health Unit will release the name and location of the institution, as is current practice.

We all need to assume COVID-19 is in every community and act now. Most individuals with COVID-19 have no symptoms or mild symptoms, therefore, don't know they have it and unknowingly can infect others. If people wait for a positive test result in their community to follow public health recommendations, it is too late.

There have been a number of questions related to why the Health Unit is not releasing the exact location of positive cases of COVID-19 within our district. I understand some people are frustrated or even angered by this. There are important reasons for this decision.

Information about an individual who tested positive, such as location of travel, gender and age, are released by the Province therefore also shared locally. If the community where the individual lives was also disclosed, in combination with provincially provided data, the person may very well be identified. This would breach the privacy of the individual. Privacy of health information is extremely important and it is the law.

.../2

When public health releases personal information about a client, we need to have a good reason to do so. Therefore, we ask what the benefit to the public will be by knowing the location. None. Will this information change behaviour and help slow the spread of the virus? No, it won't. The only benefit of knowing where a positive case resides is satisfying public curiosity. It does not change public safety nor the actions that public health is advising you to take. Waiting to act until we are aware of a positive case in our community could be deadly. Assume it is already there.

You will know that your efforts and sacrifices are working because your neighbours and loved ones remain healthy and the hospitals are not overburdened.

As community leaders, please continue to reinforce with your residents to stay home unless it is absolutely necessary to go out. Practice two-meter physical distancing. Wash your hands regularly. Use alcohol-based hand sanitizer. Cough and sneeze into your sleeve. Do not touch your face.

If we work together, we can slow the spread of COVID-19 and save lives.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

/sb

Copy to: Nancy Jacko, Board of Health Chairperson
Don Brisbane, Board of Health, West Parry Sound Representative

Craig Jeffery

From: Lori West <LWest@mcdougall.ca>
Sent: Thursday, April 16, 2020 4:05 PM
To: Honourable Merillee Fullerton; Hon. Christine Elliott ; Vic Fedeli ; 'Norm Miller M.P.P. Parry Sound-Muskoa'
Cc: Federation of Northern Ontario Municipalities (fonom.info@gmail.com); Northwestern Ontario Municipal Association; North Bay Parry Sound District Health Unit ; AMO President; Ashley Potts ; ehsphmodernization@ontario.ca; Beth Morton; Brenda Fraser; Brenda Paul; Cheryl Marshall ; Craig Jeffery ; Don McArthur; Elaine Gunnell; John Theriault; Kerstin Vroom; Kevin McLlwain; Leanne Crozier; Maryann Weaver ; Maureen Lang; Michelle Hendry; Nancy Austin; Rebecca Johnson; Ryerson Township-Judy Kosowan; Tammy Wylie; Township of Nipissing; Township of Strong; Village of Burk's Falls
Subject: RE: Parry Sound Council endorsement that public health be funded through regular provincial taxation, not municipal property taxation
Attachments: Resolution 2020-44 Public Health Funding.pdf

Good afternoon,

Please be advised that Council of the Municipality of McDougall at its Regular Meeting of Council on April 15, 2020, passed the attached Resolution 2020-44 in support of the Town of Parry Sound Resolution 2020-016, requesting that public health be funded through regular provincial taxation, not municipal taxation.

Regards,
Lori

Lori West
Clerk/Planner
Ph: 705-342-5252
Fax: 705-342-5573



E-Mail Confidentiality Disclaimer

This communication is intended solely for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to any other person. Such communication may contain privileged or confidential information that may be exempt from disclosure. If you have received this communication in error, please notify my office by phone at 705-342-5252 and permanently delete this communication. Thank you for your cooperation.

From: Rebecca Johnson <rjohnson@townofparrysound.com>
Sent: Wednesday, March 11, 2020 3:06 PM
To: Honourable Merillee Fullerton <merrilee.fullerton@pc.ola.org>; Hon. Christine Elliott <christine.elliott@pc.ola.org>; Vic Fedeli <vic.fedeli@pc.ola.org>; 'Norm Miller M.P.P. Parry Sound-Muskoa' <norm.miller@pc.ola.org>
Cc: Federation of Northern Ontario Municipalities (fonom.info@gmail.com) <fonom.info@gmail.com>; Northwestern Ontario Municipal Association <admin@noma.on.ca>; North Bay Parry Sound District Health Unit <sheri.beaulieu@healthunit.ca>; AMO President <amopresident@amo.on.ca>; Ashley Potts <ashley.potts@ontariohealth.ca>; ehsphmodernization@ontario.ca; Beth Morton <beth.morton@townshipofperry.ca>; Brenda Fraser <brenda.fraser@townofkearney.ca>; Brenda Paul <bpaulmachar@vianet.ca>; Cheryl Marshall

<clerk@mcmurrichmonteith.com>; Craig Jeffery <cjeffery@seguin.ca>; Don McArthur <clerk@southernriverontario.com>; Elaine Gunnell <egunnell@callander.ca>; John Theriault <clerk@armourtownship.ca>; Kerstin Vroom <clerk@magnetawan.com>; Kevin McLlwain <cao@carlingtownship.ca>; Leanne Crozier <clerk.administrator@townshipofjoly.com>; Lori West <LWest@mcdougall.ca>; Maryann Weaver <mweaver@thearchipelago.on.ca>; Maureen Lang <mlang@powassan.net>; Michelle Hendry <michelle.hendry@whitestone.ca>; Nancy Austin <naustin@sundridge.ca>; Ryerson Township-Judy Kosowan <admin@ryersontownship.ca>; Tammy Wylie <clerk@township.mckellar.on.ca>; Township of Nipissing <admin@nipissingtownship.com>; Township of Strong <clerk@strongtownship.com>; Village of Burk's Falls <clerk@burksfalls.ca>

Subject: Parry Sound Council endorsement that public health be funded through regular provincial taxation, not municipal property taxation

Greetings to Honourable Members Fullerton, Elliott, and MPPs Miller, Fedeli,

On behalf of Town of Parry Sound Council, please see attached resolution passed by the Council on March 3, 2020 regarding Parry Sound's support for the Township of Strong's resolution requesting that public health be funded through regular provincial taxation, not municipal property taxation.

Kind regards,

Rebecca

Rebecca Johnson

Clerk

rjohnson@townofparrysound.com

Town of Parry Sound

52 Seguin St

Parry Sound, ON P2A 1B4

T. (705) 746-2101 x220

F. (705) 746-7461

www.parrysound.ca



RESOLUTION NO.: 2020-44

DATE: April 15, 2020

CARRIED: ✓

DEFEATED: _____

MOVED BY:

Councillor Gregory

DIVISION LIST

FOR

AGAINST

Councillor Constable

Councillor Gregory

SECONDED BY:

Councillor Malott

Councillor Malott

Councillor Ryman

Mayor Robinson

THAT the Council for the Municipality of McDougall supports the attached resolution of the Town of Parry Sound requesting that public health be funded through regular provincial taxation, not municipal property taxation.

AND FURTHER BE IT RESOLVED THAT a copy of this resolution be sent to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.

MAYOR



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2020 - 016 .

DIVISION LIST

YES NO

DATE: March 3, 2020

- Councillor V. BACKMAN
- Councillor P. BORNEMAN
- Councillor R. BURDEN
- Councillor B. HORNE
- Councillor B. KEITH
- Councillor D. McCANN
- Mayor J. McGARVEY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

MOVED BY:

SECONDED BY:

CARRIED: DEFEATED: _____ Postponed to: _____

That Council of the Corporation of the Town of Parry Sound supports the Township of Strong's resolution requesting that public health be funded through regular provincial taxation, not municipal property taxation, per the following:

Whereas the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula:

- change from 25/75 municipal/provincial to 30/70 for mandatory programs, and;
- change from 100% provincial funding to 30/70 for a number of other related programs;

And Whereas these changes will result in a 42% increase in the municipal levy, commencing in 2021, with no increased service delivery;

And Whereas small rural Northern Ontario municipalities do not have the financial resources to fund this 42% increase due to:

- sparse populations and small tax bases making it difficult to raise the requisite funds, and also provide core mandated municipal services to residents; and
 - residents' annual income being well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;
- hence, the Town of Parry Sound states that it requests the Corporation remain under the auspices of the North Bay Parry Sound District Health Unit, and under the Rural & Northern Ontario designation;

And Whereas the Province of Ontario is currently reviewing the mandate and operations of Public Health Units;

Therefore be it resolved that the Town of Parry Sound requests that Jim Pine, Facilitator of the Public Health Modernization consultations, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions, for the province to implement for 2021;

And that the Town of Parry Sound contends that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;

And Further That this resolution be distributed to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.



Deputy Mayor ~~Vanessa Backman~~ *Doug McCann*
DOUG McCANN.

Shore/Concession Road Allowances



Seguin Township Report to Council

Prepared for: Township Council **Department:** Development and Protective Services
Agenda Date: May 4, 2020 **Report No.:** DPS-PL-2020-024

Subject: Shore Road Allowance Application and Restrictive Covenant

APPLICATION NO: Shore Road Allowance RAS-2019-0016-H
Applicant: Equity Resources Limited
Agent: Nathalie Tinti, Tinti LLP
Subject Lands: CON 5 PT LOT 25 RP 42R16902 PARTS 1 TO 3
Civic Address: 16 Sprucehill Drive
Roll No.: 4903-010-002-18700

1.0 Recommendation

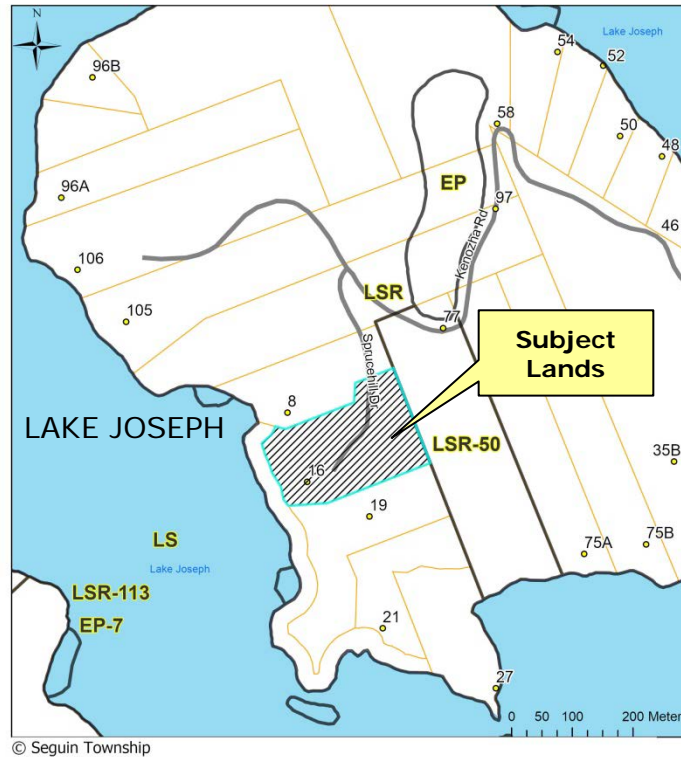
That Council pass By-law 2020-030 to close and stop up the Original Shore Road Allowance (SRA) laid out along the shores of Lake Joseph, in front of Lot 25, Concession 5, in the Geographic Township of Humphrey, designated as Part 1 according to Plan 42R-21275, and to transfer said Shore Road Allowance to the abutting owners.

2.0 Background and Purpose of Report:

On November 19, 2019 application was made by Equity Resources Limited to purchase the Original Shore Road Allowance (SRA) laid out along the shores of Lake Joseph, in front of the subject lands at 16 Sprucehill Drive. Township Departments were circulated for comment, and no concerns were identified.

Through a file review by staff it was also determined that there are no natural features, historical uses, or concerns of public interest on the subject SRA that would indicate that the lands should remain in Township ownership.

PROPERTY DESCRIPTION



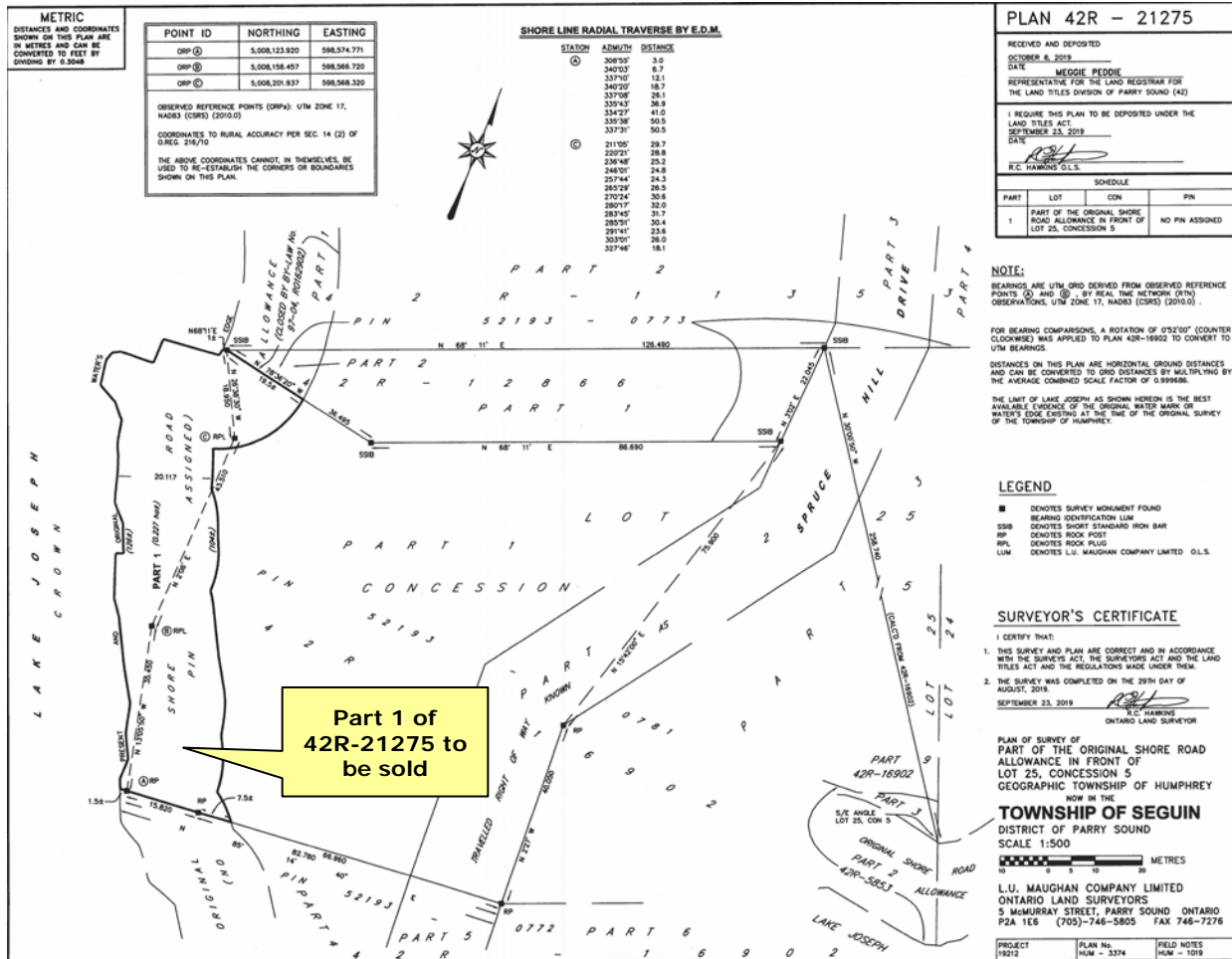
Subject lands are located at 16 Sprucehill Drive.

In 2013 Council directed Staff to review the policy and procedures for the closing of Shore Road Allowances, and directed staff to proceed with the following approach:

Placing a restrictive covenant on the lands that places a specific prohibition on title that Council considers appropriate to advance the objectives of the Official Plan. This could be used to prohibit certain uses such as ground mounted solar panels, or wind mill structures, aerodromes or other structures contrary to the Township by-laws. The covenant could also be used to provide another level of protection for areas of natural vegetation and steep slopes.

The applicant has agreed to enter into a restrictive covenant with the Township in order to purchase the SRA lands known as Part 1 on registered plan 42R-21275.

Registered Plan 42R-21275



3.0 Conclusion:

It is the opinion of the Planning Department, that Council pass By-law 2020-030 (Schedule A) to close, stop up, and transfer those parts of the original Shore Road Allowance laid out along the shores of Lake Joseph, in front of Lot 25, Concession 5, in the Geographic Township of Humphrey, designated as Part 1 according to Plan 42R-21275. By-law 2020-030 also authorizes Council to enter into a restrictive covenant agreement (Schedule B) with the owner of the abutting lands that preserves the economic, environmental and social values of the lands in accordance with the Township Official Plan, Zoning By-law 2006-125, and Seguin's shoreline, and site alteration by-laws.

Respectfully submitted by:



Lauren Irvine
Planning Assistant

Reviewed by:



Adam Kozlowski, RPP, MCIP
Senior Planner



J. Stephen Stone, MSc, BES, MCIP, RPP
Director of Planning and Development



Chris Madej, MA, MCIP, RPP
CAO

Attachments:

Schedule A – Draft By-Law 2020-030

Schedule B – Restrictive Covenant Agreement

Schedule C – Statutory Declaration

LI/AK/SS/CM

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

BY-LAW NO. 2020-030

TO CLOSE AND STOP UP THE ORIGINAL SHORE ROAD ALLOWANCE LAID OUT ALONG THE SHORES OF LAKE JOSEPH, IN FRONT OF LOT 25, CONCESSION 5, IN THE GEOGRAPHIC TOWNSHIP OF HUMPHREY, NOW TOWNSHIP OF SEGUIN, IN THE DISTRICT OF PARRY SOUND, BEING DESIGNATED AS PART 1, ACCORDING TO PLAN 42R-21275. AND TO SELL PART 1 ACCORDING TO PLAN 42R-21275

WHEREAS it is deemed expedient in the interest of the Corporation of the Township of Seguin, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter Part 1 according to Plan 42R-21275 be sold and conveyed to the adjacent owner;

AND WHEREAS the adjacent owner has made a request to the Corporation for the purchase of part of the said original unopened shore road allowance being designated as Part 1 according to Plan 42R-21275.

AND WHEREAS the adjacent owner has agreed to accept the registration of restrictive covenants on the lands in accordance with the Corporation's policies.

AND WHEREAS public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been in accordance with the municipality's by-laws regarding the same.

AND WHEREAS no persons objected to the closing in writing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.

AND WHEREAS no person uses the road allowance for motor vehicle access to or from the person's land.

AND WHEREAS the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada.

NOW THEREFORE the Council of THE CORPORATION OF THE TOWNSHIP OF SEGUIN enacts as follows:

1. THAT upon and after the passing of this By-law that part of the original unopened shore road allowance described in Schedule A hereto, be and the same is hereby closed and stopped up.
2. THAT upon and after passing of this By-law that part of the road allowance designated as Part 1 according to Plan 42R-21275, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of One Dollar (\$1.00).
3. THAT the road allowance described in Schedule A hereto is declared surplus.

4. THAT the Mayor and Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the Municipality.

PASSED in Council May 4, 2020.

Certified to be a true copy of
By-law No. 2020-030 passed in
Council, this 4th day of May, 2020

ANN MACDIARMID, Mayor

CRAIG JEFFERY, Clerk

CRAIG JEFFERY, Clerk

DRAFT

SCHEDULE A

Part of the original shore road allowance laid out along the shores of Lake Joseph, in front of Lot 25, Concession 5, in the Geographic Township of Humphrey, now Township of Seguin, in the District of Parry Sound, being designated as Part 1, according to Plan 42R-21275.

DRAFT

of the applicable Provincial Legislation and Regulations governing, regulating and/or authorizing the installation, erection, maintenance and/or operation of renewable energy general facilities and/or projects.

Aeronautics

The storage or placement of any aircraft, including but not limited to airplanes, helicopters, gliders, etc. and/or any building or structure designed to, intended for, capable of and/or used for housing aircraft.

Landscaping

The creation of landscaped water features such as reflecting pools, waterfalls and other non-naturally occurring watercourses or water features.

Recreational Installations or Features

The establishment of slides, “zip” or rappelling lines and platforms, diving platforms or towers, unless the foregoing are located:

- a) on a dock permitted under the then applicable Township Zoning By-law, attached to the lands, and
- b) where such of the foregoing recreational installation features is or are located on that portion of the permitted dock which is located directly, on, over or above the water.

Boathouses and Docks

The erection of a boathouse and/or dock unless such boathouse and/or dock complies with the Township’s Comprehensive Zoning By-law 2006-125 as it read and was in force on the date the Lands were conveyed by the Township to the owner. For further clarity, notwithstanding that the owner may apply under the provisions of the *Planning Act*, to vary or amend the provisions of By-law 2006-125 to permit a boathouse and/or dock:

- that is not permitted as the provisions read on the date the Lands were conveyed; or
 - that exceeds any regulated dimension which is stated as a maximum in such provisions as they read on the date the Lands were conveyed, or
 - that reduces any regulated dimension which is stated as a minimum in such provisions as they read on the date the lands were conveyed

such approval does not supercede the privity of this restrictive covenant and the Township’s authority to enforce such restrictive covenant.

Buildings other than Boathouses or Docks

The erection of any building or structure, whether or not such building or structure requires a building permit, unless such building or structure complies with the Township’s Comprehensive Zoning By-law 2006-125 as it read and was in force on the date the Lands were conveyed by the Township to the owner. For further clarity, notwithstanding that the owner may apply under the provisions of the *Planning Act*, to vary or amend the provisions of By-law 2006-125 to permit a building or structure:

- that is not permitted as the provisions read on the date the Lands were conveyed; or
 - that exceeds any regulated dimension which is stated as a maximum in such provisions as they read on the date the Lands were conveyed, or
 - that reduces any regulated dimension which is stated as a minimum in such provisions as they read on the date the lands were conveyed

such approval does not supercede the privity of this restrictive covenant and the Township’s authority to enforce such restrictive covenant. For further clarity the foregoing restriction shall be read to include any buildings or structures entirely located above the ground within or suspended from trees or poles.

2. GENERAL

The foregoing restrictions apply notwithstanding any other restrictions imposed by Municipal By-law. Furthermore, for clarity, despite any conclusions by a court or other tribunal of competent jurisdiction otherwise that a Municipal By-law(s) does not prohibit the above, these restrictive covenants continue to operate to bind the land and prohibit the foregoing until such time as the Township, by by-law authorizes the deletion/ release or by by-law authorizes the modification of the restrictive covenant pursuant to section 3 below.

3. MODIFICATION

The Township or any successor municipal corporation, with the consent of the owner of the Lands, may alter or modify these restrictions in respect of the lands or any part thereof and such alteration or modification shall be evidenced by a municipal by-law. Furthermore, as a condition of the alteration or modification of these restrictive covenants the Owner agrees to the registration of a new restrictive covenant to give effect to the foregoing alteration or modification.

IN WITNESS WHEREOF the parties hereto have hereunto executed this agreement as follows:

By the OWNER on the _____ day of _____, 2020

WITNESS

KEN LIPSON
President of Equity Resources Limited

I have the Authority to bind the Corporation

By the TOWNSHIP on the _____ day of _____, 2020

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

ANN MACDIARMID, Mayor

CRAIG JEFFERY, Clerk

STATUTORY DECLARATION AS TO FACTS

PROVINCE OF ONTARIO)	IN THE MATTER OF By-law 2020-030
DISTRICT OF PARRY SOUND)	passed by the Council of the Township of
)	Seguin stopping up and closing part of the
)	original shore road allowance laid out along the
)	shores of Lake Joseph, in front of Lot 25,
)	Concession 5, in the Geographic Township of
)	Humphrey, now Township of Seguin, District
)	of Parry Sound, designated as Part 1 according
)	to Plan 42R-21275, and authorizing the sale of
)	Part 1, Plan 42R-21275 to the abutting owner
)	

I, CRAIG JEFFERY, of the Town of Parry Sound, in the District of Parry Sound, in the Province of Ontario, do solemnly declare:

1. THAT I am the Clerk of the Township of Seguin, and as such have knowledge of the facts hereinafter declared.
2. THAT the described portion of the original shore road has not been previously closed.
3. THAT notice of the municipality's intention to pass the By-law was published in the North Star a newspaper published in the Town of Parry Sound, in the District of Parry Sound on March 19, 2020 and March 26, 2020.
4. THAT notice of the said By-law was mailed to all relevant property owners in the immediate neighbourhood of the shore road allowance by township staff on or about the 19th day of March, 2020.
5. THAT the mailing and publication described above comply with the municipality's by-laws respecting the giving of public notice of the passage of the by-law.
6. THAT no persons objected to the closing in writing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.
7. THAT no person uses the road allowance for motor vehicle access to or from the person's land.
8. THAT the said By-law was passed by the Council of the Township of Seguin on the 4th day of May, 2020.
9. THAT all of the requirements of the Municipal Act with regard to the closing and stopping up of roads have been complied with.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

AFFIRMED before me at the
Township of Seguin, in the
District of Parry Sound, this
day of May, A.D. 2020

CRAIG JEFFERY, Clerk

A Commissioner, etc.



Seguin Township Report to Council

Prepared for: Township Council

Department: Development and
Protective Services

Agenda Date: May 4, 2020

Report No: DPS-PL-2020-029

**Subject: Shore Road Allowance Application, Restrictive Covenant
and Deeming By-law Application**

APPLICATION Shore Road Allowance RAS-2018-0021-F

NO'S: Deeming By-law D-2018-0007-F

Applicants: Sherry Stevenson & David Simpson

Agent: N/A

Subject Lands: PLAN 298 LOT 4

Civic Address: 21 Goddard Crescent

Roll No.: 4903-030-006-02604

1.0 Recommendation

- a) That Council pass By-law 2020-031 to close and stop up the Original Shore Road Allowance (SRA) laid out along the shores of Otter Lake, in front of Lot 26, Concession 6, in the Geographic Township of Foley, designated as Part 1 according to Plan 42R-21368, and to transfer said shore road allowance to the abutting owners.
- b) That Deeming Application D-2018-0007-F be approved, and that Deeming By-law No. 2020-032 be passed by Council.

