

NATO UNCLASSIFIED

NATO STANDARD

ALP-01

PROCEDURES FOR LOGISTIC SUPPORT BETWEEN NATO NAVIES

Edition F Version 2

JANUARY 2017



NORTH ATLANTIC TREATY ORGANIZATION

ALLIED LOGISTICS PUBLICATION

Published by the
NATO STANDARDIZATION OFFICE (NSO)
© NATO/OTAN

NATO UNCLASSIFIED

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

NATO UNCLASSIFIED

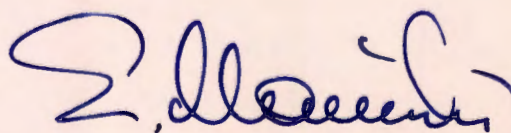
NORTH ATLANTIC TREATY ORGANIZATION (NATO)

NATO STANDARDIZATION OFFICE (NSO)

NATO LETTER OF PROMULGATION

9 January 2017

1. The enclosed Allied Logistic Publication ALP-01, Edition F, Version 2 PROCEDURES FOR LOGISTIC SUPPORT BETWEEN NATO NAVIES, which has been approved by the nations in the Military Committee Maritime Standardization Board (MCMSB), is promulgated herewith. The agreement of nations to use this publication is recorded in STANAG 1200.
2. ALP-01, Edition F, Version 2 is effective upon receipt and supersedes ALP-01, Edition F, Version 1, which shall be destroyed in accordance with the local procedure for the destruction of documents.
3. No part of this publication may be reproduced, stored in a retrieval system, used commercially, adapted, or transmitted in any form or by any means, electronic, mechanical, photo-copying, recording or otherwise, without the prior permission of the publisher. With the exception of commercial sales, this does not apply to member or partner nations, or NATO commands and bodies.
4. This publication shall be handled in accordance with C-M(2002)60.



Edvardas MAŽEIKIS
Major General, LTUAF
Director, NATO Standardization Office

NATO UNCLASSIFIED

NATO UNCLASSIFIED

INTENTIONALLY BLANK

- IV -

NATO UNCLASSIFIED

RESERVED FOR NATIONAL LETTER OF PROMULGATION

INTENTIONALLY BLANK

RECORD OF RESERVATIONS

CHAPTER	RECORD OF RESERVATION BY NATIONS
1	ALB, ESP, HRV, ITA, USA
2	NONE
3	NONE
4	NONE
5	NONE
6	NONE
7	NONE
8	NONE
9	NONE
10	NONE
11	NONE
12	NONE
13	NONE
14	NONE
15	NONE
16	NONE
17	NONE
18	NONE
Note: The reservations listed on this page include only those that were recorded at time of promulgation and may not be complete. Refer to the NATO Standardization Document Database for the complete list of existing reservations.	

INTENTIONALLY BLANK

RECORD OF SPECIFIC RESERVATIONS

ALB	Albanian Navy cannot support or training services for operational training: 1. Submarines for ASW practice, 2. Shore bombardment Facilities, 3. Sonar / degaussing Range. 4. Practice mines including laying and recovery.
ESP	Chapter 1, para 0107 e (1) : Spain will not implement the following paragraph of ALP-1(E) publications as it stated on page 1-8, section IV, e, "Maintenance and repair", paragraph: <i>"And battle readiness during wartime or NATO exercises and manoeuvres"</i> . Spain will implement quoted paragraph as follows: <i>"And battle readiness during wartime or NATO operations"</i> .
HRV	STANAG 1200 shall be implemented upon transformation of organisational structure and adjustment of regulations. Reservations will be defined in accordance with changes.
ITA	Chapter 1, para 0107 b : Operational Training Services will be provided to users other than NATO On-Call Force Mediterranean (NAVOCFORMED), only in the frame of (and with) the procedure already established for <i>"PASSEX"</i> exercises. Chapter 1, para 0107 g : Cross-Servicing of Naval Aviation will be limited to helicopters only, and for components/equipments similar to those fitted to Italian helicopters, provided that the mother ship is located in a port close to an Italian helicopter base (LUNI / LA SPEZIA, CATANIA, GROTTAGLIE/TARANTO) or when an Italian major helicopter ship is present. Chapter 1, para 0110 c : Due to national Technical Administrative Procedures payment abroad may not be paid within 60 days.

USA	<p>Chapter 1, SECTION III :</p> <p>U.S. Navy participation is governed by existing U.S. law and policy. Accordingly, no commitment is made to provide any specific assistance or facility by any particular method. The provisions for providing material and/or services are covered in Chapter 18 of ALP-1 (E)(NAVY), which describes, factually, sources of existing U.S. authority for providing assistance and the policy and procedures to be followed in complying with that authority.</p> <p>The United States does not subscribe to those portions of Chapter 1 paragraph 112 involving “Return of <i>Items Supplied for Use and Replacement-in-Kind</i>”. Leases (loans) of equipment are required to be entered into and charged in accordance with the provisions of our Arms Export Control Act.</p> <p>The US can only use this Agreement for transactions entered into under the authority of the NATO Mutual Support Act and other legislative authority that provides for reciprocal exchange of material and services.</p>
<p>Note: The reservations listed on this page include only those that were recorded at time of promulgation and may not be complete. Refer to the NATO Standardization Document Database for the complete list of existing reservations.</p>	

TABLE OF CONTENTS

Chapter 1 - General Procedures for Logistic Support to Ships of NATO Navies 1-1

Section I	Aim and Agreement.....	1-3
Section II	Terms and Definitions	1-4
Section III	Limitations	1-5
Section IV	List of Supplies and Services covered by this Publication.....	1-5
Section V	NATO Response Forces	1-7
Section VI	Procedures for Demand and Issue.....	1-8
Section VII	Methods of Reimbursement	1-8
Section VIII	Further Regulations.....	1-10
Annex A to Chapter 1 - Services Provided to NATO Response Forces and FGS "ALLIANCE"..... 1-A-1		
Annex B to Chapter 1 - NATO Standard Work Request Form 1-B-1		
Annex C to Chapter 1 - NATO Standard Form for Request, Receipt and Return or Invoice 1-C-1		
Annex D to Chapter 1 - Sample Message for Requesting Supplies or Services for NATO Infrastructure Services..... 1-D-1		
Appendix 1 -	Sample Format NATO F&L Depot	1-1-D-1
Annex E to Chapter 1 - Sample Message to Provide Technical Information to Expedite Transfer of Supplies or Services..... 1-E-1		

Chapter 2 - Naval Logistic Support Arrangements in Belgium 2-1

Section I	Authorities Responsible for Logistic Support	2-3
Section II	Procedures for Requesting and Returning Supplies and Material	2-3
Section III	Procedures for Requesting Repair and Maintenance Services	2-5
Section IV	Procedures for Requesting Other Services	2-6
Section V	Financial Arrangements and Detailed Procedures	2-6

Chapter 3 - Naval Logistic Support Arrangements in Bulgaria 3-1

Chapter 4 - Naval Logistic Support Arrangements in Canada..... 4-1

Section I	Authorities Responsible for Logistic Support.....	4-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	4-6
Section III	Procedures for Requesting Repairs and Maintenance Services	4-7
Section IV	Procedures for Requesting Other Services	4-7
Section V	Financial Arrangements and Detailed Procedures	4-8

Chapter 5 - Naval Logistic Support Arrangements in Denmark 5-1

Section I	Authorities Responsible for Logistic Support.....	5-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	5-4
Section III	Procedures for Requesting Repair and Maintenance Services	5-5
Section IV	Procedures for Requesting Other Services	5-5
Section V	Financial Arrangements and Detailed Procedures	5-5

Chapter 6 - Naval Logistic Support Arrangements in France..... 6-1

Section I	Authorities Responsible for Logistic Support.....	6-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	6-4
Section III	Procedures for Requesting Repair and Maintenance Services	6-5
Section IV	Procedures for Requesting Other Services	6-5
Section V	Financial Arrangements and Detailed Procedures	6-6

Chapter 7 - Naval Logistic Support Arrangements in Germany 7-1

Section I	Authorities Responsible for Logistic Support.....	7-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	7-4
Section III	Procedures for Requesting Repair and Maintenance Services	7-5
Section IV	Procedures for Requesting Other Services	7-5
Section V	Financial Arrangements and Detailed Procedures	7-5

Chapter 8 - Naval Logistic Support Arrangements in Greece 8-1

Section I	Authorities Responsible for Logistic Support.....	8-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	8-4
Section III	Procedures for Requesting Repair and Maintenance Services	8-5
Section IV	Procedures for Requesting Other Services	8-6
Section V	Financial Arrangements and Detailed Procedures	8-6

Chapter 9 - Naval Logistic Support Arrangements in Iceland 9-1

Introduction	9-3
Section I	Authorities Responsible for Logistic Support.....	9-5
Section II	Procedures for Requisitioning and Returning Supplies and Material.	9-6
Section III	Procedures for Requesting Repair and Maintenance Services	9-7
Section IV	Procedures for Requesting Other Services	9-7
Section V	Financial Arrangements and Detailed Procedures	9-8

Chapter 10 - Naval Logistic Support Arrangements in Italy 10-1

Section I	Authorities Responsible for Logistic Support.....	10-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	10-4
Section III	Procedures for Requesting Repair and Maintenance Services	10-5
Section IV	Procedures for Requesting Other Services	10-5
Section V	Financial Arrangements and Detailed Procedures	10-5

Chapter 11 - Naval Logistic Support Arrangements in The Netherlands 11-1

Section I	Authorities Responsible for Logistic Support.....	11-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	11-3
Section III	Procedures for Requesting Repair and Maintenance Services	11-4
Section IV	Procedures for Requesting Other Services	11-5
Section V	Financial Arrangements and Detailed Procedures	11-5

Chapter 12 - Naval Logistic Support Arrangements in Norway..... 12-1

Section I	Authorities Responsible for Logistic Support.....	12-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	12-4
Section III	Procedures for Requesting Repair and Maintenance Services	12-5
Section IV	Procedures for Requesting Other Services	12-5
Section V	Financial Arrangements and Detailed Procedures	12-6

Chapter 13 - Naval Logistic Support Arrangements in Poland..... 13-1

Section I	Authorities Responsible for Logistic Support.....	13-3
Section II	Procedures for Requisitioning and Returning Supplies and Material.	13-4
Section III	Procedures for Requesting Repair and Maintenance Services	13-6
Section IV	Procedures for Requesting Other Services	13-6
Section V	Financial Arrangements and Detailed Procedures	13-6

Chapter 14 - Naval Logistic Support Arrangements in Portugal.....	14-1
Section I	Authorities Responsible for Logistic Support..... 14-3
Section II	Procedures for Requisitioning and Returning Supplies and Material. 14-3
Section III	Procedures for Requesting Repair and Maintenance Services 14-5
Section IV	Procedures for Requesting Other Services 14-5
Section V	Financial Arrangements and Detailed Procedures 14-6
 Chapter 15 - Naval Logistic Support Arrangements in Spain.....	 15-1
Section I	Authorities Responsible for Logistic Support 15-3
Section II	Procedures for Requisitioning and Returning Supplies and Material. 15-5
Section III	Procedures for Requesting Repair and Maintenance Services 15-8
Section IV	Procedures for Requesting Other Services 15-8
Section V	Financial Arrangements and Detailed Procedures 15-8
 Chapter 16 - Naval Logistic Support Arrangements in Turkey.....	 16-1
Section I	Authorities Responsible for Logistic Support..... 16-3
Section II	Procedures for Requisitioning and Returning Supplies and Material. 16-4
Section III	Procedures for Requesting Repair and Maintenance Services 16-5
Section IV	Procedures for Requesting Other Services 16-6
Section V	Financial Arrangements and Detailed Procedures 16-6
 Chapter 17 - Naval Logistic Support Arrangements in the United Kingdom.....	 17-1
Section I	Authorities Responsible for Logistic Support..... 17-3
Section II	Procedures for Requisitioning and Returning Ministry of Defence Supplies and Material..... 17-9
Section III	Procedures for Requesting Repair and Maintenance Services 17-11
Section IV	Procedures for Requesting Other Services 17-12
Section V	Financial Arrangements and Detailed Procedures 17-12
 Chapter 18 - Naval Logistic Support Arrangements in the United States Of America	 18-1
Introduction 18-3
Section I	Authorities Responsible for Logistic Support 18-5
Section II	Procedures for Requisitioning and Returning Supplies and Material. 18-7
Section III	Procedures for Requesting Repair and Maintenance Services 18-9
Section IV	Procedures for Requesting Other Services 18-9
Section V	Financial Arrangements and Detailed Procedures 18-9

INTENTIONALLY BLANK

INTRODUCTION

General

1. The purpose of ALP-01 is to outline the scope of Logistic Support facilities of the various NATO maritime nations, the channel through which such support can be obtained, the requisitioning procedures and the financial arrangements of the individual NATO nations.
2. The publication is intended for the guidance of ships officers in the requisitioning of Logistic Support, and it is also intended as a reference document for use by NATO/National staffs.

Outline of the Publication

3. This NATO standard is supported by a standards-related document (SRD) as follows:
 - a. ALP-01 - PROCEDURES FOR LOGISTIC SUPPORT BETWEEN NATO NAVIES
 - b. ALP-1.1 - CATALOGUE OF NAVAL PORT INFORMATION (SRD supporting ALP-01)
4. The ALP-01 itself is divided into eighteen chapters. Chapter 1 contains the general procedures and principal regulations. The supplementary national regulations / procedures of each NATO maritime nation are allocated to chapter 2 through 18. It is the responsibility of each nation to review both chapter 1 and their national chapter and to forward revisions to the custodian as required by the yearly updated Terms of Reference (TOR) of ML&RAS WG / Required Action List (RAL) of MCMSB. Nations' amendments to their own chapter will represent statement of fact. Therefore, they will not require formal ratification from the other nations and may be incorporated by the custodian as an amendment to the publication (minor change); the resulting new version of the publication will be subject to MCMSB approval for promulgation in accordance with AAP-03. Changes to be made to chapter 1 will be considered a revision to the publication (major change) and therefore will be subject to the requirement for ratification by nations in accordance with AAP-03.
5. ALP-1.1 contains in the national chapters (chapter 2 through 19) the support capacities of the respective Naval Ports (Section A) and the possibilities of Training Support (Section B). Information relating to NATO Fuel and Lubrication (F&L) depots will be provided at the end of individual national chapter by the host nation (Section C). To review their national chapter and to forward updates to the custodian in accordance with the yearly updated TOR of ML&RAS WG / RAL of MCMSB will be the responsibility of each nation. Beyond this, each nation is responsible to inform the custodian immediately if there will be any change of the provided support capacities which may be of direct influence to the planning or enforcement of bi-/multilateral operations. By both means, the custodian may incorporate these amendments (minor changes) in a new version of the publication, which will be subject to MCMSB approval for promulgation in accordance with AAP-03. This is the way ahead for this publication being an updated, reliable and consequently a living document.

Validity

6. This document remains valid in times of peace, tension or crisis and in times of war. However, nothing in this document should be taken as setting aside any specific bi-/multilateral agreements concluded between nations on particular logistic and administrative matters.

CHAPTER 1 INTRODUCTION

**GENERAL PROCEDURES FOR LOGISTIC SUPPORT TO
SHIPS OF NATO NAVIES**

SECTION I	AIM AND AGREEMENT
SECTION II	TERMS AND DEFINITIONS
SECTION III	LIMITATIONS
SECTION IV	LIST OF SUPPLIES AND SERVICES COVERED BY THIS PUBLICATION
SECTION V	NATO RESPONSE FORCES
SECTION VI	PROCEDURES FOR DEMAND AND ISSUE
SECTION VII	METHODS OF REIMBURSEMENT
SECTION VIII	FURTHER REGULATIONS
ANNEX A	SERVICES PROVIDED TO NATO RESPONSE FORCES AND FGS <i>"ALLIANCE"</i>
ANNEX B	NATO STANDARD WORK REQUEST FORM
ANNEX C	NATO STANDARD FORM FOR REQUEST, RECEIPT AND RETURN OR INVOICE
ANNEX D	SAMPLE MESSAGE FOR REQUESTING SUPPLIES OR SERVICES FOR NATO INFRASTRUCTURE SERVICES
APPENDIX 1	SAMPLE FORMAT NATO F&L DEPOT
ANNEX E	SAMPLE MESSAGE TO PROVIDE TECHNICAL INFORMATION TO EXPEDITE TRANSFER OF SUPPLIES OR SERVICES

INTENTIONALLY BLANK

SECTION I - AIM AND AGREEMENT**AIM**

0101. The aim of this chapter is to set out the principles agreed between the NATO nations governing the transfer of supplies and/or the rendering of services by one NATO nation to the naval forces of another and to the ships of the following NATO Response Forces:

- Standing NATO Response Force Maritime Group 1 (**SNMG 1**)
- Standing NATO Response Force Maritime Group 2 (**SNMG 2**)
- Standing NATO Response Force Mine Counter Measure Group 1 (**SNMCMG 1**)
- Standing NATO Response Force Mine Counter Measure Group 2 (**SNMCMG 2**)

and the NATO-owned oceanographic research vessel FGS “*ALLIANCE*” (A 1456).

AGREEMENT

0102. Participating nations agree to provide, within the bounds of their own resources, all practicable assistance and facilities to the warships of other NATO navies calling at their naval ports (see ALP-1.1 (A), chapter 2 - 19) ; and in those commercial ports where they have naval authorities, they shall furnish assistance as far as possible.

0103. a. This agreement will also apply to requests for assistance and reimbursement procedures for supplies provided and services rendered between NATO warships, including support ships in accordance with the procedures described herein and in other circumstances if specifically agreed by the parties concerned.
- b. Unless rendered free of charge, support will be compensated by:
- Reimbursement.
 - Return of items supplied for use.
 - Replacement in kind.

0104. In addition, it will be possible to obtain supplies from NATO infrastructure facilities occasionally or in case of an emergency, subject to appropriate arrangements (bilateral or multi-lateral agreements, or specific understanding in the case of a special exercise or a particular operation).