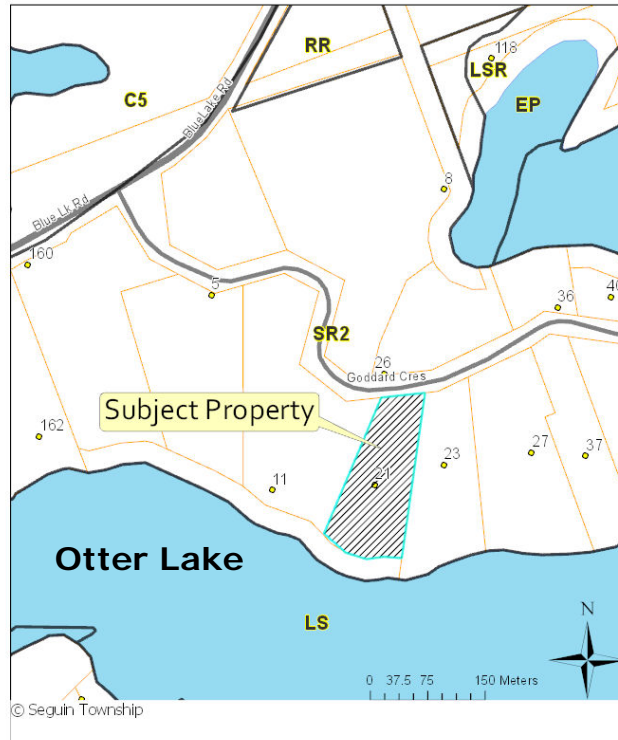
2.0 Background and Purpose of Report:

On September 10th, 2018 application was made by Sherry Stevenson and David Simpson to purchase the Original Shore Road Allowance (SRA) laid out along the Shores of Otter Lake, in front of their lands at 21 Goddard Crescent. Township Departments were circulated for comment, and no concerns were identified.

The Owners have also made a request to pass a "deeming" by-law pursuant to Section 50(4) of the Planning Act that will allow the Original Shoreline Road Allowance to merge with the subject lands, which are described as Lot 4 on Plan 298.

A review of the subject lands determined that there are no natural features, historical uses, or concerns of public interest on the subject SRA that would indicate that the lands should remain in Township ownership.

PROPERTY DESCRIPTION



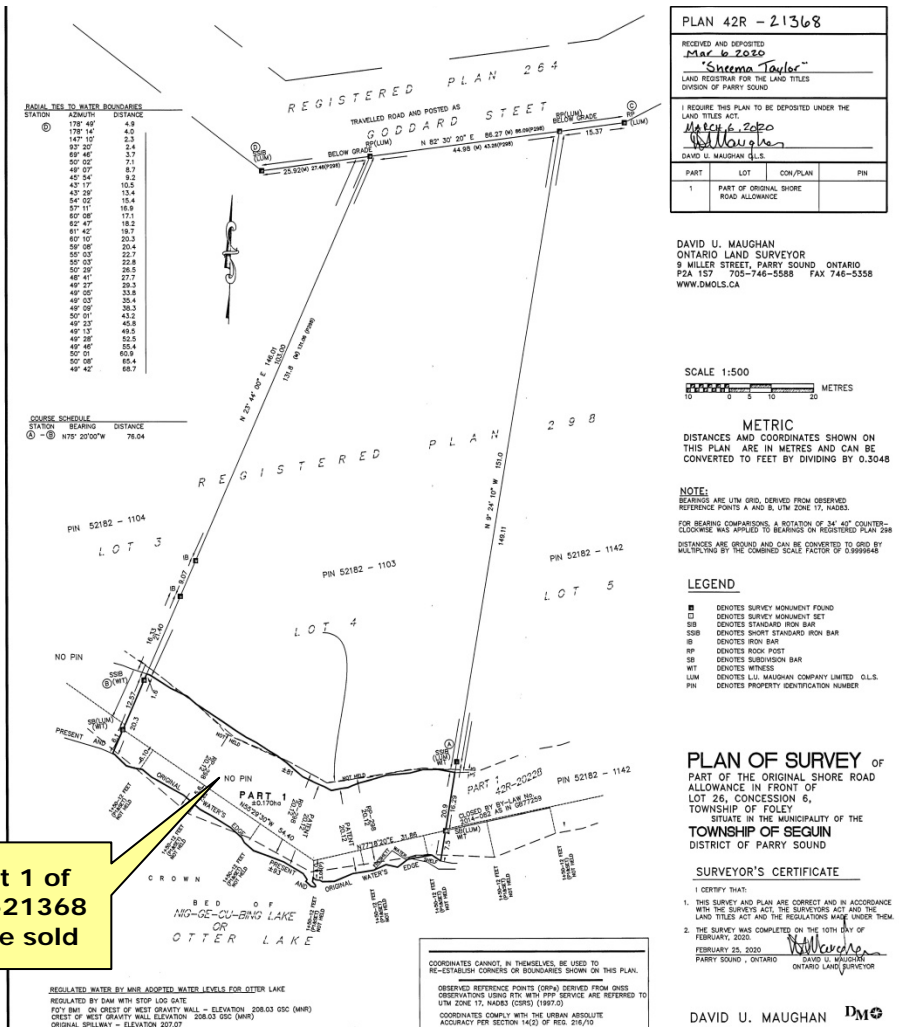
Subject lands are located at 21 Goddard Crescent

In 2013 Council directed Staff to review the policy and procedures for the closing of Shore Road Allowances, and directed staff to proceed with the following approach:

Placing a restrictive covenant on the lands that places a specific prohibition on title that Council considers appropriate to advance the objectives of the Official Plan. This could be used to prohibit certain uses such as ground mounted solar panels, or wind mill structures, aerodromes or other structures contrary to the Township by-laws. The covenant could also be used to provide another level of protection for areas of natural vegetation and steep slopes.

The applicant has agreed to enter into a Restrictive Covenant with the Township in order to purchase the SRA lands known as Part 1 on registered plan 42R-21368. A draft of the Restrictive Covenant is attached in Schedule B of this report.

Registered Plan 42R-21368



Part 1 of 42R-21368 to be sold

3.0 Conclusion:

It is the opinion of the Planning Department, that Council pass By-law 2020-031 (Schedule A) to close, stop up, and transfer those parts of the Original Shore Road Allowance laid out along the shores of Otter Lake, in front of Lot 26, Concession 6, in the Geographic Township of Foley, designated as Part 1 on registered plan 42R-21368. By-law 2020-031 also authorizes Council to enter into a restrictive covenant agreement (Schedule B) with the owner of the abutting lands that preserves the economic, environmental and social values of the lands in accordance with the Township Official Plan, Zoning By-law 2006-125, and Sequin's site alteration by-laws.

It is also the opinion of staff that the application for Deeming By-law D-2018-0007-F be passed by Council (By-law 2020-032, Schedule D), to allow for the Original Shoreline Road Allowance to merge with the subject lands at 21 Goddard Crescent.

Respectfully submitted by:



Lauren Irvine
Planning Assistant

Reviewed by:



Adam Kozlowski, RPP, MCIP
Senior Planner



J. Stephen Stone, MSc, BES, MCIP, RPP
Director of Planning and Development



Chris Madej, MA, MCIP, RPP
CAO

Attachments:

- Schedule A – Draft By-Law 2020-031 to purchase Shore Road Allowance
- Schedule B – Restrictive Covenant Agreement
- Schedule C – Statutory Declaration
- Schedule D – Draft Deeming By-law 2020-032

LI/AK/SS/CM

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

BY-LAW NO. 2020-031

TO CLOSE AND STOP UP THE ORIGINAL SHORE ROAD ALLOWANCE LAID OUT ALONG THE SHORES OF OTTER LAKE, IN FRONT OF LOT 26, CONCESSION 6, IN THE GEOGRAPHIC TOWNSHIP OF FOLEY, NOW TOWNSHIP OF SEGUIN, IN THE DISTRICT OF PARRY SOUND, BEING DESIGNATED AS PART 1, ACCORDING TO PLAN 42R-21368.
AND TO SELL PART 1 ACCORDING TO PLAN 42R-21368.

WHEREAS it is deemed expedient in the interest of the Corporation of the Township of Seguin, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter Part 1 according to Plan 42R-21368 be sold and conveyed to the adjacent owners;

AND WHEREAS the adjacent owners have made a request to the Corporation for the purchase of part of the said original unopened shore road allowance being designated as Part 1 according to Plan 42R-21368.

AND WHEREAS the adjacent owners have agreed to accept the registration of restrictive covenants on the lands in accordance with the Corporation's policies.

AND WHEREAS public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been in accordance with the municipality's by-laws regarding the same.

AND WHEREAS no persons objected to the closing in writing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.

AND WHEREAS no person uses the road allowance for motor vehicle access to or from the person's land.

AND WHEREAS the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada.

NOW THEREFORE the Council of THE CORPORATION OF THE TOWNSHIP OF SEGUIN enacts as follows:

1. THAT upon and after the passing of this By-law that part of the original unopened shore road allowance described in Schedule A hereto, be and the same is hereby closed and stopped up.
2. THAT upon and after passing of this By-law that part of the road allowance designated as Part 1 according to Plan 42R-21368, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of One Dollar (\$1.00).
3. THAT the road allowance described in Schedule A hereto is declared surplus.

4. THAT the Mayor and Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the Municipality.

PASSED in Council May 4, 2020.

Certified to be a true copy of
By-law No. 2020-031 passed in
Council, this 4th day of May, 2020

ANN MACDIARMID, Mayor

CRAIG JEFFERY, Clerk

CRAIG JEFFERY, Clerk

DRAFT

SCHEDULE A

Part of the original shore road allowance laid out along the shores of Otter Lake, in front of Lot 26, Concession 6, in the Geographic Township of Foley, now Township of Seguin, in the District of Parry Sound, being designated as Part 1, according to Plan 42R-21368.

DRAFT

Aeronautics

The storage or placement of any aircraft, including but not limited to airplanes, helicopters, gliders, etc. and/or any building or structure designed to, intended for, capable of and/or used for housing aircraft.

Landscaping

The creation of landscaped water features such as reflecting pools, waterfalls and other non-naturally occurring watercourses or water features.

Recreational Installations or Features

The establishment of slides, “zip” or rappelling lines and platforms, diving platforms or towers, unless the foregoing are located:

- a) on a dock permitted under the then applicable Township Zoning By-law, attached to the lands, and
- b) where such of the foregoing recreational installation features is or are located on that portion of the permitted dock which is located directly, on, over or above the water.

Boathouses and Docks

The erection of a boathouse and/or dock unless such boathouse and/or dock complies with the Township’s Comprehensive Zoning By-law 2006-125 as it read and was in force on the date the Lands were conveyed by the Township to the owners. For further clarity, notwithstanding that the owners may apply under the provisions of the *Planning Act*, to vary or amend the provisions of By-law 2006-125 to permit a boathouse and/or dock:

- that is not permitted as the provisions read on the date the Lands were conveyed; or
 - that exceeds any regulated dimension which is stated as a maximum in such provisions as they read on the date the Lands were conveyed, or
 - that reduces any regulated dimension which is stated as a minimum in such provisions as they read on the date the lands were conveyed

such approval does not supercede the privity of this restrictive covenant and the Township’s authority to enforce such restrictive covenant.

Buildings other than Boathouses or Docks

The erection of any building or structure, whether or not such building or structure requires a building permit, unless such building or structure complies with the Township’s Comprehensive Zoning By-law 2006-125 as it read and was in force on the date the Lands were conveyed by the Township to the owners. For further clarity, notwithstanding that the owners may apply under the provisions of the *Planning Act*, to vary or amend the provisions of By-law 2006-125 to permit a building or structure:

- that is not permitted as the provisions read on the date the Lands were conveyed; or
 - that exceeds any regulated dimension which is stated as a maximum in such provisions as they read on the date the Lands were conveyed, or
 - that reduces any regulated dimension which is stated as a minimum in such provisions as they read on the date the lands were conveyed

such approval does not supercede the privity of this restrictive covenant and the Township’s authority to enforce such restrictive covenant. For further clarity the foregoing restriction shall be read to include any buildings or structures entirely located above the ground within or suspended from trees or poles.

2. GENERAL

The foregoing restrictions apply notwithstanding any other restrictions imposed by Municipal By-law. Furthermore, for clarity, despite any conclusions by a court or other

tribunal of competent jurisdiction otherwise that a Municipal By-law(s) does not prohibit the above, these restrictive covenants continue to operate to bind the land and prohibit the foregoing until such time as the Township, by by-law authorizes the deletion/ release or by by-law authorizes the modification of the restrictive covenant pursuant to section 3 below.

3. MODIFICATION

The Township or any successor municipal corporation, with the consent of the owners of the Lands, may alter or modify these restrictions in respect of the lands or any part thereof and such alteration or modification shall be evidenced by a municipal by-law. Furthermore, as a condition of the alteration or modification of these restrictive covenants the Owners agree to the registration of a new restrictive covenant to give effect to the foregoing alteration or modification.

IN WITNESS WHEREOF the parties hereto have hereunto executed this agreement as follows:

By the OWNERS on the _____ day of _____, 2020

WITNESS

SHERRY HEATHER STEVENSON

WITNESS

DAVID JOHN SIMPSON

By the TOWNSHIP on the _____ day of _____, 2020

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

ANN MACDIARMID, Mayor

CRAIG JEFFERY, Clerk

STATUTORY DECLARATION AS TO FACTS

PROVINCE OF ONTARIO)	IN THE MATTER OF By-law 2020-031
DISTRICT OF PARRY SOUND)	passed by the Council of the Township of
)	Seguin stopping up and closing part of the
)	original shore road allowance laid out along the
)	shores of Otter Lake, in front of Lot 26,
)	Concession 6, in the Geographic Township of
)	Foley, now Township of Seguin, District of
)	Parry Sound, designated as Part 1 according to
)	Plan 42R-21368,
)	and authorizing the sale of Part 1, Plan 42R-
)	21368 to the abutting owner.

I, CRAIG JEFFERY, of the Town of Parry Sound, in the District of Parry Sound, in the Province of Ontario, do solemnly declare:

1. THAT I am the Clerk of the Township of Seguin, and as such have knowledge of the facts hereinafter declared.
2. THAT the described portion of the original shore road has not been previously closed.
3. THAT notice of the municipality's intention to pass the By-law was published in the North Star a newspaper published in the Town of Parry Sound, in the District of Parry Sound on March 19, 2020 and March 26, 2020.
4. THAT notice of the said By-law was mailed to all relevant property owners in the immediate neighbourhood of the shore road allowance by township staff on or about the 19th day of March, 2020.
5. THAT the mailing and publication described above comply with the municipality's by-laws respecting the giving of public notice of the passage of the by-law.
6. THAT no persons objected to the closing in writing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.
7. THAT no person uses the road allowance for motor vehicle access to or from the person's land.
8. THAT the said By-law was passed by the Council of the Township of Seguin on the 4th day of May, 2020.
9. THAT all of the requirements of the Municipal Act with regard to the closing and stopping up of roads have been complied with.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

AFFIRMED before me at the Township of Seguin, in the District of Parry Sound, this day of May, A.D. 2020

CRAIG JEFFERY, Clerk

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

BY-LAW NO. 2020-032

“Being a By-Law to deem Lot 4 of Plan 298 pursuant to Section 50(4) of The Planning Act not to be on a plan of subdivision”.

Property Owners: Sherry Stevenson and David Simpson

Property Roll No. 4903-030-006-02604

File No. D-2018-0007-F

WHEREAS Council may by By-law, designate any Plan of Subdivision, or part thereof, that has been registered for eight (8) years or more, to be deemed not a Registered Plan of Subdivision, for the purposes of Subsection 3 of Section 50 of the Planning Act, RSO 1990, c. P13, as amended;

AND WHEREAS the owner of Lot 4, Plan 298 (formerly Township of Foley), being all of PIN 52182-1103, in the Township of Seguin, have requested Council to deem the lots in accordance with the provisions of Section 50(4) of The Planning Act;

AND WHEREAS Plan 298 has been registered for over eight (8) years;

NOW THEREFORE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF SEGUIN HEREBY ENACTS AS FOLLOWS:

1. That Lot 4, Plan 298 Township of Seguin (formerly Foley), being all of PIN 52182-1103, be deemed under Section 50(4) of the Planning Act, RSO 1990, c. P13, not to be part of a registered Plan for the purposes of Subsection 3 of Section 50 of The Planning Act.

By-law **READ** a **FIRST, SECOND** and **THIRD** TIME, AND FINALLY **PASSED**, this _____ day of _____, 2020.

**Mayor
Ann MacDiarmid**

**Clerk
Craig Jeffery**

Correspondence

Subject: AMCTO Municipal Minute - April 15, 2020
From: "AMCTO Municipal Minute" <amcto@multibriefs.com>
Date: Wed, 15 Apr 2020 10:41:15 -0500
To: dmcleod@seguin.ca

This message was sent to dmcleod@seguin.ca

April 15, 2020



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INDUSTRY NEWS

Toronto is about to get a lot noisier again as the construction bylaw changes



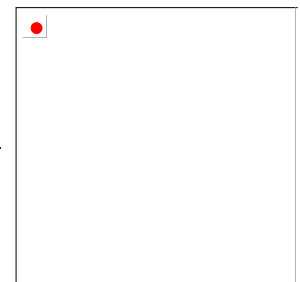
Narcity

For Torontonians living close to any of the building sites that seem to surround the 6ix, it might be time to prepare for life to get noisier again. That's because the provincial government announced on April 8 it will be allowing 24-hour Ontario construction on what it terms "essential" projects amid the COVID-19 pandemic. [READ MORE](#)

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- [Together we will #PowerON - A Message from Ken Hartwick, President and CEO of OPG](#)
- [OPG donating over half a million masks to support frontline health-care workers during COVID-19](#)
- [OPG donating 17,500 Tyvek suits to support frontline healthcare workers during COVID-19 crisis](#)



- [OPG's 3D-printed face shields set to help protect frontline healthcare workers](#)
- [Meet the OPG employees helping Ontario power on](#)

Parliament passes \$73B COVID-19 wage subsidy bill



CTV News

The second piece of emergency legislation of the COVID-19 pandemic passed in the Senate recently, after a small roster of parliamentarians spent the day debating the \$73-billion wage subsidy program which will now be enacted. After days of talks between the government and opposition parties about the contents of the bill and more broadly how the House of Commons functions during a crisis, an agreement was struck late Friday night to grant the minority Liberals the backing needed to fast-track Bill C-14 through the House of Commons. [READ MORE](#)

Child care centres prohibited from charging fees while closed



Sudbury.com

Ontario has enacted temporary legislation to prohibit child care centres from collecting payments from parents during COVID-19, while also ensuring that their child care spaces are protected. Child care centres, with the exception of those servicing health care and frontline workers, were ordered to close to slow the spread of the virus and protect both clients and child care staff. [READ MORE](#)

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Toronto considers designated directions of travel on sidewalks during pandemic



CTV News

Toronto's mayor says that he has given some thought to the idea of reserving sidewalks for a particular direction of travel amid continuing concerns about high levels of pedestrian traffic on some major arteries during the COVID-19 pandemic. Mayor John Tory made the comment during an interview with CP24, though he admitted he wasn't sure how such a measure could be enforced. [READ MORE](#)

Ontario takes further action to stop the spread of COVID-19



Government of Ontario

To help stop the spread of COVID-19 and protect the health and safety of people across the province, the Ontario government has extended all emergency orders that have been put in place to-date under s.7.0.2 (4) of the Emergency Management and Civil Protection Act until April 23, 2020, including the closure of outdoor amenities in parks and recreational areas, nonessential workplaces, public places and bars and restaurants, along with restrictions on social gatherings and the prohibition of price gouging. [READ MORE](#)

SPONSOR SPOTLIGHT



Toronto mayor says complaints about physical distancing violations dropped 'dramatically'



CTV News

Mayor John Tory says that the number of complaints about people flouting physical distancing guidelines have “dropped dramatically,” an indication that increased enforcement may finally be working. Tory tells CP24 that the city received 186 complaints about people using shuttered amenities or not practicing physical distancing on Saturday, which is down nearly 40 per cent from one day prior when there were 300 complaints. [READ MORE](#)

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Business groups welcome wage-subsidy changes revealed in draft bill



The Globe and Mail

The Liberal government is expanding access to its proposed wage-subsidy program for employers, according to draft legislation obtained by The Globe and Mail, and is also putting the finishing touches on a plan to offer small businesses interest-free loans. The draft bill on wage subsidies addresses business concerns that eligibility was overly restricted in the initial outline of the \$71-billion effort to keep employers connected to their work forces during the COVID-19 health crisis. [READ MORE](#)

'Enough is enough:' Hamilton enforces bylaw with tighter physical

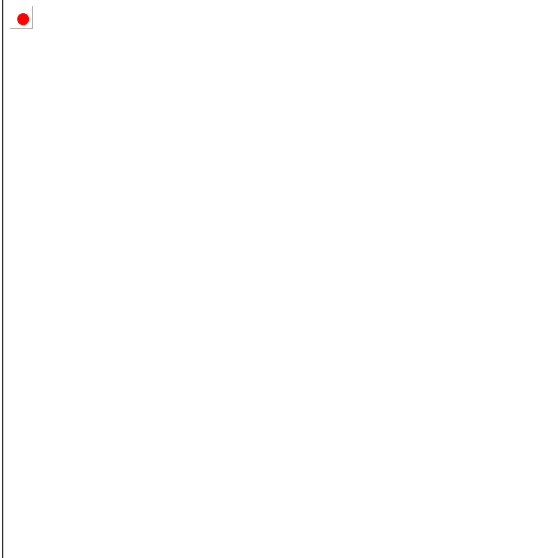


distancing measures

CBC News

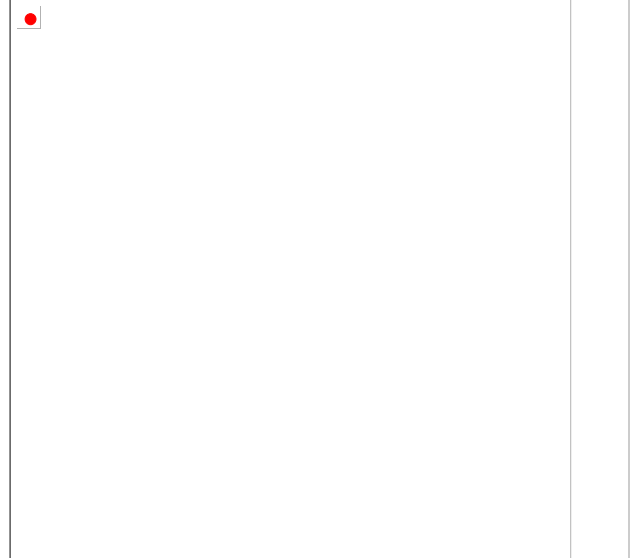
Hamilton residents can now be fined if they stand too close to someone from a different household as per a new bylaw that tightens COVID-19 physical distancing restrictions. During a virtual City Council meeting, Hamilton councillors unanimously passed a bylaw that allows authorized staff to hand out \$500 fines to residents disobeying physical distancing measures. [READ MORE](#)

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UPCOMING MUNICIPAL EVENTS



June 4 – [PSICC's 2020 Open Government Showcase](#) Toronto

August – [PSICC's 2020 Ontario Connections Conference](#) Mississauga

AMCTO LEGISLATIVE UPDATES

Government assembles team for economic recovery post-COVID-19



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Subject: AMCTO Municipal Minute - April 22, 2020
From: "AMCTO Municipal Minute" <amcto@multibriefs.com>
Date: Wed, 22 Apr 2020 10:40:49 -0500
To: dmcleod@seguin.ca

This message was sent to dmcleod@seguin.ca

April 22, 2020



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INDUSTRY NEWS

British Columbia 1st province in Canada to give cities more leeway that allow cities to run deficits



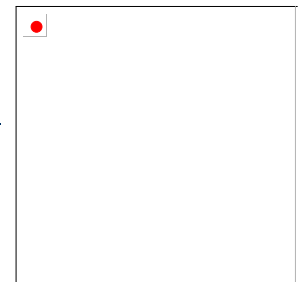
The Globe and Mail

British Columbia has become the first province to allow cities to run deficits — something that is prohibited across the country — as a way of coping with massive budget holes created by the COVID-19 pandemic. B.C. Municipal Affairs Minister Selina Robison announced that cities in her province will be given permission to maintain a deficit for this year. [READ MORE](#)

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- [OPG's 3D-printed face shields set to help protect frontline healthcare workers](#)



- [Meet the OPG employees helping Ontario power on](#) 

Protecting Canadian cities from the COVID-19 cash crunch

The Globe and Mail

As written by Brian Kelcey, "When does the money run out? I asked officials in several city halls what month they would have trouble meeting payroll, assuming nothing else changes. One said September. Another said late September, probably."

How will Waterloo region weather COVID-19? Experts say it looks good but there will be challenges

CBC News

Looking back, 2019 was a good year for growth in Waterloo region, officials say. Building permits were up, with many projects going in along the still-new light rail transit line. The population increased by about 8,000 people. Many people in the region had jobs and were doing well. [READ MORE](#)

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No plan for new physical distancing bylaw with up to \$100,000 fine in Milton

Milton Champion via InsideHalton.com

The town of Milton is taking a different approach from municipalities like Burlington and Oakville that recently introduced new physical distancing bylaws to curb the spread of the coronavirus with penalties that go as high as \$100,000. In a report, the town said it will focus its resources on proactively and reactively enforcing existing provincial orders. [READ MORE](#)

Busy bylaw officers handling thousands of cases during COVID-19 emergency order

Ottawa Citizen

Ottawa's bylaw department has laid 75 charges under the province's pandemic-related emergency order recently, with chief Roger Chapman saying it's the busiest the department has ever been in his 30-year career. Chapman said bylaw officers have handled almost 2,500 cases under the emergency order, not including the hundreds of proactive patrols in parks. [READ MORE](#)

SPONSOR SPOTLIGHT



City of Toronto projects \$1.5B loss in revenue in 2020 due to COVID-19 pandemic



CFTO-DT

Toronto's municipal government is poised to take a more than \$1 billion hit due to lost revenue and increased costs associated with the COVID-19 pandemic, Mayor John Tory announced. At a news conference at City Hall, Tory outlined grim projections made by the city's finance staff, who estimate that the municipality could lose as much as \$1.5 billion in 2020 if there is a three-month lockdown and six-month recovery period. [READ MORE](#)

Permitting delays documented by Ontario developers



Daily Commercial News

Disruption in Ontario's construction industry caused by the COVID-19 pandemic is being compounded by wide-ranging bottlenecks in the province's permitting regime, say development sector stakeholders. There is so much uncertainty about such matters as when cancelled Local Planning Appeal Tribunal hearings will be rescheduled and when municipal councils might reconvene to approve development applications that the law firm McMillan LPP has taken to issuing a weekly summary updating ever-changing municipal and provincial permitting practices. [READ MORE](#)

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Kingston could be 1st city in Ontario to ease COVID-19 restrictions



CTV News

In what could be a first step in returning to normal since the start of the COVID-19 pandemic, one city in eastern Ontario is looking at scaling back emergency restrictions. According to Kingston Frontenac Lennox & Addington Public Health, there have been 56 laboratory-confirmed cases of COVID-19 in

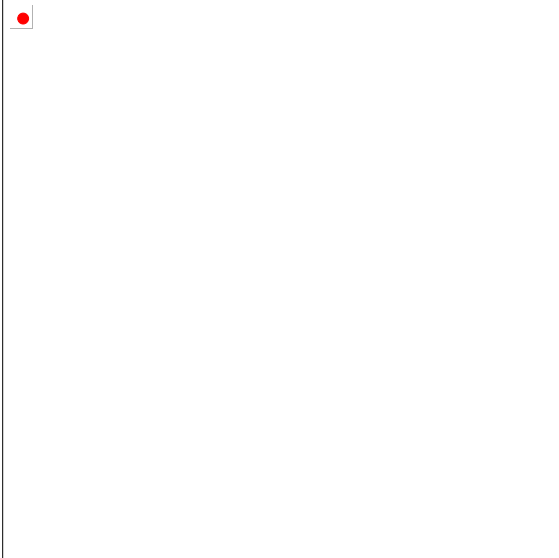
the Kingston region since mid-March. All but four are now resolved. No one in the health unit's region has died of COVID-19 to date and there are no patients in hospital. [READ MORE](#)

This is what parking enforcement is being done in Toronto during COVID-19

blogTO

Parking enforcement in Toronto is more lax than ever thanks to the COVID-19 quarantine, but some are still confused as to what's being enforced and what isn't. To be clear: not all parking violation enforcement has been suspended, only certain bylaws. [READ MORE](#)

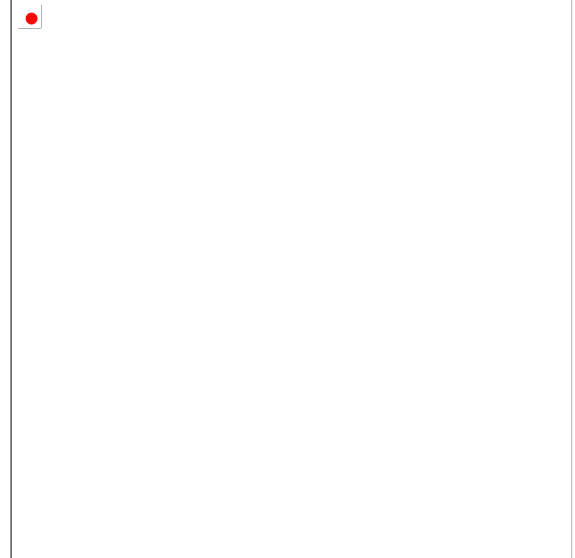
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UPCOMING MUNICIPAL EVENTS



June 4 – [PSICC's 2020 Open Government Showcase](#) Toronto

August – [PSICC's 2020 Ontario Connections Conference](#) Mississauga

AMCTO LEGISLATIVE UPDATES

Staff reassignment authority



The Ontario government puts forward [changes](#) to ensure frontline services can continue to be delivered in priority areas based on new temporary emergency orders under the *Emergency Management and Civil Protection Act*.

IMFG and FCM partner on tax deferral resource for municipalities



New [resource](#) produced by the Institute on Municipal Finance and Governance and the Federation of Canadian Municipalities on designing property tax deferral programs.

MUNICIPAL CAREER OPPORTUNITIES

[Municipality of North Grenville - Director of Corporate Services & Clerk \(4/16/2020\)](#)

[Municipality of North Grenville - Director of Finance & Treasurer \(4/16/2020\)](#)

[Township of Coleman - Chief Administrative Officer \(4/8/2020\)](#)

MANAGEMENT RESOURCES

5 research-backed questions to test your leadership skills in a crisis



Inc.

One thing about this global pandemic is crystal clear. People who are feeling anxiety, fear and uncertainty will look to their leaders for answers. [READ MORE](#)

5 ways to rekindle your passion for leadership



Entrepreneur

Sometimes, the bad moments in leadership can seem so overwhelming that leaders lose their passion and love for their people and work. But what does passion really mean? Passion is when you put more energy into something than is required to do it. More than just enthusiasm or excitement, passion is ambition that is materialized into action to put as much heart, mind, body and soul into something as is possible. [READ MORE](#)

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Subject: AMO - WatchFile April 16, 2020
From: "Craig Jeffery" <craig@seguin.local.net>
Date: Thu, 16 Apr 2020 10:45:07 -0400
To: "Donna McLeod" <dmcleod@seguin.local.net>

From: AMO Communications
Sent: Thursday, April 16, 2020 10:01 AM
Subject: AMO WatchFile - April 16, 2020



April 16, 2020

In This Issue

- COVID-19 resources.
- Join our weekly COVID-19 Communicators Virtual Meeting.
- Communications and virtual attendance at council meetings webinars
- Invitation to member municipalities: Join AMO-Led OPP Detachment Board webinar.
- Main Street Revitalization Initiative final reporting extensions.
- Electronic meetings quorum guidance.
- Digital meeting management for small municipalities.
- AMO 2020 Conference.
- Cancellation deadline extended for exhibitors to July 6 in response to COVID-19.
- AMO's popular social media webinar series available through Municipal Education.
- Review your Employee Group Benefits Plan.
- Municipal Group Buying Program webinar: Procurement.
- Municipal Group Buying Program COVID-19 updates.
- COVID-19 and municipal cybersecurity.

AMO COVID-19 Resources

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

Our next COVID-19 Communicators Virtual Meeting takes place at 10.30am on April 21. An expert panel takes your questions and discusses perspectives from municipal governments, large and small. To join the mailing list and receive weekly invites, send an email to covid19@amo.on.ca.

Over the last few weeks, AMO has been hosting webinars to support members in communications during COVID-19 and guidance for council meetings with electronic attendance. These are now [available here](#).

AMO Matters

AMO is finalising a discussion paper on the establishment of new OPP Detachment Boards. Members are invited to register to have a sneak peek at the paper through a webinar presentation on April 24, starting at 11:00 am with Matthew Wilson, AMO Senior Advisor.

If Main Street Revitalization Initiative funded projects are complete, please submit the final report by May 15, 2020. Due to COVID-19 challenges, AMO may be able to provide extensions for final reporting if requested. Contact Adam Garcia with questions.

Provincial Matters

Just in case you missed it on March 19, the amendment to the *Municipal Act* which allows council members participating electronically to count toward quorum comes with some guidance.

Eye on Events

eSCRIBE, AMO's partner of cloud-based meeting management solutions for public sector boards and councils, has unveiled eSCRIBE Lite. Register for a webinar on April 29 at noon and learn how this solution can help municipalities with under 20,000 people cross the digital divide.

In person or online, AMO 2020 will connect municipal leaders to the information they need most. Planning is well underway for August 16-19 in Ottawa, but we are also planning for a contingency approach that would transform AMO 2020 into a virtual conference if need be. Contact Poonam Ruparelia with questions. Visit the AMO website for updates, details and registration information.

Recognizing how quickly things are changing in the environment of COVID-19, and in appreciation of our valued exhibitors, AMO is extending the exhibitor cancellation deadline. Exhibitor information can be found here.

Over the past few weeks, AMO and Redbrick Communications have been supporting members on communications through COVID19. Additional resources are now available for a nominal fee through AMO's Municipal Education Portal. Register now.

LAS

When is the best time to review your employee group benefits plan? Read our latest blog to learn more.

Webinar April 22 @ 10am - group buying saves time and money, though there are a number of rules that need to be followed. Grab a coffee and join us to learn all about the procurement for our popular Municipal Group Buying Program. Register here.

The Municipal Group Buying Program is still available to meet your needs and keep your municipalities running smoothly during this pandemic. Check out our new COVID-19 Update Page for messages from LAS and some of our key suppliers.

Municipal Wire*

Cyber criminals are taking advantage of both human and system weaknesses during

the COVID-19 crisis. Municipal councils and staff need to be vigilant when protecting their IT systems by enhancing cybersecurity measures. Here are a few tips to help.

About AMO

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MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

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Municipal Wire, Career/Employment and Council Resolution Distributions

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Subject: AMO - WatchFile April 23, 2020
From: "Craig Jeffery" <craig@seguin.local.net>
Date: Thu, 23 Apr 2020 10:37:09 -0400
To: "Donna McLeod" <dmcleod@seguin.local.net>

From: AMO Communications
Sent: Thursday, April 23, 2020 10:01 AM
Subject: AMO WatchFile - April 23, 2020



April 23, 2020

In This Issue

- COVID-19 resources.
- Communications and virtual attendance at council meetings webinars.
- Invitation to member municipalities: Join AMO-Led OPP Detachment Board webinar.
- AMO's latest on broadband & cellular connectivity.
- Diabetes Canada requests municipal assistance to clear garbage from around bins.
- WSIB announces \$1.9 billion in financial relief for employers.
- PJ Marshall Award - deadline extended.
- Updated Waste Diversion information on AMO website.
- Government extending Covid-19 services to low-income seniors & disabled persons.
- Guidance on planning timelines posted.
- Consultation extended on proposal under the *Consumer Protection Act*.
- Digital meeting management for small municipalities.
- AMO 2020: Annual General Meeting and Conference.
- Cancellation deadline extended for exhibitors to July 6 in response to COVID-19.
- AMO's popular social media webinar series available through Municipal Education.
- COVID19 can even affect personal insurance.
- Energy Training despite social distancing: Is this possible?
- Municipal Group Buying program: COVID-19 Updates.
- Municipal Group Buying program vendor webinar: Gasboy/Gilbarco.
- Municipal Group Buying program webinar – Procurement.
- ONE Investment: Two important webinars.
- Limerick resolution concerning the devastating loss of lives in Nova Scotia.

AMO COVID-19 Resources

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Check out AMO's webpage for the [latest news](#) on broadband and cellular connectivity. Any questions on the material can be directed to [Amber Crawford](#).

Diabetes Canada has written an open letter to Canada's mayors and municipalities requesting your help to clear garbage and soiled textiles from their donation bin sites. For more information [click here](#).

WSIB is offering a financial relief package to help alleviate burden from COVID-19. Both Schedule 1 and Schedule 2 employers will benefit from this automatically. For additional information, [click here](#).

The deadline to submit an application for the [PJ Marshall Award](#) has been extended to Friday, May 29, 2020. Please review updated requirements.

With the COVID-19 emergency, waste management operations have been a priority to ensure continued vital collections for the health and well-being of Ontarians. However, the move of all waste diversion programs towards full producer responsibility continue. AMO applauds the government's commitment as these programs will create Ontario jobs and help our economic recovery. The government has committed to deliver a draft Blue Box regulation in summer 2020. At the same time, we have a new Batteries Regulation and development of programs for Electronics and Household Hazardous Waste. Given this, AMO staff have revamped their website to provide the [latest updates](#). For more information, contact [Dave Gordon](#) (Senior Advisor) or [Amber Crawford](#) (Policy Advisor).

Provincial Matters

Working with the [QCSA](#), the government launched a new [Ontario Community Support Program](#) to expand existing Meals on Wheels services to reach low-income seniors, and people with disabilities and chronic medical conditions. The program will also develop the capacity of community organizations to help deliver medication and other essentials. Local 211 services will provide information and referral. For more information on government initiatives to serve vulnerable residents, see the [Ontario Newsroom](#).

A new section to the *Planning Act* (Sec. 70.11) was enacted to help municipal government manage/suspend the planning process while focusing on COVID-19. The [Guidance](#) on how to implement the new [Sec. 70.11](#) of the *Planning Act* and [O.Reg. 149/20](#) has now been posted on the ERO.

The Ministry of Government and Consumer Services has extended the [consultation period](#) on the proposal to implement administrative penalties (APs) under the *Consumer Protection Act, 2002* (CPA) by four weeks, to May 25, 2020.

Eye on Events

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LAS

LAS's Home and Auto Insurance Program partner, Cowan Group, keeps you updated with the [latest information](#) on personal insurance news and resources related to COVID19.

Just because we're social distancing doesn't mean we can't learn! In partnership with Stephen Dixon (TdS Dixon), LAS still offers the [same great energy workshops](#) you've come to expect, now ONLINE! These can even include virtual energy hunts! Up to 75% incentive available through the IESO. Contact [Christian Tham](#) to discover the possibilities!

We are working with our Group Buying partner, Grainger, to ensure PPE is available to all municipalities. Be sure to check out our new [COVID-19 Update Page](#) for this and other important information from our Group Buying vendors. [Contact us](#) for more information.

Webinar April 29 @ 11am – Gasboy/Gilbarco, one of many [Municipal Group Buying Program](#) vendors, is hosting a webinar on Fuel Reconciliation and Fuel Audits using Gasboy/Ekos. Interested? [Contact us](#) for registration information.

Webinar April 30 @ 10am – Our Procurement webinar has been rescheduled to next week: Group buying saves time and money, though there are a number of rules that need to be followed. Grab a coffee and join us to learn all about the procurement for our popular [Municipal Group Buying Program](#). [Register here](#).

ONE Investment

Two important webinars hosted by ONE, in conjunction with our external investment managers, discuss in detail how COVID-19 has impacted the ONE Legal List Portfolios. To watch, click [ONE Investment website](#) or [ONE YouTube channel](#).

Municipal Wire

The Township of Limerick [resolution](#) encourages all organizations within the mandate of Ontario municipalities to lower their respective flags to half mast in honour of those who have been lost and to support the residents of Colchester County.

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Subject: AMO = COVID-19 Update: Bill 189, Coronavirus Support and Protection Act, 2020 Receives Royal Assent

From: "Craig Jeffery" <craig@seguin.local.net>

Date: Wed, 15 Apr 2020 09:56:20 -0400

To: "Donna McLeod" <dmcleod@seguin.local.net>

From: AMO Communications

Sent: Tuesday, April 14, 2020 5:06 PM

Subject: AMO COVID-19 Update: Bill 189, Coronavirus Support and Protection Act, 2020 Receives Royal Assent



April 14, 2020

AMO COVID-19 Update: Bill 189, Coronavirus Support and Protection Act, 2020 Receives Royal Assent

Today, the Province extended the Declaration of Emergency under the *Emergency Management and Civil Protection Act* for a further 28 days, to May 12, 2020. This extension was made to help stop the spread of COVID-19 and protect the health and safety of Ontarians.

The extension of the provincial declaration of emergency allows Ontario to continue to enforce current emergency orders. A full list of emergency orders can be found on the [e-Laws website](#) under the *Emergency Management and Civil Protection Act*.

Bill 189 Receives Royal Assent

Today Bill 189 was introduced and passed by the Ontario Legislature. Of municipal significance, the Act amends the *Planning Act*, the *Development Charges Act*, and the *Police Services Act*. This new legislation was intended to demonstrate that the government is actively listening to the concerns of education and municipal stakeholders during this COVID-19 emergency.

At the time of writing this update, the legislation has not been posted but the Province has [released a backgrounder](#) with a summary of these changes. While AMO staff will provide further Bill 189 analysis if required, here are the municipal implications that we understand Bill 189 will have:

Planning

We understand that Bill 189 temporarily suspends specified timelines for applications for development and land use planning matters. This relief may be applied retroactively to the date that an emergency was declared. This legislation allows those municipalities who want to proceed with planning applications to do so while allowing those that are not in a position to proceed to redirect efforts to dealing with the COVID emergency without fearing appeals for missing deadlines. The timelines would return to normal once the emergency ends.

We appreciate the efforts of Minister Clark to bring about these extensions to development approvals timelines. AMO will continue to press for similar suspension to all statutory timelines that municipal governments are currently required to follow. As well, AMO is requesting that when timelines are restarted there should be a reasonable recovery period to properly manage any backlog.

Development Charges

The changes to the Act governing development charges ensures that municipal governments can continue to use their existing development charge bylaws. Preserving these existing bylaws allows municipalities to continue collecting development charges without having to replace expiring bylaws. AMO understands municipalities will have six months from the end of the declared emergency to develop new development charge bylaws.

In addition, education related development charges may still be collected.

Police Services Act

Municipalities had previously been mandated to complete Community Safety and Wellbeing Plans by January 1, 2021. This due date will no longer apply. The Solicitor General will establish a new deadline, by regulation, at a future date.

The above changes will allow municipal governments and their staff to continue to focus on responding to the public health emergency in the months ahead.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Subject: AMO - COVID Update – Staff Reassignment Flexibility Provided
From: "Craig Jeffery" <craig@seguin.local.net>
Date: Fri, 17 Apr 2020 11:12:03 -0400
To: "Donna McLeod" <dmcleod@seguin.local.net>

From: AMO Communications
Sent: Friday, April 17, 2020 9:47 AM
Subject: AMO COVID Update – Staff Reassignment Flexibility Provided



April 17, 2020

AMO COVID Update – Staff Reassignment Flexibility Provided

The Ontario government has [announced](#) support to municipalities through an order O. Reg. [157/20](#) under the *Emergency Management and Civil Protection Act* (EMCPA) to provide municipal government with the flexibility for redeployment and other measures where there is local need during the outbreak including child care, social assistance, and by-law enforcement. A similar order (O. Reg. [154/20](#)) has been issued for District Social Service Administration Boards (DSSABs).

This order is temporary during the time of the declared provincial emergency and should be considered as an additional tool to assist municipal employers specifically in responding to the COVID-19 emergency. Municipalities or DSSABs will need to determine where there is a local need for staffing to deliver particular services. All other provincial orders, provincial legislation such as the *Occupational Health and Safety Act* and existing rights under the *Employment Standards Act*, as well as any guidance and safety standards prescribed by the Ontario government for COVID-19 are to be followed.

Employers are responsible for ensuring that any staff reassigned to the new duties have the required training and skills. The orders specify conditions under which the authority can be exercised. This includes requiring a municipality to provide at least 24 hours of advance notice to affected bargaining units before implementing a redeployment plan.

To exercise this authority, if it hasn't already, a municipality will need to declare an emergency under Section 4 of the EMCPA concurrent with this order. The authority provided for in this order includes the ability for municipalities to redeploy certain of their staff within the same employer or to employ volunteers to perform bargaining unit

work, cancel leaves and change assignment of work, for those priority services listed in the order.

While it provides new, temporary authority, it is not a substitute for constructive and respectful discussions with bargaining agents and potentially affected staff. As is also noted clearly in the order, this authority is for “reasonably necessary” measures which means use of the authority must be proportionate to the situation at hand.

Ultimately, the way in which this temporary authority is used will influence an employer’s future relationship with employees and bargaining agents.

This order O. Reg. 157/20 does not apply to paramedic services. Rather, the Province has provided municipal and DSSAB paramedics services the ability to hire and assign college students who have not yet completed exams or graduated, to provide services where needed that are appropriate to their competence level and scope of practice. It also does not apply to water and wastewater services, public health, or municipal long-term care services which are covered in other orders under the Act. It does not apply to fire services.

The Honourable Steve Clark, Minister of Municipal Affairs and Housing, has sent a letter to all Heads of Council regarding this order and can be [viewed](#) here.

Electricity Disconnection Ban Expanded

On March 19, 2020, the Ontario Energy Board (OEB) extended the ban on electricity disconnections for non-payment for residential customers to July 31, 2020. Now low-volume and small business customers (those who pay time-of-use or tiered electricity prices) will also be protected by the ban during this period. OEB made this change to ensure the risk of loss of electricity service, on account of arrears, would not be an added source of uncertainty at this time.

A number of local electricity distributors have taken additional steps to support their customers by waiving certain charges and making special payment arrangements during this difficult time. Contact or visit your electricity distributor’s website for more information about programs it may have put in place. Visit oeb.ca for the latest updates from the Ontario Energy Board on measures it is taking in response to the COVID-19 pandemic.

AMO’s [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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Subject: AMO - COVID-19 Update: Action Plan for Long-Term Care Homes Released and Planning Update
From: "Craig Jeffery" <craig@seguin.local.net>
Date: Thu, 16 Apr 2020 09:58:36 -0400
To: "Donna McLeod" <dmcleod@seguin.local.net>

From: AMO Communications
Sent: Wednesday, April 15, 2020 4:46 PM
Subject: AMO COVID-19 Update: Action Plan for Long-Term Care Homes Released and Planning Update



April 15, 2020

AMO COVID-19 Update: Action Plan for Long-Term Care Homes Released and Planning Update

Today, the Province released a Long-Term Care Action Plan and subsequent [regulations](#) under the *Emergency Management and Civil Protection Act* (EMCPA), in an attempt to help stop the spread of COVID-19 and protect the health and safety of Ontarians residing in long-term care homes. In particular, the [announced changes](#) to long-term care homes under the new emergency orders are intended to reduce the unintentional spread of COVID-19 which officials believe may be caused by the movement of staff among different care environments.

Ontario's COVID-19 Action Plan for Long-Term Care

Today, the Province released the [COVID-19 Action Plan: Long-Term Care](#). The Plan adds critical new measures to prevent further outbreaks and deaths from COVID-19 in long-term care homes, including:

- Aggressive testing, screening, and surveillance for staff and residents (both symptomatic and asymptomatic).
- Managing outbreaks and spread of the disease including providing public health and infection control expertise and additional training and support to current staff.
- Growing the long-term care workforce which includes redeploying staff from hospitals and home and community care.

Regarding redeployment, yesterday the Province passed [Ontario Regulation 146/20](#), under [subsection 7.0.2 \(4\)](#) of the EMCPA. It means that as of midnight, Wednesday, April 22, an employee who performs work at a long-term care home cannot work at another health service provider or a retirement home. Workers must inform each of

their employers that they subject to this order by 5pm on Friday, April 17th. Note that this order is notwithstanding any collective agreements the employee is under.

Long-term care providers must ensure that any employee of their home is not performing work elsewhere, and that the order be posted. [Regulation 147/20](#) under subsection 7.0.2 (4) of the Act titled, Work Deployment Measures in Long-Term Care Homes, enables this redeployment to happen.

Update on Bill 189 – New *Planning Act* Timelines

Yesterday [Bill 189](#) added a new section to the *Planning Act*, Sec. 70.11, which allows for temporarily suspending specified timelines for development applications during COVID 19 while the *Emergency Management and Civil Protection Act* is in effect. This relief applies retroactively to the date that the emergency was declared and took effect as of the date of Royal Assent, yesterday.

[O.Reg. 149/20](#) implements this new section of the *Planning Act*. This impacts all types of notices, appeals and interim control by laws. The details of the regulation are complex. An explanatory note from MMAH is expected to be posted on the [ERO](#) in the next few days.

This legislation allows those municipalities who want to proceed with planning applications to do so while allowing those that are not in a position to proceed to redirect efforts to dealing with the COVID emergency without fearing appeals for missing deadlines. The timelines would return to normal once the emergency ends.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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Subject: AMO - Member Update for April 20, 2020
From: "Craig Jeffery" <craig@seguin.local.net>
Date: Tue, 21 Apr 2020 10:32:59 -0400
To: "Donna McLeod" <dmcleod@seguin.local.net>

From: AMO Communications
Sent: Monday, April 20, 2020 4:01 PM
Subject: Member Update for April 20, 2020



April 20, 2020

Member Update for April 20, 2020

Planning Notice Timeline Changes Anticipated

A regulatory change for municipal *Planning Act* decisions made between February 26 and April 14 took place last week. While the regulation (O.Reg 149/20) is complex, it clearly requires that decision notices will have to be re-posted and a new 20-day appeal period will need to run once the Emergency has ended. Municipalities may choose to post now or they can wait until up to 15 days after the emergency is declared over. Planning staff should watch for an ERO posting on this issue shortly.

Province Expands List of Essential Workers That Can Access Free Emergency Child Care

The government expanded the list of essential workers able to access free emergency child care. In addition to frontline health works and first responders, others are now eligible including homeless service workers and energy power grid workers. More information on the full list is found in the [Ontario Newsroom](#) and the [amendment](#) to Ontario Regulation 51/20 under the *Emergency Management and Protection Act*.