SECTION II - TERMS AND DEFINITIONS

0105. a. The term “Logistic Support” as used in the publication refers to the provision of supplies and services as outlined in section IV of this chapter excluding para 0107 b (operational training services).
- b. The term “Naval Forces” for the purposes of this agreement/ publications are defined as all units/formations designated for above surface, surface and sub-surface naval operations. Military reinforcement forces in transit through Naval ports are not covered.
- c. The term “Warship” shall, for the purposes of this agreement, refer to any ship included in the national list of naval vessels, and wholly manned by a naval crew. Exceptionally, in the case of those nations which use naval support ships manned by civilian crews, this agreement shall apply equally to such naval auxiliaries provided they are solely operated by the nation concerned in direct support of its naval forces.
- d. The term “Naval Port” shall, for the purpose of this agreement, refer to any port, or to those parts of a port, specifically allocated to naval use and wherein the national naval forces maintain permanent logistic facilities.
- e. The term “Infrastructure” used by NATO shall refer to all buildings and permanent installations necessary for the support, redeployment, and military forces operations (e.g. barracks, headquarters, airfields, communication facilities, stores, port installations, and maintenance stations).
- f. - Support. Any aid in the form of supplies and/or services, technical or non-technical, provided by a supporting party to a recipient party.
- Supporting Party. Any force, agency, subsidiary body or other representative of a NATO nation or multinational unit within NATO providing the support required.
- Recipient Party. Any force, agency, subsidiary body or other representative of a NATO nation or multinational unit within NATO receiving support.
- Reimbursement. Payment of costs in form of remittance, cheque or cash.
- Return of Items Supplied for Use. Return of the delivered item in a fully operational condition within the agreed period of time.
- Replacement-in-Kind. Replacement of supplies or services with supplies or services of an identical or substantially identical nature under agreed condition.

SECTION III - LIMITATIONS

0106. a. This agreement imposes no obligation on the host nation either to build facilities or to maintain stocks of stores or equipment solely for the purposes of providing logistic support for the naval forces of other NATO nations.
- b. The services and supplies to be provided, or the work to be done under the terms of this agreement, shall be limited to the facilities normally located in the port concerned, or within the immediate vicinity thereof. These facilities shall be provided only insofar as they in no way prejudice any national requirements of the host nation.

SECTION IV - LIST OF SUPPLIES AND SERVICES COVERED BY THIS PUBLICATION

0107. a. Port and Dockyard Services
- (1) Navigational aids
 - (2) Pilotage
 - (3) Tugs
 - (4) Mooring and making fast
 - (5) Use of wharves, piers, brows, and crane services
 - (6) Refuse disposal, including waste oil, bilge water and sewage removal
 - (7) Supply of water, steam, and electricity
 - (8) Security (guards within the military area, policing of dockyards, patrols, fire service)
 - (9) Motor transport (cars for duty journeys ashore by Flag Officers or Commanding Officers)
 - (10) Water transport (liberty boats)
 - (11) Medical and dental services
 - (12) Communications

(13) Telephone connections to the ship/shore telephone system

b. Operational Training Services

- (1) Surface and air target towing
- (2) Submarines for ASW practice
- (3) Shore bombardment facilities
- (4) Sonar/degaussing ranges
- (5) Maritime Patrol Aircraft for sea/air coordination training
- (6) MRR, CAP, FBA aircraft for TASMO practice
- (7) Practice mines including laying and recovery
- (8) Pilotless target aircraft (when cost comparable to provision of aerial towed targets)
- (9) Attack swimmers for anti-sabotage exercises
- (10) Electronic warfare services, surface and airborne
- (11) Tactical simulators and synthetic trainers
- (12) Nuclear, Biological and Chemical Defence, Fire Fighting and Damage Control Training Facilities.

c. Special / Sundry Services

- (1) Billeting of crews
- (2) Meals
- (3) Loan of mobile kitchens or other messing equipment
- (4) Motor transport (recreational journeys for ships' companies)

d. Routine Supplies

- (1) Fuels and lubricants

- (2) Compressed gases
 - (3) Rations
 - (4) Spare parts
 - (5) Naval stores and ammunition
- e. Maintenance and Repair
- (1) Each subscribing nation shall, at its discretion, make available emergency repair facilities to warships of other NATO nations when so requested (see Annex B) either by the nation to which the vessel belongs or by the NATO Commander under whom the vessel is operating at the time. Emergency repairs effected under this cause shall normally be limited to restoring seaworthiness (and battle readiness during wartime or NATO exercises and manoeuvres).
 - (2) Subscribing nations agree to make due reimbursement for all such repairs effected to their ships. Additionally, each subscribing nation shall provide details of the facilities expected to be available at its ports and bases to which this agreement may apply.
- f. Use of Canal facilities
- g. Cross-servicing of Naval Aircraft

In addition - see national documents implementing STANAG 3430.

SECTION V - NATO RESPONSE FORCES

0108. Each subscribing nation agrees that a common polity be adopted with regard to providing and paying for port and operational training services as listed at Annex A to warships of NATO Response Forces (as listed in **para 0101 of Chapter 1**) and the NATO-owned oceanographic research vessel FGS *"ALLIANCE"*.

SECTION VI - PROCEDURES FOR DEMAND AND ISSUE

0109. a. Support and supply services will be requested, documented and invoiced on the NATO Standard Form (Annex C). Forms will initially be prepared by the requesting party except in cases of urgency where the request and response may be by message or other means. In such cases the form will subsequently be prepared by the supporting party. The NATO Standard Form will be published in the English and French languages and, if required, in the language of the supporting or recipient party. Each of these forms is to be completed in quadruplicate (two for the ship and two for the host nation). All entries will be made available by the supporting party if so required. National form, if prepared, will not be used for settlement between accounting offices of NATO nations, but can be attached if needed for verification. By signing the NATO Standard Form, the supporting unit and the recipient of support certify the completeness and correctness of the information contained therein.
- b. Subject to the provisions stated in SECTION I, para 0104 of this agreement, any ship of a NATO nation will be able to obtain supplies and services at the NATO Infrastructure Facilities by sending a message, a sample of which is attached at Annex D.
- c. In case any NATO ship wishes to be informed on the port facilities of the host country, so as to obtain the services requested as quickly as possible on her arrival in port, or in order to make all necessary preliminary arrangements, she may use the message method, a sample of which is attached at Annex E.

SECTION VII - METHODS OF REIMBURSEMENT**0110. Repayment**

Where charges arise during port visits, every effort shall be made to settle bills prior to departure.

- a. Unless cash payment is made, the **accounting office** of the supporting party will submit the invoice to the responsible **accounting office** of the supported nation normally not later than three months after the end of the month in which support has been rendered. In cases of doubt, invoices may be sent to the agency indicated in **ALP-1.1 (A) / Annex A (List of the responsible accounting offices)**.
- b. Payment need not be made against invoices which are not supported by an acknowledgement of receipt. The receipted order documents serve

as proof that the supplies/services were provided. Uncertified invoices should be returned to the originator with advisement that payment cannot be made until proper certification is received.

- c. The amount indicated in the invoice (Annex C) will be paid within 60 days of receipt of the invoice by the responsible accounting office of the recipient party unless otherwise agreed.
- d. In case of disputed invoices, the undisputed part will be paid within the agreed period of time. The disputed part will be forwarded to the billing and supply activities (supporting party) asking for further clarification/supporting documents. In case the dispute cannot be settled/cleared within 30 days, the dispute will be forwarded by the billing and supply activity, within 10 days of dispute notification, to the next higher level for resolution.

0111. Waving of Charges for Special Port Services

- a. When readily available from military sources and provided within normal working hours, naval lighterage for the:

(1) Supply of:

- (a) Fuel
- (b) Potable Water
- (c) Boiler feed water

(2) Removal of:

- (a) Waste fuel / waste oil
- (b) Oily bilge / ballast water
- (c) Sewage
- (d) Garbage

will be provided free of charge to the working of other NATO navies calling at the naval ports of NATO nations.

- b. Out of normal working hours, the incremental costs for military lighterage for the above mentioned services will be charged by the host nation.
- c. If the requested services exceed the basic capability or the requirement for its own forces the full cost of services will be charged by the host nation.

- d. For all services obtained from the third party, payment is to be made directly to that party prior to the requesting ship leaving the port. Unpaid invoices will be forwarded to the ship or via normal diplomatic channels.

0112. Return of Items Supplied for Use and Replacement-in-Kind

- a. In the case of support rendered on the basis of supply for use or a replacement-in-kind transaction, the item will be returned/compensated for within the agreed timeframe. In the absence of an agreed period of time the item will be returned/compensated for within 120 days. If an item is not returned/compensated for in a fully operational condition within the determined period of time, the supporting party is entitled to demand reimbursement of costs.
- b. The recipient will pay a charge for the period of time used, if required by the supporting party.
- c. The recipient will be responsible for any packaging crating, handling, and transportation cost, and the cost required to return the item to a condition comparable to that at the time of the supply.
- d. Upon agreement, a supply-for-use transaction may be converted to a reimbursable or replacement-in-kind transaction and a replacement-in-kind transaction may be converted to a reimbursable transaction. Fuel support may be balanced on a regular basis; unbalanced quantities will be invoiced and paid in accordance with paragraph 0110c.
- e. When nations utilize target services from a host nation they assume the responsibility reimbursement for targets which are damaged/destroyed. Procedure will be in accordance with those previously outlined in this chapter. The provisions of bilateral or multilateral agreements will be exercised when they exist.

SECTION VIII - FURTHER REGULATIONS

0113. Claims. In the case of damage arising from the operation of items supplied, the recipient party will waive claims against the supporting party and will indemnify the supporting party for liability from claims raised by a third party. Furthermore, Article VIII of the NATO Status of Forces Agreement (NATO SOFA) will apply unless otherwise agreed.

0114. Warranty. The supporting party makes no warranties for items supplied beyond those accorded or required by national laws or international agreements. The supporting party will assert on behalf of or assign to the recipient party, at its request,

any legally admissible warranty claims against third parties. The recipient party will pay the cost of any legal proceedings initiated by the supporting party at the request of the recipient party.

0115. Currency. Payments will be made as detailed in relevant national chapter. Bank charges and other charges will be borne by the recipient party.

0116. Taxes. Taxes, duties and other public charges accruing from the rendering of support and supply services will be borne by the recipient party, unless exemption from such charges is obtained.

INTENTIONALLY BLANK

**ANNEX A SERVICES PROVIDED TO NATO RESPONSE FORCES AND
FGS “ALLIANCE”**

A.1. When available from military sources, services listed in **paras 0107a, 0107b, and 0107c (4) of Chapter 1** will be provided free of charge to NATO Response Forces (as listed in **para 0101 of Chapter 1**) and the NATO-owned oceanographic research vessel FGS “ALLIANCE”.

A.2. Billed equally between all ships of NATO Response Forces (NRF)

When pilotage, tug, or other services are ordered from non-military sources by the Commanders of NRF for the common benefit of the forces, all ships will share equally in the cost.

A.3. Paid by Ship Only

Maintenance and repairs (conditions of **para 0107e** apply).

Pilotage (for own ship's benefit).

Special services and sundry services (as listed in **para 0107c** with the exception of **para 0107c (4)**).

Canal fees.

Routine Supplies (as listed in **para 0107 d**).

Cross-servicing of naval aircraft (see national documents implementing **STANAG 3430**).

Reimbursement for damage/destruction of targets (as listed in **para 0107b**).

Tugs, water, steam and electricity)	where military
Transport)	sources are not
Telephones)	available at
)	commercial
Wharfage)	ports, the normal
)	reimbursement
)	regulations of
)	the host nation
)	will be applied.

A.4. Support Ships

When a support ship (AW-AOR etc.) is assigned to NRF (as listed in **para 0101 of Chapter 1**), no accessories charges or sub-charges will be assessed either for transfers at sea for the benefit of those forces mentioned above, or for removal or picking up from naval ports of material indented for the replenishment of the above mentioned units.

INTENTIONALLY BLANK

ANNEX B NATO STANDARD WORK REQUEST FORM

1. SHIP(NAME, TYPE, HULL No.,(NATIONALITY))	2. DATE	3. WORK REQUEST No.
4. EQUIPMENT SYSTEM	5. LOCATION: COMPT. DECK FRAME SIDE	
6. DETAILED DESCRIPTION OF WORK REQUESTED	7. DEPARTMENT RESPONSIBLE	
	8. SHIP'S REPRESENTATIVE	
	9. PRIORITY OPERATIONAL DEFECT PLANNED MAINTENANCE ITEM OTHER	
	10. PERIOD WHEN AVAILABLE	
	11. PROPOSED METHOD OF REIMBURSEMENT	
13. JUSTIFICATION (SPECIFY DEFECT/ MALFUNCTION)	12. SPACE RESERVED FOR REPAIR FACILITY	
14. LIST SPARE PARTS ON BOARD REQUIRED YES NO		
15. NAME PLATE DATA 16. DRAWING- S/REPAIR MANUALS AVAILABLE		
17. ASSISTANCE TO BE PROVIDED BY SHIP'S STAFF		
18. APPROVED FOR SHIP (NAME, RANK)		
19. ACCEPTED BY REPAIR FACILITY (NAME, POSITION)		
20. WORK COMPLETED SATISFACTORILY (SIGNATURE OF AUTHORIZED SHIP'S REPRESENTATIVE)		

INTENTIONALLY BLANK

ANNEX C NATO STANDARD FORM FOR REQUEST, RECEIPT AND RETURN OR INVOICE

NATO UNCLASSIFIED

NATO STANDARD FORM FOR REQUEST, RECEIPT AND RETURN OR INVOICE
FORMULAIRE STANDARD OTAN DE DEMANDE, DE RESTITUTION OU DE FACTURATION

A. <input type="checkbox"/> REQUEST / DEMANDE <input type="checkbox"/> RETURN / RESTITUTION					C. INVOICE / FACTURE			
1 Requisition No / No de la demande		4 From / De (requesting party / demandeur)		6 Nation		22 Invoicing authority / Service de facturation		
2 Support agreement / Accord de règlement		8 To / A (Supporting party / Fournisseur)		7 Nation		23 Invoice No / No de la facture / Date		
3 Means of transport/Aircraft/vehicle(s)/ Moyen de transport/Avionnet/véhicule/ navire		9 Receiving party / Destinataire		25 Transportation document No / No de bordereau d'envoi		24 Transaction Code (US-use only)		
10 Name / Nom, Rank/Grade, Signature		Date		26 Account No (US-use only)				
No	NATO Stock No / No de nomenclature	Description	Measure unit / Unités de mesure	Quantity requested/ Quantité demandée	Quantity delivered / Quantité fournie	Unit price / Prix unitaire	Total	Attachments and vouchers / Pièces justificatives
11	12	13	14	15	27	28	29	30
16 Other costs / Autres frais								
17 Method of compensation / Mode de compensation <input type="checkbox"/> Cash / Paiement comptant <input type="checkbox"/> Deferred reimbursement / Paiement différé <input type="checkbox"/> Replacement in kind / Remboursement en nature					31 Total amount claimed / Total de la facture		32 Currency / Monnaie	
18 Authorization by official of supporting / Autorisation du responsable officiel Name / Nom, Rank / Grade, Signature					19 Agree/d date of return / Date de restitution		33 Payable to / payable à Account No / No de compte Fct / En règlement de	
B. ACKNOWLEDGEMENT OF RECEIPT / ACCUSE DE RECEPTION					34 I certify that the amount invoiced is exclusive of all taxes for which exemption has been granted under provision of existing agreements and that the invoice is correct. Je certifie l'exactitude de la présente facture; son montant n'inclut aucune des taxes dont l'exemption est accordée en vertu d'accords en vigueur.			
20 Receipt, accepted / Reçu en bonne et due forme Place and date / Lieu et date			21 Transportation / Transport <input type="checkbox"/> Free of charge / Gratuit <input type="checkbox"/> With charge / A titre onéreux		35 Memo/Nom, Rank/Grade, Signature			

Instructions For Completion

Block no:

1. Insert your own numbers starting with 001, 002, 003 etc.
2. Identification of the support agreement such as STANAG 3381, WHNS, MSA, ALP-01(F) etc.
3. Insert type of ship and registration/hull no. and home station/port.
9. Fill in only, if not identical with requesting party in block no. 4.
16. Insert additional costs such as for transport, packing, fees, customs, etc.
17. Important: if replacement in kind is not arranged within the agreed period, costs are to be filled in blocks no. 16, 28, 29 and a copy is to be sent to the invoicing authority.
20. The signature of this block certifies the number or quantity of items received and does not imply a waiver of the right to warranty claims.
21. If transportation is with charge, fill the costs in block no. 16.
- 22-26 Have to be filled in by the invoicing authority.
33-35
- 25-26 Reserved for US-forces use only.
32. Usually currency of the supporting party.

Notes explicatives

Case n°:

1. Indiquer votre numérotation en commençant par 001, 002, 003, etc.
2. Indiquer l'accord sur lequel repose la demande d'aide, par exemple STANAG 3381, WHNS, MSA, ALP-01(F) etc.
3. Indiquer le type de navire et son numéro d'immatriculation/de coque ainsi que sa base/son port.
9. Ne remplir que s'il est différent de celui du demandeur indiqué dans la case n° 4.
16. Porter le montant des frais supplémentaires tels que le transport, l'emballage, droits et douanes, etc.
17. Important: Si l'on ne choisit pas le remboursement en nature dans le délai fixé, les frais seront indiqués dans les cases 16, 28 et 29 et un exemplaire sera envoyé au service de facturation.

- 20. La signature apposée dans cette case certifie la réception du nombre ou de la quantité indiquée des articles et n'implique pas la renonciation aux droits de recours au titre de la garantie.
- 21. Si le transport est effectué à titre onéreux, on indiquera le montant dans la case n° 16.
- 22-26 Ces cases doivent être remplies par le service de facturation.
35-33
- 25-26 Réservées aux seules forces des États-Unis.
- 32. Habituellement la monnaie du fournisseur.

INTENTIONALLY BLANK

**ANNEX D SAMPLE MESSAGE FOR REQUESTING SUPPLIES OR
SERVICES FOR NATO INFRASTRUCTURE SERVICES**

FROM : MOD (Nation requiring service)
TO : MOD (Host Nation)
MOD (Nation owning supplies, if other than host nation)
INFO : OIC INFRASTRUCTURE FACILITY
SHIP(S) REQUIRING SUPPLIES OR SERVICES
APPLICABLE STRATEGIC COMMANDS (SCs) OR SUPREME
ALLIED COMMANDS (SACs)

NATO UNCLASSIFIED

SIC : (OA - with code suffix from ACP-117 NATO SUPP 2 according
to subject matter of message)

SUBJECT : USE OF (INSERT NAME OF INFRASTRUCTURE FACILITY)

REF : (A) CHAPTER 1 OF ALP-01(F)

1. (Name of ship(s)) will be transiting near (INFRA PORT) on (date). It is requested that the (name of ship(s)) be granted clearance permission to enter port and the following supplies/services be provided from the "name of NATO Infrastructure Facility".

(Then utilize the LOGREQ format as contained in ACP-176, Chapter 14, para 1415).

A.

B.

C.

etc.