New Regulation Temporarily Eliminates Reduced Load Periods on Roads in Southern Ontario

The Ontario Government filed [regulations](#) on April 16, 2020 to eliminate reduced load periods in some parts of southern Ontario. The regulation is intended to remove obstacles to the delivery of supplies of certain products and commodities related to the COVID-19 emergency and is temporary, expiring June 30, 2020.

Products such as: food, fuel, medical and sanitation supplies, as well as farm and paper products are included in the list. The regulations only apply in specified

municipalities or parts of municipalities named in section 3 of the regulations. Municipal governments should consult the regulations to see if they are affected.

Reduced Load Periods on municipal roads are permitted through section 122 of the *Highway Traffic Act* and are intended to protect road infrastructure during periods such as the spring melt. AMO understands that the regulations were developed following analysis that suggested roads in the affected areas were low risk for damages in spring. Other parts of the province are not affected. A letter from the Minister of Transportation to affected municipal governments is anticipated shortly.

AMO to Release OPP Detachment Board Discussion Paper

AMO is finalising a discussion paper on the establishment of new OPP Detachment Boards. Members are invited to [register to have a sneak peek](#) at the paper through a webinar presentation on Friday April 24, starting at 11:00 am with Matthew Wilson, AMO Senior Advisor.

AMO COVID-19 Webinars Series: Municipal Labour Relations during COVID-19

AMO is convening a panel discussion on labour relations on Wednesday April 22 starting at 2:00pm. Members are invited to [click here to join the discussion](#) on the 22nd. Panelists include representatives from Hicks Morley, the Ontario Municipal Human Resources Association, and AMO.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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Our Reference #: M-2020-3888

April 9, 2020

I am writing to let you know that the Ontario government is revising one element of a previous emergency order, O. Reg. 73/20 made under the *Emergency Management and Civil Protection Act*, which suspended limitation periods and procedural time periods retroactive to March 16, 2020.

The previous order was made to help Ontarians who are having difficulty meeting those time requirements as a result of the COVID-19 outbreak.

The emergency order has been amended to lift the suspension of limitation periods and procedural time periods under the *Construction Act*. This will allow for the release of holdback payments to contractors and subcontractors in the normal course, helping to resolve a potentially significant cash flow problem as a result of the order for the construction industry.

The suspension will be lifted on April 16, 2020, to give the industry time to prepare for these changes. Once lifted, parties will have the same amount of time to meet a deadline that had been remaining before the suspension began on March 16, 2020.

The amendments to the order also address the *Niagara Escarpment Planning and Development Act*. The amendments to O. Reg. 73/20 will be posted on e-Laws at:
<https://www.ontario.ca/laws/regulation/200073>.

Please note that at the time you receive this email, e-Laws may not yet be updated to reflect the amendments.

Sincerely,

A handwritten signature in black ink that reads "Doug Downey".

Doug Downey
Attorney General

Subject: Fwd: Bell accelerating rural Internet rollout in response to COVID-19
From: Ann MacDiarmid <annmacdiarmid1@gmail.com>
Date: Thu, 23 Apr 2020 12:07:56 -0400
To: Donna McLeod <dmcleod@seguin.ca>

For correspondence.

Ann

Ann MacDiarmid
annmacdiarmid1@gmail.com

Mayor - Seguin Township

705-732-6401
705-346-2210

Begin forwarded message:

From: "McDonald, Sandy" <sandy.McDonald@bell.ca>
Subject: **FW: Bell accelerating rural Internet rollout in response to COVID-19**
Date: April 23, 2020 at 11:06:01 AM EDT
To: Ann MacDiarmid <annmacdiarmid1@gmail.com>

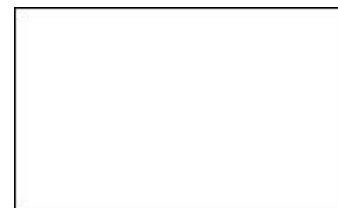
FYI



Sandy McDonald
Regional Director - Community Affairs
T: 613.785.0770 M : 613.294.4410
Toll Free (866) 990-5951

From: newsalerts@bell.mediaroom.com <newsalerts@bell.mediaroom.com>
Sent: April-23-20 8:01 AM
To: McDonald, Sandy <sandy.McDonald@bell.ca>
Subject: [EXT]Bell accelerating rural Internet rollout in response to COVID-19

News Release Issued: Apr 23, 2020 (8:00am EDT)



Bell accelerating rural Internet rollout in response to COVID-19

- Rolling out broadband Wireless Home Internet service to approximately 137,000 more homes than anticipated by the end of April
- Keeping Canada connected: Bell team stays ahead of increasing usage by consumers, businesses, governments and first responders with investment in connections and capacity across our networks

MONTREAL, April 23, 2020 /CNW Telbec/ - Bell today announced that it has accelerated the rollout of its new Wireless Home Internet (WHI) service in rural Canada as part of its response to the COVID-19 crisis, and is on track to reach 137,000 more homes than originally planned by the end of this month.

"Bell's Wireless Home Internet program is dedicated to bringing full broadband Internet speeds to rural communities and other traditionally underserved locations. And with WHI usage growing 40% over the last month, the COVID-19 crisis has clearly underscored the value of the service to customers in smaller communities," said Mirko Bibic, President and CEO of BCE Inc. and Bell Canada. "With the scale of our operations and the depth of our team, Bell is a company uniquely positioned to lead the way in delivering high-speed Internet access to rural Canada. Our accelerated rollout to 137,000 additional rural households in 180 individual communities this month is both an immediate response to COVID-19 and part of our work to connect even more rural Canadians for generations to come."

"Our government is proud of organizations across the country that are stepping up to help respond in these unprecedented times and we are thankful to Bell Canada for this initiative," said the Honourable Navdeep Bains, Minister of Innovation, Science and Industry. "We know that high-speed Internet access is no longer a luxury. It is a necessity for all Canadians. Our government is working hard, with the private sector, provinces, communities and Indigenous organizations, to make sure that rural Canadians have access to high speed Internet, no matter where they live."

"The Bell team understands our networks are critical for other frontline services to function during this crisis. Hospitals, financial institutions, transportation and delivery, grocery stores and other essential providers are counting on us to keep them connected and able to keep on serving Canadians," said Stephen Howe, Bell's Chief Technology Officer. "Bell's industry-leading capital investments of approximately \$4 billion each year in network expansion and enhancement meant Bell was in a very solid position to meet the challenge of COVID-19. We continue to work around the clock to add network capacity to meet the unprecedented demands of the crisis and ensure those on the front lines have the reliable communications support they need."

Bell broadband for rural Canada

Delivering Internet speeds of up to 25 Megabits per second now with the potential for even faster connections in future, Bell's unique Wireless Home Internet service is specifically designed to bring broadband access to homes in rural and other hard-to-reach locations. Bell ultimately plans to cover approximately 1 million homes in Atlantic Canada, Québec, Ontario and Manitoba with WHI service.

The accelerated buildout announced today will bring new or enhanced broadband access to approximately 180 communities in Québec and Ontario, including agricultural regions, smaller towns and other rural locations.

"Now more than ever, we need to stay connected," said the Honourable Maryam Monsef, Minister of Women and Gender Equality and Rural Economic Development. "I welcome Bell's leadership and the support it will offer Canadians in these challenging times. We will get through these trying times by taking care of our neighbours and staying together, apart. This announcement helps more Canadians do that."

"Bell's announcement is welcome news for rural Ontarians, especially given COVID-19 and the critical need for broadband so people can work, learn, and access services," said Allan

Thompson, Chair of the Rural Ontario Municipal Association (ROMA). "ROMA and the Association of Municipalities of Ontario have been calling for solutions and we welcome this step in seeing more rural Ontarians connected."

"Access to high-speed Internet services is of paramount importance to our communities and this is especially true during the COVID-19 crisis," said Gino Moretti, Mayor of Saint-Anicet. "Innovative technologies like the one Bell is offering help keep our citizens healthy, informed and entertained and contribute to the growth of our communities. Saint-Anicet is pleased to be one of the communities that can take advantage of these services, and we hope that the deployment will be even more extensive to keep as many people connected as possible, now and in the future."

"The improved Internet access with Bell's Wireless Home Internet has been a life changing experience for those of us in rural communities," said J. Murray Jones, Mayor of the Township of Douro-Dummer. "In my little hamlet of Warsaw, it has meant being placed on a level playing field with the rest of the world so we are very pleased that even more residents will be able to enjoy this level of service from Bell."

"Improving access to high speed Internet services for our residents and businesses continues to be one of our top priorities in Hastings County and Bell's Wireless Home Internet service is a big part of achieving this," said Rick Phillips, Reeve of Tyendinaga Township and Warden of Hastings County. "By expanding Wireless Home Internet in Hastings County, Bell is helping ensure our community can connect to the world and vastly improve our opportunities to grow and prosper. Broadband is key to our future."

Please visit Bell.ca/FastInternet to see the list of approximately 180 communities that will be covered with new or expanded Wireless Home Internet service by the end of this month and to check availability for your location.

Bell keeping Canada connected

The 40% increase in Bell Home Wireless Internet usage is one example of the unprecedented volume increases across Bell's wireless, wireline and broadcast networks due to COVID-19. Working closely with Canadian businesses, government and healthcare providers to address the surging demand for critical communications services, Bell has maintained overall network reliability of 99.99+% throughout the crisis.

Usage patterns on Bell's networks directly reflect many of the general impacts of the COVID-19 crisis on Canadians. With millions more people working remotely from home, Bell Internet data volumes have increased as much as 60% during the day and 20% in the evening. Landline and wireless voice traffic has surged by up to 200% at peak times while conference calling is up 250%, alongside increased demand for 1-800 services to support public health and other government information lines.

The increased Internet traffic, as well as a 40% increase in Bell TV volumes and a 75% jump in usage of Bell Media's Crave video streaming service, also reflects the number of families entertaining themselves at home and staying informed, including record increases in viewership of Bell Media news channels and other information services.

Supporting our customers

Bell is ready to support customers facing financial challenges due to the COVID-19 situation while also waiving certain usage charges and providing free access to a wide range of news, family and entertainment channels on Bell TV:

- To help Canadians working from home or in isolation we are waiving overage fees for residential Internet customers across our Bell brands until June 30.
- For our wireless customers travelling abroad, Roam Better and pay per use roaming charges will be waived until April 30.
- Consumer and small business customers in rural and remote locations using Turbo Hubs, Turbo Sticks and MiFi devices are receiving an extra 10GB of data and a \$10 credit.
- Bell Media's TV and radio news operations across the country continue to deliver the latest updates on the COVID-19 situation to Canadians from a local, regional and national perspective. Bell TV has made CTV News Channel, CP24 as well as other Canadian news services available as free previews for Bell Fibe TV, Alt TV and Bell Satellite TV customers. CTV News and CP24 are also available live at their web sites and on their apps.
- All Bell TV services are offering free previews of a wide range of family, educational, lifestyle and entertainment channels.
- While we have closed most retail locations, select Bell stores remain open across the country to provide essential services to customers. These stores and their operating hours can be found on our [store locator](#).
- As service volumes increase, Bell encourages customers to take advantage of MyBell, the easy-to-use self-serve option [available online](#) or as [a mobile app](#) that enables you to manage most of your Bell services. Customers can [also stay informed by visiting Bell's dedicated web page at Bell.ca/COVID-19-Update](#).

About Bell

Canada's largest communications company with more than 22 million consumer and business connections, Bell provides advanced broadband wireless, TV, Internet and business communication services throughout the country. Bell Media is Canada's premier multimedia company with leading assets in television, radio, out of home and digital media. Founded in Montréal in 1880, Bell is wholly owned by BCE Inc. (TSX, NYSE: BCE). To learn more, please visit [Bell.ca](#) or [BCE.ca](#).

The Bell Let's Talk initiative promotes Canadian mental health with national awareness and anti-stigma campaigns like Bell Let's Talk Day and significant Bell funding of community care and access, research and workplace leadership initiatives throughout the country. To learn more, please visit [Bell.ca/LetsTalk](#).

Media inquiries:

Caroline Audet
514-391-9794
caroline.audet@bell.ca
[@Bell News](#)

Investor inquiries:

Thane Fotopoulos
514-870-4619
thane.fotopoulos@bell.ca

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External Email: Please use caution when opening links and attachments / Courriel externe: Soyez prudent avec les liens et documents joints

Subject: Fwd: CENGN Newsletter - Collaboration Against COVID-19
From: Ann MacDiarmid <annmacdiarmid@seguin.ca>
Date: Tue, 14 Apr 2020 16:09:10 -0400
To: cjeffery@seguin.ca, dmcleod@seguin.ca
CC: cmadej@seguin.ca

This is for correspondence but I also wondered if Seguin has a project we would like to submit - see below.

Ann

Ann MacDiarmid Mayor		Township of Seguin 5 Humphrey Drive Seguin, ON P2A 2W8 www.seguin.ca phone: (705) 732-4300 fax: (705) 732-6347
---------------------------------------	---	--

Begin forwarded message:

From: CENGN <marketing@cengn.ca>
Date: April 14, 2020 at 11:01:31 AM EDT
To: <annmacdiarmid@seguin.ca>
Subject: CENGN Newsletter - Collaboration Against COVID-19
Reply-To: CENGN <marketing@cengn.ca>



CENGN

Calling Businesses
Looking to Validate
Solutions Addressing
the COVID-19 Pandemic

The COVID-19 pandemic has had an impact on everyone, as businesses and individuals alike have had to adjust to the challenging and fast-changing global situation. Despite the challenges, CENGN continues its mission to enable technology innovation and industry growth in Canada.

CENGN has joined forces with other members of Ontario's innovation network as part of the COVID-19 Collaboration Platform. This platform is a new initiative led by OCE (Ontario Centres of Excellence) to help Ontario innovators make the connections necessary to accelerate their products and services to market. [Click here to learn more about the COVID-19 Collaboration Platform.](#)

In addition to the Collaboration Platform, CENGN is looking to enable any Canadian tech business addressing issues related to COVID-19. This is an open call to all Canadian businesses that require infrastructure services to validate their networking solution, with a specific interest in:

- Products using cloud computing and big data solutions to support research and solutions addressing COVID-19 issues
- Products enabling remote work and that allow workforces to operate more effectively and securely in a remote setting

Together, we can respond to the global pandemic and make an impact, both locally and globally.

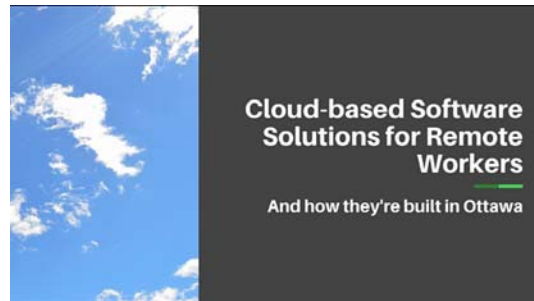
To learn more and submit a project, click the button below.

Submit a Project

Latest News



[Network Innovation Crucial for 5G](#)



[Ottawa Companies Lead the Way in Remote Working with Cloud-Based Solutions](#)

Upcoming Events



Rural & Northern Ontario Residential Broadband Webinar - Apr. 22, 2020

Current Projects



A&L Canada Laboratories



Gnowise



MAJk Systems



H2O Geomatics

New Project Alumni



[Doctalk](#)

[More Projects](#)

[CENGN Videos](#)



Jose Badillo is a Commerce Student at Carleton University. He is currently the CENGN Human Resources Student for the Winter 2020 Term.

In this iteration of our Student Spotlight series, Jose tells us about the role he took at CENGN, what the process for hiring a good student is, and how participating in the student hiring process helped him learn the importance of talent acquisition.

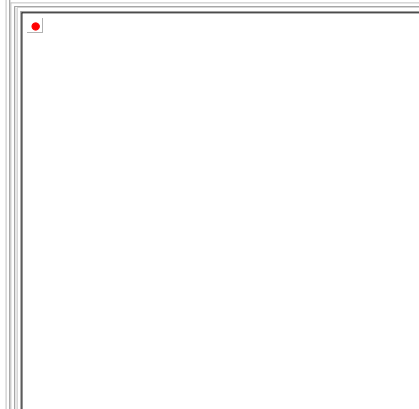
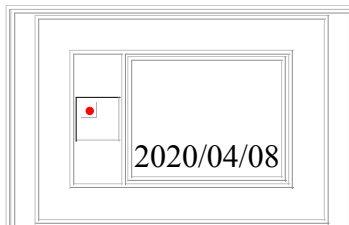


This email was sent to annmacdiarmid@sequin.ca
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)
CENGN · 555 Legget Drive · Suite 600 · Ottawa, On K2K 3B8 · Canada

Subject: [Fwd: CN, Your Community and COVID-19]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 08 Apr 2020 14:06:33 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: CN, Your Community and COVID-19
Date: Wed, 08 Apr 2020 17:43:46 +0000
From: Daniel Salvatore <daniel.salvatore@cn.ca>
To: Ann MacDiarmid <info@seguin.ca>



Dear Mayor MacDiarmid:

I hope that this correspondence finds you and your family healthy and safe during these difficult times.

The effect of the COVID-19 pandemic is being felt at every level of society forcing us to change the way we mitigate the spread of the virus. At CN, we are implementing a number of measures and changes so that the network.

CN Implemented its Multi-Phase Pandemic Plan on March 9, 2020

CN has on staff a medical team and occupational health department, who are playing a pivotal role in our pandemic take direction from the World Health Organization, as well as Provincial and Federal authorities.

CN's top priority is to ensure the safety of front line Operations crews in Transportation, Mechanical, Intermou

Some of the Measures being implemented are:

- Restricting employee travel;
- Increasing social distancing;
- Employees who have signs or symptoms of COVID-19 must self-isolate;
- Employees not required on site work from home;
- Cleaning regimens on trains, tools, yards, facilities, in terminals, bunkhouses and in our offices have been
- CN has increased both the **cleaning** and **disinfecting** frequency of all buildings and touchpoints with co
- Rail traffic control employees have been segregated into 5 highly secure sites;

- Increased cleaning at gates in our terminals and yards to keep truck drivers safe in addition to deployment
- Employees and their managers have access to a dedicated COVID-19 team to report any symptoms or to
- CN employees are kept informed regularly on measures taken under the Company's Pandemic Plan;
- Any area that may be contaminated will be evacuated and disinfected and any other employee who may
- CN employees accessing the premises of suppliers or customers can, upon request, provide a CN-issued

<https://www.cn.ca/-/media/Images/Galleries/Image%20Gallery/EF-2956-23.jpg>"<https://www.cn.ca/-/media/Imag>
AT CN WE ARE CONTINUING TO SAFELY MOVE GOODS THAT ONTARIANS NEED

CN Continues to Service its Network

Even during this unprecedented time, CN's crews, operations, engineering and mechanical teams are still work network – from trains to track. This includes continuing with our Essential Critical Infrastructure Work to ensure may be working in your community.

CN wants to assure you that we are protecting all front line staff by implementing measures under the direction their and our community partners' safety.

Should members of the public have any additional questions or concerns, they can contact the CN's Public Inq email at contact@cn.ca.

Please do not hesitate to reach out to me should you have questions, or need of further information. I remain a

N100"	Daniel Salvatore
Manager, Public Affairs, Ontario C: 647-544-3368 <i>Celebrating 100 years / Célébrons nos 100 ans</i>	

General Inquiries



Township of Seguin
 5 Humphrey Drive
 Seguin, ON P2A 2W8
www.seguin.ca
 phone: (705) 732-4300
 fax: (705) 732-6347

Emergency Child Care Services

As part of the Ontario governments commitment to open child care programs for essential front-line workers, **effective 7 am, Tuesday, April 14** the District of Parry Sound Social Services Administration Board is offering free emergency child care services to eligible emergency frontline workers during the pandemic at the following locations:

Home Child Care Program, limited spaces across the District of Parry Sound

1-705-746-9522 ext. 4361

Waubee Early Learning & Child Care Centre, 66 Waubee St., Parry Sound,

705-746-8332

Fairview Early Learning & Child Care Centre, 152 Fairview Lane, Powassan,

705-724-5462

First Steps Early Learning & Child Care Centre, 16 Toronto Ave., South River,

705-386-2552 ext. 5437

Detailed pandemic plans developed with the North Bay Parry Sound District Health Unit are in place at all locations and no more than 5 children will be in any grouping to minimize the risk of the transmission of COVID-19.

Child care programs will offer care to accommodate shift work for children ages 0 – 12 years to allow families to remain together. Spaces are limited so pre-registration with proof of employment is required and enrollment will be on a first come basis. The programs will do their best to ensure that emergency front line workers have the access to child care they require.

For eligibility verification, child care registration and all other inquiries please call the program number above.



April 8th, 2020

Seguin Township
C/O Colby Fisher
info@sequin.ca

Dear Colby Fisher:

This letter is to inform you that the historic Wasauksing Swing Bridge, owned and maintained by the Government of Canada and operated by the Wasauksing First Nation, will continue to operate on a restricted schedule throughout the 2020 boating season. The operating schedule, which came into effect on July 5, 2017, is detailed below.

The restrictions were recommended by professionally licensed bridge engineers in order to maintain the aging bridge's safety and integrity. [Transport Canada's Navigation Protection Program](#) has approved these restrictions following a thorough Navigation Impact Assessment, which included a public consultation and detailed review of bridge plans.

Indigenous Services Canada continues to work closely with the First Nation and our federal partners toward a long-term solution for safe, continued access to and from the First Nation. A further restricted operating schedule or navigation season for the historic swing bridge may also be considered for future years. We will update the public on plans for the bridge as they are confirmed.

COVID 19 Pandemic Situation and Wasauksing Swing Bridge operations

I want to make you aware of an announcement from Transport Canada regarding new measures to reduce the risk of COVID-19 transmission on commercial passenger vessels and ferries. You can find the details here: <https://www.canada.ca/en/transport-canada/news/2020/04/the-government-of-canada-announces-new-measures-for-ferries-and-commercial-passenger-vessels-capable-of-carrying-more-than-12-passengers.html>



This will have an impact on the type of vessel traffic utilizing the Wasauksing Swing Bridge while the new measures are in place. In light of the Province of Ontario's updated list of essential workplaces, construction activities are being reduced in Ontario but critical infrastructure projects will be moving ahead as planned. Although federal construction projects do not fall under provincial legislation, the Wasauksing Swing Bridge's Maintenance Services falls within the category of Major Public Infrastructure and will remain in operation.

The health and safety of the bridge operators and maintenance and repair workers remains our top priority. If at any point the health and safety of these workers at the Wasauksing Swing Bridge cannot be guaranteed, work will be suspended at the site until possible solutions and methods to try to continue operations can be implemented. We will endeavor to advise commercial barge operators directly when we become aware of potential operational delays at the bridge. We encourage you to check the Wasauksing Swing Bridge public information phone line frequently at 1-807-624-5900.

Wasauksing Swing Bridge Operating Schedule throughout the 2020 boating season

- The bridge will open at the top of the hour from 06:00 to 22:00 daily, with the exception of 13:00; the bridge will open at 13:15. (Note: During the first seven days and last seven days of the operating season, the bridge will open at the top of the hour from 09:00 to 16:00).
- The bridge will not open at the top of the hour when the 10-minute average wind speed, 10 minutes prior to the top of the hour (i.e. hh:50), exceeds 30 km/hr.
- The bridge will not open to navigation in the event of a land-based emergency.
- The bridge will open on demand for any water-based emergencies when the wind speed is 30km/hr or less.
- In the event of a land-based emergency and water-based emergency occurring at the same time, the owner is authorized to address the land-based emergency first and then open the bridge to accommodate the water-based emergency.



During the bridge's operating hours, the bridge will open at the half hour (i.e. hh:30) in the following exceptional circumstance:

- If the bridge did not open at the regularly scheduled opening at the top of the hour (i.e. 14:00), and the 10-minute average wind speed 10 minutes prior to the bottom of the hour (i.e. 14:20) is 30 km/hr or less.

The Wasauksing Swing Bridge is equipped with electronic signs displaying current average wind speeds, which are updated every 30 minutes. For up-to-the minute information on wind speeds and bridge status, please call the bridge operator directly at 705-746-9620, or tune in to VHF channel 6.

For all other comments or inquiries related to the Wasauksing Swing Bridge, please call Indigenous Services Canada's Wasauksing Swing Bridge automated information line at 807-624-5900. We aim to return calls within 24 hours. For more information, visit www.aandc.gc.ca/wasauksing-swing-bridge.