ANNEX D
Appendix 1SAMPLE FORMAT
NATO F&L DEPOT

NATO NATION:	NAME OF DEPOT
1. User nation(s)	
2. Authority responsible for disposition of stocks	
3. Jetty dimensions (m)	
4. Mooring bollards/dolphins (max. distance apart) (m)	
5. Max. draught (m)	
6. Cranes/derricks on Jetty Lift/tons - Reach/m	
7. Access to jetty for M/T	
8. Railway trucks on Jetty	
9. Shore power for ships (Kw, Volts, Hz)	
10. Ship's water supply (Ø couplings)	
11. Ballast reception possible? Capacity	
12. Flow rates	
a) Type of fuel (NATO Code)	
b) Inward (m ³ /h)	
c) Outward (m ³ /h)	

ANNEX E SAMPLE MESSAGE TO PROVIDE TECHNICAL INFORMATION TO EXPEDITE TRANSFER OF SUPPLIES OR SERVICES
--

FROM : SHIP
TO : OIC INFRASTRUCTURE FACILITY
INFO : (Per National Instructions)

NATO UNCLASSIFIED

SIC : (OA - with code suffix from ACP-117 NATO SUPP 2 according
 to subject matter of message)
SUBJECT : LOGISTIC REQUIREMENTS
REF : (A) CHAPTER 1 OF ALP-01(F)

1. Distance and side of preferred fuelling points from bow (state units).
2. Coupling or receiving arrangements held on board for fuelling.
3. Distance and side of preferred ammunition station(s) from bow (state units).
4. Distance and side preferred water connection from bow (state units).
5. Miscellaneous.

INTENTIONALLY BLANK

CHAPTER 2	NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN BELGIUM
------------------	---

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUESTING AND RETURNING SUPPLIES
AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

INTENTIONALLY BLANK

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT0201. Responsibility

1. The logistic support branch of the Belgian Navy (BeN) is part of the Operational Command (COMOPSNV) and located in Zeebrugge at the following address:

COMOPSNV
Marinebasis
Graaf Jansdijk, 1
B 8380 ZEEBRUGGE.
SMA: COMOPSNV

2. All requests for logistic support should be sent to the commander of the naval base (SMA: NAVSUPPORT).

SECTION II - PROCEDURES FOR REQUESTING AND RETURNING SUPPLIES AND MATERIAL0202. Prior arrangements required before port visits

Foreign warships calling for or berthed at any (BEL) port (military or civilian) should address their requests to NAVSUPPORT, info COMOPSNV. The LOGREQ must be drafted to conform with ACP 176 and must specify all logistic support requirements referring to the visit letter. Requests for logistic support in Antwerp should be addressed to NAVSUPPORT, info NAVDETANT and COMOPSNV.

0203. Procedure for urgent unforeseen requirements

In case of urgent or unforeseen requirements, foreign warships can address their request by message to NAVSUPPORT or by telephone to Naval Port Control.

0204. Normal requesting procedure.

1. All requests to, and issues from the Belgian naval organisation must be supported by bilingual NATO forms (Annex C to Chapter 1).

2. These forms should be filled in in English, French or Dutch and signed by the Commanding Officer or any other fully authorised representative.

3. To ensure correct supply, the required items have to be fully identified with NATO Stock Number if known. For F&L - products the NATO code is required.

4. All quantities should be expressed in metric measurements.

0205. Delivery

1. Normal delivery period is two working days after request.
2. Ships can be requested to provide working parties for loading and unloading.
3. A delivery form has to be signed by the ship's representative. A completed issue voucher will be rendered for the ship's accounting.

0206. Procedure for returning material

1. Arrangements for returning items have to be made with NAVSUPPORT.
2. For identification purposes, all returned items must be clearly marked or labelled.
3. When replacement in kind is mandatory, the returned item must be equivalent. Arrangements therefore should be made with COMOPSNV.

0207. Restrictions on provision of supplies or services

1. BeN can provide limited amounts of stores and services. On request COMOPSNV will render all possible assistance to facilitate contacts between supplying firms and visiting warships.
2. BeN is not responsible for the quantity nor quality of the provided services or deliveries by private contractors.
3. F&L - products: BeN can provide small quantities of fuel (F76). Large quantities of F&L - products are provided by a local contractor.
4. Ammunition: No ammunition can be provided. Ammunition handling is possible in accordance with port regulations.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES**0208. Preparatory actions**

1. All requests to, and issues from the Belgian naval organisation have to be supported by bilingual NATO forms (Annex C to Chapter 1).
2. These forms should be filled in in English, French or Dutch and signed by the Commanding Officer or any other fully authorised representative.
3. Requests for repair and maintenance should be clearly specified.
4. Technical advice can be provided.

0209. Submission, pick-up and return procedures for repair

1. A technician will board the visiting ship on arrival to make arrangements for the requested service.
2. Ships can be requested to provide working parties for loading and unloading and assistance for dismounting and removal of assemblies or components.
3. If civil facilities are needed, COMOPSNAV will render all possible assistance to facilitate contacts with the appropriate firms.

0210. Possible restrictions for provision of repair and maintenance

1. Repair and maintenance facilities can only be provided as far as they do not endanger the operational needs of the Belgian Naval Forces.
2. The Belgian Navy does not run a naval shipyard. Only Naval repair facilities for electrical, mechanical and weapons systems are located in Zeebrugge.
3. BeN is not responsible for the quantity nor quality of the provided services or deliveries by private contractors.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0211. Other services than those mentioned in Sections II and III above can be provided as far as they are listed in Annex A to Chapter 3 of ALP-1.1 (A).

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0212. Financial processing.

1. Repairs and deliveries by the BeN will be charged at current costs.
2. Belgian Defence authorities will forward requests for payment of deliveries and services provided by the BeN to the ship's Government through the appropriate diplomatic channels.
3. Financial arrangements for deliveries and services, ordered by the ship at local contractors, have to be made in concert with the suppliers. The BeN will not assume any responsibility for the payment of their invoices.

<p>CHAPTER 3 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN BULGARIA</p>
--

Bulgarian port information is to be found in Chapter 3 of ALP-1.1 (A)

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

<p>CHAPTER 4 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN CANADA</p>
--

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

0401. In order to obtain logistic support and port services on arrival, NATO ships should forward their immediate requirements in advance of arrival to MARLANT HQ or MARPAC HQ ESQUIMALT //F4//, repeated to the Base Commander, CFB Halifax or CFB Esquimalt as applicable, and to the appropriate authority listed in **para 0402 and 0403** by LOGREQ message or letter. Delivery will normally be made of available items on, or shortly after, arrival. A Host Ship will be assigned and a Liaison Officer will be available to board visiting ships on arrival to arrange supply of further material or services required prior to sailing. This officer may be contacted directly for any urgent or unforeseen requirements while in port. (CFB Halifax: telephone 427-6227 / CFB Esquimalt: there is no permanent telephone number for the Liaison Officer to contact in case of unforeseen requirements. A number will be provided in the LOGREQ response.)

0402. For the naval port of Halifax, logistic support is provided by the Base Logistics organization. For the naval port of Esquimalt, logistic support is coordinated by the Harbour control officer (1-250-363-2160). The following table reflects primary logistic facilities that will respond to the needs of visiting ships.

<u>Requirement</u>	<u>Supporting Authorities</u>	<u>Remarks</u>
(1) All general stores Incl. provisions, F&L (except Ship and Helo Fuels), ordnance, armament, printed forms, stationery and navigational instruments.	<u>EAST COAST</u> Base Logistics Canadian Force Base Halifax PO Box 99000, Station Forces Halifax, NS B3K 5X5 Attention: Base Logistics Officer (Message Address: Canadian Forces Base Halifax)	Located at Halifax, Nova Scotia
	<u>WEST COAST</u> CANFLTPAC HQ Esquimalt//F4 Log PO Box 17000, Station Forces Victoria, BC V9A 7N2 Attention: Fleet Logistic Officer (Message Address: CANFLTPAC HQ Esquimalt//F4 Log//)	Located at Esquimalt, British Columbia
(2) Ammunition	<u>EAST COAST</u> Commanding Officer Canadian Forces Ammunition Depot Bedford PO Box 99000, Station Forces Halifax, NS B3K 5X5 (Message Address: CFAD BEDFORD)	Located at Bedford Basin, Nova Scotia, 44°42'N, 63°38'W Approximately 5 KM from Halifax Naval Dockyard

NATO UNCLASSIFIED

<u>Requirement</u>	<u>Supporting Authorities</u>	<u>Remarks</u>
	<u>WEST COAST</u> Commanding Officer Canadian Forces Ammunition Depot Rocky Point PO Box 17000, Station Forces Victoria, BC V9A 7N2 (Message Address: CFAD ROCKY POINT)	Located on Pedder Bay, British Columbia, 48°20'N, 123°33'W Approximately 35 KM from Esquimalt Naval Dockyard
(3) Nautical and selected aeronautical charts, navigational and meteorological publications.	<u>EAST COAST</u> Hydrographic Services Office Halifax 2548 Provo Wallis Street PO Box 17000, Station Forces Victoria, BC V9A 7N2 (Message Address: HSO ESQUIMALT)	Located at Halifax, Nova Scotia,
	<u>WEST COAST</u> Hydrographic Services HSO Esquimalt PO Box 17000, Station Forces Victoria, BC V9A 7N2 (Message Address: HSO ESQUIMALT)	Located at Esquimalt British Columbia
(4) Aviation Material	<u>EAST COAST</u> 12 Air Maintenance Squadron PO Box 5000, Station Main Shearwater, NS BOJ 3AO Attention: S LOG O (Message Address: 12 AMS S LOG O)	Located at Dartmouth, NS Jetty facilities are available on North Side of approaches to Halifax Harbour
	<u>WEST COAST</u> Attention: 443 MH Operations 443 MH Squadron PO Box 17000 Station Forces Victoria, BC V9A 7N2	Located at Esquimalt, British Columbia
(5) Port Services All pilot, tug, power, water, steam, telephone, sanitary, berthing, services and associated jetty facilities	<u>EAST COAST</u> Queen's Harbour Master Halifax PO Box 99000, Station Forces Halifax, NS B3K 5X5 (Message Address: QHM HALIFAX)	Located at Halifax, Nova Scotia

NATO UNCLASSIFIED

<u>Requirement</u>	<u>Supporting Authorities</u>	<u>Remarks</u>
	<u>WEST COAST</u> Queen's Harbour Master Esquimalt PO Box 17000 Station Forces Victoria, BC V9A 7N2 (Message Address: QHM ESQUIMALT)	Located at Esquimalt, British Columbia
(6) Ship and Helicopter Fuel (See detailed information at para 25, Annex A)	<u>EAST COAST</u> Queen's Harbour Master Halifax PO Box 99000, Station Forces Halifax, NS B3K 5X5 (Message Address: QHM HALIFAX)	Located at Halifax, Nova Scotia
NOTE: JP-5 unavailable from F&L Colwood	<u>WEST COAST</u> Queen's Harbour Master Esquimalt PO Box 17000 Station Forces Victoria, BC V9A 7N2 (Message Address: QHM ESQUIMALT)	Located at Esquimalt British Columbia

0403. Canadian Forces support facilities are available in proximity to many other Canadian Ports. Ships planning to visit ports other than Halifax or Esquimalt should coordinate logistics requirements with National Defence Headquarters in Ottawa, who will make arrangements for support at that location.

Mailing Address:
National Defence Headquarters
Mgen George R. Pearkes Bldg.
101 Colonel By Drive
Ottawa, Ontario, Canada
K1A 0K2
Attn.: Chief of the Maritime Staff

Message Address:
NDHQ OTTAWA, CMS

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

0404. When preparing requisitions for supplies or services, the following points should be noted:

- a. Requests for material or services after arrival in port may be presented on the approved NATO form or on the form normally used by the visiting ship. Information will be transcribed to Canadian supply forms to effect actual delivery.
- b. If more than two copies of the actual supply note or issue documents are required for internal accounting purposes within the visiting ship, this fact should be stated in the original request.
- c. Requisitions should be approved by the ship's Supply Officer in the case of supplies and general logistic support, and be the ship's Engineer Officer in the case of repair and maintenance services.
- d. Except for fuels, lubricants, and associated products, which should be demanded by NATO symbol, all available information should be quoted if the item required is not demanded by Canadian assigned NATO stock number or manufacturer's part or reference number, to ensure correct supply. Assistance in identifying items required will be provided by the Customer Services Staff of Base Supply and technical staff from Canadian Forces Pacific (CANFLTPAC HQ). Provisions are not identified by stock number and should be demanded by full description of commodities required. Similarly, medical or dental supplies or services required should be fully described on the original request.
- e. Normally, delivery will be made to the ship through local facilities. In an emergency, however, or for other reasons, it may be necessary for the ship to send personnel to the appropriate supplying authority; in these circumstances arrangements can normally be made locally to use the base transport facilities. The Customer Services Officer will provide assistance in such instances. No charges are levied for normal use of service transport facilities. However, if commercial transportation charges are incurred in supplying the required materiel, these charges will be added to the charges for the materiel.
- f. Full banking services are available in all major Canadian ports. However, large cash or currency exchange requirements should be arranged in advance through the ship's LOGREQ. Ships are encouraged to deal directly with the commercial bank of their choice. Details of services required may also be included in the ship's LOGREQ message.

- g. Facilities are also available on shore for ships to purchase provisions and canteen stores directly from wholesale suppliers (chandlers). QHM will provide a listing of local chandlers and suppliers to the visiting NATO ship if requested, and arrange for access to the dockyard as necessary.
- h. The return of materiel should be coordinated through the Customer Services Officers who will provide detailed instructions on a case-by-case basis.

SECTION III - PROCEDURES FOR REQUESTING REPAIRS AND MAINTENANCE SERVICES

0405. A representative of MARLANT HQ or CANFLTPAC HQ will board visiting ships on arrival to arrange for any repair facilities or maintenance requirements requested. In addition, specialist officers on the staffs of MARLANT HQ and MARPAC HQ are available for technical advice and liaison.

0406. Complete repair facilities are available in both Halifax and Esquimalt. Request for repair and maintenance services may be submitted on either the approved NATO forms or on the national form of the visiting ship. Forms may be completed in either English or French. Docking facilities for emergency underwater repairs are available in Halifax, Esquimalt and most major Canadian ports. Civilian and military divers are available for underwater repair work. Commercial and military tugs, towing and salvage services are also available.

0407. Information on restrictions, safety precautions and preparatory requirements will be provided by the technical representative from the Command staff.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0408. Nuclear powered vessels are allowed access to three Canadian ports only; these are Esquimalt, Nanoose Bay, and Halifax (Shearwater Jetty). Normal visit and supply procedures will apply and a copy of safety instructions concerning nuclear vessels will be given to the ship's commanding officer on arrival.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0409. Payment for Canadian Forces Logistics Support is made on a cash purchase basis. The QHM Supply Officer is responsible to the ships to settle invoice payments. Arrangements may be made to consolidate all purchases while in port and to effect payment prior to departure. If time in port or emergency sailing does not permit payment to be made, recoverable invoices will be forwarded to the visiting ship, or the office identified by the visiting ship, for settlement. Goods and services provided by civilian firms and agencies (including pilots) must be settled by ships directly with the organizations concerned. Preferred methods of payment are Canadian/US cash, Canadian/US cheque, or approved credit card.

CHAPTER 5 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN DENMARK
--

- | | |
|-------------|--|
| SECTION I | AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT |
| SECTION II | PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL |
| SECTION III | PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES |
| SECTION IV | PROCEDURES FOR REQUESTING OTHER SERVICES |
| SECTION V | FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES |

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

0501. Admiral Danish Fleet Headquarter (ADMIRALDANFLEET HQ) is responsible for the overall management of operational naval logistic support in Denmark.

Mailing address: Admiral Danish Fleet HQ
P.O. Box 483
DK-8100 Aarhus C
Tel.: 0045 - 8943 / 3099
Signal address: ADMIRALDANFLEET

0502. The local management and operation of the naval logistic support system is the responsibility of the Operational Logistic Centers located on the two Naval Bases listed below. Naval Operational Logistics Support in Danish waters has a single point of contact on message address NAVOPLOG DA.

a. Naval Operational Logistic Center Frederikshavn (NAVOPLOG FRH)
Mailing address: NAVOPLOG FRH
Naval Base Frederikshavn
P.O. Box 711
DK-9900 Frederikshavn
Tel: 0045 9922 / 2255
Signal address: NAVOPLOG FREDERIKSHAVN DA

b. Naval Operational Logistic Center Korsoer (NAVOPLOG KOR)
Mailing address: NAVOPLOG KOR
Naval Base Korsoer
Sylowsvej 8
DK-4220 Korsoer
Tel.: 0045 – 5830 / 8100
Signal address: NAVOPLOG KORSOER DA

0503. a. Island Commander Greenland ISCOMGREENLAND (Groenlands Kommando)/(GLK) will be able to render limited logistic assistance (see details in ALP-1.1 (A) / Chapter 5 , Section A) to ships visiting Groennedal in Greenland.

Mailing address: Groenlands Kommando
Groennedal
3930 Kangilinnguit
Groenland
Signal address: ISCOMGREENLAND

- b. Island Commander Faeroes ISCOMFAROES (Faeroernes Kommando)/(FRK) has no logistic facilities available and will not be able to render logistic assistance, but will in urgent cases be able to assist ships visiting the Faeroes with support from civil sources.

Mailing address: Faeroernes Kommando
Postbox 3195
FR 110 Torshavn.
Faeroerne.

Signal address: ISCOMFAROES

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

0504. Ships in need of logistic support should forward their requests to Naval Operational Logistics single point of contact on signal message address NAVOPLOG DA.

0505. All requests for urgent unforeseen requirements should be forwarded by message in accordance with the LOGREQ procedures described in ACP 176.

0506. Normal requisitioning procedure

- a. When requisitioning supplies the NATO Standard Requisition Form as described in Annex C to Chapter 1 or the LOGREQ procedure as described in ACP 176 should be used. The Naval Operational Logistics Centre will, based on the information thus obtained, fill in the necessary Danish ADP-forms.
- b. When using the NATO Standard Requisition Form the form must be signed by an officer, normally the Supply Officer or Executive Officer of the requesting unit.
- c. Routine requisitions should reach the Naval Operational Logistics Centre three days prior to delivery. Urgent requirements are accepted at shorter notice.

0507. Procedures for returning supplies or material should be arranged with the delivering Naval Operational Logistics Centre, normally through the liaison officer.

0508. Ships visiting Island Commander Greenland, located in GROENNEDAL, which are in need of logistic support should address and forward their requirements to Greenland Command using the LOGREQ procedure. The logistic resources of the command are, however, very limited.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

0509. Requests for repair and maintenance services should be forward to a Naval Operational Logistics Centre by means of the NATO Standard Work Request Form or by using the LOGREQ procedure. As detailed information as possible should be given in both cases.

0510. Pickup and return procedures for repair are to be arranged between requesting unit and the Naval Operational Logistics Centre, normally through the liaison officer.

0511. Ships visiting Island Commander Greenland or Island Commander Foroes if in need for repair or maintenance services, should address and forward their requirements to the above mentioned commands in advance using the LOGREQ-procedure, and upon arrival, submit the NATO Standard Work Request Form. The Commands have, however, very limited repair and maintenance resources.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0512. Requests for other services should be forwarded to a Naval Operational Logistics Centre using the LOGREQ procedure or arranged through a liaison officer.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0513. Supplies and services rendered from naval or other governmental stocks or authorities will be invoiced by the ADMIRAL DANFLEET HQ using the NATO Standard Invoice Form and forward via normal diplomatic channels.

0514. For supplies and services from civilian firms payment is to be made directly to the supplier prior to leaving port. Unpaid bills will be forwarded to the ship or via normal diplomatic channels.

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

CHAPTER 6 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN FRANCE

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

0601. The Naval Staff in Paris has overall responsibility for support:

	Short title	Telegraphic address
État-major de la marine	EMM/MCO	MARINE PARIS

Bureau „Soutien bâtiments et formation à terre“
2, rue Royale
00350 ARMÉES / FRANCE

0602. The maritime authority of the port from which assistance is requested has direct responsibility for support:

CHERBOURG:		
COMMANDANT L'ARRONDISSEMENT MARITIME DE CHERBOURG	COM COMAR CHERBOURG	MARINE CENTOPS CHERBOURG
BREST:		
COMMANDANT LA RÉGION MARITIME ATLANTIQUE	COM CECLANT	MARINE CENTOPS BREST
TOULON:		
COMMANDANT LA RÉGION MARITIME MÉDITERRANÉE	COM CECMED	MARINE CENTOPS TOULON

That authority co-ordinates the action of the military services of the port and of the local directorates of which:

- the local Directorate of Naval Supply (Service logistique de la Marine - SLM) is responsible for the supply of general goods, clothing, food, etc.
- the local Directorate of Ships Support Agency is responsible for the supply of technical equipment, ship maintenance and repair, etc..
- the local Fuel Agency (SEA) is responsible for fuel and lubricants.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

0603. Requisitions for supplies must be submitted directly to the authorities shown in paragraph 0602 above.

- a. The technical characteristics of the ships required in order to prepare logistic support must be communicated (by message based on model shown at Annex E of CHAPTER 1).
- b. In the case of urgent, unforeseen requirements which arise at sea (cases calling for rapid action) requisitions must be by LOGREQ message in conformity with ACP-176 and must be followed up later by submission of the bilingual NATO form.
- c. Normal requisitions are prepared in accordance with paragraph 0109a. of Chapter 1, by completion of a NATO bilingual form in French and English, sent by mail:
 - (1) using forms held by ships, supplies must be described with specificity and must be grouped by type;
 - (2) the standard NATO form, with BLOCK 1, ANNEX C to CHAPTER 1 completed, must be signed by the ship's Commanding Officer (CO) or in his absence by the Executive Officer (XO);
 - (3) routine requisitions must be submitted in sufficient time to permit normal supply, taking into account what is being requisitioned.

0604. Procedures for processing requisitions, for delivery (and possibly return) of material are laid down in each port, on the basis of the subject matter of the requisition.

0605. Those procedures, as well as procedures for any possible direct contacts with local services and directorates, are communicated by the liaison officer upon the ship's arrival in port. Prior to the ship's departure, Block No. 2 of the NATO form must be signed by the CO or by the XO.

0606. Requisitions are filled up to the point that they do not jeopardise satisfaction of requirements of French ships in the port (see paragraph 0106 b). Accordingly, requisitions for fuel for ships or other fuel may, therefore be filled only partially. Supply of ammunition is not authorized without special agreement.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

0607. Work requests for services (like requisitions for supplies and material) must be submitted directly to the authorities shown in paragraph 0602.

- a. Certain requests for assistance may require prior onboard inspection by shipyard experts and the issuance of an estimate. Otherwise, the equipment to be repaired must be ready to be offloaded upon arrival in port.
- b. All requests for maintenance and repair (even for LOGREQ message emergency cases) require a NATO request for assistance and a NATO bilingual standard requisition and invoice form in quadruplicate in accordance with paragraphs 0107e. and 0109a.:
 - (1) the request for assistance must be filled out with specificity and attached to the NATO standard form (BLOCK 1 of the form must show the reference for the request);
 - (2) the request and the form must be signed by the CO or in his absence by the XO and must be submitted as early as possible.

0608. The processing procedures and the restrictions stated in paragraphs 0604 and 0605 are equally valid for work requests.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0609. Services other than those mentioned in Sections II and III above, can be provided to the extent that they are covered by Section IV of Chapter 1 and are within port capabilities (See ALP-1.1 (A), Chapter 6 / Section A). The procedures to be followed are normally those described in paragraph 0603. In port, emergency requirements may be dealt with by message addressed to the authority designated in paragraph 0602 or through negotiation with the liaison officer.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0610. Payment for logistic services is effected:

- a. by payment in cash (in specie or by cheque to the order of the Treasury)
- b. or by deferred payment through diplomatic channels on the strength of the NATO invoice from, duly certified by the ship concerned.
- c. Food supplies are normally paid for in cash upon delivery; fuel supplies and services are normally paid through diplomatic channels.

0611. With the exception of electricity and steam and cases of medical treatment requiring hospitalisation, all ships belonging to NATO nations receive the usual port services shown in paragraph 0107a. at no cost.

CHAPTER 7 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN GERMANY
--

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

0701. a. The responsibility for the administration, management and operation of the German Naval Supply System generally rests with

German Navy Headquarters, Operational Logistic Branch
Code EinsU3
Postbox 15 11 36
18063 Rostock

- b. Supplies and services as well as maintenance will be made available through the respective Naval Bases or their field activities only which are located as follows:

NORTH SEA AREA

MAILING ADDRESS

- | | | |
|-----|--|---|
| (1) | NAVBAS WILHELMSHAVEN
(53° 31` N - 008° 10` E) | Opdenhoffstr. 24
26384 WILHELMSHAVEN |
|-----|--|---|

BALTIC AREA

MAILING ADDRESS

- | | | |
|------|---|----------------------------------|
| (2) | NAVBAS ECKERNFÖRDE
(54° 29` N - 009 ° 50` E) | Am Ort 6
24340 Eckernförde |
| (3) | NAVBAS KIEL
(54° 21` N – 010° 09 ` E) | Schweriner Str. 17
24106 Kiel |
| (4). | NAVBAS WARNEMÜNDE
(54° 10` N – 012° 07 `E) | Hohe Düne 30
18119 Rostock |

- c. Capacities at ECKERNFÖRDE are limited and time delays may occur. NAVBAS Eckernförde may be used for berthing only while supply is effected through NAVBAS Kiel.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

0702. Prior arrangements desired/required before port visit: Foreseeable demands should be presented in due time in advance - both - through diplomatic channels and by LOGREQ (i.a.w. ACP 176). Other demands will be presented as far in advance as possible by LOGREQ, at least six days prior to the desired delivery in order to be dealt with in a routine manner.

0703. Procedures to be followed for urgent unforeseen requirements: Urgent requirements may be presented from underway - especially within the scope of exercises - by LOGREQ or be handed over to the Naval Base when in port.

0704. Normal requisitioning procedures:

- a. The forms mentioned in Chapter 1 will always be used in duplicate for all requirements. They are to be prepared by the requesting unit. Requisitioning forms may also be obtained from the Naval Bases.
- b. Demands for supplies are to be made i.a.w. Federal Supply Classification or NATO Supply Groups and should be addressed to the respective Naval Base.
- c. The requisitioning form must be signed by the Supply Officer of the demanding unit.
- d. The time of issue of the requested supplies depends on the stock levels and is usually between 1 and 31 days.

0705. Administrative procedures to be followed for returning material: Returns of material are only possible in exceptional cases and must be arranged for with the Naval Base in each individual case.

0706. Possible restrictions on provision of supplies: In principle, only such requirements will be met which refer to available stocks of the German Navy. The Naval Bases will, however, assist in arranging and procuring by civilian firms; however, they do not act as purchasers. Further restrictions arise from the detailed information given in ALP-1.1 (A) / Chapter 7, Section A.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

0707. Preparatory actions which might be required: Repair requests are also to be announced to the Naval Base as early as possible. Further actions will be initiated by the Naval Base. The requests may be submitted by LOGREQ (i.a.w. ACP 176). In this case, the requisitioning forms mentioned in Chapter 1 are also to be used in duplicate for all demands.

0708. Submission, pickup and return procedures for repair: This is always done in consultation with the Naval Base.

0709. Possible restrictions for provision of repair and maintenance services: Analogously, the regulations in para 0706 apply.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0710. The Naval Base will in each case render assistance and negotiate with civilian firms, if required. Medical and dental care is provided by the Medical Teams in the Naval Bases.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0711. All supplies and services received from the Federal German Navy should generally be paid for prior to departing. Bills for F&L, extensive charges for repairs and costs for medical services will normally be submitted to the respective embassy for settlement.

0712. When payments are made in cash to the "PAYMASTERS OFFICE" of the respective Naval Base, EURO and/or national currency is accepted only.

0713. For all supplies and services received from civilian firms, payments will be made directly to the vendor by the unit concerned. In these cases the Federal German Navy will not assume any liability for the payment of invoices.

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

CHAPTER 8 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN GREECE

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

0801. Responsibility

- a. Responsibility for logistic support rests with the Headquarters of the Hellenic Navy General Staff located at the following address:

Ministry of National Defense	Tel.: 0030 - 210 / 6551460
Hellenic Navy General Staff	Fax: 0030 - 210 / 6518880
Directorate C	CRONOS-mail:
Stratopedon PAPAGOU	GRMODHNGSLOGADMIN
Holargos-Athens	

- b. The Logistic Command organization is located in Athens at the following address:

Hellenic Navy Logistics Command	Tel.: 0030 - 210 / 3368500
2 PAPARIGOPOULOU STREET	Fax: 0030 - 210 / 3368602
ATHENS- GREECE (Short Title: HELNAVLOG)	

- c. The local management and operation of the naval logistic support system is the responsibility of the following Naval Authorities:

SUPPLY GROUPS

General stores, spare parts, ammunition, victuals, F&L, water. Publications and navigational aids, cash. Repair and docking and sanitary facilities.

COMPETENT AUTHORITY

Naval Dockyard Salmis
Short title:
NAVDOCK SALAMIS

Tel.: 0030 - 210 / 4648860
Fax: 0030 - 210 / 4677515

General stores, spare parts, ammunition, victuals, F&L, water. Navigational aids, cash. Repair and docking and sanitary facilities.

Naval Dockyard Souda
Short title:
NAVDOCK SOUDA

Tel.: 0030 - 28210 / 82004
Fax: 0030 - 28210 / 82105

Water, victuals, cash.
Through the Army or civilian
sources: F&L, limited repairs
and sanitary facilities.

Senior Naval Officer
North Greece
Short title: SNONG

Tel.: 0030 - 2310 / 411869
Fax: 0030 - 2310 / 69703

Water, victuals, cash.
Through the Army or civilian
sources: F&L, limited repairs
and sanitary facilities

Senior Naval Officer
Ionian
Short title: SNOI

Tel.: 0030 - 2610 / 277001
Fax: 0030 - 2610 / 277001

**SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL**

0802. NATO warships in order to obtain logistic support on arrival should forward their requirements two days in advance, to the local Naval Authority concerned, with info to HNGS and COMHELNAVALOG.

0803. In case of emergency, requests are to be made by message according to LOGREQ-Procedures described in ACP-176.

0804. When requisitioning supplies the National Forms and the NATO Standard Requisition Form (as described in ANNEX C to Chapter 1 of the LOGREQ Procedure of ACP-176) should be used.

- a. Original and all copies of the Requisitioning Forms (NATO or national) must be signed by the Commanding Officer of the requesting warship, showing clearly name and rank.
- b. General stores should be indicated in the Requisition Form by the NATO Stock Number. If required goods cannot be identified by a NATO Stock Number or some other reference number, an adequate description should be given to ensure delivery of the correct item.
- c. Requisition of item of ordnance, engineering and electronics should furnish full particulars and descriptions as referred to in the relevant handbooks (Instruction Books) namely: Description type, manufacturers part number. The title of the respective handbook should also be included in the requisition.
- d. For books or manuals, the title and serial number, if any, should be indicated, and for charts the number should also be given.

- e. Except in case of an emergency, when immediate delivery is required, items will be delivered on a date pre-arranged between the ship's representative and the Naval Command concerned. The Greek Authorities will provide the necessary transport of items, from store to pier, and the ship is responsible for the onward transport from pier to ship, except where local craft may be available.
- f. More detailed procedures will be provided by local authorities to the NATO warships.
- g. In case that materials or services are available from civilian firms the competent authorities of para 0801 shall assist the requesting ship to secure any such material or services.

0805. Temporary storage of material. Space and facilities for temporary storage of material from NATO warships at Salamis and Souda Dockyards will be provided as far as possible, depending on the existing storage availability and kind of material; ships should make an application to the local Naval Authority. Material for temporary storage should be landed by the ships. Notification of the proposed duration of storage must be given and every effort must be made for the material to be taken out of storage, within the specified period.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

- 0806. a. Requests for repair and maintenance services should be forwarded to Naval Dockyards/Naval Bases as stated in Section I, Para 0801 by means of the NATO Standard Work Request Form, or by use of LOGREQ Procedures. Information as detailed as possible should be given in both cases.
- b. Pickup and return procedures for repair are to be arranged directly between requisitioner and Naval Authority normally through the Liaison Officer.
- 0807. a. Spare parts which are necessary for repair and maintenance, must be supplied by the requisitioning ships. If this is not possible they may be supplied depending on availability by naval stocks or civilian resources.
- b. The limitations on services rendered at SNONG Salonica and SNOI Patras, as shown in Section I, should be noted.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0808. Requests for other services should be forwarded to the authorities concerned using the LOGREQ Procedures or as arranged through the Liaison Officer

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0809. a. The payment for supplies and services received through Naval or other governmental stocks or authorities will be made in cash or by the NATO Standard Invoice Form.
- b. Accounts are debited on an official or estimated cost basis by the Hellenic Naval Command and are forwarded to the Government concerned, via normal diplomatic channels (Naval Attachés).
- c. Upon receipt of debit accounts, the governments concerned are requested to forward payment to the Hellenic Navy General Staff (address shown in Para 0801.).

0810. For supplies and services from civilian sources, payment is to be made directly to the suppliers prior to leaving port. Unpaid bills will be forwarded to the ship via normal diplomatic channels.

0811. a. The Greek Navy has no obligation either to build facilities or to maintain stocks of stores or equipment solely for the purpose of providing logistic support to Naval Forces of other NATO Nations.
- b. The services and supplies to be provided or the works to be done shall be limited to the facilities located in the ports concerned. Said facilities shall be provided in so far as they in no way prejudice any requirements of the Greek Navy.

<p>CHAPTER 9 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN ICELAND</p>

INTRODUCTION

- | | |
|--------------------|---|
| SECTION I | AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT |
| SECTION II | PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIALS |
| SECTION III | PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES |
| SECTION IV | PROCEDURES FOR REQUESTING OTHER SERVICES |
| SECTION V | FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES |

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

INTRODUCTION

Current international logistics supports concepts place the burden of supporting deployed naval forces upon the deploying country. There are, however, certain elements of support which properly could and should be provided by a host country, Iceland, a member of the North Atlantic Treaty Organization, has been unarmed for centuries and has no military forces. Pursuant to an agreement between the U.S. and Iceland, signed on 5 May 1951, U.S. troops landed on Icelandic soil on 7 May 1951. The Icelandic Defense Force is a subunified command under the Commander, Iceland Defense Force (DOMICEDEFOR) a U.S. Navy Officer. Commander Iceland Defense Force is concurrently Commander Island Command Iceland (ISCOMICELAND) a NATO command reporting to SACLANT. The headquarters are located at the Keflavik Airport, (Naval Station Keflavik), approximately 48 kilometers (30 miles) west of Reykjavik. COMICEDEFORT provides services to visiting naval vessels and military aircraft to the limits of his capacity, consistent with his primary mission and the limited facilities available. The United States acts as the host country for military facilities in Iceland.

General logistic and training support to naval forces of other friendly governments is normally provided by the United States under the authority of the Arms Export control Act, in the form of foreign military sales. Title 10 U.S.C. § 7227 authorizes the U.S. Navy to furnish routine port and airport services and miscellaneous supplies, on a reimbursable basis but without an advance of funds, to naval vessels and military aircraft of friendly foreign governments if similar services and supplies are furnished to naval vessels and military aircraft of the United States on a similar basis. Routine port and airport services may be furnished at no cost to the foreign country where such services are provided by U.S. Navy without direct cost to the Navy.

Within the context of Chapter 1, the following description of available services and procedures represents application of existing U.S. law and policy:

Paragraph 0107.a. Service and supplies under this paragraph when available in sufficient quantity to meet both U.S. and other users needs, can be provided under the authority of Title 10 U.S.C. § 7227 on a reimbursable basis but without an advance of funds. Additionally, the U.S. Navy may furnish the routine port services without reimbursement to a member of NATO, if such services are provided under an agreement that provides for the reciprocal furnishing by such country of routine port services to naval vessels of the United States without reimbursement. Outpatient medical and dental care, where available, can be provided free of charge. All inpatient medical and dental treatment in United States facilities can be provided only on a reimbursable basis. U.S. Foreign Military Sales procedures can also be used to provide the listed services and supplies, if desired.

Paragraph 0107.b. Services and associated supplies under this paragraph can only be provided through normal U.S. Foreign Military Sales procedures, with the exception of sonar/degaussing range services which, if available in sufficient quantity to meet both U.S. and other users' needs, can be provided under Title 10 U.S.C. § 7227 as well as through U.S. Foreign Military Sales procedures.

Paragraph 0107.c. Services and support under this paragraph when available in sufficient quantity to meet both U.S. and other users needs, can be provided under the authority of Title 10 U.S.C. § 7227 on a reimbursable basis but without an advance of funds. Existing U.S. law provides no authority for the „loan“ of equipment, except as part of the Military Assistance Program.

Paragraph 0107.c.(3) is therefore interpreted by the U.S. Navy as referring to the use of mobile kitchen or other messing equipment on a reimbursable basis without an advance of funds. The listed services and supplies can also be provided through U.S. Foreign Military Sales procedures, if desired.

Paragraph 0107.d. Items (1) - (3), when available in sufficient quantity to meet both U.S. and other users needs, can be provided under the authority of Title 10 U.S.C. § 7227 on a reimbursable basis but without an advance of funds, if similar supplies are furnished on a like basis to naval vessels and military aircraft of the United States by the friendly foreign country concerned. Item (4) will normally be provided through Foreign Military Sales procedures except for parts needed on an emergency or exigent basis, which can be provided under Title 10 U.S.C. § 7227 on a reimbursable basis but without an advance of funds if similar supplies are furnished on a like basis to naval vessels and military aircraft of the United States by the friendly foreign country concerned. Item (5) can only be provided through Foreign Military Sales procedures with the sole exception that, where otherwise applicable NMSA procedures may be utilized.