Heather Cullen
Director, Corporate Services
Ontario Region

655 Bay St, Ste. 700
TORONTO ON M5G 2K4



April 21, 2020

To: Municipalities of Ontario – by email

Re: A Resolution to Request the Province of Ontario Review the Farm Property Class Tax Rate Programme in Light of Economic Competitiveness Concerns between Rural and Urban Municipalities

Please be advised that at its March 10, 2020 meeting, the Council of the Township of Mapleton carried the following Resolution 2020-04-14:

WHEREAS the Province of Ontario implemented changes to property assessment and introduced taxation reform which came into effect in 1998;
AND WHEREAS prior to 1998 farm properties were subject to taxation at the base residential tax rate and qualified farmers applied annually to the province to be reimbursed 75% of the farm portion of the taxes paid to the local municipality;
AND WHEREAS the province changed the method of delivering farmer's rebates by creating the Farm Property Class Tax Rate Programme under the jurisdiction of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA);
AND WHEREAS rather than apply annually and wait for property tax rebates, the delivery of the programme shifted to local municipal governments and onto the property tax system;
AND WHEREAS eligible farmland assessment values are now locally subsidized by 75% of their full current value assessment (CVA) to produce a lower weighted assessment base which is used for tax rate setting purposes;
AND WHEREAS the effect of the locally subsidized weighted assessment shifts an increased burden of tax onto all other property classes within the municipality;
AND WHEREAS these taxation reforms were originally supposed to be revenue neutral and offset by funding from the Ontario Municipal Partnership Fund (OMPF) and its predecessor the Community Reinvestment Fund (CRF);
AND WHEREAS the province has been reducing support from the Ontario Municipal Partnership Fund while the cost of the farm tax rebate programme is continuously increasing;
AND WHEREAS an economically competitive agricultural industry provides affordable food and agricultural products to all Ontarians and is a provincial objective that should be cost shared amongst all of its citizens;
AND WHEREAS the cost of this programme disproportionately falls upon property taxpayers in rural municipalities;
AND WHEREAS higher property taxes in rural municipalities is creating economic competitiveness issues between rural and urban municipalities;

(over for page two)



Page 2 of 2, Mapleton Resolution
Re: Prov. Review of Farm Property Class Tax Rate Programme

AND WHEREAS the province hasn't undertaken a review of this programme since it was implemented in 1998;

NOW THEREFORE the Council of the Township of Mapleton requests that:

1. The Province of Ontario undertake a review of the Farm Property Tax Class Rate Programme to determine:
 - a. The appropriateness of the cost of the Farm Property Tax Class Rate Programme falling disproportionately amongst rural residential and business property owners when the benefit of an economically competitive agricultural industry and affordable food and agricultural products is a provincial objective that should be shared amongst all taxpayers in Ontario;
 - b. The adequacy of funding being provided to rural municipalities to offset the cost of the Farm Property Tax Class Rate Programme;
 - c. The differences between the amount of property taxes paid in rural and urban municipalities and the root causes of those differences;
 - d. Economic competitiveness concerns with disproportionately higher average property taxes being paid in rural municipalities;
 - e. Other methods of delivering the farm tax rebate programme to farmland owners where the cost can be shared province-wide.

AND BE IT FURTHER RESOLVED THAT this motion be sent to Hon. Doug Ford, Premier of Ontario, Hon. Steve Clark, Minister of Municipal Affairs and Housing, Hon. Rod Phillips, Minister of Finance, Hon. Ernie Hardeman, Minister of Agriculture, Food & Rural Affairs, MPP Randy Pettapiece, Hon. Ted Arnott, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA) and Association of Municipalities of Ontario (AMO).

Attached you will find the County of Wellington Committee Report dated January 16, 2020 regarding the 'Farm Property Class Tax Rate Programme' for review and consideration.

Should you have any questions or concerns, please contact the undersigned.

Sincerely

Larry Wheeler
Deputy Clerk

Attach. (1)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-902

Dear Heads of Council / Clerks and CAOs:

Nothing is more important than protecting the health and well-being of all Ontarians. Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of the virus.

Our government knows that an increasing number of municipalities are responding to the COVID-19 outbreak by diverting resources to essential services, instructing non-essential staff to work from home and suspending in-person meetings. We appreciate that the current situation is not “business as usual,” and that meeting statutory timelines associated with decisions on planning applications can be difficult, if not impossible.

In response to requests from municipalities and the Association of Municipalities of Ontario, our government intends to introduce legislation in the coming weeks to allow for the suspension of specified timelines associated with land use planning matters that could be applied retroactively to the date that an emergency was declared. If passed, these changes would provide authority for the Minister of Municipal Affairs and Housing to give municipalities time to focus on the COVID-19 outbreak.

If approved, municipalities and planning boards would still be able to make decisions on land use planning matters during this time if they so desired and can consider using electronic and virtual channels as appropriate to engage and solicit feedback from the public on land use planning matters. It is vital for the economy that we move the administrative process along to the best of our collective ability in order to continue the important job of creating housing and keeping infrastructure projects moving.

Municipalities that instead wish to pause their consideration of planning applications and direct their resources and attention to more immediate priorities would be permitted to do so without the threat of appeal.

We know that such a change could have a significant effect on your municipality’s land use planning matters, but it is necessary to ensure we can all offer our full support to help our health care sector to stop the spread of COVID-19.

.../2

Our government also supports growth paying for growth and ensuring municipalities have the tools to ensure complete communities are built. Therefore, we will also be proposing amendments to the *Development Charges Act* to ensure these important principles would continue during the COVID-19 outbreak.

If passed, our proposed changes would allow municipalities to continue to use their existing development charge bylaw during the COVID-19 outbreak and for a short period thereafter. We know that if a municipality's development charge bylaw is scheduled to expire in the coming months it would be difficult to replace given the current situation. We are taking this measure to ensure municipalities can continue to count on this vital source of revenue for local infrastructure and services.

We have also extended the current Environmental Registry of Ontario posting related to community benefits charges until April 20, 2020. The extension of the Environmental Registry of Ontario posting along with the proposed development charge changes will allow municipalities more time to consider the alignment of future development charge bylaws with the new community benefits tool to support local growth.

Let me assure you that our government is working to support you, our municipal partners, and will continue to work collaboratively to keep all Ontarians safe.

Further details and information will be provided once the legislation is introduced.

Sincerely,



Steve Clark
Minister

c. Association of Municipalities of Ontario

**Ministry of Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-1284

April 16, 2020

Dear Head of Council:

As you know, on March 17, 2020, our government declared a provincial emergency pursuant to the authority granted under the *Emergency Management and Civil Protection Act* (EMCPA). I am writing to update you that on April 16, 2020, our government issued an emergency order under the EMCPA (O. Reg. 157/20) to provide municipalities with the flexibility to deploy certain of their staff to where they are needed most. At this critical time, it is important that municipalities continue to work collaboratively and engage in good faith with their bargaining agents. The order is effective immediately and we intend for it to remain in effect for the duration of the declared provincial emergency.

I know that these are challenging times for municipalities, particularly as the situation around us changes so quickly. In these unprecedented times, I have heard a strong and consistent message from municipalities and numerous sector organizations that the authority to enable work deployment similar to what has been provided by the Province for hospitals and public health units is urgently needed to ensure continuity of critical services.

I thank you for sharing these concerns. We have heard you and have worked quickly to issue this order. This order is a temporary measure and provides your municipality – as an employer – the authority to take any reasonable measure necessary to respond to COVID-19 with respect to internal work deployment.

In order to exercise this authority, if it hasn't already, the municipality will need to also declare an emergency under section 4 of the EMCPA concurrent with this order. The authority provided for in this order includes the ability for municipalities to redeploy certain of their staff within the same employer or to employ volunteers to perform bargaining unit work, cancel leaves and change assignment of work, for those priority services listed in the order.

The orders specify conditions under which the authority can be exercised. This includes requiring a municipality to provide at least 24 hours of advance notice to affected bargaining units before implementing a redeployment plan. The *Occupational Health and Safety Act* and existing rights under the *Employment Standards Act* will continue to apply. Municipalities, as employers, are required to comply with all provincial orders, as

well as any guidance and safety standards prescribed by the province for COVID-19. They are also responsible for ensuring that any staff being reassigned to new duties have the required training and skills. Full details of the orders can be reviewed online at [Ontario.ca/alert](https://ontario.ca/alert).

I want to acknowledge and applaud the proactive efforts that many municipalities have already taken to engage in good faith with their bargaining agents to keep their staff employed and safe, and to establish local arrangements to redeploy employees to high-need areas. I would also encourage municipalities to continue leveraging their existing authorities as employers and building on pre-existing relationships and structures with your bargaining agent partners, such as joint health and safety committees, to address staffing needs and allocate resources.

Moreover, as you and others in your organization consider whether and how you will exercise the authority under the emergency order, I would ask that you maintain the following important objectives:

- In making staffing decisions, first provide opportunity for full-time work to existing part-time staff before seeking out and employing extra full-time staff from outside your organization.
- In redeploying staff, should there be a difference in the terms and conditions of work, in the different departments of the organization, the expectation is that staff will not receive a lower wage than their home position.

Municipalities are encouraged to review this and other applicable orders (available on the Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert)) and work with their legal counsel for advice and understanding of the flexibility it provides to you in managing your organizations.

If your municipality chooses to implement the authority in these orders, I would ask that you keep my staff apprised by letting your local Municipal Services Office know when you use it. If your municipality has any further questions regarding this order, we encourage contacting [your local Municipal Services Office](#).

I thank you for your continued support and collaboration in these challenging times. This collaborative relationship is critical at all times, and never more so than during this emergency.

Head of Council
Page 3

Visit Ontario's [website](#) to learn more about how the province continues to protect Ontarians from COVID-19

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

- c: Chief Administrative Officers
Municipal Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario
Cam Guthrie, Chair, Large Urban Mayor's Caucus of Ontario
Karen Redman, Chair, Mayors and Regional Chairs of Ontario
Jane Albright, President, Ontario Municipal Human Resources Association

Subject: Fwd: Province Passes the Coronavirus (COVID-19) Support and Protection Act
From: Ann MacDiarmid <annmacdiarmid@seguin.ca>
Date: Tue, 14 Apr 2020 17:21:26 -0400
To: dmcleod@seguin.ca

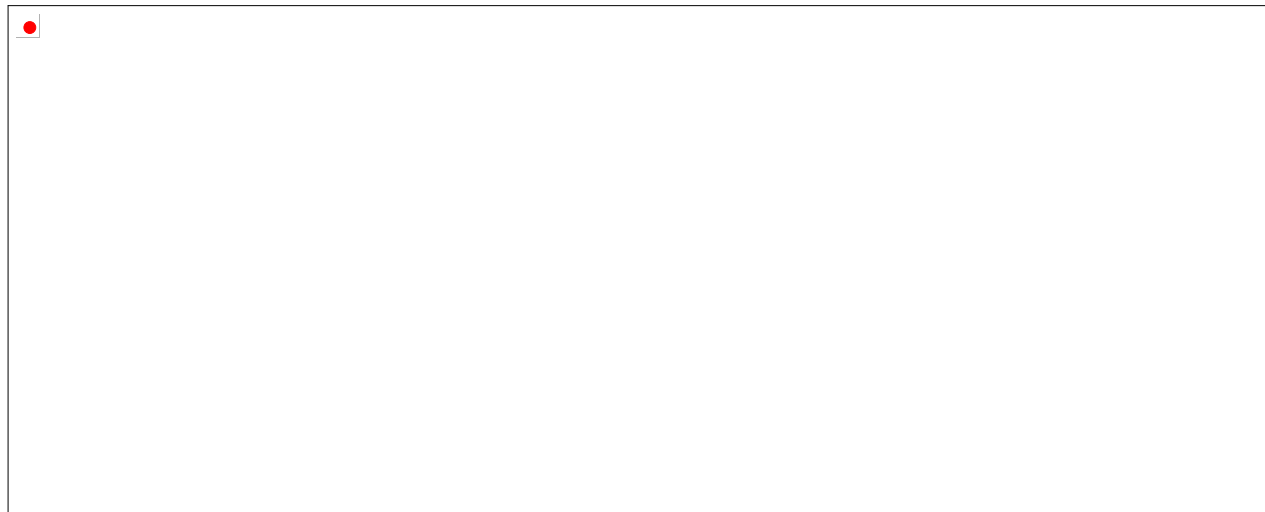
More correspondence. Thanks



Begin forwarded message:

From: "Municipal Finance Officers Association of Ontario" <no-reply@mfoa.on.ca>
Date: April 14, 2020 at 4:51:49 PM EDT
To: annmacdiarmid@seguin.ca
Subject: Province Passes the Coronavirus (COVID-19) Support and Protection Act
Reply-To: no-reply@mfoa.on.ca

 MFOA Logo



Hello ,

**COVID-19 Pandemic: Latest Updates from
the Province**

Updates as of April 14, 2020

[Click here](#) to visit MFOA's COVID-19 Response and Resources page.

On [April 14](#), the Ontario Legislative Assembly was recalled for a brief session. The Province's State of Emergency is now extended until May 12, 2020. The legislature also passed the *Coronavirus (COVID-19) Support and Protection Act* which amends various Acts. The following is a brief summary of municipal implications. For any questions, please contact Christine Duong (christine@mfoa.on.ca).

Planning Act

The Planning Act is amended to enable municipalities to suspend local planning decision timelines during a declared state of emergency.

These changes will temporarily pause the need for municipalities and planning boards to make planning decisions within specified timelines without the risk of appeal. If municipalities choose to process planning applications, they may still do so by holding virtual/electronic public meetings and making decisions on planning matters during the COVID-19 outbreak.

Development Charges Act

The Development Charges Act is amended to allow municipalities with an expiring development charges by-law to use their existing by-law during the current emergency and for 6 months following the end of the emergency declaration. This change allows municipalities to continue to charge fees on new construction.

Police Services Act

The Police Services Act is amended to empower the Solicitor General to provide municipalities with an extension on the deadline to prepare and adopt a community safety and well-being plan. The Solicitor General can extend the deadline past January 1, 2021.

Education Act

The Education Act is amended to allow school boards with an expiring education development charge (EDC) by-law to use their existing by-law for an additional 6 months after the end of the COVID-19 outbreak, so they can continue to charge fees on new construction.

Construction Act

On April 9, 2020, [O. Reg. 73/20](#) under the *Emergency Management and Civil Protection Act* was amended to lift the suspension of limitation periods and procedural time periods under the

Construction Act. This revision will allow for the release of holdback payments to contractors and subcontractors in the normal course.

The suspension will be lifted on **April 16, 2020**. Once lifted, parties will have the same amount of time to meet a deadline that had been remaining before the suspension began on March 16, 2020.

Our Sponsors



Contact Us:

Municipal Finance Officers' Association of Ontario
2169 Queen Street East, 2nd Floor
Toronto, Ontario, M4L 1J1
Tel.: (416) 362-9001
Fax: (416) 362-9226

[Unsubscribe](#)

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Municipality of Killarney

April 14, 2020

Mail & Email: premier@ontario.ca

Main Office:

32 Commissioner Street
Killarney, Ontario
P0M 2A0

Tel: 705-287-2424

Fax: 705-287-2660

E-mail:

inquiries@municipalityofkillarney.ca

Public Works Department:

1096 Hwy 637
Killarney, Ontario
P0M 2A0

Tel: 705-287-1040

Fax: 705-287-1141

website:

www.municipalityofkillarney.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building -- Room 281
Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford:

The Municipality of Killarney is asking for your assistance in keeping our community safe.

The Village of Killarney has a permanent population of less than 400 people, the majority being vulnerable seniors. As a popular tourist destination, we understand that people want to continue to visit the Municipality and seasonal residents are starting to travel to their cottages.

We feel however, that in order to protect our permanent residents, we need to be able to establish some restrictions on non-essential travel to and from the community. I attach hereto council resolution 20-146 for your consideration.

The Municipality is doing everything possible to keep our residents safe and healthy and is following the Provincial Orders for the prevention of the spread of COVID-19. All Municipal buildings are now closed to the public; gatherings of over 5 people are prohibited; the Provincial Parks and trails are closed, as is the Municipal Boat Launch and non-essential businesses. We have closed our airport to all but emergency air traffic. Residents are practicing social distancing and are currently asking family and friends not to visit. The Mayor has issued a press release (*attached*) asking people to refrain from visiting the Municipality for as long as the Province of Ontario is under a State of Emergency. We have also requested that our seasonal residents not travel to their cottages. Understandably, there have been some cottagers not pleased with this appeal from the Municipality, however we feel it is a necessary step to ensure the safety of our permanent residents.

April 14, 2020

Page 2

Nothing is more important than protecting the well-being of our residents and supporting you in safeguarding the health of all Ontarians during this crisis.

Therefore, we are respectfully requesting that in collaboration with the Solicitor General's Office, you implement a further emergency order restricting travel into the boundaries of the Municipality of Killarney as permitted under the Emergency Management and Civil Protection Act [EMCPA], paragraph 7.0.4 (2) to assist in keeping our Municipality safe.

The residents, staff, Council and Mayor of the Municipality of Killarney thank you for your commitment to fighting COVID-19 to protect the people of Ontario.

We look forward to receiving a response to our request. Stay well.

Sincerely,

THE MUNICIPALITY OF KILLARNEY



(Mrs.) Candy K. Beauvais
Clerk-Treasurer

/ckb

Attachments [4]

cc:

Solicitor General Sylvia Jones

[sylvia.jones@pc.ola.org]

Minister Steve Clark – Municipal Affairs & Housing

[steve.clark@pc.ola.org]

Mike Mantha, MPP Algoma-Manitoulin

[mmantha-qp@ndp.on.ca]

Norm Miller, MPP Parry Sound-Muskoka

[norm.miller@pc.ola.org]

Frances Gelinis, MPP Nickel Belt

[fgelinis-qp@ndp.on.ca]

All Municipalities in Ontario



*The Corporation of the Municipality of Killarney
32 Commissioner Street
Killarney, Ontario
P0M 2A0*

MOVED BY: Jim Rook
SECONDED BY: Barbara Anne Haitse

RESOLUTION NO. 20-146

WHEREAS the World Health Organization has declared the COVID-19 Virus a world-wide pandemic; and

WHEREAS all levels of Government in Canada are taking precautionary measures to help protect their citizens and communities and slow the spread of this virus; and

WHEREAS the Emergency Management and Civil Protection Act (EMCPA) states that the Provincial Government of Ontario may make orders in respect of a list containing 14 subject matters; and

WHEREAS most of these 14 subject matters which could become provincial emergency orders, have not yet been implemented by the province, but could be at any time; and

WHEREAS these measures include social distancing and avoiding public gatherings of more than 5 persons; and

WHEREAS the duration of these measures is unknown at this time; and

WHEREAS the EMCPA section 7.0.4 [2] provides the authority for the Province to regulate or prohibit travel or movement to, from or within any specified area; and

WHEREAS the Council for the Municipality of Killarney is extremely concerned for the health and safety of our community of less than four hundred (400) permanent residents; and

WHEREAS the majority of our permanent residents are vulnerable seniors who may become at risk through the influx of visitors and seasonal residents into the municipality;

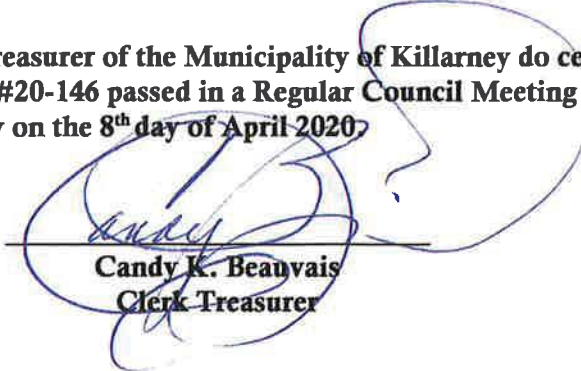
THEREFORE BE IT RESOLVED THAT Council hereby requests Premier Ford in collaboration with the Solicitor General's office, pass a further emergency order restricting travel into the boundaries of the Municipality of Killarney as permitted under the EMCPA paragraph 7.0.4 [2] to assist in keeping our municipality safe;

FURTHER THAT copies of this resolution be sent to the Premier of Ontario, the Office of the Solicitor General, the Minister of Municipal Affairs & Housing; our local MPP's and all municipalities in Ontario.

RECORDED VOTE		
	<i>FOR</i>	<i>AGAINST</i>
Z. DIMITRIJEVIC	<u> x </u>	<u> </u>
B. HAITSE	<u> x </u>	<u> </u>
M. REIDER	<u> x </u>	<u> </u>
J. ROOK	<u> x </u>	<u> </u>
V. ROOK	<u> x </u>	<u> </u>
N. WIRTZ	<u> x </u>	<u> </u>

CARRIED

I, Candy K. Beauvais, Clerk-Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #20-146 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 8th day of April 2020



Candy K. Beauvais
Clerk Treasurer

Municipality of Killarney Ontario

Press Release

April 9, 2020

The Municipality of Killarney is asking for assistance from the public in keeping their entire community safe.

The Village of Killarney has a permanent population of less than 400 people, the majority being vulnerable seniors. As a popular tourist destination, and with tourism being the economic mainstay of the Municipality, it is with great sadness that we ask people to refrain from visiting the Village for as long as the Province of Ontario is under a State of Emergency. The Municipality's request also extends to our Ward 2 tourist areas of Hartley Bay Road, Key River and Pickerel River.

The Municipality is doing everything possible to keep their residents/Municipality safe and healthy and is following the Provincial orders for the prevention of the spread of Covid-19. All Municipal buildings are now closed to the public; gatherings of over 5 people are prohibited; the Provincial Parks and trails are closed, as is the Municipal Boat Launch and non-essential businesses.

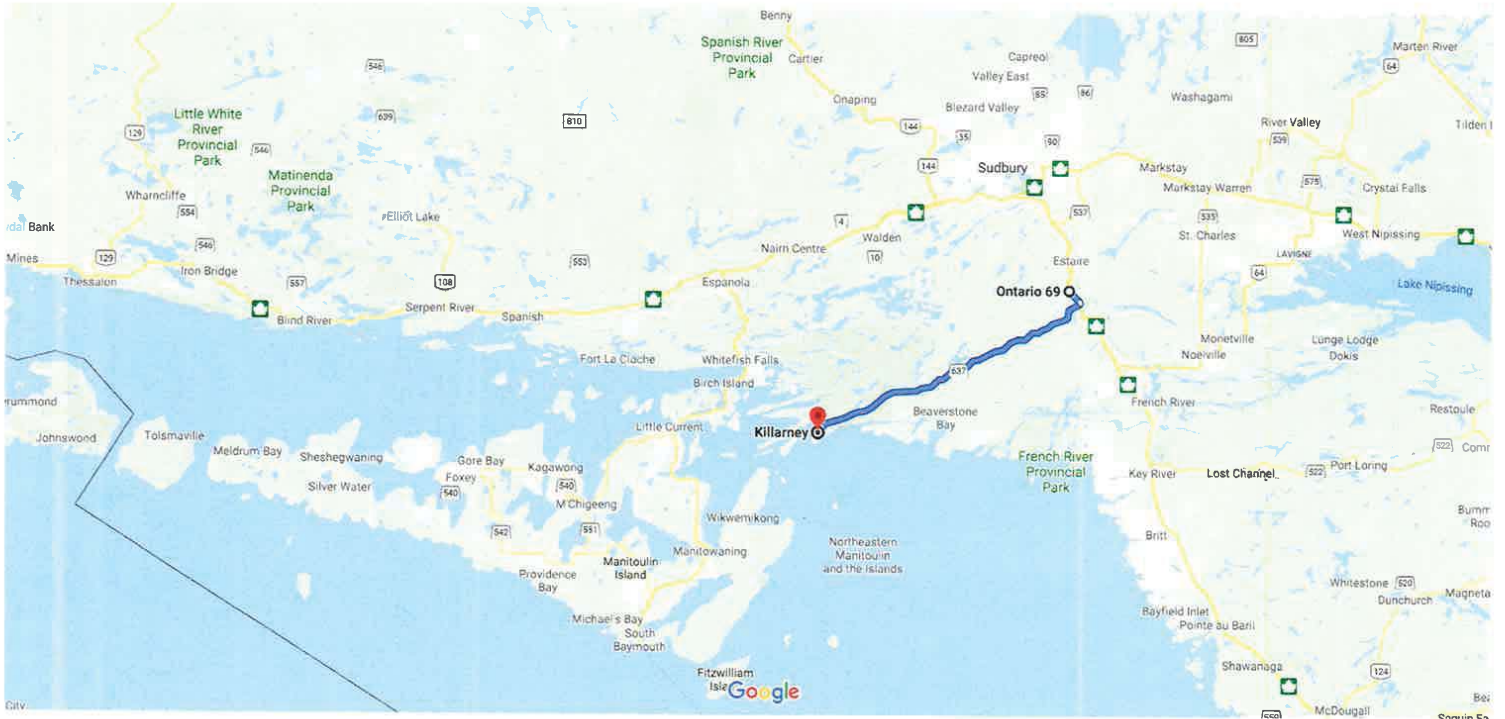
The residents are practicing social distancing and are currently asking family and friends not to visit. The expert advice is that social distancing and staying home will hopefully shorten the timeline to have restrictions removed.

This is a time of great uncertainty; however, we do know that with everyone's help and cooperation, we can get through it. The residents, staff, Council and Mayor of the Municipality of Killarney thank you for kindly heeding this request and look forward to welcoming you to our Municipality again soon.

Virginia Rook

Mayor






Municipality of Killarney

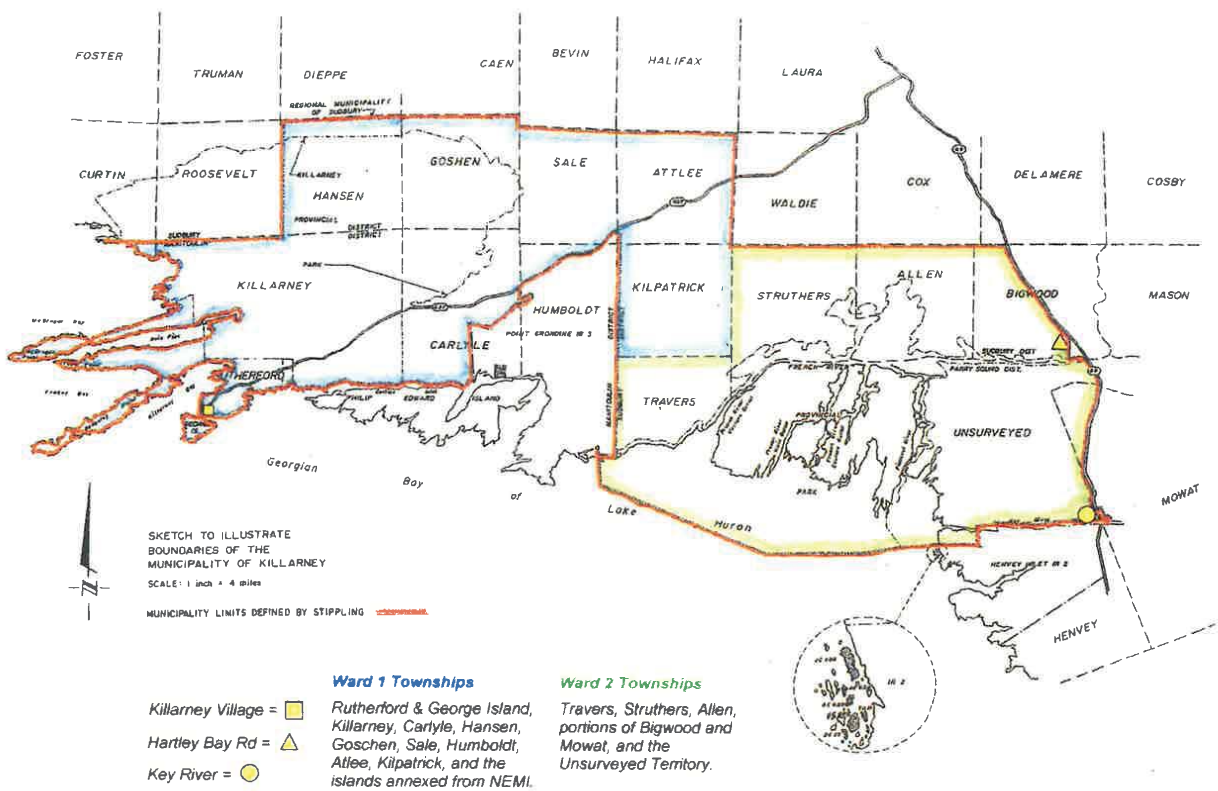


Map data ©2020 Google 20 km

 via ON-637 49 min
Fastest route 71.2 km

Explore Killarney

-  Restaurants
-  Hotels
-  Gas stations
-  Parking Lots
-  More





Subject: [Fwd: Downstream - MWC Newsletter (Spring 2020)]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 08 Apr 2020 14:06:05 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: Downstream - MWC Newsletter (Spring 2020)
Date: Wed, 8 Apr 2020 14:57:31 +0000
From: Muskoka Watershed Council <info@muskokawatershed.org>
Reply-To: Muskoka Watershed Council <info@muskokawatershed.org>
To: <info@seguin.ca>

Spring 2020

[View this email in your browser](#)



A message from MWC's Chair about COVID-19

An infographic titled 'PHYSICAL DISTANCING' with a blue and white color scheme. It includes icons for handwashing, shopping, and social distancing. The text provides instructions on how to practice physical distancing, such as avoiding crowded places, wearing masks, and staying home. It also includes a 'Remember to:' section with reminders to wash hands for 20 seconds and avoid touching surfaces. A 'NOTE' at the bottom explains the 14-day period for quarantine and provides contact information for more information.

PHYSICAL DISTANCING

Together, we can slow the spread of COVID-19 by making a conscious effort to keep a physical distance between each other. Physical distancing is proven to be one of the most effective ways to reduce the spread of illness during an outbreak. With patience and cooperation, we can all do our part.

What does physical distancing mean?

This means making changes in your everyday routines in order to minimize close contact with others, including:

- avoiding crowded places and non-essential gatherings
- avoiding close greetings, such as handshakes
- limiting contact with people at higher risk (e.g. older adults and those in poor health)
- wearing a distance of at least 2 arms lengths (approximately 2 metres) from others, as much as possible

Here's how you can practice physical distancing:

- greet with a wave instead of a handshake, a kiss or a hug
- stay home as much as possible, including for meals and entertainment
- shop or take public transportation during off-peak hours
- conduct virtual meetings
- limit online playdates for your kids
- use technology to keep in touch with friends and family if possible
- use food delivery services or online shopping
- exercise at home or outside
- work from home

Remember to:

- wash your hands often for at least 20 seconds and avoid touching your face
- cough or sneeze into the bend of your arm
- avoid touching surfaces people touch often

If you're concerned you may have COVID-19:

- separate yourself from others as soon as you have symptoms
- if you are outside the home when a symptom develops, go home immediately and avoid taking public transit
- stay home and follow the advice of your Public Health Authority when recommended isolated
- call ahead to a health care provider if you are ill and seeking medical attention

NOTE: This information is for the general population. The Government of Canada is implementing an Emergency Order under the Quarantine Act that requires persons entering Canada—whether by air, sea or land to:

- **isolate** for 14 days if they have symptoms of COVID-19
- **quarantine** (quilt isolation) themselves for 14 days, if they are asymptomatic in order to limit the introduction and spread of COVID-19

The 14-day period begins on the day the person enters Canada.

FOR MORE INFORMATION:

canada.ca/coronavirus 1-833-784-4397

Public Health Agency of Canada / Santé publique Canada

Canada

In light of the ongoing pandemic, MWC is following the District of Muskoka's lead by taking precautionary measures in order to protect the health and wellness of our staff and volunteers. These measures follow the recommendations provided by the provincial and federal levels of government as well as health authorities.

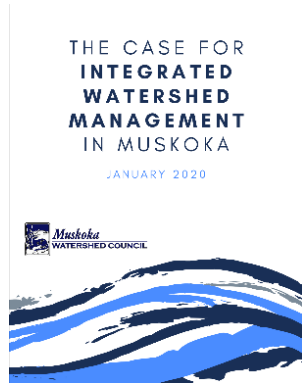
To help avoid the spread of COVID-19, MWC's office is currently closed and all staff are working remotely. They are still happy to assist you over the phone at 705*645*2100 x4387 or via email at info@muskokawatershed.org.

At this time, MWC is assessing our operations, programs, and services to ensure the safety of staff, volunteers and others. While in-person meetings are on hold indefinitely, smaller sub-committee meetings are proceeding by teleconference and webconference as needed. Activity is continuing on many of MWC's initiatives and you can read about some of them below.

We expect to be able to update you with more information in the coming weeks.

Stay safe.
Geoff Ross, Chair

Integrated Watershed Management paper now available

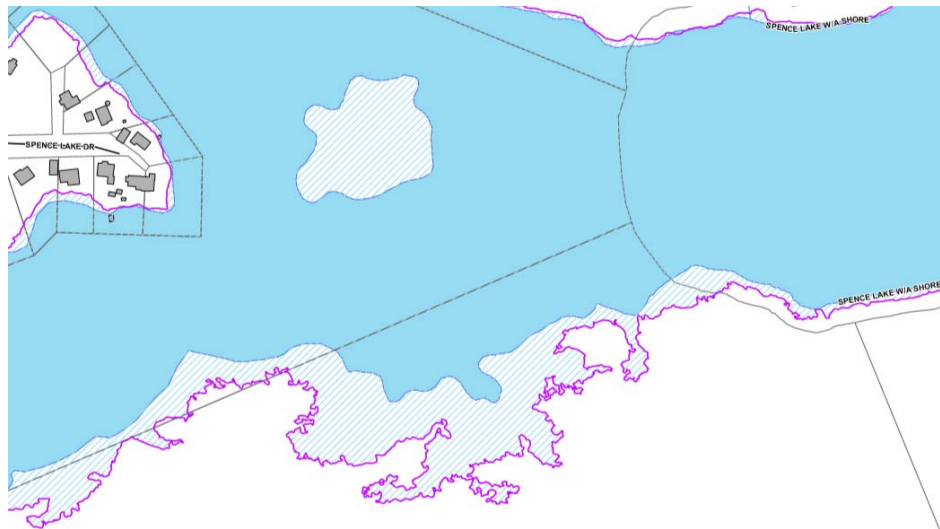


MWC approved a paper at its January meeting outlining the need for integrated watershed management (IWM) in Muskoka. The paper formed the basis for MWC's submission to the Muskoka Watershed Advisory Group and contains a number of recommendations for how to implement IWM in Muskoka.

MWC recommends that an advanced form of integrated watershed management (IWM) be implemented in Muskoka, ultimately to drive all aspects of environmental management and land-use planning. Recognizing the strong dependence of the economy and community on a high quality environment, IWM can be designed to meet the needs and goals of every business owner, wage earner, property owner and visitor in the watershed. By integrating socio-economic criteria with environmental management, IWM is intended to create more sustainable communities.

[READ MORE](#)

District releases updated floodplain mapping for parts of Muskoka



The District Municipality of Muskoka (DMM) acquired updated floodplain mapping for parts of the Muskoka River Watershed in February and has made the mapping available to the public via its website at <https://www.muskoka.on.ca/en/live-and-play/flood-plain-mapping.aspx>.

Efforts to acquire updated floodplain maps began in 2018 when DMM received Federal

funds through the National Disaster Mitigation Program (NDMP). The project goal was to update information about Muskoka's local waterways, particularly with regard to Muskoka's most vulnerable floodplains, in order to assist in the development of appropriate communication and mitigation strategies for areas most affected by recent and potential future flood events. The mapping does not cover the full extent of every watercourse in the district, but rather focuses on the largest lake chains, river segments and some of the more developed areas.

In addition to the maps, the website includes resources and information such as preventative measures that property owners can take to be prepared for rapid changes that could cause potential flooding in flood-prone areas. The District will continue to update the floodplain mapping webpage with project information, FAQ's and other resources over the upcoming weeks.

[VIEW THE MAPS](#)

Algae monitoring pilot project to continue in 2020

While data is still being analyzed from the 2019 field season, plans are moving ahead to continue the pilot program for another year in cooperation with volunteers from the Leonard Lake Stakeholders' Association, Muskoka Lakes Association, Peninsula Lake Association and Three Mile Lake Association. Stay tuned for more details in the next MWC newsletter!



Check out the Love Your Lake website at www.loveyourlake.ca for tips and resources for keeping your shoreline healthy!

Volunteer this spring with Birds Canada

Species at Risk Spotlight

SNAPPING TURTLE
Chelydra serpentina
Status: Special Concern



There are 46 Species at Risk in the Muskoka-Parry Sound area, including the Snapping Turtle, the largest freshwater turtle in Canada at up to 36 cm in length and 16 kg in weight.

Snapping Turtles spend most of their lives in shallow water, hiding under the soft mud and leaf litter with only their noses exposed to the surface to breathe. During the nesting season, from early to mid summer, females travel overland in search of a suitable nesting site, usually gravelly or sandy areas along streams and, unfortunately, roads.

Since it takes up to 20 years for a Snapping Turtle to reach maturity, adult mortality greatly affects the species' survival.

Learn more about this species at risk, where you're likely to find it in Muskoka, and how you can help protect it and its habitat in the Species at Risk Factsheet.

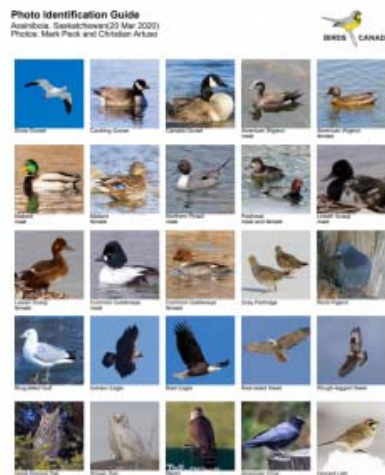
A new way to discover birds in your region

Birdwatching is a great activity to participate in while physical distancing and Birds Canada has a great new resource to get you started!

Do you need help learning to identify the birds in your area? Are you looking for a family-friendly resource?

With the Birds in Your Region Photo Identification Guide, you can create a photo bird guide customized for your area and the time of year.

Check it out at
<https://www.birdscanada.org/a-new-way-to-discover-birds-in-your-region/>.



Key Events

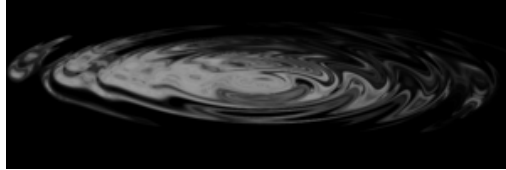
MWC Meeting Dates (all are welcome to attend): In-person meetings are cancelled indefinitely. Remote meetings may be held in the future.

MWC Working Group Meeting Dates: In-person meetings are cancelled indefinitely. Remote meetings may be held in the future.

MWC Sub-committee Meetings: Various MWC Project Sub-committees (e.g. Algae, Integrated Watershed Management, Strategic Planning, etc) continue to meet remotely. If interested in participating, please contact MWC 705*645*2100 x4278.

October 17 – **2020 Muskoka Summit on the Environment** at the Rene Caisse Theatre in Bracebridge. Theme: Creating Climate-Resilient Communities! <https://muskokasummit.org/>

Interested in helping MWC address environmental issues facing Muskoka and beyond? Call us at 705*645*2100 x4278!



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Bracebridge, Ontario P1L 1N3
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NEWS RELEASE

For immediate release: April 22, 2020

COVID-19 TESTING RAMPING UP IN NORTH BAY PARRY SOUND DISTRICT

NORTH BAY, ON – Testing for COVID-19 has increased in the North Bay Parry Sound District Health Unit's (Health Unit) region. The number of residents who were tested for COVID-19 between April 13 and 19, more than doubled from the seven days previous. The increase aligns with the province's announcement to expand COVID-19 testing in Ontario.

In addition to testing the general public who are experiencing symptoms, the province is now requesting the proactive testing of several priority groups. Ontario is committed to protecting the most vulnerable in our communities and those that protect them. Priority groups include:

- Hospital inpatients;
- Residents of long-term care and retirement homes;
- Health care workers, caregivers, care providers, paramedics, and first responders, including police and firefighters;
- Remote, isolated, rural and Indigenous communities;
- Other congregate living centres, including homeless shelters, prisons and group homes;
- Specific vulnerable populations, including patients undergoing chemotherapy or hemodialysis and requiring transplants, as well as pregnant persons, newborns and cross-border workers; and
- Other essential workers, as defined by provincial orders.

“Due to a global supply shortage and initial laboratory testing capacity issues the province was unable to test as frequently as we would have liked,” said Dr. Chirico, Medical Officer of Health of the North Bay Parry Sound District Health Unit. “Now that supplies are available the increased testing will help determine how prevalent COVID-19 is in our region.”

Individuals who suspect they may have COVID-19 are still to call their healthcare provider, Telehealth or the Health Unit before they are referred to an assessment and testing centre. At the assessment and testing centre an assessment for COVID-19 will be done by a primary healthcare provider, they will then decide if a test for COVID-19 is required.

Currently, there is no specific treatment for COVID-19. It is important to remember that most people with COVID-19 have no symptoms or mild symptoms. People who are mildly ill should isolate and care for themselves at home. Most will recover in one to two weeks by simply treating the symptoms.

If you think you may have COVID-19 symptoms or have been in close contact with someone who has it, first self-isolate and then use [Ontario's Self-Assessment Tool](#) to see if you need to seek further care. If you need further assistance call your health care provider or the Health Unit at [1-800-563-2808](tel:1-800-563-2808). This will help keep the

emergency room resources available for trauma and emergent care patients. If you have severe symptoms, such as difficulty breathing, you should call 911 and tell them your travel history and your symptoms.

Visit [Ontario's website](#) to learn more about how the province continues to protect Ontarians from COVID-19.

For more information, please visit myhealthunit.ca/COVID-19.

-30-

Media Inquiries:

Alex McDermid, Public Relations Specialist

P: 705-474-1400, ext. 5221 or 1-800-563-2808

E: communications@healthunit.ca

Subject: [Fwd: OGRA's Weekly Detour: April 8, 2020]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 08 Apr 2020 10:29:10 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: OGRA's Weekly Detour: April 8, 2020
Date: Wed, 08 Apr 2020 08:51:03 -0500
From: The Weekly Detour <ogra@multibriefs.com>
Reply-To: ogra@multibriefs.com
To: info@seguin.ca

This message was sent to info@seguin.ca

April 8, 2020



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INDUSTRY HEADLINES

[Expect to see more military vehicles, personnel on GTA roads](#)



CityNews

National Defence said the public can expect to see a larger number of military vehicles and staff on GTA roadways starting on Monday. The military said Sunday they will be moving hundreds of Canadian Armed Forces members from across the province to Canadian Forces Base (CFB) Borden as part of a task force to help with the COVID-19 fight. [READ MORE](#)

[Badley Bridge construction on schedule despite pandemic precautions](#)



Wellington Advertiser

Road construction and maintenance projects are expected to continue around the county this spring and summer, though some schedules are being altered in response to COVID-19 restrictions. County engineer Don Kudo updated Wellington County council on road department activity during a special teleconference county council meeting on March 31. [READ MORE](#)

Motorcyclists don't seem to be heeding COVID-19 warnings: OPP

OrilliaMatters

Despite daily reminders to Ontarians to stay home and avoid non-essential travel, a number of recent motorcycle sightings on Ontario Provincial Police-(OPP)-patrolled roads suggests that some motorcyclists may not be taking the message seriously. With warmer temperatures in store, the OPP is issuing a reminder about the unique risks posed to this vulnerable road user class, which may include additional risks due to the COVID-19 pandemic. [READ MORE](#)





Now is not the time for street racers to take advantage of empty roads

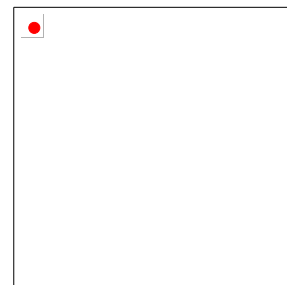
Globe and Mail

There is no problem so bad that human beings cannot make it worse. This truism has been made clear on our highways in the wake of COVID-19 and social distancing. People are staying home. The roads are as empty as they've ever been — and this has led certain individuals to try to make them their personal speedways. [READ MORE](#)

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- [Our expert Roads Specialist will drive your roads and highways, identify exposures and provide solutions that, when implemented, can lead to reduced risk.](#) 
- [Choose to Make Your Community Safer - We Offer Municipal Clients Fleet Management Evaluations](#) 
- [The more you know about your fleet, the better prepared you'll be to mitigate risk. We can help!](#) 



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Managing a road system is complex, learn how to decipher and breakdown all the complexities, as we go beyond just the pavement in Managing Your Roads, May 20 and 21. We have converted this course to an online experience so you can attend and learn from your laptop. [READ MORE](#)

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Visit www.smythwelding.com to find a dealer in your area!

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Municipal Road Construction Projects During the COVID-19 Crisis: What Municipalities Need to Know - Now Available Online



OGRA

COVID-19 pandemic has presented significant challenges on municipal road management. There is a great deal of uncertainty regarding how best to manage municipal road construction projects during this time. From procurement, health and safety or new directives from the province, OGRA knows that you have questions. [READ MORE](#)

Municipal Road Maintenance During the COVID-19 Pandemic - Now Available Online



OGRA

What's within your control within road maintenance standards and obligations? Will there be any changes to the minimum highway maintenance standards under the declared emergency to reduce staff workload? [READ MORE](#)

Heads Up Alert - Municipal Road Construction During COVID-19: UPDATE



OGRA

The Government of Ontario announced that it was taking further steps to limit the transmission of the COVID-19 virus. The Premier announced that effective at 11:59 pm on Saturday, April 4, 2020 all construction would be required to close for 14 days with the exception of "critical construction projects..." [READ MORE](#)

Free usage of Visual Defence's ROVER to any Canadian municipality for a limited time



OGRA

Visual Defence is providing free access to the ROVER app to municipalities who are impacted from COVID-19, to help with maintaining roads. [READ MORE](#)

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Subject: [Fwd: OGRA's Weekly Detour: April 15, 2020]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 15 Apr 2020 09:30:06 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: OGRA's Weekly Detour: April 15, 2020
Date: Wed, 15 Apr 2020 08:10:51 -0500
From: The Weekly Detour <ogra@multibriefs.com>
Reply-To: ogra@multibriefs.com
To: info@seguin.ca

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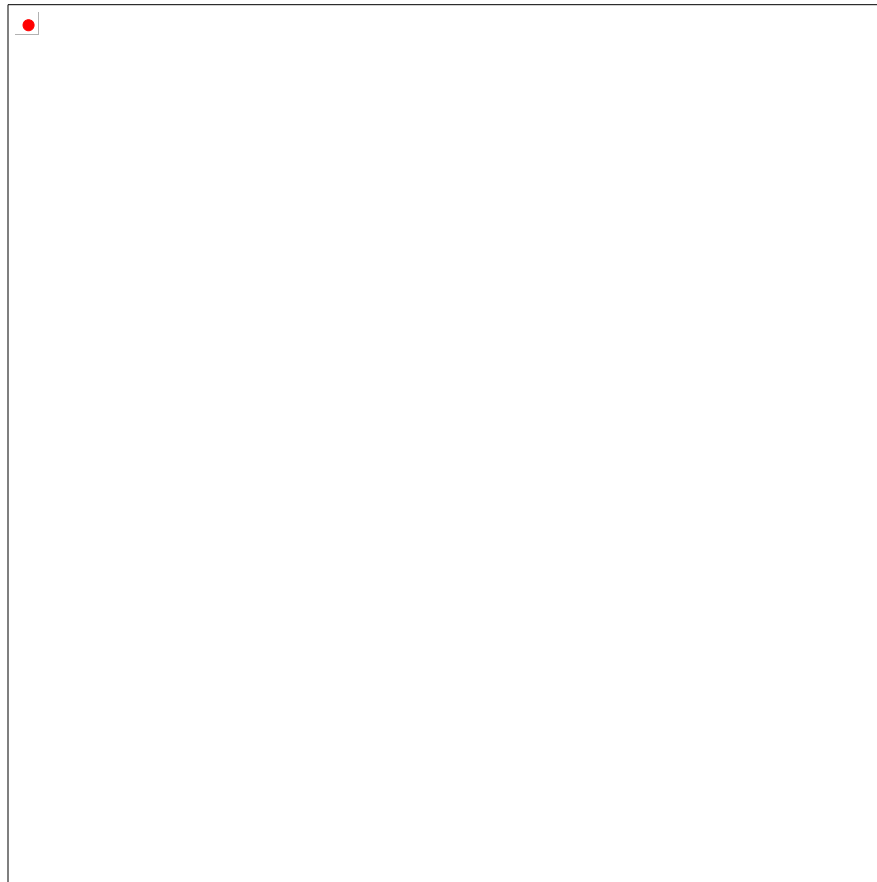
INDUSTRY HEADLINES

Road closures and 'one-way sidewalks': Cities adapt to physical distancing



CTV News

A growing number of cities are turning over roadways to cyclists and pedestrians so they can maintain a safe distance during the COVID-19 pandemic, but some question whether opening the streets could backfire. As trails and sidewalks seem more narrow than ever, some cities are urging the foot traffic to spread out onto closed roads. [READ MORE](#)



Swing bridge can't be closed to deny people Island access



Manitoulin Expositor

As more cases of COVID-19 emerge in Canada, Ontario and within Public Health Sudbury and Districts (PHSD)'s catchment area, many individuals have expressed concern about people coming to Manitoulin Island and carrying the virus with them, and those concerned people have advocated for checkpoints or opening the swing bridge to screen traffic heading to Manitoulin. The ability of Islanders to implement these measures, however, is a different question altogether. [READ MORE](#)

Rats! COVID-19 is bringing another problem to Canadian streets



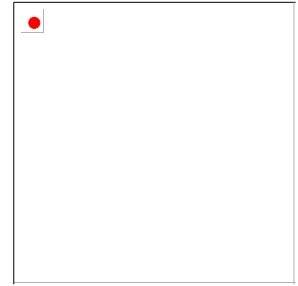
CTV News

The closures of restaurants and other businesses have resulted in less garbage being left on the streets and in dumpsters, removing the major source of food for rodents and forcing them to look elsewhere for scraps. With most restaurants, hotels and other businesses having closed their doors due to COVID-19, rats are on the move in search of new food sources. [READ MORE](#)

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[OGRA COVID-19 Webinars](#)

OGRA

Have you missed any of OGRA's recent webinars? Have questions about your municipalities

responsibilities in these unprecedented times? Check out OGRA's list of webinars and get answers to many of the questions that keep you up at night. [READ MORE](#)

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5 Humphrey Drive

Subject: [Fwd: OGRA's Weekly Detour: April 22, 2020]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 22 Apr 2020 09:23:49 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: OGRA's Weekly Detour: April 22, 2020
Date: Wed, 22 Apr 2020 08:20:50 -0500
From: The Weekly Detour <ogra@multibriefs.com>
Reply-To: ogra@multibriefs.com
To: info@seguin.ca

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INDUSTRY HEADLINES

[Police: People driving faster, more dangerously with fewer people on roads](#)



CTV News

A spike in aggressive driving since the onset of the pandemic is fueling a new road safety blitz by Waterloo Regional Police and Ontario Provincial Police. Regional police say some people are using the current driving environment with less traffic on the roads as an opportunity to drive at extreme speeds.

[READ MORE](#)

[Street sweeping underway on Greater Sudbury roads](#)



Sudbury.com

The City of Greater Sudbury continues to maintain essential infrastructure during the COVID-19 pandemic. Maintenance includes street sweeping now underway to prepare municipal roads for line painting. Work is scheduled to be complete by mid-June, dependent on weather and the impact of physical distancing on operations. [READ MORE](#)

How coronavirus could change our cities forever. Or not.