Paragraph 0107.e. Overhaul and repair services will normally be provided through Foreign Military Sales procedures, except for emergency repairs required to restore seaworthiness (and Battle readiness during wartime or NATO exercise and maneuvers) which may be provided under Title 10 U.S.C. § 7227 on a reimbursable basis but without an advance of funds.

Paragraph 0107.g. U.S. Navy servicing of naval aircraft from friendly foreign governments is based on the same laws, policies and procedures as U.S. Navy servicing ships from friendly foreign governments.

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

0901. a. The responsibility for the administration, management and operation of the United States Navy Supply System generally rests with:

Commander, Naval Supply Systems Command
Washington, D.C. 20376

- b. Logistics support for ships using Keflavik and Reykjavik will be made available by or arranged through:

Commander Iceland Defense Force
Box 1
APO AE 09728
Messages should be addressed to:
COMICEDEFOR KEFLAVIK IC

Additional information and support is also available from Naval Air Station Keflavik with mailing address:

Commanding Officer
U.S. Naval Air Station
APO AE 09728
Messages should be addressed to:
NAS KEFLAVIK IC

- c. Procedures which follow are for requisitioning, billing and paying for supplies and services which can be provided under Title 10 U.S.C. § 7227. Normal Foreign Military Sales (FMS) procedures, including requisitioning, billing and payment procedures, will be followed for those supplies and services which can be provided only U.S. Foreign Military Sales cases. NMSA procedures, as described in country-to-country agreements, will be used for all transactions involving use of the NMSA as U.S. legal authority.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

0902. Prior arrangements desired/required before port visit: Foreseeable demands should be presented in due time in advance through diplomatic channels. Other demands will be presented as far in advance as possible; at least six days prior to the desired delivery in order to be dealt with in a routine manner.

0903. Procedures to be followed for advance and urgent unforeseen requirements: Advance and urgent unforeseen requirements may be presented while underway. Advance and urgent unforeseen requirements may be submitted in the LOGREQ format prescribed in ACP 176.

- a. Normal Requisitioning Procedures: Allied ships requiring replenishment from United States facilities in Iceland or from U.S. fleet issue ships should normally present their requirements on Department of Defense Single Line Item Requisition (DD Form 1348) or on the Department of Defense Requisition and Invoice/Shipping Document (DD Form 1149), whichever form is applicable to the items being requested. These forms, along with preparation instructions, may be obtained from the Customer Service Office or Supply Officer of the activities mentioned in paragraph 0901 above. When using the DD Form 1348 an original and five copies will be prepared. Requests should be prepared showing only one item per request. When a requirement exists for either perishable subsistence items or bulk fuel, the DD Form 1149 will be used. On both the DD form 1348 and the DD Form 1149 indicate the place where delivery is required and the date when delivery is desired. If DD Forms 1348 and 1149 are not available, forms outlined in Chapter 1 will be utilized.
- b. Requests should be signed by the Ship's Supply Officer or Commanding Officer. Since it is necessary to comply with U.S. priorities, requests which require other than routine handling must be approved by the ship's Commanding Officer and must include a statement as to their urgency.
- c. Requests should be presented as far in advance as possible to allow the request to be handled in a routine manner.
- d. Material will be delivered to the ship's representatives with four copies of the Release receipt Document (DD Form 1348-1) for the ship's use. A receipt will be furnished to the supply activity on the original and one copy. The supply officer or his delegated representative must sign for all material received.
- e. The supplying activity will furnish transport to ship's side for ships alongside piers and to the stores landing for ships in the stream. Ships will furnish working parties to unload trucks and load boats. For large

deliveries arrangements can generally be made with the waterfront division to furnish barges and material handling equipment as required.

0904. Administrative procedures to be followed for returning material: Returns of material are only possible in exceptional cases and must be arranged for with the issuing supply activity in each individual case.

0905. a. Possible restrictions on provision of supplies: In general only those requirements will be provided which are available from stocks of the United States Navy. Assistance in arranging for procuring from civilian firms will be provided where possible.
- b. Technical equipment which requires the approval of a systems command or office prior to issue to U.S. Naval ships must be so authorized prior to issue to an allied vessel.
- c. Ammunition resupply is not authorized.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

0906. Preparatory actions which might be required: Repair requests will be provided to the Naval Station as early as possible. The requests may be submitted in accordance with ACP 176 by LOGREQ. The NATO Standard Work Request Form mentioned in Chapter 1 or those U.S. Forms provided locally will be used for all requirements.

0907. Submission, pickup and return procedures for repair: This is always done in consultation with the Naval Station.

0908. Possible restrictions for provision of repair and maintenance services: May be limited due to the capacity of the activity providing the repair and maintenance support.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

0909. The Naval Station or Commander, Iceland Defense Force will in each case render or arrange for assistance and negotiate with civilian firms, if required.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

0910. All supplies and services received from the United States Navy for which there is a charge should generally be paid for prior to departing.

- a. When payment is made in cash, they will be made in U.S. currency, except where the activity is authorized to accept the currency of the host country.
- b. In those cases where payments are not made by the receiving activity prior to departure from the port, the processing of bills for payment will be handled in accordance with the procedures in effect at the billing activity. The procedures to be followed by U.S. government activities for the processing of bills are outlined in the Navy Comptroller Manual, Volume 3.

0911. For all supplies and services received from civilian firms, payments will be made directly to the vendor by the unit concerned. In these cases the United States Navy will not assume any liability for the payment of invoices

CHAPTER 10 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN ITALY

- | | |
|-------------|--|
| SECTION I | AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT |
| SECTION II | PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL |
| SECTION III | PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES |
| SECTION IV | PROCEDURES FOR REQUESTING OTHER SERVICES |
| SECTION V | FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES |

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1001. Responsibility

- a. OVERALL (SHORT ADDRESS) (ADDRESS)
MARISTAT - ROME (1)
- b. GENERAL MANAGEMENT AND OPERATION FOR:
- SHIPYARDS NAVISPELOG - NAPOLI (2)
AMMUNITIONS
SPARE PARTS
 - HOSPITALS MARISPESAN - ROME (3)
- c. LOCAL MANAGEMENT AND OPERATION

PORTS	HIGH MARITIME COMMANDS	LOCAL AUTHORITY (4)
ANCONA	MARICOMSCUOLE ANCONA (5)	
AUGUSTA	MARISICILIA	MARISTANAV AUGUSTA
BRINDISI	MARINA SUD	MARISTANAV BRINDISI
CAGLIARI	MARINA NORD	MARISUPLOG CAGLIARI
GAETA	MARICAPITALE	MARICOMMI ROMA
LA SPEZIA	MARINA NORD	MARISTANAV LA SPEZIA
MESSINA	MARISICILIA	MARISUBLOG MESSINA
NAPOLI	MARICOMLOG NAPOLI	
TARANTO	MARINA SUD	MARISTANAV TARANTO
VENIZIA	MARICOMSCUOLE ANCONA	

-
- 1) Stato Maggiore della Marina - Piazza della Marina, 4 - 00196 Roma.
- 2) Comando Logistico della Marina Militare - Via Nuova Nisida, 1 / 80124 Napoli.
- 3) Ispettorato della Sanita della Marina Militare - Piazza della Marina, 4 / 00196 - Roma.
- 4) If not indicated, the HMC itself retain Local Authority.
- 5) Comando Scuole Marina Militare - Via Rodi, 1 / 60124 - Ancona

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1002. Prior arrangements desired/required before port visits. Requests should be presented, if possible, well in advance, through diplomatic channels, to MARISTAT. If diplomatic channels are not deemed to meet ship schedule, requests should be sent to the concerned High Maritime Command (HMC) (See Section I), info MARISTAT.

1003. Procedures to be followed for urgent unforeseen requirements. Such requirements should be sent, using LOGREQ message,

to: the concerned HMC
info: MARISTAT
CINCNV
MARICOMLOG NAPOLI
Local Command (If existing - see Section I)

The LOGREQ should be integrated, if appropriate, with the message at chapter 1 - Annex E. After ship arrival, requests can be presented directly to the local Authorities (see Section I).

1004. Normal requisitioning procedures. After the request has been sent as above specified, NATO Standard Form (Chapter 1 Annex C) has to be used. This Form can be used as a direct request after ship arrival.

NATO Standard Form:

- must be signed by the Commanding or by the Executive Officer;
 - is requested in one „original“ and three copies (clearly marked as such);
- Requirements will, if necessary, be transcribed and must be signed, if required, by the proper ship's representative (see next para 1005). It is not possible to state a normal wait period for supplies. All demands are to include a realistic requirement date. Ship will be notified if this date cannot be met.

1005. Administrative procedure to be followed for returning material. The NATO Standard Form, marked by the word: "RETURNS", is to be used. Material will be returned, to the proper responsible authority, after confirmation that it will be accepted.

1006. Possible restrictions on provision of supplies. Supplies will be provided if they don't compromise any national requirement. For F&L, see ALP-1.1 (A) / Chapter 10, Section B and C. Working parties may be requested for loading/unloading operations.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1007. Preparatory action. Requests should be advanced as in Section II and integrated, as soon as possible, with „NATO Standard Request Form“ (Chapter 1 - Annex B). For repair and maintenance, the NATO Forms (Chapter 1 - Annexes B and C) should be signed by the authorized officers (para 1004 or by the engineering officer).

1008. Submission, pickup and return procedure for repair. Any information on the procedures for repair will be provided by the concerned local authority.

1009. Possible restriction for provision of repair and maintenance service

- a. In accordance with the Italian Navy programmes and priorities, every effort will be made to meet the NATO warships requirements. In any case information on specific restriction will be communicated.
- b. If necessary, Italian Navy, on request, will assist in negotiating and procuring services to be rendered by civilian firms.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1010. a. The local Authority will assist, if required, with civilian firms.
- b. Cross Servicing of naval aviation is provided within the capacity of helo bases (LUNI/LA SPEZIA and CATANIA) and helo/AV8B base of GROTTAGLIE/TARANTO.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1011. a. All supplies and services received from Italian Navy should be paid prior to departure. Expenses not paid off before departure will be forwarded through diplomatic channels.
- b. For all supplies and services received from civilian firms, payment will be made in cash directly to the vendor by the unit concerned. In these cases Italian Naval Authorities will not assume any responsibility for the payment of invoices.

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

<p>CHAPTER 11 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN THE NETHERLANDS</p>
--

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1101. Responsibility for logistic support rests in principle to the director of material Royal Netherlands Navy. Logistic support is made available by the respective Naval officer in charge (NOIC). Ships requiring logistic support in Den Helder should send their demands to NAVCOM DENHELDER, for logistic support in VLISSINGEN (Flushing) to NAVCOMROTTERDAM and VLISSINGEN.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1102. Prior arrangements desired/required before port visit. At least 4 weeks before arrival in a NAVAL Port the Commanding Officer of a ship or the Commander of a Naval force will inform the NOIC concerned of the required logistic support by a visit letter. This visit letter will be followed by a LOGREQ in accordance with ACP 176.

1103. Procedure to be followed for urgent unforeseen requirements. At least 48 hours before arrival the LOGREQ is sent to the NOIC. This LOGREQ specifies logistic support requirements and requirements unforeseen in the visit letter.

1104. Normal requisitioning procedures.

- a. The forms to be used for request, receipt and return or invoice are the bilingual NATO forms (see Annex C to Chapter 1). These forms are completed in one of the official NATO languages by the NOIC in accordance with the requested logistic support and presented for certification to the Commanding Officer before departure or through the embassy.
- b. If required goods cannot be identified by a NATO stock number or some other reference number, an adequate description should be given to ensure delivery of the correct item.
- c. The requested items, if in stock, will be delivered within 24 hours in so far as transfer does neither prejudice the host nation in its own requirements, nor conflict with existing agreements and regulations.
- d. In cases where material is not available the NOIC will try to give information about commercial sources of supply.
- e. Some canteen stores and fresh provisions are supplied by civilian firms. Demands for these should therefore be presented at least 24 hours before delivery is required. Delivery of supplies of the aforementioned goods at shorter notice cannot be guaranteed.

- f. Landing of goods of any kind for the purpose of temporary storage will be accepted only as far as local facilities permit. Goods must be clearly marked or labelled for identification and an estimate of the duration of storage must be given.
- g. Transport of stores to ships will be arranged by the NOIC. Ships are requested to provide working parties for loading and unloading.

1105. Administrative procedure to be followed for returning material. Only supplies obtained from the Royal Netherlands Naval stores can be returned with the proviso that the specimen is unused and undamaged, the articles should be accompanied by the aforementioned bilingual form.

1106. Possible restrictions on provisions of supplies. P.M.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1107. Preparatory actions which might be required. In order to obtain services on arrival ships should forward their immediate requirements in advance of arrival to the NOIC by letter and message (LOGREQ). The NATO standard work request form is to be used. This form is completed in one of the official NATO languages by the NOIC and presented for certification to the Commanding Officer before departure.

1108. Submission, pickup and return procedures for repair.

- a. A representative of the NOIC will board visiting ships on arrival to arrange requested repair and maintenance services.
- b. The supplying activity will furnish transport to ship's side.
- c. Ships will furnish working parties to unload trucks and load boats for large deliveries. Arrangements can generally be made to furnish material handling equipment as requested.
- d. Unused specimen can only be returned undamaged and accompanied by the agreed NATO form.

1109. Possible restrictions for provision of repair and maintenance services. Repair and maintenance services will be rendered under condition that it neither prejudices the host nation in its own requirements, nor conflicts with existing agreements and regulations.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1110. Cash demands. Ships calling at Netherlands' ports should apply to consular representatives or directly to local banking firms for the supply of ready money. In the absence of these facilities the NOIC will assist ships in obtaining cash.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1111. For all supplies and services from civilian firms payment is to be made directly to the supplier prior to leaving the port. The Royal Netherlands Navy will not assume any liability for payment of invoices; nor will she act as an agency for civilian firms. At reimbursement of costs the Royal Netherlands Navy will, on request, render assistance to facilitate contact between supplying firms and visiting ships. Unpaid invoices will be forwarded to the ship or via normal diplomatic channels.

1112. Any supplies/materials issued from the Royal Netherlands Navy stocks or authorities shall be charged against the current value or ought to be replaced in kind, to the discretion of the Royal Netherlands Navy.

1113. Any repair services rendered by the Royal Netherlands Navy shall be charged against the current value of the relevant cost components.

1114. Any invoices from the Royal Netherlands Navy will be presented on the NATO STANDARD INVOICE FORM and must be settled within 30 days after date of invoicing.

1115. Costs for any logistic support will be determined by the director of economic management (MODNLNAVY).

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

<p>CHAPTER 12 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN NORWAY</p>

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1201. Central Organizations. Responsibility for Defence Logistic Support rests ultimately with the Ministry of Defence - MOD Norway (Oslo). The responsibility for Logistic policy and guidance rests with the Chief of Defence - CHOD Norway (Oslo). The responsibility for the overall management of Naval Logistic Support rests with Royal Norwegian Navy Material Command - NAVMATCOMNOR - situated at Haakonsværn Naval Base near Bergen.

1202. Districts. The Norwegian coastline is divided into 9 Naval Districts as follows:

- a. Naval District Østlandet - NAVDISOEST - Headquarter at Karljohansvern, HORTEN
- b. Naval district Sørlandet - NAVDISSOER - Headquarter at Ulsnes, near STAVANGER
- c. Naval District Rogaland - NAVDISROG - Headquarter at Ulsnes, near STAVANGER
- d. Naval District Vestlandet - NAVDISVEST - Headquarter at Haakonsværn Naval Base
- e. Naval District Trøndelag - NAVDISTROEND - Headquarter in TRONDHEIM
- f. Naval District Bodø - NAVDISBOD - in peacetime managed by NAVDISNAR
- g. Naval District Narvik - NAVDISNAR - Headquarter in LØDINGEN
- h. Naval District Harstad - NAVDISHAR - Headquarter in HARSTAD
- i. Naval District Tromsø - NAVDISTROM - Headquarter at Olavsvern Naval Base, near TROMSØ

All Naval Districts have primarily logistic support responsibility for own Coastal Artillery installations. Visiting allied naval ships should expect assistance from liaison officer, and management of LOGREQ's if delivery/assistance from civilian sources are possible/acceptable.

1203. Naval Bases. There are three Naval Bases in Norway as listed in ALP-1.1 (A) Chapter 13 Section A. Regional addresses for requesting logistic support:

- a. Haakonsvern Naval Base
Requests to: Commanding officer
Naval District Vestlandet
5078 HAAKONSVERN
Message address: NAVDISVEST
- b. Ramsund Naval Base
Requests to: Commanding officer
Ramsund Naval Base
9442 RAMSUND
Message address: NAVBASRAMSUND
- c. Olavsvern Naval Base
Requests to: Commanding officer
Naval District Tromsøe
9050 TROMSDALEN
Message address: NAVDISTROM

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1204. In South Norway (COMSONOR - area) ships in need of logistic support should forward their requests to appropriate Naval District Commander. In North Norway (COMMON - area) ships in need of logistic support should forward their requests to the Commander Ramsund Naval Base, who will notice appropriate Naval District as necessary.

1205. All requests for urgent unforeseen requirements should be forwarded by message in accordance with the LOGREQ-procedures described in ACP 176.

1206. Normal requisitioning procedure

- a. When requisitioning supplies the NATO Standard Requisition Form as described in Annex C to Chapter 1 or the LOGREQ procedures as described in ACP 176 should be used. Requisitions will be transcribed to appropriate Norwegian forms by supplying authority.
- b. When using the NATO Standard Requisition Form the form must be signed by an officer, preferably the Supply Officer, Executive Officer or the Commanding Officer of the requisitioning unit.

- c. Routine requisitions should reach the supplying authority three days prior to delivery. Urgent requirements are accepted at shorter notice.

1207. Procedures for returning supplies or material should be arranged with the delivering Naval District/Naval Base, normally via liaison officer.

1208. Possible restriction on provision of supplies

- a. All stores and services are supplied subject to availability. Replacement in kind may be required.
- b. Fresh provisions will normally be subject to direct purchase from local vendors. Assistance will be rendered, if required, to facilitate contact. Responsibility for payment of invoices from vendors rests with the visiting ships.
- c. Requests for logistic support should be forwarded through one channel only to avoid duplications of deliveries. Ref section II, para 1204.
- d. 5-day week in RNON should be observed.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1209. Requests for repair and maintenance services should be forwarded to Naval District/Naval Base as stated in Section II para 1204 by means of the NATO Standard Work Request Form or by use of LOGREQ procedure. As detailed information as possible should be given in both cases.

1210. Pickup and return procedures for repair to be arranged directly between visiting ships and Naval District/Naval Base, normally through the liaison officer.

1211. Naval repair and maintenance resources are normally available at Haakonsværn Naval Base only. However, demands for civilian repair and maintenance resources may be requested via Naval District/Naval Base by means of LOGREQ procedures.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1212. Requests for other services should be forwarded to Naval District/Naval Base using the LOGREQ procedure or arranged through the liaison officer.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1213. Supplies or services rendered from naval stocks or authorities will be invoiced by Naval Material Command or by Ramsund Naval Base using the NATO Standard Invoice Form and forwarded via normal diplomatic channels.

1214. For supplies and services from civilian sources payment is to be made directly to the supplier prior to leaving port. Unpaid bills will be forwarded to the ship or via normal diplomatic channels.

<p>CHAPTER 13 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN POLAND</p>

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1301. Responsibility: Responsibility for logistic support rests ultimately with the Headquarters of the Polish Navy (PL N) located at the following address:

Polish Naval Headquarters
Skwer Kościuszki 8 Fax.: 0-58 626 34 87

The Logistic Command organization of the PL N is located at Polish Naval Headquarters Logistics (responsible for execution of logistic support) at the following address:

Polish Naval Headquarters Logistics
81-912 GDYNIA 12
7. Pułaskiego Str. Fax.: 0-58 626 31 29

The operational and local management of the naval logistic support system is responsibility of the Naval Bases listed below each within their geographical area of responsibility as is outlined later:

Gdynia Naval Base
81-103 GDYNIA 3
Świnoujście Naval Base
72-604 ŚWINOUJŚCIE 6

Repair and hull services are also available at Naval Shipyard or other commercial yards located along Polish coast.

Gdynia Naval Shipyard
81-103 GDYNIA
48 Śmidowicza Str.

Commanders of Naval Bases and Executives of Shipyards are ultimately responsible for logistic support and services given to the Forces. Logistic support is also available in vicinity of other ports. Combatant ships which are going to visit other ports should notify about their needs on field of logistic to POL N HQ - Logistics in Gdynia, where necessary logistic support will be organized - to fulfil needs in an appropriate place and time. Polish Navy is not in a position to provide warships during their visits in our ports with all kinds of supplies. In case, when required products are unattainable, POL N HQ Logistics will deliver information about civilian sources, from which one can these products obtain via outsourcing.

Hydrographical Supply is obtained through the Hydrographical Office of the Polish Navy situated in Gdynia

Biuro Hydrograficzne MW
81-912 GDYNIA 12

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1302. Initial arrangements desired/ required before port visits. Early bringing into contact is required via diplomatic or in case if it is impossible, immediately across POL N HQ. In case when the large number of ships is to visit Naval Base, early contact visit is expected to prepare major forces arrival. Foreign warships calling or berthing at POL Naval ports should address their requests to the Polish Navy Headquarters - Logistics (the same role is addressed to calling or berthing other ports - without military facilities - commercial ports) using message method. If it results with delays, before such a message should be exchanged of the letters between requesting organization, command or ships and POL N HQ Logistics. In emergency POL N HQ Logistics can be reached via Duty Operational Officer of the Navy (tel. + 586263444 or +586263751).

1303. Normal requisitioning procedure. Standard NATO forms signed by CO (or authorized officer) are to be prepared within 4 days in advance. For urgent and unforeseen operational requirements, foreign warships can address their demands directly to Naval Bases (it could be done in 1-3 days in advance).

For requesting of food, the following notice always applies:

- Less than 200 rations: 4 days;
- More than 200 rations 15 days.

These Bases will provide all facilities in supporting normally stocked food. Rations or victuals not stocked by the military supplying units can always be purchased from the local market. In such a case, the naval food-supplying officer can provide assistance to foreign ships.

1304. Administrative procedures, which are to obey in case of material returning, temporary storage and loaning of stores. Returning material is to be realized within providing logistic support Naval Bases through naval liaison officer. Landing of any kind of goods for the purpose of temporary storage, return or repair will be accepted as long as local facilities permit. All returned items must be clearly marked or labeled for ready identification and be in good shape.

1305. Possible restrictions on provision of supplies or services

- a. Material support
Material support can only be provided that it does not hamper the operational needs of the Polish Navy.
- b. Fuel
Polish Navy possesses diesel fuel type (F 75) IAW STANAG 1385 as well as the other F&L products. Moreover there is possibility to obtain F&L products in small quantities from private firms as well as in large quantities - it should be considered as the main way to achieve fuel products.
- c. Transportation
The cars for duty driving ashore by Flag Officers or COs of the visiting warships can only be made available on the time schedule. Polish Navy can provide no other transportation. Assistance in obtaining civilian means of transport may be requested through the POL N HQ Logistics.
- d. Delivery of supplies and customs
Normally, delivery will be made to the requesting ship through local facilities. Ships are always requested to provide working parties for loading and unloading. In an emergency, or for any other reasons it can be necessary for the ship to send personnel to the appropriate supplying authority. In these circumstances, arrangements should be made locally to use Naval transport facilities whenever possible. When collecting stores from storehouses, the ship's representative will receive copies of the completed issue voucher for the ship's accounting together with a copy on a separate form. The letter is to be shown, on request made by customs officials or naval police at the gate as a pass authorizing transport of naval property.
- e. Naval assistance for obtaining private supplies or services
The Polish Navy, on requests, and through naval liaison officers, will render all possible assistance to facilitate contacts between supplying firms and ordering ships. Nevertheless, the Polish Naval authorities will assume no responsibility neither for the drawing of stores from these firms, nor for their acceptance for payment of private firms invoices.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1306. Preparatory actions - as described in para. "Initial arrangements desired / required before port visit". It is important to note that demands for repair and maintenance should be presented detailed and as far in advance as possible, in order to be dealt with in routine manner (three days represent the shortest possible notice). If needed, specialist officers from the staff of POL N HQ Logistics can be made available for technical advise and liaison within a three days notice. All demands for repair and maintenance services are to be introduced immediately to suitable commands of Naval Bases - or, when it is provided for enlarged range of works - to Naval Shipyard. All orders should be presented on NATO standard - form or by LOGREQ form (as detailed as it is possible). Routine orders should be sent a week in advance however orders resulting from sudden needs can be accepted within shorter term. If in the storehouses of the Polish Navy there is a lack of necessary spare parts, they should be delivered by battleship ordering appropriate service. Procedures of qualifying the range of works, deliveries of materials should be qualified between the ships and services testifying services.

1307. Possible restrictions for provision of repairs and maintenance. Repair and maintenance facilities can only be provided if they do not hamper the operational needs of the Polish Navy.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1308. Other services than those mentioned above can be provided on condition that they are listed in ALP-1.1 (A) Chapter 14 Section A to this Chapter. Requesting other services should be introduced to POL N HQ Logistics directly to Naval Base through LOGREQ procedures or via naval liaison officer.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1309. Payments for logistics support should be carried in cash, immediately to providing or executing services, before the warship departure. Bills, which have been not paid before leaving of the port, are to be sent to the proper Navy through diplomatic channels. Payments can be carried in convertible currency.

<p>CHAPTER 14 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN PORTUGAL</p>

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1401. Responsibility for logistic support rests with the following organizations, however requests should be addressed to the Portuguese Navy Staff - MAIORMAR.

- a. Superintendência dos Serviços do Material - (SUPERMATERIALMAR) - LISBON, which is responsible for the management of supplies/services through two directorates:
 - (1) Direcção de Abastecimento (ABASTECIMAR) - ALFEITE
Responsible for the supply of food, fuels, ship's spares, general stores, uniform and navigational stores.
 - (2) Direcção de Navios (NAVIOSMAR) - ALFEITE
Responsible for the supply of armament, ammunition, torpedoes, missiles and mine stores and for the coordination and planning of repair and maintenance services.
 - (3) Arsenal do Alfeite (ARSENALMAR) - ALFEITE
Responsible for the execution of repair and maintenance services, including missiles, torpedoes and mines maintenance.
- b. Instituto Hidrográfico (INSTHIDROMAR) - LISBON
Responsible for the supply of hydrographic stores.
- c. Hospital da Marinha (HOSPITALMAR) - LISBON
Responsible for the supply of medical services and stores.
- d. Base Naval de Lisboa (BASEMAR) - ALFEITE
Responsible for the supply of fresh water, and moorings.
- e. Flotilha (FLOTNAV) - ALFEITE
Responsible for the NATO battle damage repair facility (within the PRT Navy), able to execute platform second level maintenance.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1402. Prior arrangements desired/required before port visit. A previous contact through diplomatic channels or, if not possible directly through Estado-Maior da Armada (MAIORMAR) is required. In case of a large number of ships visit a pre-port visit liaison is desirable.

1403. Procedure to be followed for urgent unforeseen requirements. Urgent unforeseen requirements should be forwarded by message in accordance with the LOGREQ procedures described in ACP-176 addressed to MAIORMAR.

1404. Normal requisitioning procedure

- a. For all requests NATO Standard Requisition Forms as described in Annex C to Chapter 1 or the LOGREQ procedures as described in ACP-176 should be used. Information will be transcribed to Portuguese supply forms to effect actual delivery.
- b. Requisitions should be approved by the Commanding Officer, Supply Officer or by the authority designated in prior arrangements as described in Section II para 1402.

1405. Administrative Procedure to be followed for returning material. Stores for return should be sent to departments responsible for deliveries and described in Section I. They should be accompanied by return notes in duplicate.

1406. Possible restrictions on provision of supplies or services

- a. VICTUALS
Rations or victuals should be normally purchased in the local market as available.
- b. FUEL
Normally, for fuel and lubricants, ships should address their demands to the following supplying firms:
 - PETROGAL; Petróleos de Portugal - Rua Tomás da Fonseca - 1600-209 LISBOA
 - Shell Portuguesa, Lda - Avenida da Liberdade, 249 - 1200 LISBOA
 - BP Portuguesa - Rua Artilharia 1, n.º 51 Edifício 1ª, 5º Andar - 1250-038 LISBOA

There are NATO F&L Depots in Lisbon and Ponta Delgada being Portugal the unique user nation.

- c. STORES
Stores requests will only be supplied as far as they do not prevent Portuguese Navy from its own requirements at sufficient quantities.

d. TRANSPORTATION

Transport of stores to the ships will be arranged by the supplying authority. However, ships will be asked to make their own arrangements in case their needs exceed the capacity of local facilities.

e. PRIVATE SUPPLIES OR SERVICES

The Portuguese Navy, on request, will render assistance to facilitate contacts between supplying firms and visiting warship. Nevertheless, the Portuguese Naval authorities will assume no responsibility neither for the drawing of stores from these firms, nor for their acceptance, or for payment of private firms invoices.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1407. Preparatory Actions. For repair and maintenance services demands, NATO Standard Work Requests Forms of the LOGREQ procedure should be used. As far as possible detailed information should be given in both cases. If needed, specialist officers can be made available for technical advice.

1408. Submission, pickup and return procedures for repair. Submission, pickup and return procedures for repair should be arranged between requisitioning ships and repair and maintenance services.

1409. Possible restrictions for provision of repair and maintenance services

- a. Repair and maintenance facilities can only be provided in as much as they do not endanger the operational needs of the Portuguese Naval Forces.
- b. The Portuguese Navy, on request, will render assistance to facilitate contacts with private firms but it is assumed of no responsibility for services rendered.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1410. Requests for other services than those mentioned in section II and III should be provided using LOGREQ procedure or arranged through liaison officer.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1411. Payment for Portuguese logistic support is made on a cash purchase basis directly to the supply authorities concerned. Unpaid bills will be forwarded via normal diplomatic channels.

1412. Payment for supplies and services from civilian firms is made on a cash purchase basis directly to the supplier prior to leaving port.

1413. Special financial arrangements can be accepted if stated in prior arrangements before port visit or if special arrangements had been negotiated between national authorities involved. Cash should be demanded from local banks, as usual.

CHAPTER 15 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN SPAIN

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1501. Central Organisation. Responsibility for SN Logistic Support rests ultimately with the Chief of Naval Staff (Almirante Jefe de Estado Mayor de la Armada) (AJEMA). The central organisation is directed by the Admiral of Logistic Support of the Spanish Navy (Almirante Jefe del Apoyo Logistico) (AJAL) under whom support functions are managed by the following authorities as indicated:

- a. Director of Naval Construction (Director de Construcciones Navales) (ADIC), is responsible for Shipbuilding, Refit and Repair Services, which provides services through a Subdirector and an Area of Programmes as follows:
 - (1) Subdirection of Engineering (Subdirector de Ingeniería) (ASUBDING), is responsible for Technical Assessment, Technical Specifications, Managing of I+D Projects and Cost Evaluation.
 - (2) Area of Programmes is responsible for managing the period of procurement of units and systems and the modernizations, refit and ships overhauls.
- b. Director of Maintenance (Director de Mantenimiento) (ADIMAN) is responsible for assuming the SN means and systems capability, to make possible her units readiness. Provides services through two Subdirectors and three main services as follows:
 - (1) Subdirector of General Maintenance (Subdirector de Mantenimiento General) (ASUBDEM). Responsible for repair, maintenance and modification services.
 - (2) Subdirector of Information and Communication Systems (Subdirector de Sistemas de Información y Comunicaciones) (ASUBCIS), is responsible for the acquisition and maintenance related with the Communication and Information Systems, including the associated procurement activities.
 - (3) Services
 - (a) Ammunition Service (Servicio de Municionamiento)
 - (b) Fuel Service (Servicio de Combustible)
 - (c) Spare and Supply Parts Service (Servicio de Repuestos y Pertrechos)
- c. Director of Supplies and Transport (Director de Aprovisionamiento y Transportes) (GEDAT), is responsible for the overall contracting

administrative procedures and for the financial resources economical control which provides services as follows:

- (1) Contracting Area
- (2) Economical Coordination and Managing Area.
- (3) Transport and Supply Area.

1502. Base Organization. Logistic support at the ESP Naval Bases listed in ALP-1.1 (A), Chapter 16 - Section A is provided under the following administrative and functional arrangements.

- a. Main Naval Bases of Ferrol, San Fernando (Cádiz) and Cartagena. Logistic Support is provided respectively by the Arsenals of Ferrol, La Carraca and Cartagena. Overall logistic Coordination and Control is exercised by the Admiral of the Arsenal (Almirante Jefe del Arsenal) (ALARFER, ALARDIZ, ALARCART).
- b. Rota Naval Base. Overall logistic Coordination and Control is exercised by the Base Admiral (Almirante Jefe de la Base Naval de Rota) (ABANROT).
- c. Las Palmas Naval Base. Logistic support is provided by the Arsenal of Las Palmas. Overall logistic Coordination and Control is exercised by the Chief of the Arsenal (Jefe del Arsenal de Las Palmas) (JARSPAL).
- d. Mahón Naval Station (Menorca). Overall logistic Coordination and Control is exercised by the Chief of Naval Station (Jefe de la Estación Naval) (JENMA).

1503. Internal Arsenal Organization. Within the Base organization the following authorities provide the specific support indicated:

- a. Captain of the Port (Ayudante Mayor). Berthing, pilotage, tugs, water and fuel transport, and general shore services.
- b. Arsenal Industrial Chief (Jefe Industrial del Arsenal). Maintenance, repair and refit.
- c. Supply Service Chief (Jefe de Aprovisionamiento). Supply of all material requirements and services detailed at para 1501.b.(3).

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1504. Prior arrangements required before port visit. Wherever possible, the requesting authority will apply for replenishment well in advance. The programme for replenishment should be arranged with Spanish Navy Authorities as soon as possible, so that the ship may get underway with the required supplies.

The Naval Supplies are classified as:

- "Permanent"
- "Consumable"

"Permanent" items include the following:

- Spare parts and stores.
- Clothing.
- Ammunition.

"Consumable" items include the following:

- Food.
- "Consumable" stores.
- Fuel.

"Permanent" items will only be supplied when necessary to replace others worn out, damaged or lost. It is obligatory to return these items as soon as the replacement for them has been received.

"Consumable" items can be rationed in compliance with Navy requirements.

Transport of all stores will be arranged by the Navy Authorities.

Nevertheless ships should provide working parties for loading/unloading vehicles.

1505. Normal requisitioning procedures. The requesting authority will complete a triplicate NATO standard requisition format (Annex C of Chapter 1), which will be sent to the appropriate Spanish Navy Logistic authority (ALARFER/ALARDIZ/ALARCART/ABANROT/JARSPAL/JENMA) and must state the following:

- a. Requesting Authority's Name.
- b. Requisition Port and Date of delivery.
- c. NATO Stock Number (NSN) if applicable.
- d. Description.

- e. Unit of Supply.
- f. Quantity.
- g. Return Proposal (payment, return, etc.).
- h. Requestor's signature.

The Commanding Officer or the Supply Officer will sign his name in full on all demands before presentation to the appropriate supply authority.

Ships will be provided of an estimate delivery date, and if this date cannot be met it will be notified previously.

The supplying authorities will complete the following:

- a. Procedure for returning.
- b. Quantity delivered (or to be delivered).
- c. Price.

Attendance of ships representatives may be necessary to check the stores being supplied and to furnish receipts. Otherwise receipts will be obtained on delivery to the ship.

When the stores are removed from the storehouse, the ship representative will be given copies of the completed issue vouchers for use of the ship for accounting purposes.

On acceptance, the requesting authority will complete acceptance and compliance data of the stores received.

1506. Procedures to be followed for urgent unforeseen requirement. Urgent unforeseen requirement are to be signalled in LOGREQ Message format in accordance with ACP-176, addressed to the appropriate Spanish Navy Logistic Authority indicated in para 1502 and must include the following:

- a. NATO Stock Number (NSN)
- b. Quantity
- c. Description
- d. Unit of Supply

e. LOGREQs

After authorisation ship representatives will be asked to take the vouchers to the appropriate Supplying Authority and if stocks are available, will be supplied. In such cases, the ship must arrange for conveyance of the stores, if the Navy has not made provisions for urgent transportation.

1507. Procedures for returning supplies. The requisition format as laid down in Annex C to Chapter 1 is to be used for return of supplies, amended in manuscript as necessary i.e. endorsed "RETURNS".

An officer designated by the supplying authority must complete the receipt and inspection section.

Stores will be returned to the supplying authority that undertakes the supply. They must be adequately labelled and wrapped to allow for a ready identification.

Damaged or spoiled supplies will be returned by the above procedure but endorsed "DAMAGED" after prior acceptance by the Spanish Navy Supplying Authority. They must be landed in accordance with any instructions given by this Authority, be clearly identified and kept apart from other stores being returned.

1508. Restrictions on provisions of supplies. There are stocks of spare parts only in Main Naval Bases.

All stores and services are, of course, supplied subject to availability. Supply of Armaments and Ammunition will need prior authorization by HQ MODSP (NAVY) as will any short supply item.