CityNews

In today's Big Story podcast, open-concept floor plans. Roads designed for peak traffic at peak times on week days. Apartments built for sleeping and eating but not extended isolation. Sidewalks built for...closeness. This pandemic has cast a spotlight on the nature of how we design our homes, offices and cities. It's left huge swaths of space empty, and crammed some people into tiny boxes. [READ MORE](#)

OGRA NEWS

Managing your municipal products pre-qualification lists through *The Road Authority*



OGRA

The new reality that is caused by the COVID-19 pandemic introduced different challenges to the way municipalities tackle their routine tasks. Among those tasks is managing the approved products lists, which is in normal circumstances a lengthy process. [READ MORE](#)

OGRA's latest webinar now online!



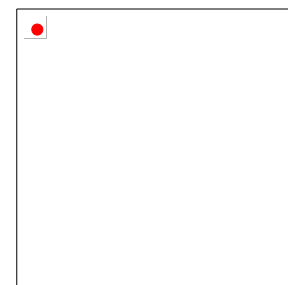
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This OGRA webinar looks at the Assessment of Impact on Municipal Construction Projects and how it could potentially affect your municipality. [READ MORE](#)

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- [The more you know about your fleet, the better prepared you'll be to mitigate risk. We can help!](#)



Relive Dr. James Orbinski's address at the 2020 OGRA Conference



OGRA

In this keynote, Dr. Orbinski shared his views on global health challenges in a time of climate change, massive population growth, urbanization, fracturing multilateral systems, the rise of populism, and the rejection of liberal ideals. [READ MORE](#)

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Visit www.calhounsuperstructure.com/sourcewell  for more information or phone toll-free at 1-844-288-9771

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5 Humphrey Drive
Seguin, ON P2A 2W8
www.sequin.ca
phone: (705) 732-4300
fax: (705) 732-6347

Subject: Fwd: How well do you know what shape your municipal assets are in?

From: Ann MacDiarmid <annmacdiarmid@seguin.ca>

Date: Mon, 20 Apr 2020 11:49:35 -0400

To: dmcleod@seguin.ca

Correspondence for the Amy meeting

Ann MacDiarmid Mayor		Township of Seguin 5 Humphrey Drive Seguin, ON P2A 2W8 www.seguin.ca phone: (705) 732-4300 fax: (705) 732-6347
---------------------------------------	---	--

Begin forwarded message:

From: "Ontario Good Roads Association" <DoNotReply@ConnectedCommunity.org>

Date: April 20, 2020 at 10:14:28 AM EDT

To: annmacdiarmid@seguin.ca

Subject: How well do you know what shape your municipal assets are in?

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Asset Data Collection and Condition Evaluation

[Asset Data Collection and Condition Evaluation - Attend ONLINE!](#)

April 27 - May 1 | 8:00am - 5:00pm

How well do you know what shape your municipal assets are in?

Effective management of public assets relies on instant access to detailed information about their history, location and current condition.

This course investigates the data that is required by asset type, various methods for collecting and organizing data into logical categories, and maintaining the data over the life of an asset. Methods for determining the condition of several asset types and assigning a rating will also be covered.

This is interactive training! You can still comment, interact, and ask questions of the instructors from the comfort of your own home.

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Have a look at the [OGRA Career Hub](#). Where you look for a career, not just a job.

Join the conversation at [the OGRA Interchange](#)

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.



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Subject: Fwd: April news from the Ontario Heritage Trust | Nouvelles du mois d'avril de la Fiducie du patrimoine ontarien

From: Ann MacDiarmid <annmacdiarmid@seguin.ca>

Date: Tue, 21 Apr 2020 10:35:37 -0400

To: dmcleod@seguin.ca

Correspondence

Ann MacDiarmid Mayor		Township of Seguin 5 Humphrey Drive Seguin, ON P2A 2W8 www.seguin.ca phone: (705) 732-4300 fax: (705) 732-6347
---------------------------------	---	--

Begin forwarded message:

From: Ontario Heritage Trust | Fiducie du patrimoine ontarien <marketing@heritagetrust.on.ca>

Date: April 21, 2020 at 8:55:47 AM EDT

To: annmacdiarmid@seguin.ca

Subject:

April news from the Ontario Heritage Trust | Nouvelles du mois d'avril de la Fiducie du patrimoine ontarien

Reply-To: noreply@heritagetrust.on.ca

April 2020

Heritage Matters ... *more!*



Lady's slipper orchids at the Trust-owned Tuckerman property

Up front | Beth Hanna, CEO of the Ontario Heritage Trust

Over the past few years, the Trust has designed programs and partnerships to create meaningful public dialogue and a more inclusive discussion around our heritage. We've been expanding the narrative – to ensure that the heritage we protect and the stories we tell are an accurate portrayal of the people who have lived on, and contributed to, this land known as Ontario.

There are entire populations of our society whose contributions to our history and heritage have been overlooked in the historical narrative – women, Indigenous nations, immigrant communities and refugees, racialized people, and the LGBTQ2 community, to name a few. Through our sites, programs and publications, the Trust is working to share their stories in their own voices, to celebrate the diversity of experiences, languages, customs and perspectives that help define who we are.

Earlier this year, the Trust worked with the Women's Law Association of Ontario (WLAO) to

commemorate the important work of that organization. You can read about that provincial plaque below. We wanted to share the WLAO story with you, so this issue of Heritage Matters ... *more* focuses on women's history and the significant contributions made by women in Ontario.

Share this newsletter with your friends and colleagues!

[Facebook](#) [Twitter](#) [Instagram](#)

Note: Please be assured that although the Ontario Heritage Trust has suspended all public-facing activities until further notice to ensure the health and safety of our visitors, partners and staff, the Trust continues to protect and conserve Ontario's heritage and share our stories. We will provide the best service possible throughout this challenging time. Please check our website and follow our Facebook, Twitter and Instagram to enjoy exhibits, share stories and explore the province with us.

Doors Open Ontario 2020

Elora Mill & Spa (Photo: Destination Ontario)

The launch of the 2020 Doors Open Ontario season, presented by the Ontario Heritage Trust and originally scheduled to begin April 25, will be postponed as part of the province's ongoing efforts to limit the spread of COVID-19.

We are working hard, along with our Doors Open Ontario communities, for a great fall 2020 season, when Ontarians can explore the inspiring heritage sites in their own backyards.

In the meantime, let's celebrate our treasured places. Join us as we go behind the doors and onto the trails of heritage sites across the province – virtually! If you have an amazing photo, video or story, [share it with us](#) and we'll share it with Ontario.

[Learn more](#)

Presenting sponsor:

Exploring women's history through provincial plaques

The Trust's Provincial Plaque Program is an important medium for sharing stories, working with knowledge keepers, historians and leaders from communities all over Ontario. These plaques capture time and place, the contributions of our heroes, and stories of struggle, courage and ingenuity.

From Underground Railroad conductors to advocates for women's rights, from authors and scientists to War of 1812 heroines – women have played an enormous role in the telling of Ontario's story. Here are just a few of their extraordinary tales:

- **Harriet Ross Tubman c. 1820-1913**, a renowned conductor on the Underground Railroad who led hundreds of freedom seekers out of slavery in the southern states

- **Nellie L. McClung**, who devoted her life to the franchise, improved health care and fairer property rights for women, temperance and better conditions for factory workers
- **Louise de Kiriline Lawrence**, an early environmentalist and internationally renowned ornithologist
- **Almanda Walker-Marchand et la Fédération des Femmes Canadiennes-Françaises**, a pioneer of the Franco-Ontarian feminist movement.

Discover more

Photo: National Portrait Gallery, Smithsonian Institution

Heritage Matters: Understanding the role of women in Ontario's past

We've been sharing women's stories in our magazine, Heritage Matters. And what an interesting range of contributions these women have made. Learn about:

Heritage Matters archives

- [Kit Coleman: Journalism pioneer](#) (Spring 2019)
- [Vera Peters and the fight against breast cancer](#) (February 2016)

In addition, we published a special edition in 2018 entitled [Women's suffrage: An unfinished revolution](#) that focused on the contributions of women in our province's history. Read this issue in full or check out some of the highlighted stories here:

- [From Happy Hill to Parliament Hill: An interview with trailblazer Jean Augustine](#)
- [Canada's first elected woman chief](#)
- [Suffrage and Indigenous women in Canada](#)
- [Elizabeth Bagshaw: Fighting for reproductive rights in Canada](#)

We've also encouraged women to share stories of Ontario with us in their own voices. Read [MyOntario](#) or see the online conversation among Ontarians and [leave your own story](#) about women who have contributed to Ontario's history.

Partners in heritage: The Women's Law Association of Ontario

On February 28, 2020, the Ontario Heritage Trust unveiled a provincial plaque to commemorate the Women's Law Association of Ontario. The plaque text reads as follows:

Founded in 1919, the Women's Law Association of Ontario (WLAO) was the first organization to

work actively to create a place for women at Osgoode Hall. With membership open to law students, lawyers and judges, the non-profit organization advances issues relevant to women in law through networking, educational and social events. Strengthened by the women's rights movement, the WLAO's first 100 years marked Canada's first female lawyer being called to the bar, the first female leader of the regulator of the provincial bar, and the appointment of Canada's first female Supreme Court of Canada judge. The WLAO's campaigns influenced legislators, policy-makers, lawyers and judges to dismantle discrimination and enhance equality through law. Through advocacy, it fought employment and pay equity, criminal justice reform, and an end to gendered violence, racism, disability discrimination, homophobia and transphobia. The WLAO continues to empower women in the legal profession by providing a collective voice, and advocating for equality, diversity and change.

The plaque will be permanently installed in the South Gardens at Osgoode Hall in Toronto.

Read the media release

Photo: [Harry Palmer](#) © 1996

Did you know?

Pauline McGibbon (1910-2001), the first woman to hold a vice-regal office in Canada, was born in Sarnia. A life-long volunteer and supporter of the arts, McGibbon became president of the Dominion Drama Festival in 1948 and national president of the Imperial Order of the Daughters of the Empire in 1963. She was the first woman to lead such organizations as the Canadian Conference of the Arts (1972) and the National Arts Centre (1980). In 1974, McGibbon was appointed Lieutenant Governor of Ontario (1974-80), where she focused on culture and the arts. She dedicated her life to the betterment of her community, province and nation, and was honoured as a Companion of the Order of Canada and a member of the Order of Ontario.

**To meet its mandate, the Trust raises more than 65% of its funding.
Join us in protecting Ontario's heritage.**

Give today

The Ontario Heritage Trust envisions an Ontario where the places, landscapes, traditions and stories that embody our heritage are reflected, valued and conserved for future generations.



Avril 2020

Subject: [Fwd: Voting Now Open for our Business Excellence Awards sponsored by Parry Sound Muskoka Community Network]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 15 Apr 2020 13:40:59 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: Voting Now Open for our Business Excellence Awards sponsored by Parry Sound Muskoka Community Network
Date: Wed, 15 Apr 2020 13:25:36 -0400 (EDT)
From: Parry Sound Area Chamber of Commerce <info@parrysoundchamber.ca>
Reply-To: info@parrysoundchamber.ca
To: info@seguin.ca

Members please check your email for the ballot to vote for Business of the Year, Entrepreneur of the Year and our Outstanding Customer Service awards. [To vote for our 2 "open" awards, please here.](#)

Hi Everyone,

First and foremost, a special thank you to **Parry Sound Muskoka Community Network** for continuing to support us by sponsoring our 2020 Business Excellence Awards. When we had to cancel the physical gala event a we weren't sure how things would proceed, but PMCN stepped up in our time of need. Their support is greatly appreciated.

Today just a quick email to remind you that **voting for our Business Excellence Awards is now open**. Please check the details below to ensure that you cast your votes for all 5 awards:

- If you are a current Chamber member, please check your email for your ballot to vote for Business of the Year, Entrepreneur of the Year, and the Outstanding Customer Service awards. When you click on your first selection from the email, another window will open that gives you access to voting for all 3 Chamber member awards.
- Voting for our "open" awards is available to everyone. [Click here to vote](#) and please help to spread the word! We've already had more than 250 votes cast, and **voting runs until midnight on Saturday April 18th**. Still plenty of time to get the word out to your customers, friends and fans!

We're also busy preparing for our **online awards ceremony that will take place next Thursday April 23rd starting at 7pm**. We're getting the final details set up now, and will send them out in another newsletter no later than Friday morning so please stay tuned!

All the best and don't forget to vote!

Regards,
Dan

--

Dan DiNicolo
President
Parry Sound Area Chamber of Commerce

Parry Sound Area Chamber of Commerce | 21 William St., Parry Sound, Ontario P2A 1V2 Canada

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General Inquiries



Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8
www.seguin.ca
phone: (705) 732-4300
fax: (705) 732-6347

Subject: [Fwd: Voting Link Updated!]
From: General Inquiries <counter@seguin.local.net>
Date: Wed, 15 Apr 2020 15:23:57 -0400
To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: Voting Link Updated!
Date: Wed, 15 Apr 2020 14:20:49 -0400 (EDT)
From: Parry Sound Area Chamber of Commerce <info@parrysoundchamber.ca>
Reply-To: info@parrysoundchamber.ca
To: info@seguin.ca

Members please check your email for the ballot to vote for Business of the Year, Entrepreneur of the Year and our Outstanding Customer Service awards. **UPDATED:** [To vote for our 2 "open" awards, please here.](#)

Hi Everyone,

Sorry for the second message but I mistyped the web address in my last message. The correct link to vote for our open awards is <https://www.surveymonkey.com/r/PSAChamberAwards2020>

Regards,
Dan

--

Dan DiNicolo
President
[Parry Sound Area Chamber of Commerce](#)

Parry Sound Area Chamber of Commerce | 21 William St., Parry Sound, Ontario P2A 1V2 Canada

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Subject: Fwd: Update from the Chair
From: Ann MacDiarmid <annmacdiarmid@seguin.ca>
Date: Tue, 21 Apr 2020 08:55:15 -0400
To: dmcleod@seguin.ca

For correspondence pulse and thx



Begin forwarded message:

From: Safe Quiet Lakes <chair@safequiet.ca>
Date: April 20, 2020 at 5:05:03 PM EDT
To: annmacdiarmid@seguin.ca
Subject: Update from the Chair
Reply-To: chair@safequiet.ca

To all of our valued Stakeholders,

Dear Ann,

Today, we would have been meeting face-to-face at our annual Stakeholders' Meeting in Port Carling. While I will miss seeing you in person, I want to express my hope that you and your families are safe and healthy.

We realize with the current government measures in place that boat usage might be more limited certainly in the early part of the season but our mandate remains the same to promote safe and quiet boating.

Our dedicated volunteer Board has been working diligently over the winter months on several important new initiatives I want to share with you.

Decibel Coalition

Under the leadership of Director Rob Bosomworth, we have established an initiative to enhance existing Legislation to include Decibel Limits. This is being accomplished initially, by creating a broad federal coalition of many supportive stakeholders including police, cottage and lake associations, marinas, boat manufacturers, tow-boat sport associations, Municipalities and Transport Canada. This coalition is in support of enhancing marine decibel legislation.

Wakes and Speed Pilot Project - Mirror Lake

Concerns about the impact of wakes and speed on the Muskoka Lakes continue to be a top issue that Safe Quiet Lakes hears about each year at our outreach events and in our surveys. To address these concerns, Director Colleen Kennedy and her committee have embarked on a pilot project to test tactics such as speed signs and buoys to educate and mitigate the effects wakes and speeds have on the lakes. Our test area is the Indian River/Mirror Lake section around Port Carling which during the summer is a

widely used and misused part of the lakes.

We will be communicating more about these new initiatives to you in the coming months through our newsletter, direct emails, via social media and updates to our website. In addition, we are continuing our outreach to lake associations and marinas to find the best ways of getting our educational materials and messages to boaters in Muskoka and we look forward to working with you on solutions for a respectful and safe summer on the water.

New Chair

Also, I am pleased to announce that Diana Piquette will be stepping into the role of Chair effective May 23, 2020. Diana and I have been working closely together on a smooth transition to ensure the continued success of Safe Quiet Lakes. I will continue on the Board as Past Chair.

I would like to thank all past and current board directors, donors, and municipalities - and especially the stakeholders whose participation at this meeting is so important to our success over the years.

I look forward to continuing our work together toward safer and quieter lakes.

Frances Carmichael,
Safe Quiet Lakes Chair

[Facebook](#) [Twitter](#) [Instagram](#)

Safe Quiet Lakes | P.O.Box 358 , Rosseau, Ontario P0C 1J0 Canada

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**District Council – Electronic Meeting
April 20, 2020**

The District Municipality of Muskoka

Moved By: S. Cairns

Seconded By: K. Terziano

WHEREAS Muskoka District Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

AND WHEREAS our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

AND WHEREAS physical distancing measures would still be needed for those working in Community Gardens;

AND WHEREAS Garden Centres and Nurseries could be required to provide curb-side car drop off service only to reduce the risk;

AND WHEREAS the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT Muskoka District Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

AND THAT this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, and all Ontario Municipalities requesting their support.

Carried ✓

Defeated _____


District Clerk



Transmitted via Email

April 22, 2020

RE: TOWN OF GRAVENHURST RESOLUTION – Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services during the COVID-19 Pandemic

At the Town of Gravenhurst Committee of the Whole meeting held on April 21, 2020, the following resolution was passed:

Moved by Councillor Cairns
Seconded by Councillor Morphy

WHEREAS the Town of Gravenhurst Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

AND WHEREAS our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

AND WHEREAS physical distancing measures would still be needed for those working in Community Gardens;

AND WHEREAS Garden Centres and Nurseries could be required to provide curb-side car drop off service to reduce the risk;

AND WHEREAS the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT the Town of Gravenhurst Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

AND FINALLY THAT this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, Premier Ford and all Ontario Municipalities requesting their support.

CARRIED

We trust the above to be satisfactory.

Sincerely,

Melanie Hakl

Melanie Hakl
Administrative Clerk 2, Legislative Services

Subject: Fwd: Support Letter for Foodservice Industry from the Town of Oakville
From: Ann MacDiarmid <annmacdiarmid@seguin.ca>
Date: Thu, 23 Apr 2020 11:58:02 -0400
To: dmcleod@seguin.ca

This email and it's attachment should go into correspondence.

Chris - what do you think about Seguin doing something similar for food service and tourism?

Ann

Ann MacDiarmid Mayor		Township of Seguin 5 Humphrey Drive Seguin, ON P2A 2W8 www.seguin.ca phone: (705) 732-4300 fax: (705) 732-6347
---------------------------------------	---	--

Begin forwarded message:

From: Jorge Gomez <jorge.gomez@oakville.ca>
Date: April 23, 2020 at 9:40:36 AM EDT
To: Jorge Gomez <jorge.gomez@oakville.ca>
Subject: Support Letter for Foodservice Industry from the Town of Oakville

Good morning,

Attached is a Letter that Oakville Mayor Rob Burton wrote to the Federal and Provincial government in support of the foodservice industry for your consideration and use as a template for a letter of your own from your municipality. We are hoping for support from Heads of Councils across Ontario.

There was strong support for this letter from local businesses in Oakville, on social media and a local news website posted the letter in its entirety on its website:

<https://oakvillenews.org/oakville-mayor-advocating-for-restaurant-support-covid-19/>

Please let me know if you have any questions,

Jorge Gomez

Jorge Gomez

Chief of Staff
Office of the Mayor & Council
Town of Oakville | 905-845-6601 ext. 3444 | www.oakville.ca

Vision: To be the most livable town in Canada
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Jorge Gomez
Director- Engagement and Stakeholder Relations
Office of the Mayor & Council
Town of Oakville | 905-845-6601, ext.3444 | www.oakville.ca



Office of the Mayor

Town of Oakville

1225 Trafalgar Road
Oakville, Ontario L6H 0H3
Tel: 905-338-4173
Fax: 905-815-2001
mayor@oakville.ca

April 20, 2020

Dear Prime Minister Trudeau and Premier Ford:

Thank you for the strong work your governments have done to address the COVID-19 crisis.

In addition to our own municipal revenue crisis which threatens our ability to maintain the services our residents and businesses and you depend on us to provide, the foodservice industry is in even more dire straits across Ontario. With little to no revenue, restaurant operators will be unable to pay rent and other fixed costs, forcing them to permanently close their doors before recovery can even begin.

We are encouraged by word that the provincial Premiers and Prime Minister are meeting and discussing options to address the need for up to three months of rent relief for small businesses that have been hardest hit by the crisis.

We mayors believe the Federal and Provincial governments can assist businesses to address the spectre of impending rent with the following essential steps:

- An immediate moratorium on commercial evictions
- A program of direct rent subsidies to businesses equivalent to the business's sales volume reduction
- Measures to continue throughout the recovery period to allow business to ramp back up
- As these measures have been for the greater public good, Government should compel landlords and banks to share the cost of the emergency measures. They should not be borne solely by the lessee.

Premier, you have been very clear in your public statement that you are aware of the crisis the cities and our businesses are facing. When we move into the recovery phase of the COVID-19 pandemic, Ontario will need every business, large and small, available to pull together, and cities able to provide essential municipal services that support the Province, its businesses, and Ontario's residents.

Sincerely,

Mayor Rob Burton,
Town of Oakville

CC. Minister Anita Anand, MP Pam Damoff, MPP Effie Triantafilopoulos, MPP Stephen Crawford



OFFICE OF THE REEVE

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: reeve@armourtownship.ca

Website: www.armourtownship.ca

April 16th, 2020

Honorable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Re: Travel Restrictions to Small Communities

Dear Premier Ford,

The Township of Armour is a small municipality with a population of 1,414 in rural Parry Sound, Ontario. Although we are a community that relies a great deal upon our seasonal residents, both in terms of municipal revenue and on support for our local businesses, at this time we are asking the province for support in controlling an influx to our area, particularly for citizens who have other options in their primary community.

Our concerns are as follows:

1. We do not have the health facilities or equipment to treat a large number of patients if COVID-19 is brought into our area. Our closest hospital is in Huntsville and it only has 9 respirators available.
2. Getting reliable internet access in rural Ontario is a problem. With the influx of people coming into our area and the need for our children to learn on their computers, the internet is even less reliable and it is becoming a problem for everyone.
3. We have ongoing short-term cottage and Air B & B rentals which are operating in our area while our campgrounds and cottage resorts are closed, but the Almaguin OPP informed the municipality that they are only enforcing the no more than five (5) people in a group and isolation orders.
4. With the change of the seasons, it will be difficult to keep people from our parks and recreation facilities. Small municipalities do not have the resources available to enforce the closing of these facilities. We share one By-law Enforcement Officer between three municipalities.
5. The governments are asking us to do our best to flatten the curve and to stay home, but by allowing people to travel from the cities to small rural areas, you are effectively spreading COVID-19 into our communities.

This pandemic highlights the Almaguin Region's longstanding concerns in healthcare, housing, lack of resources and rural internet. Therefore, we are asking your government to implement travel restrictions which will prevent those living in large cities from coming into our small underserved communities, regardless if they own seasonal properties. This will give smaller communities and cottage country a fighting chance against COVID-19.

Respectfully yours,

Robert MacPhail, Reeve
Township of Armour



OFFICE OF THE REEVE

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: rmacphail@armourtownship.ca

Website: www.armourtownship.ca

April 16th, 2020

Honorable Christine Elliott, Minister of Health
College Park 5th Floor, 777 Bay St
Toronto, ON M7A 2J3

Honorable Stephen Lecce, Minister of Education
5th Floor, 438 University Ave
Toronto, ON M7A 2A5

Re: Post-Secondary Education Students in Health Care Placements

Dear Honorable Christine Elliott & Honorable Stephen Lecce,

The Township of Armour is a small municipality with a population of 1,414 in rural Parry Sound, Ontario. At this time, during a pandemic, the Township is very concerned that some of our post-secondary education students in health care may lose their school year.

Our concern is that the students in health care, who were in a placement when the pandemic started, were sent home when the schools were closed. Some of these students are now either volunteering or have been asked to assist in hospitals and/or health care centres.

The Township of Armour would like to request that your government assess this matter and return these students to their placements or, as an alternative, credit these students the time there are putting in at hospitals or health centres as a placement so that they may graduate. By doing so, graduating students will be able to start their careers in the health care system and increase the number of front line workers we desperately need to fight this pandemic.

Respectfully yours,

Robert MacPhail, Reeve
Township of Armour

Subject: Fwd: West Parry Sound COVID 19 Stats
From: Ann MacDiarmid <annmacdiarmid@seguin.ca>
Date: Fri, 17 Apr 2020 09:38:08 -0400
To: dmcleod@seguin.ca

For correspondence pulse and thx

Ann



Begin forwarded message:

From: "Mike Konoval (Mayor)" <mkonoval@carling.ca>
Date: April 16, 2020 at 6:36:56 PM EDT
To: Jim Chirico <Jim.Chirico@healthunit.ca>
Cc: "DRobinson@mcdougall.ca" <DRobinson@mcdougall.ca>, "Jamie McGarvey (jamie@townofparrysound.com)" <jamie@townofparrysound.com>, Reeve Bert Liverance <bert@colishcreations.com>, Peter Hopkins <pdhopkins@lycos.com>, "annmacdiarmid@seguin.ca" <annmacdiarmid@seguin.ca>, "major.comrie@whitestone.ca" <major.comrie@whitestone.ca>, Don Brisbane <donbrisbane@hotmail.com>
Subject: West Parry Sound COVID 19 Stats

Dear Dr. Jim Chirico,

I am writing to you today to request that the North Bay Parry Sound District Health Unit publish statistics that provide the number of confirmed cases, number tested, number recovered and other appropriate information specifically for the West Parry Sound community. While I understand and applaud your reasoning for wanting everyone to treat it as it is everywhere and thus everyone needs to maintain social distancing and self-isolation, this may have the opposite effect and further create other, just as serious, health issues.

Mental Health, as we both know, is a major concern that leads to other health issues. Information is knowledge and by providing this information we are reinforcing that the measures currently being taken are effective and there is success. It also may help some to be more aware of potential exposure they may have already had. By providing this information we can help to reduce rumors and speculation that may save other lives and help to lower anxiety. Not knowing may very well be a bigger impact on the health of our community.