The supply of F&L is subject to the following:

- a. Demands are to be by NATO type.
- b. F&L products are held at the ports in question and Spanish Navy infrastructure facilities. These Spanish Navy facilities are subject to bilateral agreements between participating NATO countries. The countries holding their own national stocks there are entitled to withdraw and replenish these stocks as necessary. Any issue of F&L stocks requires prior MODSP (NAVY) approval and where agreements or MOUs do not exist consideration will need to be made on method of repayment. This could be reimbursed, normally on a nation to nation basis, or by replacement in kind.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1509. Preparatory action. The Commanding Officers of the visiting NATO ships are advised to render requests for repair/maintenance by signal (i.e. as part of LOGREQ/ACP-176 procedure as appropriate) before the arrival at the ESP Naval Base concerned.

Complete details should be provided of the defects requiring rectification, as well as associated spares requirement where applicable or maintenance requirements for which assistance is needed. Some indication of the priority required to be given to the work and its effect on the operational capability should be given.

On arrival of the ship, arrangements will be made for the attendance on board of Base professional and technical officers to discuss and advise on repair/maintenance requirements rendered.

On arrival the requirement should be confirmed directly to the Admiral or Base Authority and by submission on the NATO standard work request form (Chapter 1, Annex B), signed by the ship's Captain.

1510. Possible restrictions on repair/maintenance. Generally every effort will be made to meet visiting ships' requirements for repair and maintenance in accordance with the ESP Navy programme and priorities. Specific restrictions and constraint will be communicated at the time by visiting professional and technical officers.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1511. For other services not specified in this chapter, the requests **should be forwarded to the Admiral or Base Authority via the Liaison Officer.**

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1512. For all supplies and services from civilian firms payment is to be made directly to the supplier prior to leaving the port.

1513. Supplies and materials issued from the Spanish Navy stocks shall be charged on the current value.

1514. Repair services rendered by the Spanish Navy shall be charged on the current value.

1515. Costs for any logistic support will be determined by the Admiral of Logistic Support (“Almirante Jefe del Apoyo Logistico”) (AJAL).

1516. Unpaid bills will be forwarded via normal diplomatic channels (Naval Attaché).

NATO UNCLASSIFIED

INTENTIONALLY BLANK

<p>CHAPTER 16 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN TURKEY</p>

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1601. Authorities responsible for logistic support. The responsibility for the administration of Logistic System rests with the Headquarters of the Navy (TUR) located at the following address:

- Turkish Naval Forces Command
Bakanliklar - ANKARA
Short title: CINCTURNAV

1602. The Naval Commands are located as follows:

- Commander Subarea North
Kasimpasa-ISTANBUL
Short title: COMSARNORTH

Dependent Bases are located as follows:
KARADENIZ EREGLI
CANAKKALE

- Commander Subarea South
Yenikale-IZMIR
Short title: COMSARSOUTH

- Dependent Bases are located as follows:
IZMIR
AKSAZ/MUĞLA
ISKENDERUN

1603. The following table shows the supply groups and supply authorities

	<u>Supply Groups</u>	<u>Supply Authority</u>	<u>Remarks</u>
a.	POL Potable water	CINCTURNAV Naval Commands	Address are shown Section I, para 1301, 1302
b.	Provisions	CINCTURNAV Naval Commands	
c.	General Stores	CINCTURNAV Naval Commands	
d.	Spare Parts	CINCTURNAV	

	<u>Supply Groups</u>	<u>Supply Authority</u>	<u>Remarks</u>
e.	Nautical Charts Navigational and Meteorological Publications	Publication Activities of the Department of Navigation, Hydrography and Oceanography	Located at Cubuklu-ISTANBUL

1604. Supply Identification System. Stores are grouped according to NATO Codification System except some European originated spare parts. These European originated spare parts are ordered by referring to manufacturer part number and other descriptive characteristics.

1605. Possible Restrictions on provision of supplies or services

- a. Turkish Navy will be able to provide fuel, lubricants and potable water to visiting warships. Other requisitions will be met as far as TUR Stocks permit. In case where material is not available, concerned Naval Command will try to give information about commercial sources of supply.
- b. Ammunition resupply is not authorized.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1606. Allied Ships requiring supplies from a Naval Base in Turkey should send their demands to the Turkish Naval Forces Command and to the concerned Naval Command. Routine requirements should be made two weeks before the foreseen delivery time, except urgent requirements.

1607. In case of emergency, requests are to be made by message according to LOGREQ procedure indicated in ACP-176. The forms must be filled out subsequently.

1608. Normal requisitioning procedures

- a. Demand should be made out in English on the standard NATO form shown in ANNEX C to CHAPTER 1.
- b. Forms should be signed by the Commanding Officer or an authorized Officer.
- c. If the item cannot be identified by the Stock Number, all descriptive information should be included.

- d. Visiting units are requested to pre-plan their F&L and water replenishment requirements from the F&L depots rather than TUR tankers. Available F&L depot locations are indicated below:

K.EREGLI/ZONGULDAK
CANAKKALE
UZUNADA/IZMIR
AKSAZ/MUĞLA
SARISEKI/ISKENDERUN

- e. Turkish Naval Forces Command and the concerned Naval Command initiate all requisitions except Nautical Charts, Navigational and Meteorological Publications. The Department of Navigation, Hydrography and Oceanography has the authority for the sale of these publications. All orders covering the items mentioned above should directly be made to the below address:

Seyir Hidrografi ve Osinografi
Dairesi Baskanligi
CUBUKLU-ISTANBUL (TURKEY)

and money orders or checks for due payments should also be mailed directly to the same address.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1609. Allied ships, requiring repair and maintenance service, should send their demands to the CINCTURNAV. Routine requirements should be made one week before, by using NATO Standard Work Request Form, shown in ANNEX B and C in CHAPTER 1.

1610. Emergency requests are to be made by LOGREQ message and can be accepted at shorter notice. NATO Standard Work Request Forms should be filled out subsequently.

1611. Spare parts which are necessary for repair and maintenance must be issued by the requisitioning ships, if they are not in stocks.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1612. Requests for other services should be forwarded to the Turkish Naval Forces Command and to the concerned Naval Command.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1613. Payments for supplies and services, received from TUR activities, will be made as follows:

- a. Payments for supplies should be made in cash to the concerned bank.
- b. If payment in cash is not possible, certified bills will be forwarded via diplomatic channels to the respective Navy for payment.
- c. Quantity of supplies, currency and total amount will be written on NATO Form and it is requested that the bills are signed by Commanding Officer or an authorized officer of the ship.
- d. For supplies and services received from civilian firms, payment is to be made in cash and directly to the supplier by the ship concerned.
- e. According to Turkish Financial Rules payments should be made in foreign currency, preferably in the requisitioning units national currency.
- f. Concerned Naval Command gives all possible assistance about financial subjects.

<p>CHAPTER 17 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN THE UNITED KINGDOM</p>

- SECTION I AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT
- SECTION II PROCEDURES FOR REQUISITIONING AND RETURNING
MINISTRY OF DEFENCE SUPPLIES AND MATERIAL
- SECTION III PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES
- SECTION IV PROCEDURES FOR REQUESTING OTHER SERVICES
- SECTION V FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1701 Central Organisation. Responsibility for Royal Naval Logistic Support rests ultimately with the GBR Ministry of Defence. The Chief of Defence Logistics (CDL), who heads the Defence Logistics Organisation (DLO), controls the Central Organisation. The employed final integration of the outputs provided by the DLO is the responsibility of the Front Line Commands and PJHQ. In the maritime environment these outputs are delivered by a wide range of service providers, who include:

- a. Director General Logistics (Fleet) (DG Log (FLEET)) has replaced the Warship Support Agency (WSA) and has responsibility for a wide range of which include :
 - i. Administration of Fleet Maintenance Services in the Naval Bases in conjunction with the Warship Support Modernisation Initiative (WSMI) partner companies:
 - Fleet Support Limited (FSL) - Portsmouth
 - Devonport Royal Dockyard Limited (DRDL) - Devonport
 - Babcock Naval Services (BNS) - Clyde
 - ii. The provision and custody of Naval Base facilities in conjunction with the civilian partner companies.
- b. Non Project Procurement Office (NPPO): Responsible for co-ordination of Tri-Service procurement of multi-applicable, commercially available General Stores.
- c. Director General Defence Logistic Support (DG Def Log Sp): Responsible for development and ownership of converged Defence Supply Chain Operating policy, systems and processes and delivery of materiel support. This is achieved through:
 - i. Director Supply Chain Integration (DSCI). Responsible as a Head of Specialisation for oversight and direction of the GBR Defence Physical Supply Chain.
 - ii. Director Corporate Technical Services (DCTS). Responsible for setting the regulatory and policy framework for technical services.
 - iii. Business Directorates and Agencies. The following DG Def Log Sp Business Directorates and Agencies provide supply logistic support to the Fleet:
 - (1) Defence Fuels Group (DFG) - Responsible for the provision and supply of marine fuels, bulk lubricants and compressed gases,

including the management of repayment and reciprocal supply agreements. The Marine section is wholly civilian manned.

- (2) Defence Catering Group (DCG) - Responsible for the management of food supplies to the UK Armed Forces, including the main Food Supply Contract (FSC), catering equipment specifications, catering policy, food safety and the management of Operational Ration Pack (ORP) food reserves. Service and civilian manned.
- (3) Defence Transport & Movements Agency (DTMA) - Provides world-wide Land, Sea and Air Transport and Movements Services for personnel, commodities and unaccompanied baggage. Service and civilian manned with a specific requirement for uniformed expertise in the maritime operating environment.
- (4) Defence Storage & Distribution Agency (DSDA) - Responsible for storage and issue of Defence Clothing and Equipment Spares, and Air Stores procured by ES (Sea), ES (Land) and ES (Air) and Operational Ration Packs procured by DCG.
- (5) British Forces Post Office (BFPO) - Responsible for providing secure postal and courier services. Limited requirement for maritime expertise.
- (6) Medical Director General (Navy) (MDG(N)) - Responsible for the administration of RN Hospital Units and base medical services. The Medical Supply Agency is responsible for the supply of all medical and surgical stores and equipment.
- (7) Equipment Support (Air) ((ES (AIR))) - Joint logistic support of embarked naval aviation. Service and civilian manned. Civilian maritime supply logistics cell manages environmental IT interfaces.
- (8) Equipment Support (Land) ((ES (LAND))) - Land and some Joint, equipment support. Includes Defence Clothing and Equipment and General Munitions. Service and civilian manned but with no requirement for civilian maritime supply expertise.
- (9) The United Kingdom Hydrographic Office - Provides for the hydrographic needs of mariners, primarily for defence, but also commercial, civil and leisure purposes, including the supply of charts, navigational and meteorological publications.

- (10) Navy, Army and Air Force Institute (NAAFI) - An organisation providing the RN with confectionery, personnel requisites, wines, spirits, cigarettes and tobacco etc. outside the service range.

At the Waterfront the point of integration of delivery is the Naval Base under the “one stop shop” concept. Deployed units within GBR waters are supported by a mix of direct supply from the Naval Base (distribution services provided by DTMA), and industry for commodities such as food and fuel. Units deployed outside GBR waters are resupplied either from the Naval Bases (distribution services provided by DTMA), from commercial sources (DFG/DCG), or under mutual support agreements. Task Groups/Forces are supported from organic stocks held in ships and submarines, Solids Support Ships manned by RFA and civilian supply logisticians, and tankers manned by the RFA. Where necessary these are augmented from shore via intermediate Advanced Logistic Support Sites (ALSS) and Forward Logistic Sites (FLS) or civilian nodes.

1702. Base Organisation. Logistic support in GBR Naval bases is provided under the following administrative arrangements:

- a. HM Naval Bases Devonport, Portsmouth and Clyde - Overall logistic co-ordination and control is exercised by the Naval Base Commander (NBC). Further information is shown at Annex A to Chapter 18 in ALP-1.1 (A).
- b. Gibraltar - Overall logistic co-ordination and control is exercised by the Commander British Forces Gibraltar (CBF Gibraltar) who is accountable to the Joint Force Command (JFC) at Northwood for this Permanent Joint Operating Base (PJOB).

1703. Internal Base Organisation - HM Naval Base Devonport. Within NBC Devonport's organisation the following directorates provide the specific support indicated:

- a. Captain of the Base. Within this Directorate the following sub-directorates provide these services:
 - (1) Queen's Harbour Master Pilotage (Signal Message Address QHM Plymouth) - statutory Harbour Authority responsible for conservancy, movements, VTS, all afloat activities and pilotage. Flag Officer Sea Training (FOST) controls exercise areas outside the port limits.
 - (2) Commander of the Port - Marine services, tugs, berthing and shoreside services. Supply of Maritime and Aviation Fuel.
 - (3) Base Executive Officer - Personnel, discipline and security.

- (4) Base Logistics Commander - Waterfront support services including assistance on victualing, stores support and delivery information, general advice and assistance on Logistic and Supply issues. MT/MHE Workshops/Royal Naval Store Depot and through the WSMI contract Distribution>Returns and MT Operations and Storage/Testing of the Naval Sonar/Radars etc.
- b. Superintendent Fleet Maintenance. Engineering support to operational ships and submarines.
- c. Director Infrastructure and Services. Oversight services and property management.
- d. Captain Base Safety. Base Safety.
- e. Director Business – Finance, Commercial, Civilian Human Resources and Business Planning.

1704. Internal Base Organisation - HM Naval Base Portsmouth. The Naval Base has a partnering contract with Fleet Support Limited (FSL) which covers four main areas: ship maintenance and repair; waterfront support; logistics and estates management. The Naval Base Commander (NBC) still retains responsibility for delivery of Naval Base outputs, but FSL has daily management of the tasks. The NBC structure is currently:

- a. Captain of the Base (COB). Overall responsibility for MoD Logistics, Naval Base Security, Health, Safety and Environment; Queen's Harbour Master, Base Services Manager and Estate. Warehousing and Motor Transport are managed by FSL. COB retains overall responsibility for Customer Liaison, Operational Ration Packs, Sea Survival Equipment Test Centre, Oil Fuel Depot, Uniform Clothing Store, Gas Store and the Royal Navy Distributing Authority. Tasks undertaken by the FSL Partner on behalf of the MoD/NBC are the responsibility of the Intelligent Customer Group managers.
- b. Superintendent Fleet Maintenance (SFM). The provision of all Fleet Time and Non Fleet Time Engineering Support at Portsmouth, with the exception of the Forward Support Units and Naval Engineering Falkland Islands, now comes under FSL, overseen by the SFM Intelligent Customer Group. An integrated RN SFM(P)/FSL production area now provides a "one-stop shop" for delivering engineering support to Portsmouth based ships and visitors.
- c. Captain Executive and Personnel (CXP). This organisation provides personnel support to ships, shore-based staff and incorporates

waterfront RN support to ships for stores, catering, pay, cash and allowances.

- d. Director Finance. Overall responsibility for the Commercial and Financial areas within NBC.

1705. Internal Base Organisation - HM Naval Base Clyde. Within NBC Clyde organisation the following authorities provide the specific support indicated:

- a. Site Services Director. Management and provision of Base operational support services, including the Shiplift, berthing facilities and shoreside services.
- b. Queen's Harbour Master. Tugs, pilotage, port operations and auxiliary services.
- c. Superintendent Fleet Maintenance (SFM). Co-ordination and Service Management of the BNS Contract for:
 - (1) Engineering support to base ported and visiting ships, submarines and other entitled customers.
 - (2) Via AD Logistics for warehousing, issues, receipts, returns and transport operations. AD Logistics is the service provider for Oil Marine fuels and service vehicle provision and repair.
- d. Captain of the Base (COB). Responsible for Tenders Logistic Support and advice, naval personnel services, Pay/UPO, Cash and Travel facilities, accommodation and security.

1706. Internal Base Organisation - Gibraltar. Within the CBF Gibraltar organisation the following authorities provide the specific support indicated:

- a. Port Services Manager (PSM). The Gibraltar PSM is responsible for coordinating berthing, tugs, pilotage, riggers and normal alongside ancillary services (sullage/waste removal etc.) through the ISP.
- b. The Infrastructure Service Provider (Inferserve Defence Ltd) is responsible for assistance with ships' maintenance and limited repairs not requiring dockyard assistance and general shore-logistic support, including victualing stores (food and clothing).
- c. The provision of armaments (ammunition and guided weapons) is provided by the Armaments Depot (Gib).

1707. Regional and Central Organisations. Certain ranges of stores may be limited at local outlets and are dealt with centrally as follows:

- a. The United Kingdom Hydrographic Office – provides charts and navigational and meteorological publications:

The United Kingdom Hydrographic Office
Ministry of Defence
TAUNTON
Somerset
TA1 2DN.

- b. Medical Supplies Agency (MSA) - Primary stocks of medical and dental stores are held by:

Medical Supplies IPT
Bldg 200
DLO Andover
Hants

Demands can be made through the Customer Services Desk. However, limited stocks are available from the local MSA representative at HM Naval Bases Devonport, at Gibraltar, from MSA Haslar at Gosport for HMNB Portsmouth and at Navy Buildings, Greenock for HMNB Clyde; the nearest of these should be contacted in the first instance.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING MINISTRY OF DEFENCE SUPPLIES AND MATERIAL

1708. Prior Arrangements Desired/Required Before Port Visit

- a. Wherever possible, ships should arrange to replenish at fixed regular intervals. The programme for periodical replenishment should be arranged with the supplying authority and the necessary demands presented well in advance in order that the items may be prepared and collected together to facilitate checking and delivery to the ship.
- b. All items of Naval Stores, Marine and Weapon Engineering Stores are classified as "Permanent", "Limited" or "Consumable". Permanent and Limited items will only normally be supplied when necessary to replace others worn out, damaged or lost. It is obligatory to return any Permanent or Limited item to the MOD supply chain as soon as the replacement for it has been received, if not before. In the interests of all consumers,

supplies of Consumable stores are controlled to some extent and constraints must be accepted where necessary.

- c. The supplying authority will arrange transport of stores to ships but ships will normally be expected to provide working parties for loading/unloading of vehicles or lighters
- d. When requests for stores are signalled, MATDEM signals should be addressed to the relevant Logistics supply organisation within the host Naval Base and copied to the external supply authority. (LOGREQ-Message format iaw ACP 176 / MATDEM format iaw JSP 336, pamphlet 3).

1709. Normal Routine Requisitioning/Demand Procedure for Ministry of Defence Stocked Items.

- a. Requisitions/demands are to be authorised by a responsible Ship's Officer, normally the Stores Office Senior Rate or Naval Officer. Names should be signed in full on demand documentation and point of contact details should be provided for all requests.
- b. Where a GBR Unit Identification Number (UIN) has been allocated to other NATO units, this should be shown on the S145 demand form or in Block 1 of the Standard NATO Requisition Form following the unit's name.
- c. Delivery of stores should be signed for on receipt of stores; this updates local IT systems and acts as a proof of delivery for the supply authority. Issue vouchers or Hand Held Terminals (HHT) should be used by Ships for accounting purposes. Any issues collected from the warehouse for transportation outside the Base will be issued with the appropriate Base pass.

1710. Procedure To Be Followed For Returning Material

- a. Returns of materiel no longer required must be accompanied by return vouchers i.e. Form S331 for HM Ships, D83 for other Bases and MOD Form 650 for Contractors. In addition a completed MOD Form 731 label must be attached to the return. On receipt of returns an authorised representative will receipt the vouchers or if a representative is not available, returns will be checked and receipted vouchers sent on. In the event of any discrepancies being found on checking the returns an S331X will be raised and forwarded.
- b. Damaged or defective Naval Armament Stores must only be returned after prior consultation and acceptance by the supplying authority. They

must be landed in accordance with the instructions given by the supplying authority, clearly identified and kept apart from other stores being returned.

- c. Supply Chain Management Information SCMI 6.8 dated 27 Feb 02 should be used as the guide for the action to be taken on receipt of an item that is not fit for purpose. This includes out of shelf life, difference in material condition and incorrect/inadequate packaging, which are to be reported as a Defect.

1711. Possible Restrictions On Supplies. All stores and services are supplied subject to availability. Supply of Armament Stores will require prior authorisation by HQ MODUK, as will any other item in short supply. MODUK will assess the overall requirement before approving release.

1712. Procedure to Follow in Case of Non-receipt of Stores. Cases of disparities between the issue and receipt of an item(s) (this includes non- receipt, differences in quantity, description etc.) are reported as discrepancies, on MOD Form 445 to the issuing Base, who will investigate the circumstances of the issue.

1713. Supply of F&L. The supply of PAL(F&L) is subject to the following:

- a. Demands on Forms S1572 are to be by NATO type as given in STANAG 1135.
- b. Demands for POL (F&L) products held at Naval Bases can be submitted to the Naval Base Supply Authority using the MATDEM format.

1714. Food Supplies. NATO ships making visits to the GBR will normally be provided, by Naval Base Co-ordinators, with details of local contractors from where food supplies can be obtained. The ordering and payment for food supplies remains the responsibility of the vessels concerned.

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1715. Preparatory Action

- a. Commanding Officers of visiting NATO ships are advised to submit requests for repair or maintenance by signal (as part of the LOGREQ/ACP-176 procedure as appropriate) in advance of arrival at a GBR Naval Base.

- b. The fullest possible details of the defect(s) requiring rectification, together with associated spares requirements or maintenance requirements, should be provided. An indication of the priority to be given to the work and its effect on operational capability should also be given.
- c. Arrangements will be made for the attendance on board of Base professional and technical officers, on arrival, to discuss and advise on the repair/maintenance requirements submitted.

1716. Submission, Collection And Return Procedures for Repair

- a. On arrival the requirement should be confirmed by the submission of the Standard NATO Requisition Form and associated NATO Work Request Form (Annex B to Chapter 1), to the local Fleet Maintenance organisation. The Commanding Officer or Engineer Officer should sign the forms.
- b. The appropriate authorities concerned will provide advice on the required documentation and procedures for collection and return of repairable equipment or material.
- c. Every effort will be made to meet visiting ship's requirements for repair and maintenance, subject to RN priorities at the time. Specific restrictions or constraints will be communicated by the visiting professional and technical officers.

SECTION IV - PROCEDURES FOR REQUESTING OTHERS SERVICES

1717. Procedures For Requesting Other Services

- a. When requesting other services, listed at Section IV of Chapter 1, the procedures at Section II and III of this Chapter should be followed.
- b. Details of the general facilities available at each of the GBR Naval Bases are given at Chapter 18, Section A of ALP-1.1 (A).

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1718. Accounts. Whenever possible accounts for the Financial Manager of the Naval Base concerned will present recoverable supplies and services for cash settlement. Should this be impractical, particularly where large numbers of ships sailing

operationally at short notice may be involved, accounts will be processed by MODUK for presentation to respective MOD's/CHOD's. In the case of supplies or services provided to Canadian and US ships, the accounts will be forwarded to the Canadian Defence Liaison Staff, 1 Grosvenor Square, London, and the US Navy Support Activity, Disbursing Office, London, respectively.

1719. Waivers And Charging. Beyond the provision of free services for NATO Standing Forces covered in Chapter 1 and those covered by specific reciprocal agreements, charges for certain general services may also be waived depending on the nature of the NATO Ships visit (formal or informal). In addition, some waiver of charges for certain facilities may be afforded in connection with NATO exercises. Specific instructions which will be used in the calculation of recoverable charges, are contained in GBR Joint Service Publication 368 (JSP 368) - MOD Finance Guide To Repayment.

1720. Payment for Targets. Arrangements for payment for the destruction of targets, including pilotless aircraft, by all navies engaged in operations and exercises with the GBR Navy, include provision for:

- a. A reduced "miss" rate to be charged when the target is missed or only superficially damaged.
- b. An appropriate "hit" rate to be charged when the target is damaged beyond economic repair or totally destroyed.

These arrangements do not apply to ships that form part of any of the NRF detailed in para 0101 of Chapter 1, for whom arrangements remain unchanged.

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

<p>CHAPTER 18 NAVAL LOGISTIC SUPPORT ARRANGEMENTS IN THE UNITED STATES OF AMERICA</p>

- | | |
|-------------|--|
| SECTION I | AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT |
| SECTION II | PROCEDURES FOR REQUISITIONING AND RETURNING
SUPPLIES AND MATERIAL |
| SECTION III | PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE
SERVICES |
| SECTION IV | PROCEDURES FOR REQUESTING OTHER SERVICES |
| SECTION V | FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES |

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

INTRODUCTION

Current international logistics support concepts place the burden of supporting deployed naval forces upon the deploying country. There are, however, certain elements of support which properly could and should be provided by a host country. General logistic and training support to naval forces of other friendly governments is normally provided by the United States under the authority of the Arms Export Control Act, in the form of foreign military sales. Title 10 U.S.C. §7227 authorizes the U.S. Navy to furnish routine port and airport services and miscellaneous supplies on a reimbursable basis but without an advance of funds, to naval vessels and military aircraft of friendly foreign governments if similar services and supplies are furnished to naval vessels and military aircraft of the United States on a similar basis. Routine port and airport services may be furnished at no cost to the foreign country where such services are provided by the U.S. Navy without direct cost to the Navy. Furthermore, routine port services may be furnished to an allied country without reimbursement if such services are provided under an agreement that provides for the reciprocal furnishing of such service to U.S. Naval vessels without reimbursement. However, provision of routine port services by a working-capital fund activity of the Navy requires reimbursement in conformance with the law covering working capital activities, 10 U.S.C. §2208. The NATO Mutual Support Act (NMSA) authorizes certain transfers of logistic support by U.S. forces in Europe and adjacent borders, but requires separate country-to-country agreements and is not to be used as a substitute for routine foreign military sales. Details of NMSA procedures are therefore not provided herein since they are, or will be, set forth in such bilateral agreements.

Within the context of Chapter 1, the following description of available services and procedures represents application of existing U.S. law and policy:

Paragraph 0107.a. Services and supplies under this paragraph, when available in sufficient quantity to meet both U.S. and other users' needs, can be provided under the authority of Title 10 U.S.C. §7227 on a reimbursable basis without an advance of funds. Additionally, the U.S. Navy may furnish the routine port services without reimbursement to a member of NATO, if such services are provided under an agreement that provides for the reciprocal furnishing by such country of routine port services to naval vessels of the United States without reimbursement. Outpatient medical and dental care, where available, can be provided under Title 10 U.S.C. § 7227, as well as through U.S. Foreign Military Sales procedures.

Paragraph 0107.b. Services and associated supplies under this paragraph can only be provided through normal U.S. Foreign Military Sales procedures, with the exception of sonar/degaussing range services which, if available in sufficient quantity to meet both U.S. and other users needs, can be provided under Title 10 U.S.C. § 7227, as well as through U.S. Foreign Military Sales procedures.

Paragraph 0107.c. Services and support under this paragraph can be provided, when available in sufficient quantity to meet both U.S. and other users needs, under Title 10 U.S.C. §7227, on a reimbursable basis without an advance of funds. Existing U.S. law

provides no authority for the „loan“ of equipment, except as part of the Military Assistance Program. Paragraph 0107.c. (3) is therefore interpreted by the U.S. Navy as referring to the use of mobile kitchen or other messing equipment on a reimbursable basis without an advance of funds. The listed services and supplies can also be provided through U.S. Foreign Military Sales procedures, if desired.

Paragraph 0107.d. Items (1) - (3), when available in sufficient quantity to meet both U.S. and other users' needs, can be provided under Title 10 U.S.C. §7227, on a reimbursable basis without an advance of funds, if similar supplies are furnished on a like basis to naval vessels and military aircraft of the United States by the friendly foreign country concerned. Item (4) will normally be provided through foreign Military Sales procedures except for parts needed on a emergency or exigent basis, which can be provided under Title 10 U.S.C. §7227 on a reimbursable basis without an advance of funds if similar supplies are furnished on a like basis to naval vessels and military aircraft of the United States by the friendly foreign country concerned. Item (5) can only be provided through Foreign Military Sales procedures with the sole exception that, where otherwise applicable, NMSA procedures may be utilized.

Paragraph 0107.e. Overhaul and repair services will normally be provided through Foreign Military Sales procedures, except for emergency repairs required to restore seaworthiness (and Battle readiness during wartime or NATO exercise and manoeuvres) which may be provided under Title 10 U.S.C. § 7227, on a reimbursable basis without an advance of funds.

Paragraph 0107.f. Not applicable

Paragraph 0107.g. U.S. Navy servicing of naval aircraft from friendly foreign governments is based on the same laws, policies and procedures as U.S. Navy servicing ships from friendly foreign governments.

SECTION I - AUTHORITIES RESPONSIBLE FOR LOGISTIC SUPPORT

1801. a. The responsibility for the administration, management and operation of the United States Navy Supply System generally rests with:

NAVAL SUPPLY SYSTEMS COMMAND
5450 CARLISLE PIKE, MECHANICSBURG, PA 17055 - 0791

- b. Logistic support for ships using designated U.S. Ports will be made available by or arranged through the respective Naval Supply Systems Command's Fleet and Industrial Supply Centres. The addresses for both hardcopy and/or electronic correspondence follow:

U.S. EAST COAST

MAILING ADDRESS

Portsmouth, VA
New Hampshire
43° 02' 42" N-70° 41' 18"W

Commanding Officer
Fleet and Industrial Supply Centre
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

New London, CT
Connecticut
41° 18' 2" N-72° 04' 30"W

Commanding Officer
Fleet and Industrial Supply Centre
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

Philadelphia, PA
Pennsylvania
38° 28' 12" N-74° 40' 18"W

Commanding Officer
Fleet and Industrial Supply Centre
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

Hampton Roads, VA
Virginia
36° 54' N-76° 18'W

Commanding Officer
Fleet and Industrial Supply Centre
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

Charleston, SC
South Carolina
32° 40.7' N-79° 42.9'W

Commanding Officer
Fleet and Industrial Supply Centre
Box 97, Jacksonville, FL 32212-0097
www.jax.fisc.navy.mil

Mayport, FL
Florida
30° 23.7' N-81° 20.2'W

Commanding Officer
Fleet and Industrial Supply Centre
Box 97, Jacksonville, FL 32212-0097
www.jax.fisc.navy.mil

NATO UNCLASSIFIED

U.S. EAST COAST

Port Everglades, FL
Florida
26° 05' 30" N-80° 04' 45"W

MAILING ADDRESS

Commanding Officer
Fleet and Industrial Supply Center
Box 97, Jacksonville, FL 32212-0097
www.jax.fisc.navy.mil

U.S. WEST COAST

Puget Sound, WA
Washington
47° 30' N-122° W

MAILING ADDRESS

Commanding Officer
Fleet and Industrial Supply Centre Puget Sound
467 W Street, Bremerton, WA 98314-5100
www.puget.fisc.navy.mil

San Francisco Bay, CA
California
37° 49' N-122° 25' W

Commanding Officer
Fleet and Industrial Supply Centre
937 North harbor Drive STE 1
San Diego, CA 92132-0001
www.sd.fisc.navy.mil

Los Angeles/Long Beach, CA
California
33° 45' 01.8" N-118° 12' 28.3"W

Commanding Officer
Fleet and Industrial Supply Centre
937 North harbor Drive STE 1
San Diego, CA 92132-0001
www.sd.fisc.navy.mil

San Diego, CA
California
32° 35' 40" N 117° 17' 30"W

Commanding Officer
Fleet and Industrial Supply Centre
937 North harbor Drive STE 1
San Diego, CA 92132-0001
www.sd.fisc.navy.mil

- c. Specific supply support for these areas will normally be provided by the following activities for the ports indicated:

UNITED STATES NAVAL PORTS

Portsmouth, VA
New Hampshire

SUBMIT REQUESTS TO:

Commanding Officer
Fleet and Industrial Supply Centre
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

New London, CT
Connecticut

Commanding Officer
Fleet and Industrial Supply Centre
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

NATO UNCLASSIFIED

UNITED STATES NAVAL PORTS

Hampton Roads, VA
Virginia

Charleston, SC
South Carolina

Mayport, FL
Florida

Puget Sound, WA
Washington

San Diego, CA
California

SUBMIT REQUESTS TO:

Commanding Officer
Fleet and Industrial Supply Center
1968 Gilbert Street STE 600
Norfolk, VA 23511 – 3392
www.nor.fisc.navy.mil

Commanding Officer
Fleet and Industrial Supply Center
Box 97, Jacksonville, FL 32212-0097
www.jax.fisc.navy.mil

Commanding Officer
Fleet and Industrial Supply Center
Box 97, Jacksonville, FL 32212-0097
www.jax.fisc.navy.mil

Commanding Officer
Fleet and Industrial Supply Center Puget Sound
467 W Street, Bremerton, WA 98314-5100
www.puget.fisc.navy.mil

Commanding Officer
Fleet and Industrial Supply Center
937 North harbor Drive STE 1
San Diego, CA 92132-0001
www.sd.fisc.navy.mil

Procedure which follow are for requisitioning, billing and paying for supplies and services which can be provided under 10 U.S.C. Section 7227. Normal Foreign Military Sales (FMS) procedures, including requisitioning, billing and payment procedures, will be followed for those supplies and Military Sales cases. NMSA procedures, as described in country-to-country agreements, will be used for all transactions involving use of the NMSA as U.S. legal services which can be provided only by U.S. Foreign authority.

SECTION II - PROCEDURES FOR REQUISITIONING AND RETURNING SUPPLIES AND MATERIAL

1802. Prior arrangements desired/required before port visit: Foreseeable demands should be presented in due time in advance through diplomatic channels. Other demands will be presented as far in advance as possible; at least six days prior to the desired delivery in order to be dealt with in a routine manner.

1803. Procedures to be followed for advance and urgent unforeseen requirements: Advance and urgent requirements may be presented while underway. Advance and urgent unforeseen requirements may be submitted in the LOGREQ format prescribed in ACP 176 D.

1804. a. Normal Requisitioning Procedures: Allied ships requiring replenishment in United States ports or from U.S. fleet issue ships should normally present their demands on Department of Defense Single Line Item Requisition (DD Form 1348) or on the DD Form 1149, whichever form is applicable to the items being requested. These forms, along with preparation instructions, may be obtained from the Customer Service Office or Supply Officer of the activities mentioned in paragraph 1801.c. above. When using the Department of Defense Single Line Item Requisition (DD-Form 1348), an original and five copies will be prepared. Requests should be prepared showing only one item per request. When a requirement exists for either perishable subsistence items or bulk fuel, the Requisition and Invoice/shipping Document DD Form 1149 will be used. On both the DD Form 1348 and the DD Form 1149 indicate the place where delivery is required and the date when delivery is desired. If DD Forms 1348 and 1149 are not available, forms outlined in Chapter 1 will be utilized.
- b. Requests should be signed by the Ship's Supply Officer or Commanding Officer. Since it is necessary to comply with the U.S. priority designators, requests which require other than routine handling must be approved by the ship's Commanding Officer and must include a statement as to their urgency.
- c. Requests should be presented as far in advance as possible to allow the request to be handled in a routine manner.
- d. Material will be delivered to the ship's representatives with four copies of the Release Receipt Document (DD Form 1348-1) for the ship's use. A receipt will be furnished to the supply activity on the original and one copy. The supply officer or his delegated representative must sign for all material received.
- e. The supplying activity will furnish transport to ship's side for ships alongside piers and to the stores landing for ships in the stream. Ships will furnish working parties to unload trucks and load boats. For large deliveries arrangements can generally be made with the waterfront division to furnish barges and material handling equipment as required.

1805. Administrative procedures to be followed for returning material: Returns of material are only possible in exceptional cases and must be arranged for with the issuing supply activity in each individual case.

1806. a. Possible restrictions on provision of supplies: In general only those requirements will be provided which are available from stocks of the United States Navy. Assistance in arranging for procuring from civilian firms will be provided where possible.
- b. Technical equipment which requires the approval of a systems command or office prior to issue to U.S. Naval ships must be so authorized prior to issue to an allied vessel.
- c. Ammunition resupply is not authorized

SECTION III - PROCEDURES FOR REQUESTING REPAIR AND MAINTENANCE SERVICES

1807. Preparatory actions which might be required: Repair requests will be provided to the Naval Station, Shipyard, or Support Activity as early as possible. The requests may be submitted i.a.w. ACP 176 by LOGREQ. The NATO Standard Work Request Form mentioned in Chapter 1 or those U.S. Forms provided locally will be used for all demands.

1808. Submission, pickup and return procedures for repair: This is always done in consultation with the Naval Station, Shipyard or Support Activity.

1809. Possible restrictions for provision of repair and maintenance services: May be limited due to the capacity of the activity providing the repair and maintenance support.

SECTION IV - PROCEDURES FOR REQUESTING OTHER SERVICES

1810. The Naval Stations, Shipyards, or Support Activities will in each case render or arrange for assistance and negotiate with civilian firms, if required.

SECTION V - FINANCIAL ARRANGEMENTS AND DETAILED PROCEDURES

1811. All supplies and services received from the United States Navy for which there is a charge should generally be paid for prior to departing. When payments are made in cash, they will be made in U.S. currency, except where the activity is authorized to accept the currency of the host country. In those cases where payments are not made by the receiving activity prior to departure from the U.S. port, the processing of bills for

payment will be handled in accordance with procedures in effect at the billing activity. The procedures to be followed by U.S. government activities for the processing of bills are outlined in Navy Comptroller Manual, Volume 3.

1812. For all supplies and services received from civilian firms, payments will be made directly to the vendor by the unit concerned. In these cases the United States Navy will not assume any liability for the payment of invoices.

NATO UNCLASSIFIED

INTENTIONALLY BLANK

NATO UNCLASSIFIED

NATO UNCLASSIFIED

ALP-01 (F)(2)

NATO UNCLASSIFIED