We need to trust that our citizens will continue to make good decisions and having our local community being informed only strengthens that trust. Treating them like we know better has the opposite effect and makes it more difficult for individuals to understand what they are doing is really helping.

Please give serious consideration to the requests coming from the West Parry Sound communities.

Mike Konoval

Mayor



Township of Carling
2 West Carling Bay Road
Nobel, ON P0G 1G0
Phone: (705) 342-5856
Cell: (705) 746-1937
Fax: (705) 342-9527
www.carling.ca



The TOWNSHIP of
NORTH DUMFRIES

2958 Greenfield Road
PO Box 1060
Ayr, ON N0B 1E0

April 17, 2020

RE: Tourism Orientated Destination Signage Fee Increases

This letter is to advise that at its meeting of April 14, 2020, the Council of the Township of North Dumfries received a copy of the County of Haliburton resolution (as attached) specific to the Tourism Orientated Destination Signage Fee Increases.

Please be advised that Council of the Township of North Dumfries hereby supports the resolution as presented.

Sincerely,

Ashley Sage
Clerk

cc. all Ontario municipalities



County of Haliburton

P.O. Box 399 – 11 Newcastle Street
Minden, Ontario K0M 2K0

705-286-1333 phone 705-286-4829 fax

Warden Liz Danielsen

Michael Rutter, CAO
mrutter@county.haliburton.on.ca

February 3, 2020

All Ontario Municipalities

Dear Sir/Madame:

Re: Tourism Oriented Destination Signage Fee Increases

Haliburton County and our local municipalities recently became aware of a significant increase in fees being charged to businesses by Canadian Tourism Oriented Destination Signage Limited. In a time when every effort is being made to remove barriers to prosperity, this change will take money directly from the “bottom line” of small and medium sized businesses and not-for-profits across the Province.

At their most recent meeting, Haliburton County Council passed the following resolution:

Whereas the Ministry of Heritage, Sport, Tourism, and Culture and the Ministry of Transportation supervise the delivery and maintenance of tourism oriented destination signage through a third party – Canadian TODS Limited;
And Whereas our tourism stakeholders and other enterprises rely heavily on this signage to direct customers to their businesses;
And Whereas Canadian TODS Limited recently advised their customers that fees will be doubling, beginning in 2020;
And Whereas this will result in significant financial hardship for those business owners:
Now therefore, be it resolved that the Haliburton County Tourism Committee and Haliburton County Council request that the Minister of Tourism, Culture and Sport and the Minister of Transportation reconsider or phase in this fee increase, allowing an appropriate amount of time for businesses to adjust;
And finally that those municipalities that support the resolution be requested to advise the Ministers noted above and their local MPP of their support.

All of the municipalities in the County of Haliburton recognize the value of this signage and the need for cost increases to meet inflation; however, we are asking that this fee increase be reconsidered and phased in to ease the burden on our stakeholders.

Thank you for your consideration of our request.

Yours truly,

Liz Danielsen
Warden



The TOWNSHIP of
NORTH DUMFRIES

2958 Greenfield Road
PO Box 1060
Ayr, ON N0B 1E0

April 17, 2020

RE: Suspend Time of Use Electricity Billing

This letter is to advise that at its meeting of April 14, 2020, the Council of the Township of North Dumfries received a copy of the Town of Grimsby resolution (as attached) specific to suspending the time of use for electricity billing. Please be advised that the Council of the Township of North Dumfries hereby supports the resolution as presented.

Sincerely,

Ashley Sage
Clerk

cc. all Ontario municipalities



**Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3

Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010

Email: skim@grimsby.ca

SENT VIA EMAIL

RE: Suspend Time-of-Use Electricity Billing

Please be advised that at the Special Council Meeting of March 18th, 2020, The Council of the Town of Grimsby passed the following resolution:

Moved by Councillor Sharpe; Seconded by Councillor Dunstall;

Resolve that during the circumstances of the COVID-19 outbreak, that the Council of the Town of Grimsby supports the Premier's recommendation to suspend time-of-use electricity billing; and,

That the Council of the Town of Grimsby request that the Ontario Energy Board suspend time-of-use electricity billing to support lower electricity bills for residents who may be isolating at home during the day, and to support businesses who continue to operate, via lower power rates during the day-time peak period; and,

That this time-of-use billing suspension take effect immediately until such time that the COVID-19 outbreak has been contained; and,

That this resolution be forwarded to:

- *Premier Doug Ford*
- *MPP Sam Oosterhoff*
- *Ontario Energy Board OEB*
- *Ontario Municipalities*
- *Grimsby Energy Inc.*

If you have any questions with regard to the foregoing, please do not hesitate to contact me.

Yours truly,

Sarah Kim
Town Clerk

Subject: [Fwd: RE: Resolution Regarding Provincially Significant Wetlands Designation]

From: General Inquiries <counter@seguin.local.net>

Date: Thu, 16 Apr 2020 15:58:25 -0400

To: Donna McLeod <dmcleod@seguin.local.net>

----- Original Message -----

Subject: RE: Resolution Regarding Provincially Significant Wetlands Designation

Date: Thu, 16 Apr 2020 19:43:41 +0000

From: Mary McCuaig <mmccuaig@northstormont.ca>

To: Janice Dupuis <jdupuis@municipality.westnipissing.on.ca>, "premier@ontario.ca" <premier@ontario.ca>

CC: cao@Merrickville-wolford.ca <cao@Merrickville-wolford.ca>, john.yakabuski@pc.ola.org <john.yakabuski@pc.ola.org>, steve.clark@pc.ola.org <steve.clark@pc.ola.org>, amo@amo.on.ca <amo@amo.on.ca>, roma@roma.on.ca <roma@roma.on.ca>, accesshalton@halton.ca <accesshalton@halton.ca>, accessyork@york.ca <accessyork@york.ca>, aclarke@gorebay.ca <aclarke@gorebay.ca>, admin@acwtownship.ca <admin@acwtownship.ca>, admin@dnetownship.ca <admin@dnetownship.ca>, admin@eganville.com <admin@eganville.com>, admin@englehart.ca <admin@englehart.ca>, admin@hiltontownship.ca <admin@hiltontownship.ca>, admin@jocelyn.ca <admin@jocelyn.ca>, admin@mindenhills.ca <admin@mindenhills.ca>, admin@nipissingtownship.com <admin@nipissingtownship.com>, admin@northmiddlesex.on.ca <admin@northmiddlesex.on.ca>, admin@papineaucameron.ca <admin@papineaucameron.ca>, admin@porthope.ca <admin@porthope.ca>, admin@puslinch.ca <admin@puslinch.ca>, admin@southbrucepeninsula.com <admin@southbrucepeninsula.com>, admin@southfrontenac.net <admin@southfrontenac.net>, admin@sundridge.ca <admin@sundridge.ca>, admin@zorra.on.ca <admin@zorra.on.ca>, administration@calvintownship.ca <administration@calvintownship.ca>, administration@county-lambton.on.ca <administration@county-lambton.on.ca>, administration@greenstone.ca <administration@greenstone.ca>, administration@lambtonshores.ca <administration@lambtonshores.ca>, administration@valharty.ca <administration@valharty.ca>, Administration-Office-General@grimsby.ca <Administration-Office-General@grimsby.ca>, adminoffice@gordonbarrieisland.ca <adminoffice@gordonbarrieisland.ca>, alnhald@alnhald.ca <alnhald@alnhald.ca>, alnhald@alnhald.ca <alnhald@alnhald.ca>, arnprior@arnprior.ca <arnprior@arnprior.ca>, assignackinfo@amtelecom.net <assignackinfo@amtelecom.net>, athens@myhighspeed.ca <athens@myhighspeed.ca>, bayham@bayham.on.ca <bayham@bayham.on.ca>, bkane@newtecumseth.ca <bkane@newtecumseth.ca>, bknight@huroneast.com <bknight@huroneast.com>, bpaulmachar@vianet.ca <bpaulmachar@vianet.ca>, bradleyc@hastingscounty.com <bradleyc@hastingscounty.com>, brant@brant.ca <brant@brant.ca>, brenda.fraser@townofkearney.ca <brenda.fraser@townofkearney.ca>, brendacoulter@larderlake.ca <brendacoulter@larderlake.ca>, brentstdenis@gmail.com <brentstdenis@gmail.com>, brethour@parolink.net <brethour@parolink.net>, brock@townshipofbrock.ca <brock@townshipofbrock.ca>, brucemines@bellnet.ca <brucemines@bellnet.ca>, burpeemills@vianet.ca <burpeemills@vianet.ca>, c.parent@northkawartha.ca <c.parent@northkawartha.ca>, cao.clerk@bonfieldtownship.org <cao.clerk@bonfieldtownship.org>, cao@duttondunwich.on.ca <cao@duttondunwich.on.ca>, cao@elgin.ca <cao@elgin.ca>, cao@tayvalleytwp.ca <cao@tayvalleytwp.ca>, caoclerk@stonemills.com <caoclerk@stonemills.com>, centralm@amtelecom.net <centralm@amtelecom.net>, cgendron@moonbeam.ca <cgendron@moonbeam.ca>, cgroulx@hawkesbury.ca <cgroulx@hawkesbury.ca>, chapple@tbaytel.net <chapple@tbaytel.net>, chollows@muskokalakelakes.ca <chollows@muskokalakelakes.ca>, christine.tarling@kitchener.ca <christine.tarling@kitchener.ca>, cityadmin@owensound.ca <cityadmin@owensound.ca>, cityhall@brampton.ca <cityhall@brampton.ca>, cityhall@cornwall.ca <cityhall@cornwall.ca>, cityinfo@barrie.ca <cityinfo@barrie.ca>, civic@hanover.ca <civic@hanover.ca>, ckinfo@chatham-kent.ca <ckinfo@chatham-kent.ca>, clerk.greffe@russell.ca <clerk.greffe@russell.ca>, clerk@arran-elderslie.ca <clerk@arran-elderslie.ca>, clerk@brockville.com <clerk@brockville.com>, clerk@burksfalls.ca <clerk@burksfalls.ca>, clerk@carlowmayo.ca <clerk@carlowmayo.ca>, clerk@cramahetownship.ca <clerk@cramahetownship.ca>, clerk@dawneuphemia.on.ca <clerk@dawneuphemia.on.ca>, clerk@evanturel.com <clerk@evanturel.com>, clerk@gananoque.ca <clerk@gananoque.ca>, clerk@howick.ca <clerk@howick.ca>, clerk@kincardine.ca <clerk@kincardine.ca>, clerk@lanarkhighlands.ca <clerk@lanarkhighlands.ca>, clerk@madoc.ca <clerk@madoc.ca>, clerk@marathon.ca <clerk@marathon.ca>, clerk@mcmurichmonteith.com <clerk@mcmurichmonteith.com>, clerk@northstormont.ca <clerk@northstormont.ca>, clerk@papineaucameron.ca <clerk@papineaucameron.ca>, clerk@ryersontownship.ca <clerk@ryersontownship.ca>, clerk@saugeenshores.ca <clerk@saugeenshores.ca>, clerk@schreiber.ca <clerk@schreiber.ca>, clerk@stirling-rawdon.com <clerk@stirling-rawdon.com>, clerk@strongtownship.com <clerk@strongtownship.com>, clerk@swox.org <clerk@swox.org>, clerk@thorold.com <clerk@thorold.com>, clerk@town.southbruce.on.ca <clerk@town.southbruce.on.ca>, clerk@township.limerick.on.ca <clerk@township.limerick.on.ca>, clerk@township.mckellar.on.ca <clerk@township.mckellar.on.ca>, clerk@tudorandcashel.com <clerk@tudorandcashel.com>, clerk@wasagabeach.com <clerk@wasagabeach.com>, clerk@welland.ca <clerk@welland.ca>, clerk.greffe@alfred-plantagenet.com <clerk.greffe@alfred-plantagenet.com>, clerkplanning@northfrontenac.ca <clerkplanning@northfrontenac.ca>, clerks@citywindsor.ca <clerks@citywindsor.ca>

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References: <QB1PR01MB376186CDACDD8DE83928BCA3EE020@QB1PR01MB3761.CANPRD01.PROD.OUTLOOK.COM> <YTOPR0101MB2252D167F1E82C70E0EFAF55C11D0@YTOPR0101MB2252.CANPRD01.PROD.OUTLOOK.COM> <YT1PR01MB3596F3D6D7244A8A217A13D5D4E40@YT1PR01MB3596.CANPRD01.PROD.OUTLOOK.COM>

At the regular meeting of April 14, 2020, the Council of the Township of North Stormont passed the following resolution:

“ Res. # 143-2020- Be it resolved that Council supports the resolution from the Municipality of West Nipissing in requiring that MNRF provide supporting evidence prior to designating new Provincially Significant Wetlands.”

Mary McCuaig, A.M.C.T
Acting CAO/Clerk

The Township of North Stormont
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Berwick, ON. K0C 1G0
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F: (613) 984-2908
E: mmcuaig@northstormont.ca
W: <https://northstormont.ca>



From: Janice Dupuis <jdupuis@municipality.westnipissing.on.ca>

Sent: Tuesday, March 3, 2020 11:11 AM

To: premier@ontario.ca

Cc: cao@Merrickville-wolford.ca; john.yakabuski@pc.ola.org; steve.clark@pc.ola.org; amo@amo.on.ca;

roma@roma.on.ca; accesshalton@halton.ca; accessyork@york.ca; aclarke@gorebay.ca; admin@acwtownship.ca; admin@dnetownship.ca; admin@eganville.com; admin@englehart.ca; admin@hiltontownship.ca; admin@jocelyn.ca; admin@mindenhills.ca; admin@nipissingtownship.com; admin@northmiddlesex.on.ca; admin@papineaucameron.ca; admin@porthope.ca; admin@puslinch.ca; admin@southbrucepeninsula.com; admin@southfrontenac.net; admin@sundridge.ca; admin@zorra.on.ca; administration@calvintownship.ca; administration@county-lambton.on.ca; administration@greenstone.ca; administration@lambtonshores.ca; administration@valharty.ca; Administration-Office-General@grimsby.ca; adminoffice@gordonbarrieisland.ca; alberton@jam21.net; alnald@alnwickhaldimand.ca; arnprior@arnprior.ca; assignackinfo@amtelecom.net; athens@myhighspeed.ca; bayham@bayham.on.ca; bkane@newtecumseth.ca; bknight@huroneast.com; bpaulmachar@vianet.ca; bradleyc@hastingscounty.com; brant@brant.ca; brenda.fraser@townofkearney.ca; brendacoulter@larderlake.ca; 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ctouzel@brantford.ca; customerservice@markham.ca; customerservice@oxfordcounty.ca; customerservice@siouxlookout.ca; cwhite@asphodelnorwood.com; dack@ntl.sympatico.ca; dan.thibeault@chamberlaintownship.com; dawsontwp@tbaytel.net; dbatte@brucecounty.on.ca; Christina Conklin <deputyclerk@Merrickville-wolford.ca>; deputyclerk@town.ignace.on.ca; dluker@tiny.ca; dmctavish@enniskillen.ca; donnab@wellington.ca; dtreen@temiskamingshores.ca; dwilson@centralelgin.org; eftownship@ear-falls.com; elklake@ntl.sympatico.ca; email@huronshores.ca; email@petawawa.ca; ezt@ezt.ca; general@get.on.ca; general@kapuskasing.ca; general@northgrenville.on.ca; general@strathroy-caradoc.ca; general@townofstmarys.com; generalinquiries@dryden.ca; generalmail@blandfordblenheim.ca; gillies@tbaytel.net; gkosch@wellesley.ca; harlytwp@parolink.net; harris@parolink.net; havbelmet@hbmtwp.ca; info@addingtonhighlands.ca; info@adelaidemetcalfe.on.ca; info@admastonbromley.com; info@algonquinhighlands.ca; info@amaranth.ca; info@armourtownship.ca; info@atikokan.ca; info@aurora.ca; info@bancroft.ca; info@blindriver.ca; info@blrtownship.ca; info@brockton.ca; info@caledon.ca; info@callander.ca; info@carletonplace.ca; info@casselman.ca; info@centralhuron.com; info@champlain.ca; info@chisholm.ca; info@city.elliottlake.on.ca; info@cityofnorthbay.ca; info@cityssm.on.ca; info@county.haliburton.on.ca; info@countyofrenfrew.on.ca; info@dourodummer.on.ca; info@dufferincounty.ca; info@durham.ca; info@dysartetal.ca; info@eastgarafraxa.ca; info@erin.ca; info@fauquierstrickland.com; info@frontenacounty.ca; info@georgina.ca; info@gravenhurst.ca; info@greaternapanee.com; info@greyhighlands.ca; info@guelph.ca; info@haldimandcounty.on.ca; info@hamilton.ca; info@hamiltontownship.ca; info@hastingshighlands.ca; info@highlandseast.ca; info@hiltonbeach.com; info@huronkinloss.com; info@khrtownship.ca; info@lanarkcounty.ca; info@laurentianhills.ca; info@leamington.ca; info@lincoln.ca; info@loyalist.ca; info@lvtownship.ca; info@magnetawan.com; info@markstay-warren.ca; 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info@northernbruce.ca; info@orangeville.ca; info@osmtownship.ca; info@ottawa.ca; info@pecounty.on.ca;
info@peelregion.ca; info@pelee.ca; info@plympton-wyoming.ca; info@powassan.net; info@prescott.ca;
info@redrocktownship.com; info@renfrew.ca; info@rideaulakes.ca; info@sdgcounties.ca; info@seguin.ca;
info@selwyntownship.ca; info@simcoe.ca; info@smithsfalls.ca; info@snnf.ca; info@southalgonquin.ca;
info@southgate.ca; info@southglengarry.com; info@southhuron.ca; info@southernriverontario.com;
info@southstormont.ca; info@southwestmiddlesex.ca; info@springwater.ca; info@stthomas.ca; info@tecumseh.ca;
info@terracebay.ca; info@thebluemountains.ca; info@town.lasalle.on.ca; info@town.uxbridge.on.ca;
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info@trenthills.ca; info@trentlakes.ca; info@twp.tweed.on.ca; info@tyendinagatownship.com;
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woolwich.mail@woolwich.ca; wright@middlesexcentre.on.ca; westelgin@westelgin.net;
juliebouthillette@larderlake.ca

Subject: Resolution Regarding Provincially Significant Wetlands Designation

Good morning Honourable Premier Ford,

Please refer to the documents attached hereto regarding the above subject matter.
We trust the enclosed is self-explanatory.

Kindest regards,

Janice Dupuis

*Deputy Clerk / Executive Assistant to
the Chief Administration Officer*

Tel: 705-753-2250 ext. 6907

Fax: 705-753-3950



Municipality of West Nipissing

101-225 Holditch Street
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www.westnipissingouest.ca

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General Inquiries



Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8
www.seguin.ca
phone: (705) 732-4300
fax: (705) 732-6347

Craig Jeffery

From: Rebecca Johnson <rjohnson@townofparrysound.com>
Sent: Monday, April 13, 2020 1:50 PM
To: Craig Jeffery
Subject: Resolution re: Support for Parry Sound Area Municipal Airport
Attachments: 2020-025 support funding app - PS Area Municipal Airport.pdf

Hello Craig,

Attached, please find Resolution 2020-025 passed by Town of Parry Sound Council on March 17th, 2020, regarding support for funding applications to FedNor and NOHFC for capital improvements at the Airport. As Seguin Township is the lead applicant for the project, I anticipate that you will include this resolution as appropriate with any correspondence to FedNor and NOHFC.

If you require the Town to do anything further with respect to this issue, please let me know.

Regards,
Rebecca

Rebecca Johnson
Clerk
rjohnson@townofparrysound.com

Town of Parry Sound
52 Seguin St
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9.4.2,

THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2020 – 025

DIVISION LIST

YES NO

DATE: March 17, 2020

- Councillor **V. BACKMAN**
- Councillor **P. BORNEMAN**
- Councillor **R. BURDEN**
- Councillor **B. HORNE**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Mayor **J. McGARVEY**

_____	_____
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_____	_____

MOVED BY:

Backman

SECONDED BY:

[Signature]

CARRIED: ✓ DEFEATED: _____ Postponed to: _____

WHEREAS on the 21st day of August, 2000 The Corporation of the Town of Parry Sound and The Corporation of the Township of Seguin entered into an Agreement for the operation, control and management of the Parry Sound Area Municipal Airport;

AND WHEREAS The Corporation of the Town of Parry Sound and The Corporation of the Township of Seguin hold title to the Airport lands;

AND WHEREAS the Parry Sound Area Municipal Airport Commission has prepared applications to FedNor and the Northern Ontario Heritage Fund Corporation (NOHFC) for funding for a Runway and Airside Business Development Project;

AND WHEREAS the Town of Parry Sound and the Township of Seguin as contributing funding partners to the Parry Sound Area Municipal Airport, in the event there are cost overruns for this project, the Town of Parry Sound (20%) and the Township of Seguin (80%) are obligated to provide financial assistance to the Parry Sound Area Municipal Airport Commission as required;

THEFEFORE BE IT RESOLVED THAT, as owners of the Parry Sound Area Municipal Airport lands, the Council of The Corporation of the Town of Parry Sound does hereby support the applications for funding from FedNor and the Northern Ontario Heritage Fund Corporation (NOHFC) for capital improvements at the Airport (Runway and Airside Business Development Project);

AND THAT the Township of Seguin will provide cash flow assistance to the Parry Sound Area Municipal Airport Commission as required for the municipal portion, in the form of a long-term repayable loan of a maximum of 2.5 million, with specific terms of repayment to be determined at a later date;

AND THAT Council approves the Township of Seguin to act as the lead Applicant for the above referenced Project;

AND THAT the Township of Seguin, as lead applicant ~~will~~ establish appropriate measures, project oversight, including status updates to minimize the risk of cost overruns.



Mayor Jamie McGarvey

west parry sound health centre

FOUNDATION

April 17, 2020

Mayor Ann MacDiarmid
Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8



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Dear Mayor and Council,

Fifteen years ago, our Health Centre opened its doors. Because it was built during the time of SARS, six negative pressure rooms (essential to placing breathing tubes connected to a ventilator during this virus) were built – one, the Meekison/Keystone Room is in ICU. The other five made it possible to create a temporary ICU and isolated Emergency Department increasing our ability for critical care in our COVID-19 response planning. As our team evolved, plans to meet a minor, medium and major possible patient surge, you were there to help buy what's needed. In 9 days, because of *your* COVID-19 response, the Foundation purchased \$212,217 of equipment our Medical Team deemed necessary. The note, copied on the back, was sent to all staff so they understand that you are with them. On behalf of everyone in the Health Centre, thank you.

I'd like to share how very important the modernization of Health Records is to COVID-19 response planning. Our hospital only went live with electronic records (EHR) in October 2019. Had we been hit with the pandemic this time last year, our medical teams would have been transferring paper records amongst themselves. They would have been unable to see a patient's chart or consult with a colleague in a timely, safe fashion. The pandemic brings everything to light. Donors to the Foundation have paid for \$4.4 million of the \$10 million EHR installation. That's on top of Donors making it possible to install a new \$1.4 million CT-scanner January 2020. And Donors ensuring that only 2 years ago, we installed a \$1.2 million picture archiving system guaranteeing 24/7 radiology. At the best of times, provincial government funding only covers 65% of this hospital's annual budget. The Health Centre raises \$20 million annually through services and contracts to balance their operation budget. Donors to the Foundation buy the rest – all the major equipment.

Our hospital had the time to prepare for the possible patient surge, something many in Europe didn't have the time to do. We are fortunate. Equally as important, we had you. Thank you, with all of our hearts, for ensuring the safety and care of our patients and our staff – from doctors through to housekeeping – it's mutual. We've all got each other's backs. Stay safe.

Sincerely,

Lynne Atkinson



COVID-19 update

10 April 2020 - Number 6

Compassion • Accountability • Rights and responsibilities • Excellence • Safety



west parry sound
health centre

FOUNDATION

**INSPIRED GIVING.
KEEPING HOSPITAL CARE LOCAL.**

The Best Gift – The Gift of Mutual Support

As Dr.s Fargher, Smith, and your teams work tirelessly to plan for the equipment you will need to respond to COVID-19 should we experience a patient surge, your community has not been idle. In one week, the Foundation collected \$212,217 to buy all the current needs on your COVID-19 Response Planning List.

Foundation Donors sent wonderful messages of support for you.

They also sent a 'boat load of money'. Some are local businesses. Some are local residents. Some a local Church group. Some are seasonal residents. While others are islanders who will likely not even see their cottage this summer until August, if at all.

When the Foundation sent the list of your planning in support of both patient and staff care and safety, donor response boomeranged back. Grateful for you and all that you are doing, donations flowed fast and furious.

Our community is an extraordinary mix of generous people, living a wide variety of lifestyles. The common thread is a hospital they know is their own.

They are there for you. Thank you for being there for them.

Sincerely, Lynne

Bought by Donors in the last week for your COVID-19 Response Planning:

Film Array (BioFire) Analyzer, BIPAPs, Workstation on Wheels (WOWs), Advanced Vital Signs Monitors, Patient Beds, Printer (for Philips equipment), BIPAPs - accessories, Airvo/Optiflow Humidification System, Pulse Oximeters, and Oral Digital Thermometers

Official Receipt

West Parry Sound Health Centre Foundation
6 Albert Street
Parry Sound, ON P2A 3A4

Receipt No: 4050
Received Date: Apr-13-2020
Receipt Date: Apr-17-2020
Location issued: Parry Sound, ON
Total Received: \$50,000.00

Received from
Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8



Authorized Signature